

| No      | NIK/NAMA             | JABATAN   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | H  | I | A | G | O  | S | SR | IR | Keterangan |
|---------|----------------------|-----------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|---|---|----|---|----|----|------------|
| 1       | 1025469              | CLEANER   | H | O | H | H | H | H | H | O | O | H  | H  | H  | H  | H  | H  | O  | H  | H  | H  | H  | H  | H  | O  | H  | H  | H  | H  | H  | H  | O  | 24 | 0 | 0 | 0 | 6  | 0 | 0  | 0  | -          |
|         | YOLA SAFITRI         |           |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |   |   |    |   |    |    |            |
| 2       | 1038748              | CLEANER   | O | O | H | H | H | H | H | H | O | H  | H  | H  | H  | H  | H  | O  | H  | H  | h  | H  | H  | H  | O  | H  | H  | H  | H  | H  | h  | O  | 24 | 0 | 0 | 0 | 6  | 0 | 0  | 0  | -          |
|         | ERLANGGA             |           |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |   |   |    |   |    |    |            |
| 3       | 1039591              | CLEANER   | H | O | H | H | H | H | H | H | O | H  | H  | H  | H  | H  | H  | O  | H  | H  | H  | H  | H  | O  | O  | H  | H  | h  | H  | H  | H  | O  | 24 | 0 | 0 | 0 | 6  | 0 | 0  | 0  | -          |
|         | M RIHMAYADI APRIYATA |           |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |   |   |    |   |    |    |            |
| 4       | 13000590             | CS-LEADER | O | O | H | H | H | H | H | O | O | H  | H  | H  | H  | H  | O  | O  | H  | H  | H  | H  | H  | O  | O  | H  | H  | H  | H  | H  | O  | O  | 20 | 0 | 0 | 0 | 10 | 0 | 0  | 0  | -          |
|         | NURHAYADI            |           |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |   |   |    |   |    |    |            |
| Total : |                      |           |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    | 92 | 0 | 0 | 0 | 28 | 0 | 0  | 0  |            |

| Keterangan :                                                                                                                                                                                                                                                                                                                               | Operation           | OA                  | Check & Import Payroll | Verification |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------|--------------|
| -Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT<br>-Kolom dibawah untuk Huruf G = Lembur Ganti<br>-Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G<br>-Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off | ARIFIN HIDAYAT      | SUSAN               |                        | Nama         |
|                                                                                                                                                                                                                                                                                                                                            | 2025-11-16 14:31:06 | 2025-11-19 15:29:44 | Tgl                    | Tgl          |