

| No      | NIK/NAMA            | JABATAN           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | H  | I | A | G | O  | S | SR | IR | Keterangan |  |
|---------|---------------------|-------------------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|---|---|----|---|----|----|------------|--|
| 1       | 1022602             | CS_SENIOR_CLEANER | H | H | h | h | H | H | H | O | H | H  | H  | H  | H  | O  | H  | A  | H  | H  | H  | H  | H  | O  | H  | H  | O  | H  | H  | O  | H  | H  | H  | 25 | 0 | 1 | 0 | 5  | 0 | 0  | 0  | -          |  |
|         | IBNU ZAINI SUHERMAN |                   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |   |   |    |   |    |    |            |  |
| 2       | 1025978             | CLEANER           | O | H | H | H | H | H | O | H | H | H  | H  | H  | H  | O  | H  | H  | H  | H  | H  | H  | O  | H  | H  | H  | O  | H  | H  | H  | O  | H  | H  | 25 | 0 | 0 | 0 | 6  | 0 | 0  | 0  | -          |  |
|         | SUNGGONDO           |                   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |   |   |   |    |   |    |    |            |  |
| Total : |                     |                   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    | 50 | 0 | 1 | 0 | 11 | 0 | 0  | 0  |            |  |

|                                                                                                                                                                                                                                                                                                                                            |                     |                     |                        |              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|------------------------|--------------|
| Keterangan :                                                                                                                                                                                                                                                                                                                               | Operation           | OA                  | Check & Import Payroll | Verification |
| -Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT<br>-Kolom dibawah untuk Huruf G = Lembur Ganti<br>-Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G<br>-Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off | JAMALLUDIN          | ADMIN OA - KARIN    |                        | Nama         |
|                                                                                                                                                                                                                                                                                                                                            | 2024-12-15 12:03:00 | 2024-12-20 15:07:11 | Tgl                    | Tgl          |