

LAPORAN BULANAN CLEANING SERVICE

Proyek :
GALLERY JOGJAKARTA



Periode :

JANUARI 2025

Disusun Oleh :

ALBERTUS

CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung GALERY JOGJAKARTA

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1	5001124	AHMAD MUSAFIKIN	CLEANER	HP 2	HS1	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HS1	HS	OFF	HP 2	HP 2	HP 2	HP 2	HS1	OFF	HP 2	HP 2	HP 2	HS	OFF	HS1	HS	HS1	HS1	HP 2	OFF	HP 2	HS1	HS	
2	5009296	AFRIYANTO	CLEANER	OFF	HP 2	HP 2	HS1	HP 2	HP 2	OFF	HS	HP 2	OFF	HP 2	HP 2	HS	HS	HS	HP 2	OFF	HS1	HS1	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HS1	HS1	HS1	HP 2	HP 2	
3	5010078	IWAN PURNAMA	CLEANER	HP 2	HP 2	HS	HS1	HS1	OFF	HS	HP 2	HP 2	HP 2	HS1	OFF	HS	HS	HS	HP 2	HS	OFF	HP 2	HS	HS	HS	HP 2	HP 2	HP 2	HP 2	OFF	HS1	OFF	HP 2	HP 2	
4	5001855	ARI SAPTONO	CLEANER	HS1	HP 1	OFF	HP 1	HP 2	HP 1	HP 2	HS	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	
5	5007704	DAVIT SLAMET BAWONO	CLEANER	HP 2	HP 1	HP 2	HP 1	OFF	HS	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	
6	5004710	MUHAMMAD ABABIL AL HADZ	CLEANER	OFF	HS	HS	HS1	HS1	HS	HP 2	OFF	HS	HS	HS1	HS1	HS	HS	OFF	HS	HS	HS1	HS1	HS	OFF	HS	HS	HS	HS1	HS1	HS1	OFF	HS1	HS	HS	
7	5000777	GALIH AWANG NAVIS	CLEANER	HS1	OFF	HS	HS1	HS1	HS	HS	HS	OFF	HS	HS1	HS1	OFF	HS	HS	HS	HS	HS1	OFF	HS	HS	HS	HS	HS	HS1	OFF	HS1	HS1	HS1	HS	HS	
8	5008622	FEBRI FIRMANSYAH	CLEANER	HP 2	HS1	HP 1	HP 2	OFF	HS	HP 2	HP 2	HS1	HP 2	HP 2	OFF	HS	HS	HP 2	HS1	HP 2	OFF	HP 2	HP 2	HP 2	OFF	HS1	HP 2	HP 2	HP 2	OFF	HP 2	HS1	HS1	HS	
9	5000378	EKA SUSANTO	CLEANER	HS1	HS	HP 1	OFF	HP 2	HP 1	HS	HS	HS	HP 2	OFF	HS1	HP 2	HP 2	HS	OFF	HP 2	HP 2	HS1	HS	OFF	HP 2	HP 2	HS	HS1	HS1	HS1	OFF	HP 2	HP 2	HP 2	
10	5010249	BAYU NURHIDAYAT	CLEANER	HP 2	HP 2	OFF	HP 2	HS1	HP 2	HS	HP 2	HP 2	OFF	HP 2	HS1	HP 2	HP 2	HP 2	HP 2	OFF	HS1	HP 2	HP 2	HS	HS	OFF	HP 2	HP 2	HS1	HP 2	HP 2	HP 2	OFF	HS	
11	5000936	NGATIYEM	CLEANER	HP 2	HP 2	HS	HS1	HS1	OFF	HP 2	HP 2	HP 2	HS	HS1	HS1	OFF	HS	HP 2	OFF	HP 2	HP 2	HS1	HP 2	HP 2	HS	OFF	HP 2	HP 2	HP 2	HP 2	HS1	OFF	HS	HP 2	
12	5005697	RIAN KASWOROWATI	CLEANER	OFF	HS	HS	HP 2	HP 2	HP 2	OFF	HS	HS	HS	HP 2	HP 2	HP 2	OFF	HS	HP 2	HS	HS1	HP 2	OFF	HP 2	HP 2	HP 2	OFF	HS1	HS1	HS1	HP 2	HP 2	HS	HS	
13	5007684	ANANDA ASKA NABILA	CLEANER	OFF	HS	HS	HS1	HP 2	HP 2	HP 2	OFF	HS	HS	HS1	HS1	HP 2	HP 2	OFF	HS	OFF	HP 2	HP 2	HS	HS	HS	OFF	HS	HP 2	HS1	HS1	HP 2	HP 2	HP 2	HP 2	
14	5007767	RINA NINGSIH	CLEANER	HS1	OFF	HP 2	HP 2	HS1	HS	HS	HS	OFF	HP 2	HP 2	HP 2	HS	HS	HS	OFF	HS	HS1	HS1	HP 2	HS	OFF	HS	HS	HS1	HP 2	HP 2	HS1	HS1	OFF	HS	
15	5007140	WAHYU LILIS WIJAYANTI	CLEANER	HS1	HS	OFF	HS1	HS1	HS	HS	HS	HS	OFF	HS1	HS1	HS	HS	HS	HS	OFF	HS1	HS1	HS	HS	HS	HS	OFF	HS1	HS1	OFF	HS1	HS1	HS	HS	
16	5002832	ITIRNA	CLEANER	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2
Total MP Shift Pagi:				7	7	6	7	7	8	8	7	6	6	7	7	8	7	7	6	6	6	8	9	7	6	7	6	6	8	7	7	7	6	8	
Total MP Shift Siang:				5	7	6	7	7	6	6	7	7	6	6	7	6	8	7	6	5	7	6	6	7	7	6	6	7	7	6	6	6	6	7	8
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Total MP Libur:				4	2	4	2	2	2	2	2	3	4	3	2	2	1	2	4	5	3	2	1	2	3	3	4	3	1	3	3	3	3		
Total MP :				16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16

PENGAWAS

[illegible]



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
1	5000038	CS-SUPERVISOR	H	H	H	H	O	h	H	H	H	H	H	O	H	H	H	H	H	H	O	h	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	ALBERTUS																																										
2	5000378	CLEANER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	O	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	26	0	0	0	5	0	0	0	-	
	EKA SUSANTO																																										
3	5000672	CS-LEADER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	26	0	0	0	5	0	0	0	-	
	ANGGA PRIYONO																																										
4	5000777	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	26	0	0	0	5	0	0	0	-	
	GALIH AWANG NAVI S																																										
5	5000936	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-	
	NGATIYEM																																										
6	5001124	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	26	0	0	0	5	0	0	0	-	
	AHMAD MUSAFIKIN																																										
7	5001855	CLEANER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	O	H	26	0	0	0	5	0	0	0	-	
	ARI SAPTONO																																										
8	5002831	CS-LEADER	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	O	H	H	H	26	0	0	0	5	0	0	0	-	
	ENDAH LESTARI																																										
9	5002832	CLEANER	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-	
	ITIRNA																																										
10	5004710	CLEANER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	26	0	0	0	5	0	0	0	-	

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
	MUHAMMAD ABABIL AL HADZ																																											
11	5005697	CLEANER	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	O	H	H	H	H	H	H	H	H	26	0	0	0	5	0	0	0	-	
	RIAN KASWOROWATI																																											
12	5007140	CLEANER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	O	H	H	H	H	H	26	0	0	0	5	0	0	0	-		
	WAHYU LILIS WIJAYANTI																																											
13	5007684	CLEANER	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	H	H	26	0	0	0	5	0	0	0	-		
	ANANDA ASKA NABILA																																											
14	5007704	CLEANER	H	H	H	H	O	H	H	H	H	O	H	H	H	H	O	H	H	H	H	H	H	O	O	H	H	H	H	H	H	H	H	26	0	0	0	5	0	0	0	-		
	DAVIT SLAMET BAWONO																																											
15	5007767	CLEANER	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	A	H	H	H	O	H	25	0	1	0	5	0	0	0	-			
	RINA NINGSIH																																											
16	5008622	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	O	H	H	H	O	H	H	H	H	H	26	0	0	0	5	0	0	0	-		
	FEBRI FIRMANSYAH																																											
17	5009296	CLEANER	O	H	H	H	H	H	O	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	H	26	0	0	0	5	0	0	0	-		
	AFRIYANTO																																											
18	5010078	CLEANER	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	O	H	H	26	0	0	0	5	0	0	0	-			
	IWAN PURNAMA																																											
19	5010249	CLEANER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	26	0	0	0	5	0	0	0	-		
	BAYU NURHIDAYAT																																											

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan
Total :																																494	0	1	0	94	0	0	0			

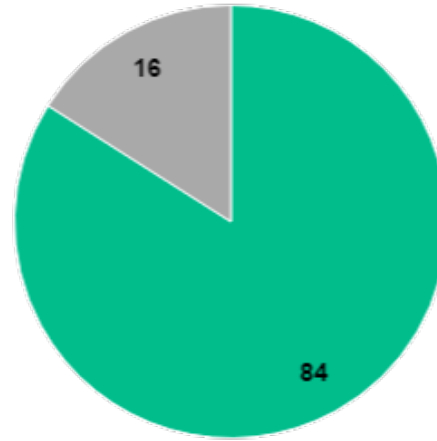
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	AGUNG ERNAWANTO	MUHAMMAD TASIH MITRA		Nama
	2025-01-16 14:15:21	2025-01-18 12:04:23	Tgl	Tgl

TOTAL JADWAL : 589 MP

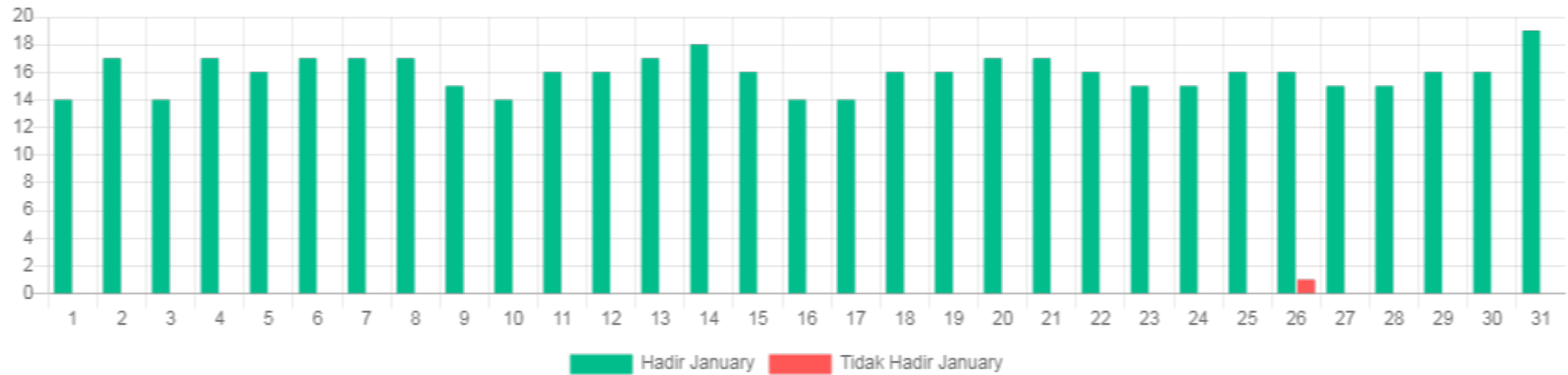
HADIR : 494 MP

OFF : 94 MP

TIDAK HADIR : 1 MP



Monthly : January





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket			
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM					
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A
BESMENT 2																																										
1	CLEANING GESTREP	FLOOR	0	5	0	0		P	A							P	A						P	A													P	A		5	5	
2	CLEANING STP ROOM	RUANGAN	0	1	0	0																															P	A		1	1	
BESMENT 1																																										
1	CLEANING STP ROOM	RUANGAN	0	4	0	0		P	A							P	A						P	A																	4	4
Total Rencana :							0	2	0	0	0	0	0	0	2	0	0	0	0	0	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	0	0	10		
Total Realisasi :								0	2	0	0	0	0	0	2	0	0	0	0	0	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	2	0	0	10	100%
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Warna	Keterangan																																									
P	: Planning																																									
A	: Actual / Terealisasi																																									
X	: Tidak Terealisasi																																									

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket							
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM			SB	MG	SN	SL	RB	KM	JM
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A	P	A
LANTAI LG																																														
1	CLEANING PILAR	WALL	0	1	0	0																							P	A										1	1					
2	WALL CLEANING	WALL	0	1	0	0																																	P	A	1	1				
3	WASHING DUSTBIN	KORIDOR	0	4	0	0							P	A					P	A							P	A							P	A					4	4				
4	CLEANING SUDUT LANTAI	FLOOR	0	1	0	0																			P	A															1	1				
5	CLEANING TRAF ESKALATOR	ESKALATOR	0	4	0	0						P	A						P	A						P	A								P	A					4	4				
6	HIGH DUSTING PLAFON DAN ACSESORIS	CEILLING	0	1	0	0																		P	A																1	1				
7	CLEANING WALL ALL LIFT	LIFT	0	1	0	0																												P	A						1	1				
8	CLEANING TANGGA DARURAT	TANGGA DARURAT	0	1	0	0																														P	A				1	1				
9	WASHING LANTAI	FLOOR	0	0	1	0					P	A																													1	1				
Total Rencana :							0	0	0	0	1	1	1	0	0	0	0	0	1	1	0	0	0	1	1	1	1	0	1	0	0	0	0	2	1	0	1	1		15	15	100%				
Total Realisasi :							0	0	0	0	0	1	1	1	0	0	0	0	0	1	1	1	0	0	0	1	1	0	1	0	0	0	0	2	1	0	1	1		15	15					
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			0	0		
Warna	Keterangan																																													
P	: Planning																																													
A	: Actual / Terealisasi																																													
X	: Tidak Terealisasi																																													

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket							
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM			SB	MG	SN	SL	RB	KM	JM
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A	P	A
LANTAI 2																																														
1	CLEANING PILAR	WALL	0	1	0	0																P	A																1	1						
2	WASHING DUSTBIN	KORIDOR	0	4	0	0	P	A													P	A						P	A						P	A			4	4						
3	WALL CLEANING	WALL	0	1	0	0																							P	A									1	1						
4	CLEANING SUDUT LANTAI	FLOOR	0	1	0	0																			P	A													1	1						
5	CLEANING TRAF ESKALATOR	ESKALATOR	0	5	0	0			P	A							P	A					P	A						P	A					P	A			5	5					
6	CLEANING CEILLING	CEILLING	0	1	0	0																	P	A															1	1						
7	CLEANING JANGGUTAN	KORIDOR	0	1	0	0																					P	A											1	1						
8	CLEANING WALL ALL LIFT	LIFT	0	1	0	0																											P	A					1	1						
9	CLEANING TANGGA DARURAT	TANGGA DARURAT	0	1	0	0										P																							1	0						
10	WASHING LANTAI	FLOOR	0	0	1	0			P	A																													1	1						
11	CLEANING REILING	KORIDOR	0	1	0	0																P	A																1	1						
12	CLEANING CENTILEVER	KORIDOR	0	2	0	0								P	A																	P	A						2	2						
Total Rencana :							1	1	0	1	1	0	0	0	0	1	0	1	1	0	0	0	2	0	2	1	1	0	0	2	1	1	0	1	1	0	1	1	0	0	0	20	19	95%		
Total Realisasi :								1	0	1	1	0	0	0	0	1	0	1	0	0	0	0	2	0	2	1	1	0	0	2	1	1	0	0	1	1	0	0	1	1	0	0	0	0	0	
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Warna	Keterangan																																													
P	: Planning																																													
A	: Actual / Terealisasi																																													
X	: Tidak Terealisasi																																													

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

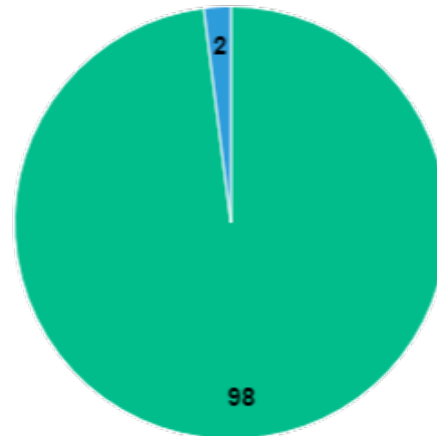
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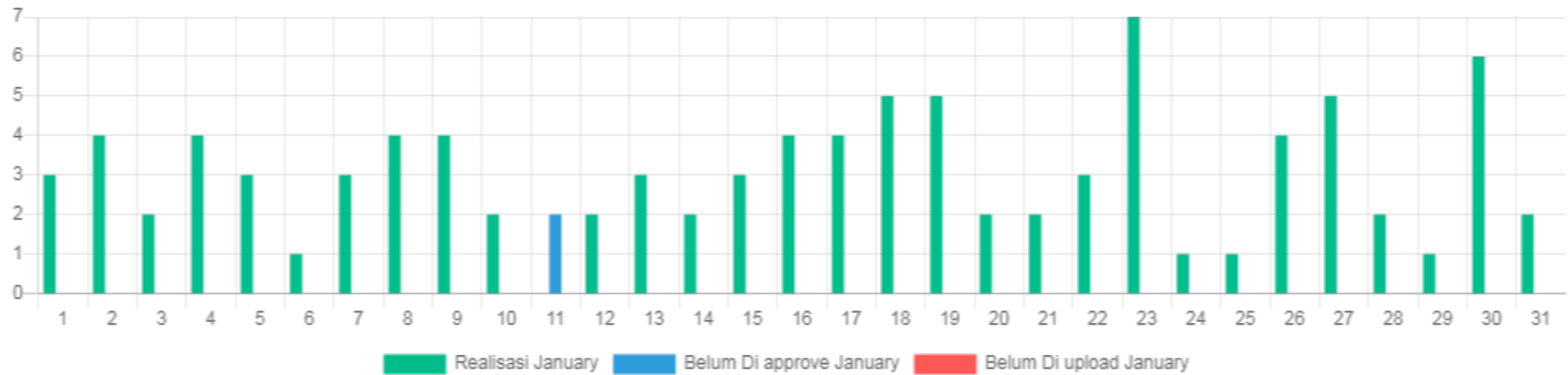
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BELUM UPLOAD : 0

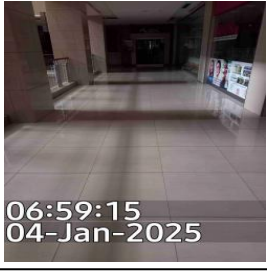
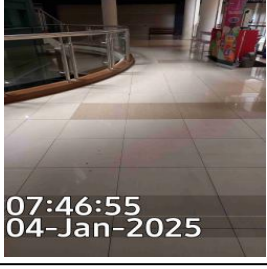
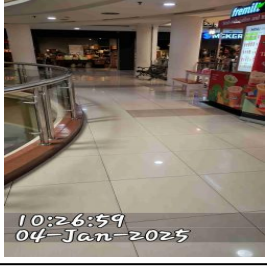


Monthly : January





LAPORAN VISUALISASI PERIODIK

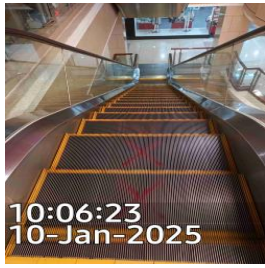
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-01-2025	LANTAI 1	ESKALATOR	CLEANING TRAF ESKALATOR			
2	04-01-2025	LANTAI 1	FLOOR	WASHING LANTAI			
3	04-01-2025	LANTAI 2	FLOOR	WASHING LANTAI			
4	04-01-2025	LANTAI 3	KORIDOR	CLEANING REILING			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	05-01-2025	LANTAI LG	FLOOR	WASHING LANTAI	 08:26:52 05-Jan-2025	 08:28:10 05-Jan-2025	 14:29:57 05-Jan-2025
2	05-01-2025	LANTAI GF	KORIDOR	WASHING DUSTBIN	 14:24:51 05-Jan-2025	 14:26:07 05-Jan-2025	 14:28:55 05-Jan-2025
3	05-01-2025	LANTAI GF	FLOOR	WASHING LANTAI	 08:32:01 05-Jan-2025	 08:33:45 05-Jan-2025	 14:31:43 05-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	06-01-2025	LANTAI LG	ESKALATOR	CLEANING TRAF ESKALATOR			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	08-01-2025	LANTAI GF	KORIDOR	CLEANING SENTILIVER	 07:27:36 08-Jan-2025	 07:28:15 08-Jan-2025	 07:29:49 08-Jan-2025
2	08-01-2025	LANTAI 1	KORIDOR	CLEANING CENTILEVER	 07:31:18 08-Jan-2025	 07:31:39 08-Jan-2025	 07:32:12 08-Jan-2025
3	08-01-2025	LANTAI 2	KORIDOR	CLEANING CENTILEVER	 07:32:50 08-Jan-2025	 07:33:07 08-Jan-2025	 07:34:10 08-Jan-2025
4	08-01-2025	LANTAI 3	KORIDOR	CLEANING CENTILEVER	 07:36:47 08-Jan-2025	 07:38:03 08-Jan-2025	 07:38:58 08-Jan-2025

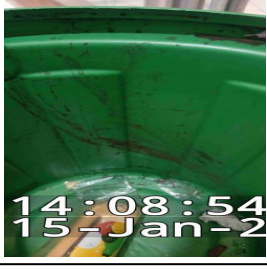
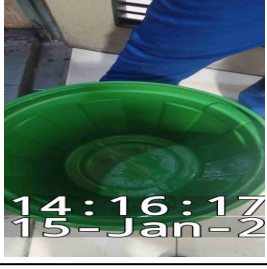
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1	09-01-2025	BESMENT	FLOOR	CLEANING GESTREP			
2	09-01-2025	BESMENT	RUANGAN	CLEANING STP ROOM			
3	09-01-2025	LANTAI GF	ESKALATOR	CLEANING TRAF ESKALATOR			
4	09-01-2025	LANTAI 3	KORIDOR	WASHING DUSTBIN			

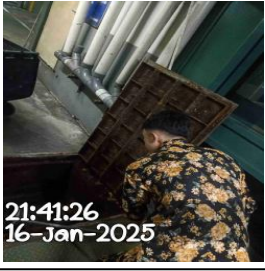
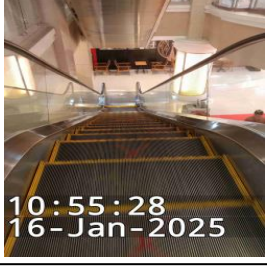
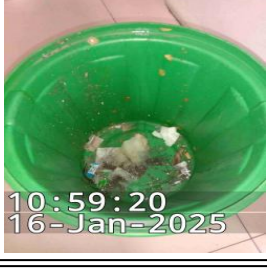
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1	10-01-2025	LANTAI 2	ESKALATOR	CLEANING TRAF ESKALATOR	 10:04:57 10-Jan-2025	 10:05:24 10-Jan-2025	 10:06:23 10-Jan-2025
2	10-01-2025	LANTAI 3	TANGGA DARURAT	CLEANING TANGGA DARURAT	 20:05:17 10-Jan-2025	 20:05:40 10-Jan-2025	 20:06:49 10-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	12-01-2025	LANTAI GF	KORIDOR	WASHING DUSTBIN			
2	12-01-2025	LANTAI GF	KORIDOR	CLEANING JANGGUTAN			

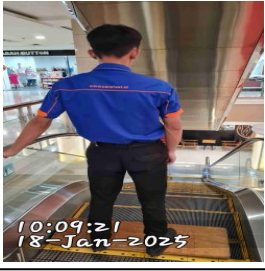
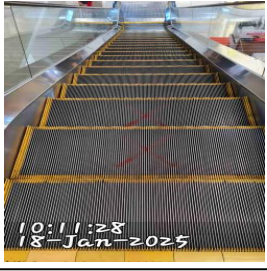
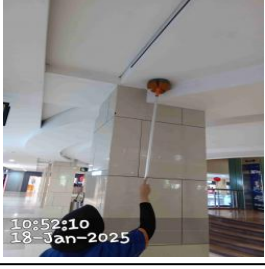
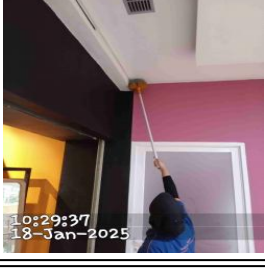
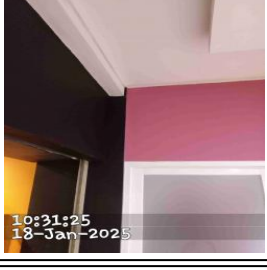
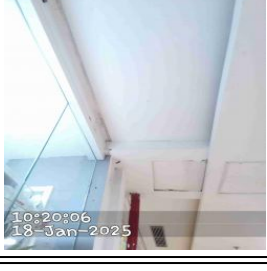
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1	13-01-2025	LANTAI LG	ESKALATOR	CLEANING TRAF ESKALATOR	 10:38:24 13-Jan-2025	 10:40:00 13-Jan-2025	 10:42:09 13-Jan-2025
2	13-01-2025	LANTAI 3	WALL	WALL CLEANING	 10:52:21 13-Jan-2025	 10:52:35 13-Jan-2025	 10:54:17 13-Jan-2025
3	13-01-2025	LANTAI 3	KORIDOR	CLEANING JANGGUTAN	 10:48:39 13-Jan-2025	 10:49:09 13-Jan-2025	 10:49:47 13-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	14-01-2025	LANTAI LG	KORIDOR	WASHING DUSTBIN	 09:57:00 14-Jan-2025	 09:57:32 14-Jan-2025	 10:04:14 14-Jan-2025
2	14-01-2025	LANTAI 1	KORIDOR	WASHING DUSTBIN	 10:10:58 14-Jan-2025	 10:11:17 14-Jan-2025	 10:16:08 14-Jan-2025

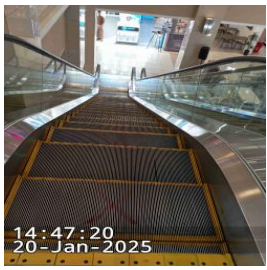
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2	15-01-2025	LANTAI 2	WALL	CLEANING PILAR	 10:33:43 15-Jan-2025	 10:34:19 15-Jan-2025	 10:37:45 15-Jan-2025
3	15-01-2025	LANTAI 2	KORIDOR	WASHING DUSTBIN	 14:08:54 15-Jan-2025	 14:14:26 15-Jan-2025	 14:16:17 15-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-01-2025	BESMENT	FLOOR	CLEANING GESTREP	 21:28:44 16-Jan-2025	 21:29:22 16-Jan-2025	 21:32:50 16-Jan-2025
2	16-01-2025	BESMENT	RUANGAN	CLEANING STP ROOM	 21:37:19 16-Jan-2025	 21:41:26 16-Jan-2025	 21:42:35 16-Jan-2025
3	16-01-2025	LANTAI GF	ESKALATOR	CLEANING TRAF ESKALATOR	 10:52:15 16-Jan-2025	 10:52:37 16-Jan-2025	 10:55:28 16-Jan-2025
4	16-01-2025	LANTAI 3	KORIDOR	WASHING DUSTBIN	 10:59:20 16-Jan-2025	 11:01:34 16-Jan-2025	 11:04:34 16-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	17-01-2025	LANTAI GF	KORIDOR	CLEANING RALLING	 10:30:47 17-Jan-2025	 10:31:33 17-Jan-2025	 10:32:13 17-Jan-2025
2	17-01-2025	LANTAI 1	KORIDOR	CLEANING REILING	 10:19:14 17-Jan-2025	 10:18:46 17-Jan-2025	 10:19:39 17-Jan-2025
3	17-01-2025	LANTAI 2	ESKALATOR	CLEANING TRAF ESKALATOR	 10:11:41 17-Jan-2025	 10:12:21 17-Jan-2025	 10:14:18 17-Jan-2025
4	17-01-2025	LANTAI 2	KORIDOR	CLEANING REILING	 10:16:41 17-Jan-2025	 10:16:54 17-Jan-2025	 10:17:19 17-Jan-2025

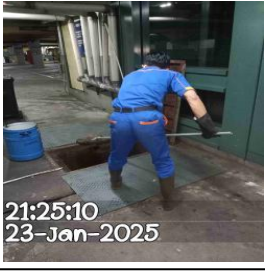
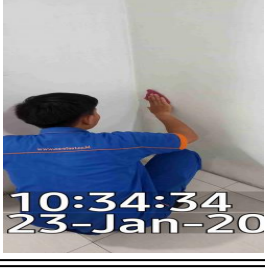
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1	18-01-2025	LANTAI LG	CEILLING	HIGH DUSTING PLAFON DAN ACSESORIS	 14:33:58 18-Jan-2025	 14:34:38 18-Jan-2025	 14:35:12 18-Jan-2025
2	18-01-2025	LANTAI 1	ESKALATOR	CLEANING TRAF ESKALATOR	 10:08:56 18-Jan-2025	 10:09:21 18-Jan-2025	 10:11:28 18-Jan-2025
3	18-01-2025	LANTAI 1	CEILLING	CLEANING CEILLING	 10:51:38 18-Jan-2025	 10:52:10 18-Jan-2025	 11:20:00 18-Jan-2025
4	18-01-2025	LANTAI 2	CEILLING	CLEANING CEILLING	 10:28:14 18-Jan-2025	 10:29:37 18-Jan-2025	 10:31:25 18-Jan-2025
5	18-01-2025	LANTAI 3	CEILLING	CLEANING CEILLING	 10:20:06 18-Jan-2025	 10:20:58 18-Jan-2025	 10:22:15 18-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	19-01-2025	LANTAI LG	FLOOR	CLEANING SUDUT LANTAI	 11:00:23 19-Jan-2025	 11:00:51 19-Jan-2025	 11:01:39 19-Jan-2025
2	19-01-2025	LANTAI GF	KORIDOR	WASHING DUSTBIN	 11:04:04 19-Jan-2025	 11:06:52 19-Jan-2025	 11:10:28 19-Jan-2025
3	19-01-2025	LANTAI GF	FLOOR	CLEANING SUDUT LANTAI	 10:58:20 19-Jan-2025	 10:58:54 19-Jan-2025	 10:59:41 19-Jan-2025
4	19-01-2025	LANTAI 1	FLOOR	CLEANING SUDUT LANTAI	 10:55:38 19-Jan-2025	 10:56:13 19-Jan-2025	 10:57:06 19-Jan-2025
5	19-01-2025	LANTAI 2	FLOOR	CLEANING SUDUT LANTAI	 10:53:40 19-Jan-2025	 10:54:10 19-Jan-2025	 10:55:05 19-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-01-2025	LANTAI LG	ESKALATOR	CLEANING TRAF ESKALATOR	 14:47:20 20-Jan-2025	 14:48:35 20-Jan-2025	 15:00:56 20-Jan-2025
2	20-01-2025	LANTAI GF	TANGGA DARURAT	CLEANING TANGGA DARURAT	 16:09:33 20-Jan-2025	 16:10:36 20-Jan-2025	 16:12:15 20-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-01-2025	LANTAI LG	KORIDOR	WASHING DUSTBIN	 13:48:31 21-Jan-2025	 13:50:22 21-Jan-2025	 13:51:41 21-Jan-2025
2	21-01-2025	LANTAI 1	KORIDOR	WASHING DUSTBIN	 14:12:06 21-Jan-2025	 14:13:20 21-Jan-2025	 14:17:11 21-Jan-2025

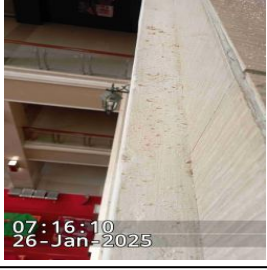
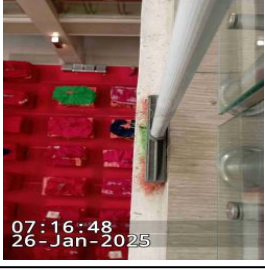
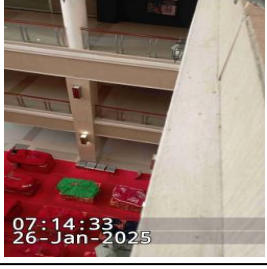
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	22-01-2025	LANTAI 1	KORIDOR	CLEANING JANGGUTAN	 10:14:38 22-Jan-2025	 10:16:24 22-Jan-2025	 10:18:16 22-Jan-2025
2	22-01-2025	LANTAI 2	KORIDOR	WASHING DUSTBIN	 10:53:19 22-Jan-2025	 10:54:39 22-Jan-2025	 11:00:47 22-Jan-2025
3	22-01-2025	LANTAI 2	KORIDOR	CLEANING JANGGUTAN	 08:25:09 22-Jan-2025	 08:26:33 22-Jan-2025	 08:29:16 22-Jan-2025

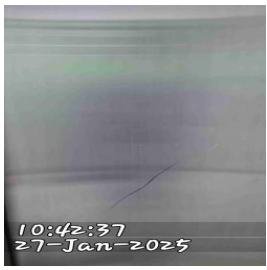
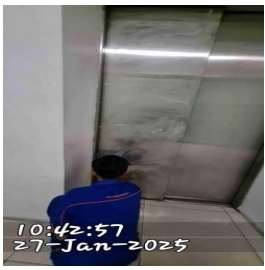
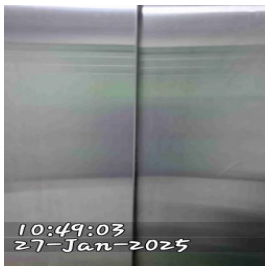
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1	23-01-2025	BESMENT	FLOOR	CLEANING GESTREP	 21:20:12 23-Jan-2025	 21:21:01 23-Jan-2025	 21:22:19 23-Jan-2025
2	23-01-2025	BESMENT	RUANGAN	CLEANING STP ROOM	 21:23:59 23-Jan-2025	 21:25:10 23-Jan-2025	 21:28:35 23-Jan-2025
3	23-01-2025	LANTAI LG	WALL	CLEANING PILAR	 10:37:40 23-Jan-2025	 10:39:27 23-Jan-2025	 10:42:45 23-Jan-2025
4	23-01-2025	LANTAI GF	WALL	WALL CLEANING	 10:34:10 23-Jan-2025	 10:34:34 23-Jan-2025	 10:35:54 23-Jan-2025
5	23-01-2025	LANTAI 1	WALL	WALL CLEANING	 10:36:57 23-Jan-2025	 10:37:18 23-Jan-2025	 10:39:08 23-Jan-2025
6	23-01-2025	LANTAI 2	WALL	WALL CLEANING	 10:31:52 23-Jan-2025	 10:32:14 23-Jan-2025	 10:32:48 23-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	23-01-2025	LANTAI 3	KORIDOR	WASHING DUSTBIN	 10:24:47 23-Jan-2025	 10:25:02 23-Jan-2025	 10:26:17 23-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
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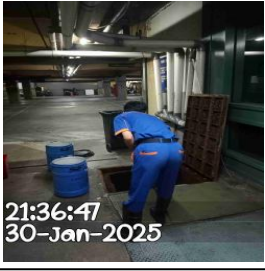
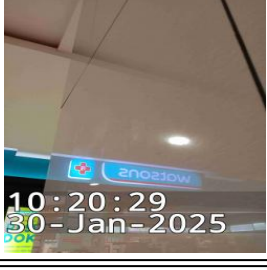
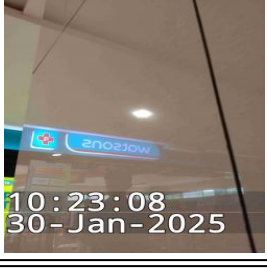
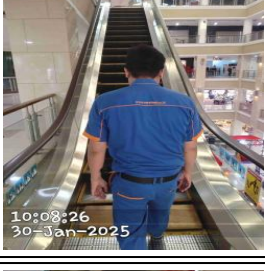
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No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-01-2025	LANTAI GF	KORIDOR	WASHING DUSTBIN	 10:06:56 26-Jan-2025	 10:10:45 26-Jan-2025	 10:13:00 26-Jan-2025
2	26-01-2025	LANTAI 1	KORIDOR	CLEANING CENTILEVER	 07:19:18 26-Jan-2025	 07:20:05 26-Jan-2025	 07:21:40 26-Jan-2025
3	26-01-2025	LANTAI 2	KORIDOR	CLEANING CENTILEVER	 07:16:10 26-Jan-2025	 07:16:48 26-Jan-2025	 07:17:38 26-Jan-2025
4	26-01-2025	LANTAI 3	KORIDOR	CLEANING CENTILEVER	 07:11:54 26-Jan-2025	 07:13:19 26-Jan-2025	 07:14:33 26-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-01-2025	LANTAI LG	ESKALATOR	CLEANING TRAF ESKALATOR	 09:56:12 27-Jan-2025	 09:56:41 27-Jan-2025	 09:59:47 27-Jan-2025
2	27-01-2025	LANTAI LG	LIFT	CLEANING WALL ALL LIFT	 10:42:37 27-Jan-2025	 10:42:57 27-Jan-2025	 10:49:03 27-Jan-2025
3	27-01-2025	LANTAI GF	LIFT	CLEANING WALL ALL LIFT	 10:26:15 27-Jan-2025	 10:27:11 27-Jan-2025	 10:39:27 27-Jan-2025
4	27-01-2025	LANTAI 1	LIFT	CLEANING WALL ALL LIFT	 10:52:21 27-Jan-2025	 10:52:33 27-Jan-2025	 11:00:45 27-Jan-2025
5	27-01-2025	LANTAI 2	LIFT	CLEANING WALL ALL LIFT	 11:03:29 27-Jan-2025	 11:03:59 27-Jan-2025	 11:16:16 27-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	28-01-2025	LANTAI LG	KORIDOR	WASHING DUSTBIN			
2	28-01-2025	LANTAI 1	KORIDOR	WASHING DUSTBIN			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	29-01-2025	LANTAI 2	KORIDOR	WASHING DUSTBIN	 10:34:04 29-Jan-2025	 10:34:21 29-Jan-2025	 10:36:56 29-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-01-2025	BESMENT	FLOOR	CLEANING GESTREP			
2	30-01-2025	BESMENT	RUANGAN	CLEANING STP ROOM			
3	30-01-2025	LANTAI LG	TANGGA DARURAT	CLEANING TANGGA DARURAT			
4	30-01-2025	LANTAI GF	WALL	CLEANING PILAR			
5	30-01-2025	LANTAI 1	ESKALATOR	CLEANING TRAF ESKALATOR			
6	30-01-2025	LANTAI 2	ESKALATOR	CLEANING TRAF ESKALATOR			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	31-01-2025	LANTAI LG	WALL	WALL CLEANING	 10:10:12 31-Jan-2025	 10:11:23 31-Jan-2025	 10:13:10 31-Jan-2025
2	31-01-2025	LANTAI 1	TANGGA DARURAT	CLEANING TANGGA DARURAT	 10:17:33 31-Jan-2025	 10:18:04 31-Jan-2025	 10:19:53 31-Jan-2025



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
19	0	0	0	0	19	0.00

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 0 MP

NEW : 0 MP

RESIGN : 0 MP

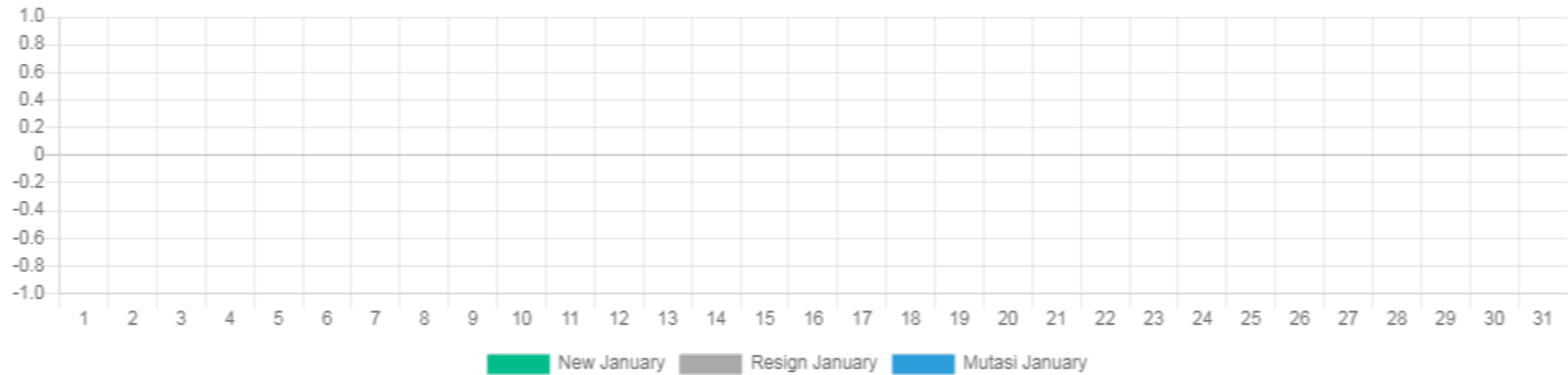
MUTASI : 0 MP

Pengawas : 0

CSO : 0

OMP

Monthly : January





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF5/3/SCRB/2549	AUTOMATIC SCRUBBER	INNOTECH			-	RUSAK
2	CF5/3/SCRB/2768	AUTOMATIC SCRUBBER	INNOTECH			-	RUSAK
3	CF5/3/VC60/3600	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			-	RUSAK
4	CF5/3/VC60/3601	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			-	RUSAK
5	CF5/21/LOSP/3602	LOW SPEED POLISHER	GOLDIE			BAIK	-
6	CF5/21/LOSP/3603	LOW SPEED POLISHER	GOLDIE			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF5/21/LOSP/3604	LOW SPEED POLISHER	GOLDIE			BAIK	-
8	CF5/71/HTUH- HTVH/3646	HANDY TALKIE	VEV			BAIK	-
9	CF5/71/HTUH- HTVH/3647	HANDY TALKIE	VEV			BAIK	-