

LAPORAN BULANAN CLEANING SERVICE

Proyek :
COLUMBIA ASIA HOSPITAL - BSD



Periode :

JANUARI 2025

Disusun Oleh :

AEIS SOFYAN

CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung COLUMBIA ASIA HOSPITAL - BSD

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1036851	ITA ARIYANTI BT RIMAN IJO	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP
2	1036867	IDA FARIDA	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS
3	1036854	RIDA FARIDA	CLEANER	HP	HP	OFF	HP	HS	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF
4	1039797	DESI NOFIANITA	CLEANER	HS	HS	HS	HS	HP	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS
5	1036873	FARIDA NURJANAH	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
6	1036872	ABDULLOH SYAFEI	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
7	1036879	USMAN	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
8	1036856	ARI NURYADI	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
9	1036853	NITA ANDRIYANI	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
10	1036878	SUDIAR SUPRAPMO	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
11	1036863	MUHAMMAD FARHAN	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HP
12	1036870	REZA ADRIANSYAH	CLEANER	OFF	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF
13	1036874	WILI HASAN	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	OFF	HP	HP	HP	HP	HP
14	1036875	TONI EFENDI	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS
15	1036881	NADIA	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS
16	1036869	AHMAD RIDUAN	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
17	1036861	ALI AKBAR	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
18	1036850	JUPRI TARMUJI	CS- GARDENER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
19	1036876	ERIK FAUZI	CLEANER	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS
20	1036868	SATRYA DEWA KESUMA	CLEANER	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM
21	1036859	RIFIQI WAHYUDI	CLEANER	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM
22	1036855	NUR JAJANG	CLEANER	HS	HP	HP	OFF	HP	HS	HS	HS	HP	HP	OFF	HP	HS	HS	HS	HP	HP	OFF	HP	HS	HS	HS	HP	HP	OFF	HP	HS	HS	HS	HP	HP
23	1040087	BIMNUR MAS SYAHIDAH	CLEANER	HS	HP	HP	OFF	HS	HS	HS	HS	HP	HP	OFF	HS	HS	HS	HS	HP	HP	OFF	HS	HS	HS	HS	HP	HP	OFF	HS	HS	HS	HS	HP	HP
24	1036877	AMAR ARDIANSAH	CLEANER	HM	HM	OFF	HP	HP	HP	HP	HM	HM	OFF	HS	HP	HP	HP	HM	HM	OFF	HP	HP	HP	HP	HM	HM	OFF	HP	HP	HP	HP	HM	HM	OFF
25	1036852	LINDA WATI	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP
26	1036862	JONI SETIAJI	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HP	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS

[illegible]

PENGAWAS

[illegible]



LAPORAN REKAP ABSENSI

[illegible]

[illegible]

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
19	1036869	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	4	4	0	0	0	-	
	AHMAD RIDUAN		G					G																																			
20	1036870	CLEANER	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	SR	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	24	0	0	0	6	0	1	0	-	
	REZA ADRIANSYAH																																										
21	1036872	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	IR	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	26	0	0	2	4	0	0	1	-	
	ABDULLOH SYAFEI									G	G																																
22	1036873	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	FARIDA NURJANAH																																										
23	1036874	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	O	IR	H	H	H	H	25	0	0	0	5	0	0	1	-
	WILI HASAN																																										
24	1036875	CLEANER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-
	TONI EFENDI																																										
25	1036876	CLEANER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	ERIK FAUZI																																										
26	1036877	CLEANER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	26	0	0	1	5	0	0	0	-
	AMAR ARDIANSAH												G																														
27	1036878	CLEANER	SR	H	H	H	O	H	SR	H	H	H	H	O	H	H	H	H	H	SR	O	H	SR	H	H	H	H	O	H	H	H	H	H	23	0	0	0	4	0	4	0	-	
	SUDIAR SUPRAPMO																																										
28	1036879	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-	

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
	USMAN																																											
29	1036881	CLEANER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	IR	H	H	H	H	O	H	H	H	H	26	0	0	0	4	0	0	1	-	
	NADIA																																											
30	1039797	CLEANER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	IR	H	H	H	H	O	H	H	H	H	26	0	0	0	4	0	0	1	-	
	DESI NOFIANITA																																											
31	1040087	CLEANER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-		
	BIMNUR MAS SYAHIDAH																																											
Total :																																		802	0	1	10	135	0	10	6			

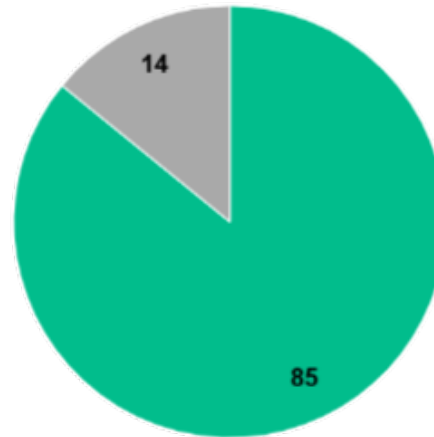
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	YANTI SUPRIYANTI	Ega		Nama
	2025-01-16 20:29:53	2025-01-24 13:44:16	Tgl	Tgl

TOTAL JADWAL : 950 MP

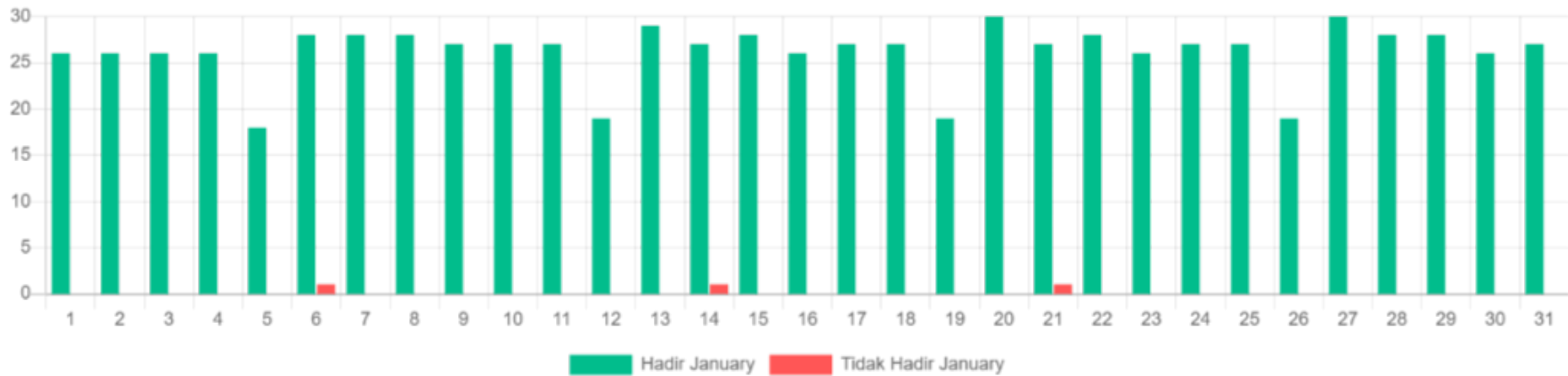
HADIR : 812 MP

OFF : 135 MP

TIDAK HADIR : 3 MP



Monthly : January





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1 RB	2 KM	3 JM	4 SB	5 MG	6 SN	7 SL	8 RB	9 KM	10 JM	11 SB	12 MG	13 SN	14 SL	15 RB	16 KM	17 JM	18 SB	19 MG	20 SN	21 SL	22 RB	23 KM	24 JM	25 SB	26 MG	27 SN	28 SL	29 RB	30 KM	31 JM	JML	Ket			
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A		
KACA																																										
1	LOBBY	GLASS CLEANING	0	4	0	0						P	A						P	A							P	A							P	A			4	4		
PILAR																																										
1	LOBBY	WALL CLEANING	0	4	0	0						P	A						P	A							P	A							P	A			4	4		
GRILL AC																																										
1	LOBBY	HIGH DUSTING	0	5	0	0		P	A							P	A											P	A							P	A		5	5		
LOGO RSCA																																										
1	LOBBY	SPOTING	0	0	1	0	P	A											P	A																			1	1		
DINDING KORIDOR																																										
1	LOBBY	WALL CLEANING	0	4	0	0							P	A						P	A							P	A						P	A			4	4		
DAK DALAM LOBBY																																										
1	LOBBY	DRY VAKUM	0	0	1	0																										P	A					1	1			
KANOPI LOBBY																																										
1	LOBBY	BRUSHING	0	0	1	0																												P	A			1	1			
KANOPI UGD																																										
1	UGD	BRUSHING	0	0	1	0																												P	A			1	1			
AHU																																										
1	LOBBY	BRUSHING MANUAL	0	4	0	0							P	A							P	A						P	A						P	A			4	4		
TROLI BAKET																																										
1	LOBBY	GENERAL CLEANING	0	5	0	0	P	A							P	A						P	A					P	A							P	A		5	5		
LIFT																																										
1	LOBBY	WALL CLEANING	0	3	0	0	P	A												P	A														P	A			3	3		
PINTU REL LIFT																																										
1	LOBBY	SWEEPING	0	2	0	0								P	A													P	A										2	2		
TRASH BIN																																										
1	LOBBY	WASHING MANUAL	0	4	0	0				P	A						P	A							P	A					P	A							4	4		
LANTAI																																										
1	LOBBY	WASHING	0	4	0	0					P	A						P	A						P	A						P	A						4	4		
2	TOILET	BRUSHING	0	4	0	0					P	A						P	A						P	A							P	A					4	4		
EXIT																																										
1	EXIT	BRUSHING MANUAL	0	5	0	0			P	A							P	A						P	A						P	A						P	A	5	5	
Total Rencana :							3	1	1	1	2	3	2	2	1	1	1	2	3	2	2	1	1	1	2	3	2	2	1	1	1	2	4	2	4	1	1					
Total Realisasi :								3	1	1	1	2	3	2	2	1	1	1	2	3	2	2	1	1	1	2	3	2	2	1	1	1	2	4	2	4	1	1		52	52	100%
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket							
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM									
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A		
GUTTER																																														
1	HALAMAN	SWEEPING	0	5	0	0							P	A						P	A						P	A					P	A					5	5						
RUMPUT GULMA																																														
1	HALAMAN	PECABUTAN	0	5	0	0	P	A							P	A						P	A												P	A			5	5						
TRASH BIN																																														
1	HALAMAN	WASHING MANUAL	0	5	0	0			P	A							P	A						P	A						P	A						P	A	5	5					
Total Rencana :							1	0	1	0	0	1	0	1	0	1	0	0	1	0	1	0	1	0	0	1	0	1	0	1	0	2	0	0	0	1	0	1	0	1		15	15	100%		
Total Realisasi :							1	0	1	0	0	1	0	1	0	1	0	0	1	0	1	0	1	0	1	0	1	0	1	0	2	0	0	0	1	0	1	0	1	0	1		15		15	
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			0	0
Warna	Keterangan																																													
P	: Planning																																													
A	: Actual / Terealisasi																																													
X	: Tidak Terealisasi																																													

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket				
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM						
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P
GRILL AC																																											
1	LANTAI 1	HIGH DUSTING	0	4	0	0						P	A						P	A						P	A							P	A			4	4				
DINDING KORIDOR																																											
1	LANTAI 1	WALL CLEANING	0	4	0	0							P	A						P	A						P	A							P	A			4	4			
AHU																																											
1	LANTAI 1	BRUSHING MANUAL	0	4	0	0							P	A						P	A						P	A							P	A			4	4			
LIFT																																											
1	LANTAI 1	WALL CLEANING	0	3	0	0	P	A												P	A													P	A			3	3				
PINTU REL LIFT																																											
1	LANTAI 1	SWEEPING	0	2	0	0								P	A													P	A									2	2				
TRASH BIN																																											
1	LANTAI 1	WASHING MANUAL	0	5	0	0	P	A							P	A					P	A						P	A							P	A			5	5		
LANTAI																																											
1	LANTAI 1	WASHING	0	4	0	0				P	A							P	A					P	A						P	A							4	4			
2	TOILET	BRUSHING MANUAL	0	5	0	0		P	A							P	A					P	A						P	A						P	A			5	5		
KACA																																											
1	LANTAI 1	GLASS CLEANING	0	3	0	0				P	A													P	A						P	A							3	3			
EXIT																																											
1	LANTAI 1	BRUSHING MANUAL	0	5	0	0			P	A							P	A					P	A						P	A							P	A	5	5		
TROLI BAKET																																											
1	LANTAI 1	GENERAL CLEANING	0	5	0	0			P	A							P	A					P	A						P	A							P	A	5	5		
DINDING TOILET																																											
1	TOILET	WALL CLEANING	0	5	0	0		P	A								P	A					P	A					P	A							P	A			5	5	
Total Rencana :							2	4	2	3	0	1	2	2	4	2	1	0	1	2	2	4	2	3	0	1	2	2	4	2	3	0	1	2	2	3	2						
Total Realisasi :							2	4	2	3	0	1	2	2	4	2	1	0	1	2	2	4	2	3	0	1	2	2	4	2	3	0	1	2	2	3	2	49	49	100%			
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Warna	Keterangan																																										
P	: Planning																																										
A	: Actual / Terealisasi																																										
X	: Tidak Terealisasi																																										

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket				
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM						
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P
GRILL AC																																											
1	LANTAI 2	HIGH DUSTING	0	4	0	0						P	A						P	A						P	A							P	A			4	4				
AHU																																											
1	LANTAI 2	BRUSHING MANUAL	0	4	0	0							P	A						P	A						P	A							P	A			4	4			
TROLI BAKET																																											
1	LANTAI 2	GENERAL CLEANING	0	5	0	0				P	A						P	A							P	A					P	A					P	A	5	5			
KACA																																											
1	LANTAI 2	GLASS CLEANING	0	4	0	0							P	A						P	A						P	A							P	A			4	4			
LIFT																																											
1	LANTAI 2	WALL CLEANING	0	3	0	0	P	A												P	A														P	A			3	3			
PINTU REL LIFT																																											
1	LANTAI 2	SWEEPING	0	2	0	0								P	A													P	A										2	2			
DINDING KORIDOR																																											
1	LANTAI 2	WALL CLEANING	0	5	0	0		P	A							P	A												P	A							P	A			5	5	
TRASH BIN																																											
1	LANTAI 2	WASHING MANUAL	0	5	0	0	P	A									P	A											P	A							P	A			5	5	
DINDING TOILET																																											
1	TOILET	WALL CLEANING	0	5	0	0		P	A							P	A													P	A							P	A			5	5
LANTAI																																											
1	TOILET	BRUSHING MANUAL	0	5	0	0		P	A							P	A													P	A							P	A			5	5
EXIT																																											
1	EXIT	BRUSHING MANUAL	0	5	0	0			P	A							P	A												P	A								P	A	5	5	
Total Rencana :							2	3	2	0	0	1	3	2	3	2	0	0	1	3	2	3	2	0	0	1	3	2	3	2	0	0	1	3	2	3	2						
Total Realisasi :							2	3	2	0	0	1	3	2	3	2	0	0	1	3	2	3	2	0	0	1	3	2	3	2	0	0	1	3	2	3	2			47	47	100%	
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Warna	Keterangan																																										
P	: Planning																																										
A	: Actual / Terealisasi																																										
X	: Tidak Terealisasi																																										

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket			
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM					
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A
TRASH BIN																																										
1	LANTAI 3	WASHING MANUAL	0	4	0	0						P	A					P	A							P	A						P	A				4	4			
DINDING KORIDOR																																										
1	LANTAI 3	WALL CLEANING	0	4	0	0							P	A					P	A						P	A						P	A				4	4			
AHU																																										
1	LANTAI 3	BRUSHING MANUAL	0	4	0	0							P	A					P	A						P	A						P	A				4	4			
TROLI BAKET																																										
1	LANTAI 3	GENERAL CLEANING	0	5	0	0	P	A						P	A					P	A						P	A						P	A				5	5		
LIFT																																										
1	LANTAI 3	WALL CLEANING	0	3	0	0	P	A											P	A													P	A				3	3			
PINTU REL LIFT																																										
1	LANTAI 3	SWEEPING	0	2	0	0							P	A													P	A										2	2			
DINDING TOILET																																										
1	TOILET	SPOTING	0	5	0	0		P	A					P	A					P	A							P	A						P	A			5	5		
EXIT																																										
1	EXIT	BRUSHING MANUAL	0	5	0	0			P	A						P	A						P	A					P	A						P	A	5	5			
GRILL AC																																										
1	LANTAI 3	HIGH DUSTING	0	4	0	0				P	A						P	A						P	A						P	A						4	4			
Total Rencana :							2	1	1	1	0	1	2	2	1	1	1	0	1	2	2	1	1	1	0	1	2	2	1	1	1	0	1	2	2	1	1	1				
Total Realisasi :								2	1	1	1	0	1	2	2	1	1	1	0	1	2	2	1	1	1	0	1	2	2	1	1	1	0	1	2	2	1	1	1	36	36	100%
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Warna	Keterangan																																									
P	: Planning																																									
A	: Actual / Terealisasi																																									
X	: Tidak Terealisasi																																									

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket				
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM						
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P
TRASH BIN																																											
1	LANTAI 5	WASHING MANUAL	0	4	0	0						P	A						P	A						P	A							P	A			4	4				
DINDING KORIDOR																																											
1	LANTAI 5	WALL CLEANING	0	4	0	0							P	A						P	A						P	A							P	A			4	4			
SHAFT SAMPIG LIFT BESAR																																											
1	LANTAI 5	GENERAL CLEANING	0	4	0	0							P	A						P	A						P	A							P	A			4	4			
TROLI BAKET																																											
1	LANTAI 5	GENERAL CLEANING	0	4	0	0			P	A							P	A						P	A					P	A							4	4				
LIFT																																											
1	LANTAI 5	WALL CLEANING	0	3	0	0	P	A												P	A													P	A			3	3				
PINTU REL LIFT																																											
1	LANTAI 5	SWEEPING	0	2	0	0								P	A													P	A									2	2				
DINDING TOILET																																											
1	TOILET	SPOTING	0	5	0	0		P	A							P	A												P	A							P	A		5	5		
EXIT																																											
1	EXIT	BRUSHING MANUAL	0	5	0	0			P	A							P	A						P	A					P	A							P	A	5	5		
GRILL AC																																											
1	LANTAI 5	HIGH DUSTING	0	4	0	0				P	A							P	A						P	A					P	A							4	4			
Total Rencana :							1	1	2	1	0	1	2	1	1	2	1	0	1	2	1	1	2	1	0	1	2	1	1	2	1	0	1	2	1	1	1	1					
Total Realisasi :								1	1	2	1	0	1	2	1	1	2	1	0	1	2	1	1	2	1	0	1	2	1	1	2	1	0	1	2	1	1	1	1	35	35	100%	
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Warna	Keterangan																																										
P	: Planning																																										
A	: Actual / Terealisasi																																										
X	: Tidak Terealisasi																																										

[illegible]

[illegible]

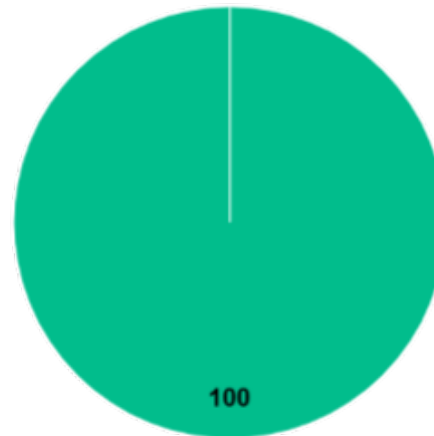
PEKERJAAN : 312

REALISASI : 312

DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0

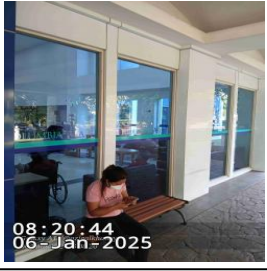
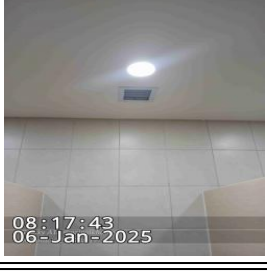
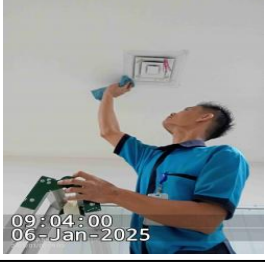


Monthly : January





LAPORAN VISUALISASI PERIODIK

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	06-01-2025	HALAMAN	SWEEPING	HALAMAN	 09:04:44 06-Jan-2025	 09:22:17 06-Jan-2025	 09:25:19 06-Jan-2025
2	06-01-2025	LOBBY	GLASS CLEANING	LOBBY	 06:53:06 06-Jan-2025	 06:56:50 06-Jan-2025	 08:20:44 06-Jan-2025
3	06-01-2025	LOBBY	GLASS CLEANING	LOBBY	 06:53:26 06-Jan-2025	 06:59:23 06-Jan-2025	 08:21:48 06-Jan-2025
4	06-01-2025	LOBBY	WALL CLEANING	LOBBY	 15:28:17 06-Jan-2025	 15:28:45 06-Jan-2025	 15:33:40 06-Jan-2025
5	06-01-2025	LANTAI 1	HIGH DUSTING	LANTAI 1	 08:14:29 06-Jan-2025	 08:15:38 06-Jan-2025	 08:17:43 06-Jan-2025
6	06-01-2025	LANTAI 2	HIGH DUSTING	LANTAI 2	 09:03:47 06-Jan-2025	 09:04:00 06-Jan-2025	 09:31:05 06-Jan-2025

No	Tanggal	Area	ItemPekerjaan	Detail Pekerjaan	Before	Progress	After
7	06-01-2025	LANTAI 3	WASHING MANUAL	LANTAI 3	 19:42:56 06-Jan-2025	 19:43:14 06-Jan-2025	 19:45:16 06-Jan-2025
8	06-01-2025	LANTAI 5	WASHING MANUAL	LANTAI 5	 19:19:15 06-Jan-2025	 19:20:06 06-Jan-2025	 19:53:15 06-Jan-2025
9	06-01-2025	BESMENT	HIGH DUSTING	BESMEN	 16:53:24 06-Jan-2025	 16:54:45 06-Jan-2025	 16:56:25 06-Jan-2025



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
29	0	2	1	1	29	3.45

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
1	1036860	SALSA APRILIANI	CLEANER	DIPULANGKAN KE HO	2025-01-01	-	-
MP BARU							
MP PINDAHAN							
1	1034792	NURSAMSUL RIZAL	CLEANER	MP PINDAHAN	-	2025-01-07	-
2	1036293	FEBY WULANDARI	CLEANER	MP PINDAHAN	-	2025-01-27	-
MP DIPINDAHKAN							
1	1036293	FEBY WULANDARI	CLEANER	MP DIPINDAHKAN	-	2025-01-30	-

TOTAL : 2 MP

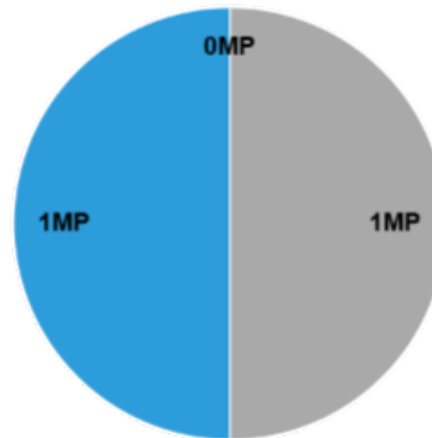
NEW : 0 MP

RESIGN : 1 MP

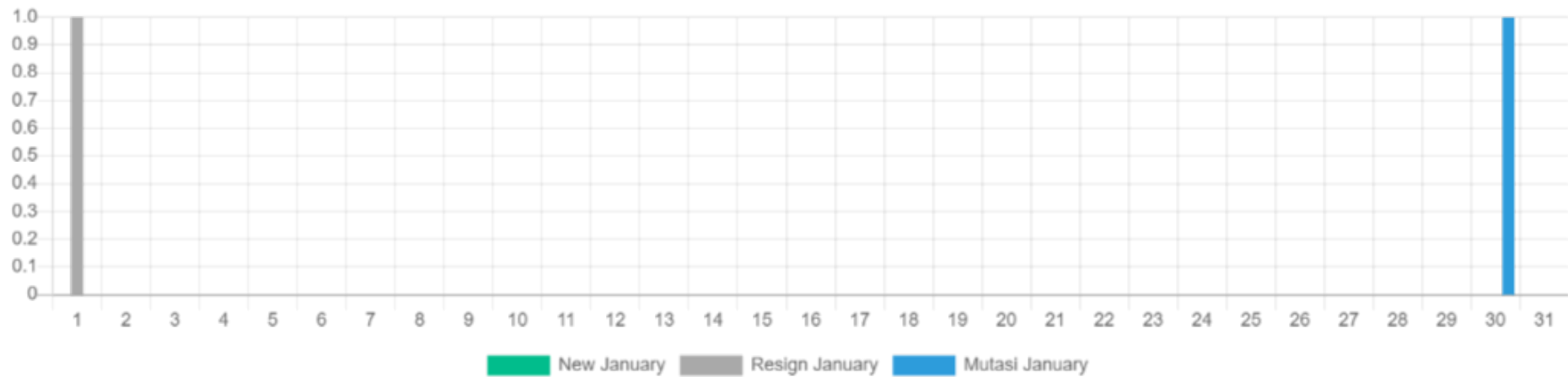
MUTASI : 1 MP

Pengawas : 0

CSO : 2



Monthly : January





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/59/SCRB/54	AUTOMATIC SCRUBBER	ROTANO			-	RUSAK
2	CF1/3/VC60/59	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			-	RUSAK
3	CF1/3/HPOL/55	HAND POLISHER	INNOTECH			BAIK	-
4	CF1/59/LOSP/56	LOW SPEED POLISHER	ROTANO			BAIK	-
5	CF1/3/VC30/57	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
6	CF1/59/SCRB/3573	AUTOMATIC SCRUBBER	ROTANO			BAIK	-