

LAPORAN BULANAN CLEANING SERVICE

Proyek :
CASA GRANDE RESIDENCE 2



Periode :

JANUARI 2025

Disusun Oleh :

**NUR PARAGA
CS-SUPERVISOR**

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung CASA GRANDE RESIDENCE 2

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
1	1023288	RIZKY TAFTA ZANY	CLEANER	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HP	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1			
2	1023318	M. SYARIFUDIN	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP		
3	1028025	INDAH AULIA FEBRIANTI	CS-ADMIN	OFF	HP 2	HP 2	MD1	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	MD1	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	MD1	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	MD1	OFF	MD1	MD1	MD1	HP			
4	1028028	M. IQBAL	CS-GONDOLA	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP		
5	1028034	ANDRI YANTO	LAND_SCAPE	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP		
6	1028035	ASEP SUNANDAR	CLEANER	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM		
7	1028036	KARSONO	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS		
8	1028037	SLAMET RIYADI	CLEANER	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS		
9	1028038	M SOPYAN	CLEANER	HS	HS 2	HS 2	OFF	HP 4	HS 2	HS 2	HS 2	HS 2	HS 2	OFF	HP 4	HS 2	HS 2	HS 2	HS 2	HS 2	OFF	HP 4	HS 2	HS 2	HS 2	HS 2	HS 2	OFF	HP 4	HS	HS	HS	HS	HS		
10	1028039	SUPRIYATNA	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	
11	1028042	ANDRI SURYA KUSUMA	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	
12	1028043	ENI ANGGRAENI	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	
13	1028044	RIFKI RAMADHAN	CLEANER	HS	HS	HS	HP 4	OFF	HS	HS	HS	HS	HS	HP 4	OFF	HS	HS	HS	HS	HS	HP 4	OFF	HS	HS	HS	HS	HS	HP 4	OFF	HS	HS	HS	HS	HS	HS	
14	1028045	ALI MASRURI	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	
15	1028048	INDRA HARIYANA	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HP
16	1028051	ABDUL CHAIR	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP
17	1028052	MUHAMMAD FURQON	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
18	1028053	TOMY SUNTORO	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HS1	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
19	1028054	SUHAENAH	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP
20	1028055	ROMA ANDIKA	CLEANER	HP	HP3	HP3	HP	OFF	HP3	HP3	HP3	HP3	HP3	HP	OFF	HP3	HP3	HP3	HP3	HP3	HP	OFF	HP3	HP3	HP3	HP3	HP3	HP	OFF	HP3	HP3	HP3	HP3	HP3	HP3	HP3
21	1028056	YOHANES ANDHIKA SURYO WICAKSONO	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP
22	1028057	NOVAN ANGGUN SUPARNO	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HS	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP
23	1028061	FADLI REDIANA	CLEANER	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1
24	1028062	LAELA ARUM	CLEANER	HP	OFF	HP	HS1	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
25	1028063	DENI PRIYADI	CLEANER	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM
26	1028066	FARAZ PATI YUSMANTARA	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP
27	1028073	AGUS ISKARIMAN	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP
28	1028074	ALVIN FIKRI	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HS1	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP
29	1028077	AHMAD GUNAWI	CS-GONDOLA	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
30	1028078	ISKANDAR MUDA	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
31	1028079	MUHAMMAD WAHIDIN	CLEANER	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM
32	1028261	MUHAMAD RUSLAN ZAPAR RAMDANI	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS
33	1028525	MARSHANDA NOVITA SASRIHENY	CLEANER	HP	HP 4	HP 4	OFF	HP	HP 4	HP 4	HP 4	HP 4	HP 4	OFF	HP	HP 4	HP 4	HP 4	HP 4	HP 4	OFF	HP	HP 4	HP 4	HP 4	HP 4	HP 4	OFF	HP	HP	HP	HP	HP
34	1028526	WARSIN	LAND_SCAPE	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HP	HS	HS	HS	HS	OFF	HS	HS
35	1028720	ANGGRAINI	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP
36	1030041	ARIF RIDWAN	CS-GONDOLA	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
37	1028064	SLAMET BURHANUDIN	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP
38	1031528	SULTON ALDIANSYAH	CLEANER	HS1	HS1	HM	HM	HM	OFF	HS1	HS1	HS1	HM	HM	HM	OFF	HS1	HS1	HS1	HM	HM	HM	OFF	HS1	HS1	HS1	HM	HM	HM	OFF	HS1	HS1	HS
39	1031533	EKO HARIYADI	CS-GONDOLA	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
40	1031955	ANDI SANJAYA	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
41	1032579	ALDI KURNIAWAN	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
42	1033324	NADI WAHYUDI	LAND_SCAPE	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	HP	OFF
43	1033461	HARTONO	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS
44	1033878	M ARIFIN	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF
45	1034534	M ROFIUL KHOLQI	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP
46	1034847	TEDY APRILIYANTO	CLEANER	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1
47	1034914	MUHAMMAD FARIS SUFYAN	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
48	1034995	DWI ARYANTO	CS-GONDOLA	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP

[illegible]

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1	1034913	NUR PARAGA	CS-SUPERVISOR	OFF	HP 2	HP	MD1	OFF	HP 2	HP	HP	HP 2	HP	MD1	OFF	HP 2	HP	HP	HP 2	HP	MD1	OFF	HP 2	HP	HP	HP 2	HP	MD1	OFF	MD1	MD1	MD1	HP 2	HP	
2	1031208	HERU ESKANDAR	CS-LEADER	HS	HS	MD3	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	
3	1040470	PANJI SETIAWAN	CS-LEADER	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HP	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	
4	1028031	ARSIM	CS-LEADER	OFF	HP	HP	HP	HP	HP	HS1	OFF	HP	HP	HP	HP	HS1	HS1	OFF	HP	HP	HP	HP	HP	HS1	OFF	HP	HP	HP	HP	HP	HS1	OFF	HP	HP	
5	1028024	MUHAMMAD JAMALUDIN	CS-LEADER	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	
Total MP Shift Pagi:				1	3	3	2	2	3	2	2	3	2	2	2	3	2	2	3	2	2	2	3	2	2	3	2	2	2	3	2	2	3	2	
Total MP Shift Siang:				2	2	1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
1	1023288	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-
	RIZKY TAFTA ZANY																																										
2	1023318	CLEANER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	26	0	0	1	5	0	0	0	-	
	M. SYARIFUDIN							G																																			
3	1028024	CS-LEADER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	26	0	0	0	5	0	0	0	-	
	MUHAMAD JAMALUDIN																																										
4	1028025	CS-ADMIN	O	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	26	0	0	0	5	0	0	0	-
	INDAH AULIA FEBRIANTI																																										
5	1028028	CS-GONDOLA	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	M. IQBAL																																										
6	1028031	CS-LEADER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-	
	ARSIM																																										
7	1028034	LAND_SCAPE	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	27	0	0	0	4	0	0	0	-	
	ANDRI YANTO																																										
8	1028035	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	ASEP SUNANDAR																																										
9	1028036	CLEANER	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	KARSONO																																										
10	1028037	CLEANER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	1	4	0	0	0	-	

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
	SLAMET RIYADI																																											
11	1028038	CLEANER	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-		
	M SOPYAN																																											
12	1028039	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	1	4	0	0	0	-		
	SUPRIYATNA																																											
13	1028042	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	0	4	0	0	0	-		
	ANDRI SURYA KUSUMA																																											
14	1028043	CLEANER	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	A	H	H	O	H	H	H	H	H	H	O	H	H	25	0	1	0	5	0	0	0	-			
	ENI ANGGRAENI																																											
15	1028044	CLEANER	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-		
	RIFKI RAMADHAN																																											
16	1028045	CLEANER	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-		
	ALI MASRURI																																											
17	1028048	CLEANER	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	26	0	0	1	5	0	0	0	-			
	INDRA HARIYANA												G																															
18	1028051	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-		
	ABDUL CHAIR																																											
19	1028052	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	27	0	0	2	4	0	0	0	-		
	MUHAMMAD FURQON		G			g																																						

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[illegible]

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
38	1028720	CLEANER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	SR	26	0	0	0	4	0	1	0	-	
	ANGGRAINI																																										
39	1030041	CS-GONDOLA	H	H	H	O	A	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	26	0	1	0	4	0	0	0	-	
	ARIF RIDWAN																																										
40	1031208	CS-LEADER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	HERU ESKANDAR																																										
41	1031528	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	SR	H	H	H	H	O	H	H	H	H	26	0	0	1	4	0	1	0	-	
	SULTON ALDIANSYAH																																										
42	1031533	CS-GONDOLA	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-	
	EKO HARIYADI																																										
43	1031955	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	1	4	0	0	0	-	
	ANDI SANJAYA											G																															
44	1032579	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	SR	O	H	H	H	H	H	O	H	H	H	H	H	H	26	0	0	0	4	0	1	0	-	
	ALDI KURNIAWAN																																										
45	1033324	LAND_SCAPE	O	H	H	H	H	H	H	O	H	H	H	O	H	H	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-	
	NADI WAHYUDI																																										
46	1033461	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	27	0	0	0	4	0	0	0	-	
	HARTONO																																										
47	1033878	CLEANER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-	

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
	M ARIFIN																																											
48	1034534	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	26	0	0	0	5	0	0	0	-		
	M ROFIUL KHOLQI																																											
49	1034847	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	0	4	0	0	0	-		
	TEDY APRILIYANTO																																											
50	1034913	CS-SUPERVISOR	O	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	26	0	0	0	5	0	0	0	-		
	NUR PARAGA																																											
51	1034914	CLEANER	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	0	4	0	0	0	-			
	MUHAMMAD FARIS SUFYAN																																											
52	1034995	CS-GONDOLA	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	0	4	0	0	0	-		
	DWI ARYANTO																																											
53	1035554	CLEANER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-		
	ADI TERA																																											
54	1035911	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	26	0	0	0	5	0	0	0	-		
	AGUS KURNIAWAN																																											
55	1035912	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	26	0	0	0	5	0	0	0	-		
	HERMAWAN																																											
56	1036814	CLEANER																																										
	FAHMI FATURACHIM																																											

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan
57	1037104	CLEANER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	27	0	0	0	4	0	0	0	-
	AYUVANI LESTARI																																									
58	1038892	CLEANER	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	26	0	0	0	5	0	0	0	-	
	MUHAMMAD NOVAL MulyADI																																									
59	1039436	CLEANER	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	26	0	0	0	5	0	0	0	-	
	SYAHRUL FERDIANSYAH																																									
60	1039676	CS-GONDOLA	H	H	H	H	O	H	H	H	H	A	A	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	25	0	2	0	4	0	0	0	-
	SUHENDRIK																																									
61	1039695	CLEANER	O	H	H	H	H	H	H	O	H	H	SR	SR	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	24	0	0	0	5	0	2	0	-
	AFRIZAL BUDIMAN																																									
62	1040128	CLEANER	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	SR	H	H	H	H	H	H	O	H	25	0	0	0	5	0	1	0	-	
	IMAM SYAFII																																									
63	1040220	CLEANER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	O	H	H	H	H	H	H	H	H	O	26	0	0	0	5	0	0	0	-	
	DINA PERTIWI																																									
64	1040470	CS-LEADER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	27	0	0	0	4	0	0	0	-
	PANJI SETIAWAN																																									
65	1040573	CLEANER	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	26	0	0	0	5	0	0	0	-	
	APRIYANSYAH																																									
Total :																																		1714	0	4	12	285	0	6	0	

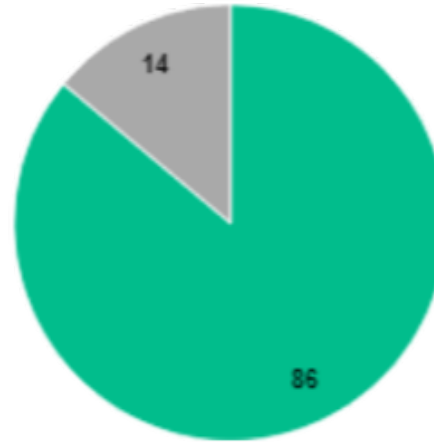
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	ZIKRON	ADMIN OA - KARIN		Nama
	2025-01-17 12:11:12	2025-01-20 10:27:35	Tgl	Tgl

TOTAL JADWAL : 2016 MP

HADIR : 1726 MP

OFF : 285 MP

TIDAK HADIR : 5 MP



Monthly : January





LAPORAN TABEL PERIODIK

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket					
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM							
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A
KORIDOR BELLA 45 - 22																																												
1	WALL CLEANING DINDING GRANIT & MARMER DEPAN LIFT PASSENGER	WALL CLEANING	0	4	0	0								P	A						P	A						P	A										4	4				
2	KACA VOID BAGIAN DALAM	GLASS CLEANING	0	5	0	0		P	A						P	A						P	A							P	A								5	5				
3	PINTU UNIT	CLEANING	0	5	0	0			P	A						P	A						P	A						P	A							P	A	5	5			
4	RAILING	DUSTING	0	5	0	0	P	A							P	A					P	A							P	A						P	A			5	5			
KORIDOR BELLA MZ - 21																																												
1	HYDRANT DAN APAR	WALL CLEANING	0	5	0	0	P	A							P	A						P	A					P	A							P	A			5	5			
2	CEALLING	CONWEB CLEANING	0	4	0	0							P	A					P	A							P	A							P	A				4	4			
3	LANTAI CORIDOR	WASHING	0	4	0	0				P	A							P	A						P	A					P	A								4	4			
Total Rencana :							2	1	1	1	0	1	1	2	1	1	1	1	0	1	1	2	1	1	1	0	1	1	2	1	1	1	0	1	1	2	1	1	1					
Total Realisasi :								2	1	1	1	0	1	1	2	1	1	1	1	0	1	1	2	1	1	1	0	1	1	2	1	1	1	0	1	1	1	2	1	1	1	32	32	100%
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Warna	Keterangan																																											
P	: Planning																																											
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No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket							
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM			SB	MG	SN	SL	RB	KM	JM
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A	P	A
LOBBY ANGELO-BELLA																																														
1	LIST-LIST LUKISAN, AKSESORIS DINDING	DUSTING	0	5	0	0			P	A				P	A					P	A							P	A							P	A			5	5					
2	PEMBERSIHAN SPIDERWARP/SARANG LABA-LABA	CONWEB CLEANING	0	4	0	0					P	A						P	A		P	A				P	A												4	4						
3	MAIL ROOM ANGELO-BELLA, TOILET LOBBY, BOARD ROOM, GYM	GENERAL CLEANING	0	4	0	0							P	A					P	A							P	A							P	A			4	4						
4	RUANG TK,RUANG PANEL, BOARD ROOM	GENERAL CLEANING	0	5	0	0			P	A				P	A					P	A							P	A						P	A			5	5						
5	DROPP OFF LOBBY	BRUSHING	0	5	0	0	P	A						P	A					P	A							P	A						P	A			5	5						
6	KACA LOBBY DALAM BAGIAN ATAS	GLASS CLEANING	0	2	0	0												P	A													P	A					2	2							
7	DETAIL CLEANING SUDUT-SUDUT LANTAI	SPOTTING	0	5	0	0		P	A						P	A					P	A							P	A						P	A			5	5					
8	STANDING ASTRAY	WASHING	0	4	0	0							P	A						P	A							P	A						P	A			4	4						
9	DINDING PILAR GRANIT & MARMER	WALL CLEANING	0	2	0	0									P	A													P	A									2	2						
10	SARUNG BANTAL SOFFA	WASHING	0	0	1	0																			P	A												1	1							
Total Rencana :							1	1	2	0	1	0	2	3	2	0	0	2	0	2	4	1	0	1	1	0	2	3	2	0	0	0	1	0	2	3	1	0								
Total Realisasi :								1	1	2	0	1	0	2	3	2	0	0	2	0	2	4	1	0	1	1	0	2	3	2	0	0	0	1	0	2	3	1	0	0	37	37	100%			
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Warna	Keterangan																																													
P	: Planning																																													
A	: Actual / Terealisasi																																													
X	: Tidak Terealisasi																																													

Warna	Keterangan
P	: Planning
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X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket		
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM				
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P
ROOF																																									
1	RUANG POMPA , BOOSTER , MESIN LIFT ANGELO	CLEANING	0	0	1	0	P	A																													1	1			
2	LT RF - 36 JANITOR, PLUMBING DAN PANEL	CLEANING	0	0	1	0									P	A																						1	1		
3	R. MESIN LIFT PASSENGER & R. MESIN LIFT SERVICE, FAN ROOM RF, R. POMPA BOOSTER ROOF BELLA	CLEANING	0	0	1	0													P	A																		1	1		
4	LT RF - 36 R. JANITOR, PLUMBING & PANEL RF - MZ BELLA	CLEANING	0	0	1	0																	P	A															1	1	
5	CLEANING R. MESIN LIFT PASSENGER & MESIN LIFT SERVICE, R. POMPA, R. FAN ROOM	CLEANING	0	0	1	0																						P	A										1	1	
6	LT RF - 36 CLEANING JANITOR, PLUMBING, DAN PANEL	CLEANING	0	0	1	0																						P	A										1	1	
KORIDOR ANGELO 45 - 22																																									
1	LT 35 - 25 JANITOR, PLUMBING DAN PANEL	CLEANING	0	0	1	0										P	A																						1	1	
KORIDOR ANGELO LT MZ - 21																																									

[illegible]

9	CLEANING R. FAN ROOM 1 - 4	CLEANING	0	0	1	0																												P	A		1	1
10	LOT PARKIR, DROP OFF ABC, CANSTEEN, DRIVER ROOM	BRUSHING	0	5	0	0	P	A																									P	A		5	5	
BASEMENT 3																																						
1	FAN ROOM 1-4	CLEANING	0	0	1	0		P	A																										1	1		
2	RUANG GENSET	CLEANING	0	0	1	0				P	A																								1	1		
3	CLEANING FAN ROOM 5 - 8	CLEANING	0	0	1	0																													1	1		
4	NEON BOX, JET FAN	DUSTING	0	4	0	0				P	A																						P	A		4	4	
BASEMENT 4																																						
1	FAN ROOM 1-4	CLEANING	0	0	1	0			P	A																									1	1		
2	CLEANING FAN ROOM 5 - 8	CLEANING	0	0	1	0																													1	1		
3	CLEANING PUMP STATION B4 CHIANTI	CLEANING	0	0	1	0																												P	A	1	1	
4	CARWASH B4/B6 ANGELO	BRUSHING	0	5	0	0			P	A																								P	A	5	5	
BASEMENT 6																																						
1	FAN ROOM 1-4	CLEANING	0	0	1	0				P	A																								1	1		
2	R. PUMP STATION 1 DAN 2	CLEANING	0	2	0	0			P	A																									2	2		
3	CLEANING FAN ROOM 5 - 8	CLEANING	0	0	1	0																													1	1		
4	R. PUMP STATION 3 DAN 4	CLEANING	0	2	0	0																													2	2		
P1																																						

[illegible]

[illegible]

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket			
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM					
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A
EXTERNAL																																										
1	CERMIN CEMBUNG	DUSTING	0	4	0	0						P	A						P	A						P	A							P	A					4	4	
2	GUTTER- GUTER POS 6 DAN POS 7	CLEANING	0	4	0	0						P	A						P	A						P	A							P	A					4	4	
3	SIGNAGE PYLON	DUSTING	0	4	0	0							P	A					P	A							P	A						P	A					4	4	
4	KIPAS ANGIN POS 6	DUSTING	0	4	0	0			P	A						P	A							P	A												P	A	4	4		
5	WATER BARIER	DUSTING	0	4	0	0				P	A						P	A						P	A						P	A							4	4		
6	CASTEEN & PLANTER BOX	BRUSHING	0	5	0	0	P	A						P	A					P	A							P	A						P	A				5	5	
7	SIAMESE CONNECTION	POLISHING	0	3	0	0		P	A												P	A															P	A		3	3	
Total Rencana :							1	1	1	1	0	2	1	1	0	1	1	0	2	1	1	1	1	1	0	2	1	1	1	0	0	1	0	2	1	1	1	1				
Total Realisasi :								1	1	1	1	0	2	1	1	0	1	1	0	2	1	1	1	1	1	0	2	1	1	1	0	0	1	0	2	1	1	1	1	1	28	100%
Tidak Terealisasi :								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Warna	Keterangan																																									
P	: Planning																																									
A	: Actual / Terealisasi																																									
X	: Tidak Terealisasi																																									

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket			
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM					
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A
BUILDING MANAGEMENT																																										
1	RUANG OFFICE BM 1 & 3,GESTRAP PANTRY	GENERAL CLEANING	0	4	0	0				P	A						P	A						P	A						P	A							4	4		
2	PHOLISING PINTU LIFT PASSENGER	POLISHING	0	4	0	0				P	A							P	A						P	A						P	A						4	4		
3	RUANG GUDANG STORAGE 3 P2, MUSHOLA	CLEANING	0	4	0	0				P	A							P	A						P	A						P	A						4	4		
4	WASHING FLOOR OFFICE BM 1,3 & 4, WASHING TEMPAT SAMPAH OFFICE BM	WASHING	0	4	0	0				P	A							P	A						P	A						P	A						4	4		
5	DUSTING EXHAUSFANT, FURNITURE	DUSTING	0	4	0	0				P	A							P	A						P	A						P	A						4	4		
6	DINDING KACA	GLASS CLEANING	0	4	0	0				P	A								P	A					P	A						P	A						4	4		
7	CON WEB CLEANING	CONWEB CLEANING	0	4	0	0				P	A								P	A					P	A						P	A						4	4		
8	LANTAI TOILET	BRUSHING	0	4	0	0				P	A								P	A					P	A						P	A						4	4		
Total Rencana :							0	0	0	5	3	0	0	0	0	0	5	3	0	0	0	0	0	5	3	0	0	0	0	0	5	3	0	0	0	0	0	0	32	32	100%	
Total Realisasi :							0	0	0	5	3	0	0	0	0	0	5	3	0	0	0	0	0	5	3	0	0	0	0	0	5	3	0	0	0	0	0	0	0	32	32	100%
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Warna	Keterangan																																									
P	: Planning																																									
A	: Actual / Terealisasi																																									
X	: Tidak Terealisasi																																									

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket						
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB		MG	SN	SL	RB	KM	JM
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A		P	A	P	A	P	A
GONDOLA																																													
1	GLASS CLEANING KACA FACADE UNIT 08 TOWER BELLA	GLASS CLEANING	0	0	1	0		P	A																															1	1				
2	GLASS CLEANING KACA FACADE UNIT 09 TOWER BELLA	GLASS CLEANING	0	0	1	0					P	A																													1	1			
3	GLASS CLEANING KACA FACADE UNIT 08 TOWER CHIANTI	GLASS CLEANING	0	0	1	0		P	A																																1	1			
4	GLASS CLEANING KACA FACADE UNIT 09 TOWER CHIANTI	GLASS CLEANING	0	0	1	0							P	A																												1	1		
5	GLASS CLEANING KACA FACADE UNIT 10 TOWER CHIANTI	GLASS CLEANING	0	0	1	0											P	A																								1	1		
6	GLASS CLEANING KACA FACADE UNIT 07 TOWER ANGELO	GLASS CLEANING	0	0	1	0														P	A																					1	1		
7	GLASS CLEANING KACA FACADE UNIT 08 TOWER ANGELO	GLASS CLEANING	0	0	1	0																			P	A																1	1		
Total Rencana :							0	2	0	0	0	1	0	0	1	0	0	1	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	7	100%			

[illegible]

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket	
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM			
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A
POOLDECK																																								
1	LANTAI JOGGING TRACK ABC	WASHING	0	5	0	0			P	A						P	A						P	A						P	A					P	A	5	5	
2	LANTAI VINYL AB	WASHING	0	4	0	0							P	A					P	A							P	A					P	A				4	4	
3	LANTAI VINYL CHIANTI	WASHING	0	4	0	0						P	A						P	A						P	A						P	A				4	4	
4	RUBBER MAT, KACA RAILING PEMBATA CHIANTI	BRUSHING	0	5	0	0			P	A						P	A						P	A						P	A						P	A	5	5
5	LANTAI TOILET POOLDECK ABC	WASHING	0	5	0	0				P	A						P	A						P	A						P	A					P	A	5	5
6	BATU ALAM SWIMMING POOL AB	BRUSHING	0	2	0	0							P	A													P	A										2	2	
7	BATU ALAM SWIMMING POOL CHIANTI	BRUSHING	0	2	0	0				P	A															P	A											2	2	
8	GRANIT BBQ, WESTAVEL BBQ, BANGKU GRANIT ANGELO, SPG, DAN BBQ	KRISTALISASI	0	0	1	0																														P	A	1	1	
9	TEMPAT SAMPAH WARNA, RUANG BILAS LUAR	GLASS CLEANING	0	4	0	0				P	A							P	A						P	A					P	A						4	4	
10	STAINLESS BBQ	POLISHING	0	4	0	0					P	A							P	A						P	A					P	A					4	4	

[illegible]

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket							
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM			SB	MG	SN	SL	RB	KM	JM
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A	P	A
LOBBY 7																																														
1	ZONA A (PINTU MASUK MALL)	KRISTALISASI	0	4	0	0					P	A						P	A						P	A						P	A							4	4					
2	ZONA B (PINTU KELUAR)	KRISTALISASI	0	4	0	0						P	A						P	A						P	A							P	A						4	4				
3	ZONA C (KORIDOR LOBBY 7)	KRISTALISASI	0	4	0	0							P	A						P	A						P	A						P	A						4	4				
4	ZONA D (DEPAN LIFT DAN TRAP TANGGA)	KRISTALISASI	0	4	0	0								P	A						P	A							P	A						P	A					4	4			
LOBBY ANGELO-BELLA																																														
1	ZONA A (DEPAN PINTY MASUK GYM)	KRISTALISASI	0	0	1	0	P	A																																	1	1				
2	ZONA B (DEPAN PINTU MASUK RUANG TK)	KRISTALISASI	0	0	1	0		P	A																																	1	1			
3	ZONA B (POOL LOUNGE)	KRISTALISASI	0	0	1	0			P	A																																	1	1		
4	ZONA C (KORIDOR TOILET LOBBY AB)	KRISTALISASI	0	4	0	0				P	A						P	A						P	A									P	A							4	4			
5	ZONA D (PINTU MASUK LIFT ANGELO)	KRISTALISASI	0	4	0	0					P	A						P	A						P	A								P	A							4	4			
6	ZONA F (DEPAN RECEPTIONS)	KRISTALISASI	0	4	0	0						P	A						P	A					P	A								P	A							4	4			
7	ZONA I (PINTU MASUK LIFT BELLA)	KRISTALISASI	0	4	0	0								P	A						P	A							P	A						P	A					4	4			
8	ZONA E (LOBBY LIFT ANGELO)	KRISTALISASI	0	0	1	0					P	A																														1	1			
9	MEJA & LANTAI BELAKANG RESEPSIONIS	KRISTALISASI	0	0	1	0						P	A																													1	1			
10	ZONA G (SELASAR MAIN LOBBY AB)	KRISTALISASI	0	0	1	0							P	A																												1	1			
11	ZONA H (WAITING ROOM)	KRISTALISASI	0	0	1	0								P	A																											1	1			
12	ZONA I (DEPAN BOARD ROOM BELLA)	KRISTALISASI	0	0	1	0									P	A																										1	1			
13	ZONA J (LOBBY LIFT BELLA)	KRISTALISASI	0	0	1	0									P	A																										1	1			
14	ZONA K (PRIVATE LOUNGE)	KRISTALISASI	0	0	1	0										P	A																									1	1			
LOBBY CHIANTI																																														

1	ZONA A (KORIDOR TOILET)	KRISTALISASI	0	0	1	0
2	ZONA B (KORIDOR SISI BARAT)	KRISTALISASI	0	0	1	0
3	ZONA C (LOBBY PRIVATE LOUNGE SISI BARAT)	KRISTALISASI	0	0	1	0
4	ZONA D (WAITING ROOM SISI BARAT)	KRISTALISASI	0	0	1	0
5	ZONA E (DEPAN/BELAKANG RECEPTIONS)	KRISTALISASI	0	4	0	0
6	ZONA G (PINTU MASUK LOBBY CHIANTI)	KRISTALISASI	0	4	0	0
7	MEJA RESEPSIONIS	KRISTALISASI	0	0	1	0
8	ZONA F (SELASAR MAIN LOBBY CHIANTI)	KRISTALISASI	0	0	1	0
9	ZONA H (KORIDOR TENGAN DEPAN PINTU LOBBY LIFT PASSENGER)	KRISTALISASI	0	0	1	0
10	ZONA I (LOBBY LIFT PASSENGER)	KRISTALISASI	0	0	1	0
11	ZONA J (WAITING ROOM SISI TIMUR)	KRISTALISASI	0	0	1	0
12	ZONA K (KORIDOR PRIVATE LOUNGE SISI TIMUR)	KRISTALISASI	0	0	1	0
LIFT PASSENGER						
1	LIFT PASSENGER BELLA NO 1,2,3,	KRISTALISASI	0	0	1	0
2	LIFT PASSENGER ANGELO NO 7,8,9	KRISTALISASI	0	0	1	0
3	LIFT PASSENGER CHIANTI NO 1,2,3	KRISTALISASI	0	0	1	0
LIFT PRIVATE						
1	LIFT PASSENGER BELLA NO 4, LIFT PRIVATE BELLA NO 5, LIFT PASSENGER ANGELO NO 06	KRISTALISASI	0	0	1	0
2	LIFT PRIVATE NO 10, LIFT SHUTTLE LOBBY 6 NO 3 & NO 4	KRISTALISASI	0	0	1	0
3	LIFT PRIVATE CHIANTI NO 4,5,6 UNIT 08,07,15	KRISTALISASI	0	0	1	0
LIFT SUTTLE						

[illegible]

PEKERJAAN : 448

REALISASI : 448

DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0

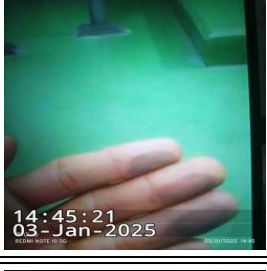


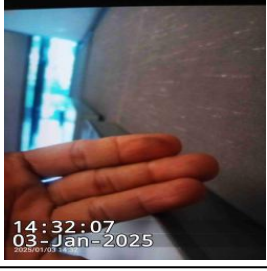
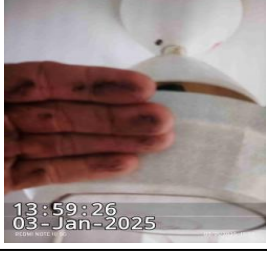
Monthly : January





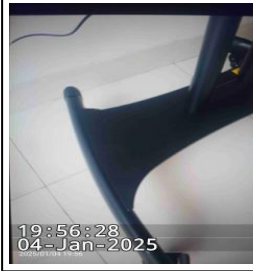
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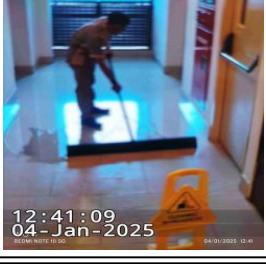
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-01-2025	ALL AREA	KRISTALISASI	ZONA B (POOL LOUNGE)			
2	03-01-2025	CARPARK	CLEANING	FAN ROOM 1-4			
3	03-01-2025	CARPARK	CLEANING	FAN ROOM 1-4			
4	03-01-2025	CARPARK	CLEANING	R. PUMP STATION 1 DAN 2			
5	03-01-2025	CARPARK	WASHING	LANTAI LOBBY 7 B5			
6	03-01-2025	CARPARK	BRUSHING	CARWASH B4/B6 ANGELO			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	03-01-2025	LOBBY CHIANTI	DUSTING	LIST-LIST LUKISAN, AKSESORIS DINDING	 14:28:30 03-Jan-2025	 14:29:13 03-Jan-2025	 14:30:12 03-Jan-2025
8	03-01-2025	LOBBY ANGELO-BELLA	DUSTING	LIST-LIST LUKISAN, AKSESORIS DINDING	 14:32:07 03-Jan-2025	 14:32:25 03-Jan-2025	 14:32:48 03-Jan-2025
9	03-01-2025	LOBBY ANGELO-BELLA	GENERAL CLEANING	RUANG TK, RUANG PANEL, BOARD ROOM	 15:24:39 03-Jan-2025	 15:24:56 03-Jan-2025	 15:24:56 03-Jan-2025
10	03-01-2025	POOLDECK	WASHING	LANTAI JOGGING TRACK ABC	 20:14:02 03-Jan-2025	 20:19:04 03-Jan-2025	 20:27:43 03-Jan-2025
11	03-01-2025	POOLDECK	BRUSHING	RUBBER MAT, KACA RAILING PEMBATA CHIANTI	 18:30:36 03-Jan-2025	 19:23:34 03-Jan-2025	 19:28:42 03-Jan-2025
12	03-01-2025	EXTERNAL	DUSTING	KIPAS ANGIN POS 6	 13:59:26 03-Jan-2025	 13:59:51 03-Jan-2025	 14:00:13 03-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
13	03-01-2025	ANGELO	CLEANING	PINTU UNIT			
14	03-01-2025	BELLA	CLEANING	PINTU UNIT			
15	03-01-2025	CHIANTI	CLEANING	PINTU UNIT			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-01-2025	ALL AREA	KRISTALISASI	ZONA C (KORIDOR TOILET LOBBY AB)	 20:03:18 04-Jan-2025	 20:03:50 04-Jan-2025	 22:16:12 04-Jan-2025
2	04-01-2025	CARPARK	CLEANING	FAN ROOM 1-4	 13:31:02 04-Jan-2025	 13:31:31 04-Jan-2025	 13:31:56 04-Jan-2025
3	04-01-2025	CARPARK	CLEANING	RUANG GENSET	 13:26:12 04-Jan-2025	 13:26:40 04-Jan-2025	 13:27:04 04-Jan-2025
4	04-01-2025	CARPARK	WASHING	LANTAI LOBBY 7 B6	 19:40:20 04-Jan-2025	 19:40:35 04-Jan-2025	 19:40:48 04-Jan-2025
5	04-01-2025	CARPARK	DUSTING	NEON BOX, JET FAN	 12:46:33 04-Jan-2025	 12:47:59 04-Jan-2025	 13:12:48 04-Jan-2025
6	04-01-2025	LOBBY CHIANTI	CONWEB CLEANING	PEMBERSIHAN SPIDERWARP/SARANG LABA-LABA	 15:52:35 04-Jan-2025	 15:53:05 04-Jan-2025	 15:53:39 04-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	04-01-2025	LOBBY CHIANTI	GENERAL CLEANING	TOILET LOBBY, MAIL ROOM, RUANG PANEL	 19:44:44 04-Jan-2025	 19:45:06 04-Jan-2025	 19:45:26 04-Jan-2025
8	04-01-2025	POOLDECK	WASHING	LANTAI TOILET POOLDECK ABC	 21:06:30 04-Jan-2025	 21:06:53 04-Jan-2025	 21:07:09 04-Jan-2025
9	04-01-2025	BUILDING MANAGEMENT	GENERAL CLEANING	RUANG OFFICE BM 1 & 3, GESTRAP PANTRY	 13:21:01 04-Jan-2025	 13:21:51 04-Jan-2025	 13:22:11 04-Jan-2025
10	04-01-2025	BUILDING MANAGEMENT	DUSTING	DUSTING EXHAUSFANT, FURNITURE	 14:22:43 04-Jan-2025	 14:23:43 04-Jan-2025	 19:56:28 04-Jan-2025
11	04-01-2025	BUILDING MANAGEMENT	GLASS CLEANING	DINDING KACA	 13:40:34 04-Jan-2025	 13:41:51 04-Jan-2025	 13:42:26 04-Jan-2025
12	04-01-2025	BUILDING MANAGEMENT	CONWEB CLEANING	CON WEB CLEANING	 14:24:33 04-Jan-2025	 14:24:54 04-Jan-2025	 19:55:39 04-Jan-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
13	04-01-2025	BUILDING MANAGEMENT	BRUSHING	LANTAI TOILET	 14:25:31 04-Jan-2025	 14:25:46 04-Jan-2025	 19:55:59 04-Jan-2025
14	04-01-2025	EXTERNAL	DUSTING	WATER BARRIER	 12:46:36 04-Jan-2025	 12:47:20 04-Jan-2025	 12:48:08 04-Jan-2025
15	04-01-2025	ANGELO	WASHING	LANTAI CORIDOR	 12:42:30 04-Jan-2025	 12:42:59 04-Jan-2025	 12:44:23 04-Jan-2025
16	04-01-2025	BELLA	WASHING	LANTAI CORIDOR	 12:40:43 04-Jan-2025	 12:41:09 04-Jan-2025	 12:41:32 04-Jan-2025
17	04-01-2025	CHIANTI	WASHING	LANTAI CORIDOR	 06:11:07 04-Jan-2025	 06:14:34 04-Jan-2025	 11:58:11 04-Jan-2025



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
64	0	1	0	0	65	0.00

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
1	1036814	FAHMI FATURACHI	CLEANER	MP PINDAHAN	-	2025-01-06	-
MP DIPINDAHKAN							

TOTAL : 0 MP

NEW : 0 MP

RESIGN : 0 MP

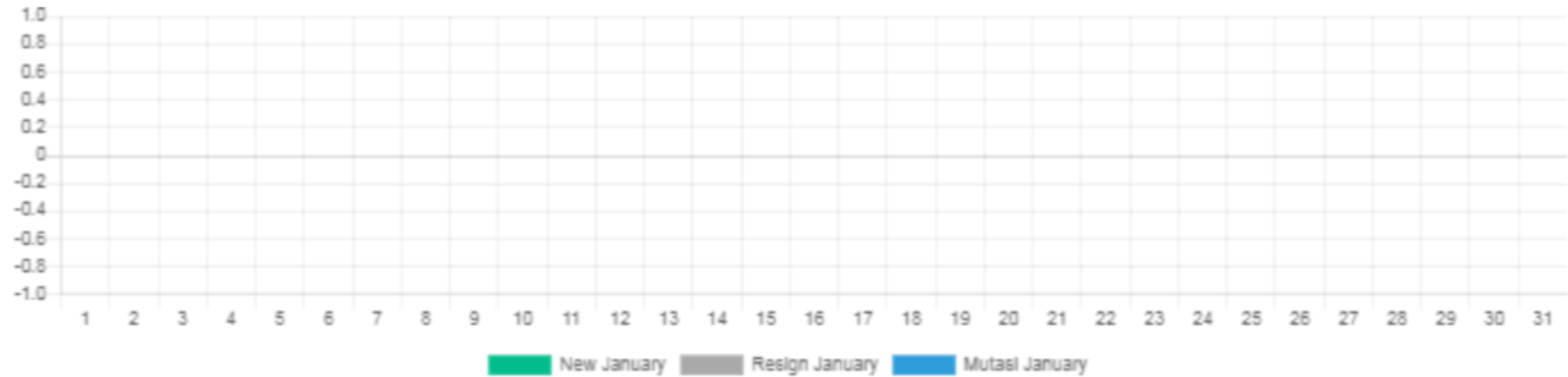
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Pengawas : 0

CSO : 0

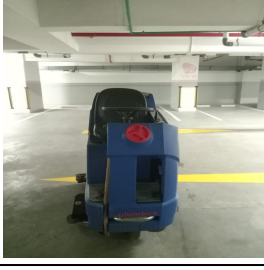
OMP

Monthly : January





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/34/HPRE/44	HIGH PRESSURE	LAVOR			BAIK	-
2	CF1/12/HPOL/47	HAND POLISHER	DONGCHENG			BAIK	-
3	CF1/46/PRNT/51	PRINTER	EPSON			BAIK	-
4	CF1/6/LIFT/134	GENIE LIFT	GENIE			BAIK	-
5	CF1/65/RION/135	RIDE ON SCRUBBER	COLUMBUS			BAIK	-
6	CF1/3/VC30/236	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/3/VC30/237	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
8	CF1/3/VC30/238	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
9	CF1/3/VC30/239	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
10	CF1/21/LOSP/240	LOW SPEED POLISHER	GOLDIE			BAIK	-
11	CF1/21/LOSP/241	LOW SPEED POLISHER	GOLDIE			BAIK	-
12	CF1/21/LOSP/242	LOW SPEED POLISHER	GOLDIE			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
13	CF1/21/LOSP/243	LOW SPEED POLISHER	GOLDIE			BAIK	-