

LAPORAN BULANAN CLEANING SERVICE

Proyek :
LAND S END PIK2



Periode :
OKTOBER 2025

Disusun Oleh :
BAHRUL HIKAM
CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

**Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung LAND S
END PIK2**

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1022060	AKBAR SAPULAH	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
2	1029149	NUR INDAH FITRIYAH	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP
3	1033568	NAFIKA AYU SAFRIYANANDA	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
4	1036163	YUZRIL RAFLI ARFIANDI	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP
5	1037498	RAMA MAULANA	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS
6	1039071	AHMAD SYAHRONI	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS
7	1039411	HASAN BASRI	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP
8	1039989	AGUS SETIAWAN	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS									
9	1040181	MARSIDI	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP
10	1041115	HAPIPUDIN	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS
11	1041543	ARISKI	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
12	1041598	SITI NURANNISA	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS
13	1041599	RATNA SARI	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
14	1041600	SAHRIL MAULANA	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
15	1044715	SOLEH SOLEH	CLEANER	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	HS
16	1045096	ANDRI HARIYANTO	CLEANER	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	HS
17	1045122	ENDAN IRWIANSYAH	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF									
Total MP Shift Pagi:				5	6	8	8	8	7	6	5	6	8	8	8	7	6	5	6	8	8	8	7	6	5	5	7	7	7	6	5	5	7	7
Total MP Shift Siang:				7	7	9	9	9	6	7	7	7	9	9	9	6	7	7	7	9	9	9	6	7	7	6	8	8	8	6	6	6	8	8
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Total MP Libur:				5	4	0	0	0	4	4	5	4	0	0	0	4	4	5	4	0	0	0	4	4	5	4	0	0	0	3	4	4		
Total MP :				17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	15	15	15	15	15	15	15	15	15

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1029019	BAHRUL HIKAM	CS-LEADER	HP	HP	HP	HP	HP	MD2	OFF	HS	HS	HS	HS	HS	MD2	OFF	HP	HP	HP	HP	HP	MD2	OFF	HS	HS	HS	HS	HS	MD2	OFF	HP	HP	HP

[illegible]



LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket																														
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM																																
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A																									
TOILET MANAGEMENT - STAFF																																																																					
1	CEILING	R.O.C	0	2	0	0		P	A												P	A																	2	2																													
2	CUP LAMPU	DUSTING	0	2	0	0		P	A													P	A																2	2																													
3	EXHAUST FAN	DUSTING	0	2	0	0			P	A													P	A															2	2																													
4	DINDING	WALL CLEANING	0	2	0	0											P	A												P	A								2	2																													
5	PINTU KUBIKAL	WALL CLEANING	0	2	0	0												P	A												P	A							2	2																													
6	KACA	GLASS CLEANING	0	2	0	0						P	A												P	A													2	2																													
7	WASTAFEL	POLISHING	0	2	0	0							P	A										P	A														2	2																													
8	URINAL	POLISHING	0	2	0	0								P	A														P	A									2	2																													
9	CLOSET	POLISHING	0	2	0	0									P	A														P	A								2	2																													
10	KIPAS ANGIN	POLISHING	0	2	0	0												P	A													P	A						2	2																													
11	JANITOR	GENERAL CLEANING	0	2	0	0														P	A												P	A					2	2																													
MUSHOLLA																																																																					
1	CEILING	DUSTING	0	2	0	0		P	A												P	A																	2	2																													
2	CUP LAMPU	DUSTING	0	2	0	0		P	A													P	A																2	2																													
3	EXHAUST FAN	DUSTING	0	2	0	0			P	A													P	A															2	2																													
4	DINDING	WALL CLEANING	0	2	0	0											P	A												P	A								2	2																													
5	RAK	WALL CLEANING	0	2	0	0												P	A												P	A							2	2																													
6	KACA	GLASS CLEANING	0	2	0	0						P	A												P	A													2	2																													
7	TEMPAT WUDHU	GENERAL CLEANING	0	2	0	0							P	A												P	A												2	2																													
OFFICE MANAGEMENT																																																																					
1	CEILING	DUSTING	0	2	0	0								P	A													P	A										2	2																													
2	CUP LAMPU	DUSTING	0	2	0	0									P	A													P	A									2	2																													
3	EXHAUST FAN	DUSTING	0	2	0	0												P	A													P	A						2	2																													
4	DINDING	WALL CLEANING	0	2	0	0													P	A													P	A					2	2																													
5	KACA	GLASS CLEANING	0	2	0	0		P	A												P	A																	2	2																													
6	MEJA DAN KURSI	POLISHING	0	2	0	0		P	A													P	A																2	2																													
7	DISPENSER	POLISHING	0	2	0	0			P	A													P	A															2	2																													
8	LEMARI	POLISHING	0	2	0	0											P	A													P	A							2	2																													
TPS ZONA TIMUR																																																																					

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TPS ZONA BARAT

[illegible]

**CORRIDOR & ENTRANCE SISI
TIMUR**

[illegible]

[illegible]

[illegible]

AREA BEACH SISI TIMUR

[illegible]

AREA PARKIR MOBIL SISI BARAT

[illegible]

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

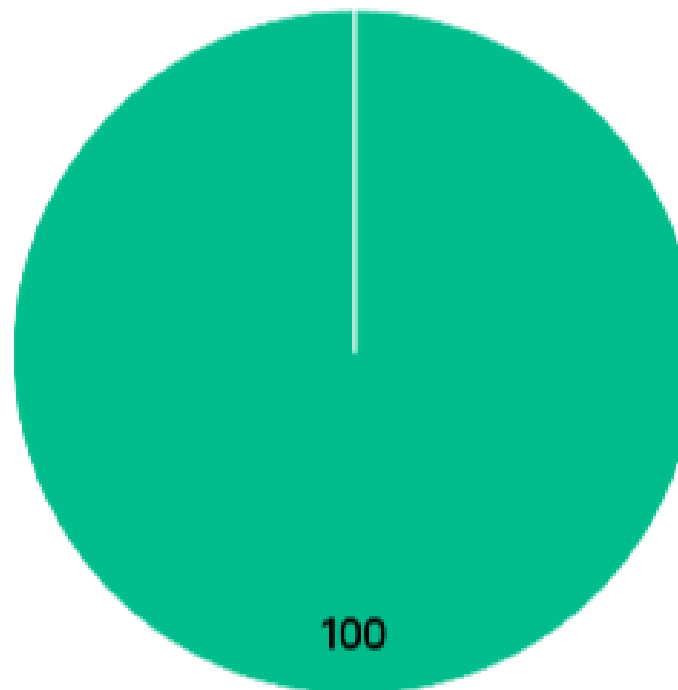
PEKERJAAN : 250

REALISASI : 250

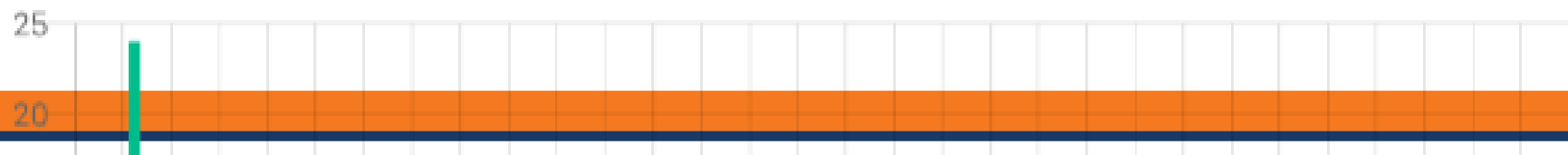
DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0



Monthly : October





LAPORAN VISUALISASI PERIODIK



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
16	0	1	2	0	15	0.00

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
1	1039989	AGUS SETIAWAN	CLEANER	MP PINDAHAN	-	2025-10-01	-
MP DIPINDAHKAN							
1	1045122	ENDAN IRWIANSYA	CLEANER	MP DIPINDAHKAN	-	2025-10-23	-
2	1039989	AGUS SETIAWAN	CLEANER	MP DIPINDAHKAN	-	2025-10-23	-

TOTAL : 2 MP

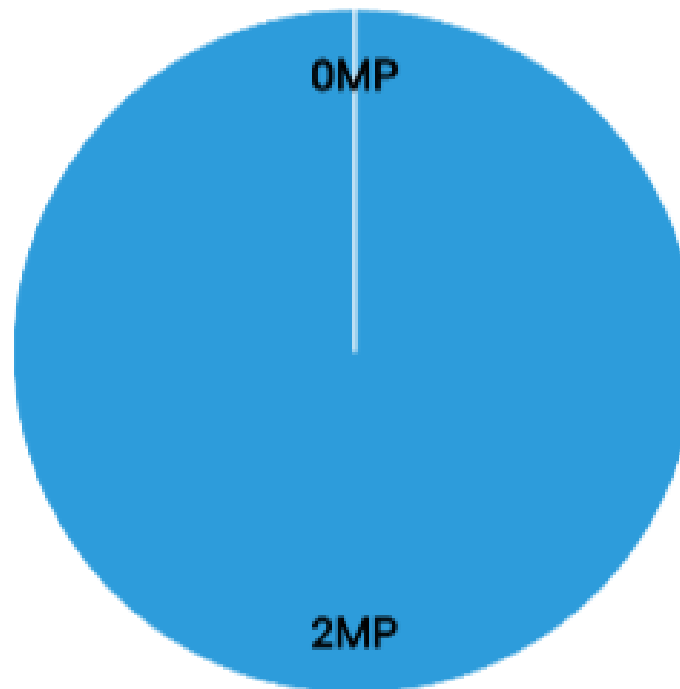
NEW : 0 MP

RESIGN : 0 MP

MUTASI : 2 MP

Pengawas : 0

CSO : 2



Monthly : October

