

LAPORAN BULANAN CLEANING SERVICE

Proyek :
JAGAT BUILDING



Periode :
OKTOBER 2025

Disusun Oleh :

ASMIRAH
CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung JAGAT BUILDING

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1032908	ABDULAH AMIN	CLEANER	HS	HS	MD2	MD1	OFF	HP	HP	HP	HP	HP	MD1	OFF	HS	HS	HS	HS	MD2	MD1	OFF	HP	HP	HP	HP	HP	MD1	OFF	HS	HS	HS	HS	MD2
2	1021931	EKA TRISNAWATI	CLEANER	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HP	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP
3	1039224	EKO SUSANTI	CLEANER	HS	HS	HS	OFF	WD	HP	HP	HP	HP	HP	OFF	WD	HS	HS	HS	HS	HS	OFF	WD	HP	HS	HP	HP	HP	OFF	WD	HS	HS	HS	HS	HS
4	1045095	RIZKA OCTA SAFITRI	CLEANER	HS	HS	HS	WD	OFF	HS	HS	HS	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HP	HP	WD	OFF	HP	HP	HP	HP	HP
5	1045188	TANTAN PERMANA	CLEANER	HP	HP	HP	OFF	MD1	HP	HP	HP	HP	HP	OFF	MD1	HS	HS	HS	HS	MD2	OFF	MD1	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	MD2
6	1040952	TRI SUMANTRI	CLEANER	HP	HP	HP	OFF	MD1	HS	HS	HS	HS	MD2	OFF	MD1	HP	HP	HP	HP	HP	OFF	MD1	HS	HS	HS	HS	MD2	OFF	MD1	HP	HP	HP	HP	HP
7	1045324	MUHAMAD AZMI	CLEANER			HP	OFF	WD	HP	HP	HP	HP	HP	OFF	WD	HP	HP	HP	HP	HP	OFF	WD												
8	1045383	ALPIN DEDE	CLEANER					HP									HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	OFF	WD	HP	HP	HP	HP	HP
9	1036767	HENGKI SAPUTRA	CLEANER																							HS	MD2	OFF	MD1	HP	HP	HP	HP	HP
Total MP Shift Pagi:				3	3	5	1	3	4	4	4	5	6	1	2	4	5	5	5	7	1	2	4	4	4	5	7	1	2	5	5	5	5	7
Total MP Shift Siang:				3	3	2	0	0	3	3	3	2	1	0	0	3	3	3	3	1	0	0	3	3	3	3	1	0	0	3	3	3	3	1
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				0	0	0	4	3	0	0	0	0	0	4	3	0	0	0	0	0	4	4	0	0	0	0	0	4	4	0	0			
Total MP :				6	6	7	5	6	7	7	7	7	7	5	5	7	8	8	8	8	5	6	7	7	7	8	8	5	6	8	8	8	8	8

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1	1007054	ASMIRAH	CS-SUPERVISOR	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP
2	1014504	ARIS SETIAWAN	CS-LEADER	HS	HS	HS	OFF	WD	HS	HS	HS	HS	HS	OFF	WD	HS	HS	HS	HS	HS	OFF	WD	HS	HS	HS	HS	HS	OFF	WD	HS	HS	HS	HS	HS	HS
Total MP Shift Pagi:				1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	1
Total MP Shift Siang:				1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	1
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				0	0	0	1	1	0	0	0	0	0	1	1	0	0	0	0	0	0	1	1	0	0	0	0	0	1	1	0	0			
Total MP :				2	2	2	1	1	2	2	2	2	2	1	1	2	2	2	2	2	2	1	1	2	2	2	2	2	1	1	2	2	2	2	2



LAPORAN REKAP ABSENSI

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No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
9	1045188	CLEANER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	2	4	0	0	0	-		
	TANTAN PERMANA											G						G																										
10	1045324	CLEANER			H	O	H	H	H	H	H	h	O	H	H	H	H	H	H	O	H													14	0	0	0	3	0	0	0	SUDAH_CLEARENSHEET		
	MUHAMAD AZMI																																											
11	1045383	CLEANER					A									H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	16	0	1	0	2	0	0	0	-			
	ALPIN DEDE																																											
Total :																																	249	0	1	17	38	0	2	3				

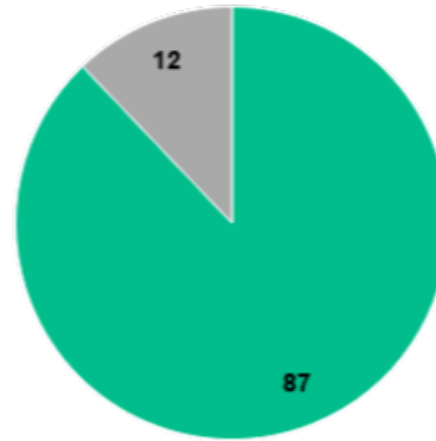
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	ARIFIN HIDAYAT	SUSAN		Nama
	2025-10-16 17:33:39	2025-10-21 09:43:59	Tgl	Tgl

TOTAL JADWAL : 305 MP

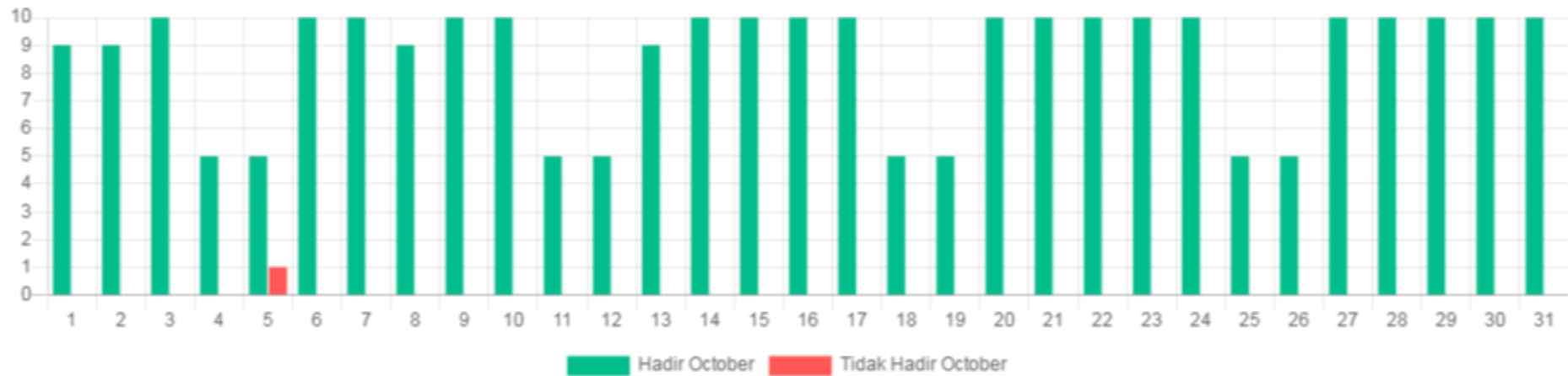
HADIR : 266 MP

OFF : 38 MP

TIDAK HADIR : 1 MP



Monthly : October





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket							
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM			SB	MG	SN	SL	RB	KM	JM
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A	P	A
HALAMAN																																														
1	PEMBERSIHAN ACP SELASAR GEDUNG	WALL CLEANING	0	0	1	0							P	A																									1	1						
2	PEMBERSIHAN KACA SELASAR GEDUNG	GLASS CLEANING	0	0	1	0							P	A																									1	1						
3	PEMBERSIHAN SIAMESSE	SPOTTING	0	0	1	0																							P	A									1	1						
4	PEMBERSIHAN LANTAI BATU ALAM	BRUSHING	0	2	0	0					P	A																				P	A						2	2						
5	PEMBERSIHAN LANTAI CONBLOK	BRUSHING	0	0	1	0																		P	A														1	1						
6	PEMBERSIHAN LAMPU TAMAN	CLEANING	0	0	1	0																				P	A												1	1						
7	PEMBERSIHAN GUTTER	BRUSHING MANUAL	0	1	0	0											P	A																					1	1						
8	PEMBERSIHAN ACP POS SECURITY	WALL CLEANING	0	0	1	0																	P	A															1	1						
9	PEMBERSIHAN KACA POS SECURITY	GLASS CLEANING	0	0	1	0																	P	A															1	1						
10	PEMBERSIHAN PINTU GERBANG DEPAN	SPOTTING	0	0	1	0											P	A																					1	1						
11	PEMBERSIHAN PINTU GERBANG BELAKANG	SPOTTING	0	0	1	0											P	A																					1	1						
12	PEMBERSIHAN LOGO JAGAT	SPOTTING	0	0	1	0				P	A																												1	1						
Total Rencana :							0	0	0	1	1	0	2	0	0	0	3	0	0	0	0	0	0	2	1	1	0	0	0	0	1	0	1	0	0	0	0	0								
Total Realisasi :							0	0	0	1	1	0	2	0	0	0	3	0	0	0	0	0	0	0	2	1	1	0	0	0	1	0	1	0	1	0	0	0	0	0	13	13				
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Warna	Keterangan																																													
P	: Planning																																													
A	: Actual / Terealisasi																																													
X	: Tidak Terealisasi																																													

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket		
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	JML			
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A		P	A
PARKIR BASEMENT																																									
1	PEMBERSIHAN CAMERA	DUSTING	0	0	1	0	P	A																													1	1			
2	PEMBERSIHAN TOAH	DUSTING	0	0	1	0	P	A																													1	1			
3	PEMBERSIHAN GRILL AC	DUSTING	0	0	1	0	P	A																													1	1			
4	PEMBERSIHAN LIST CAT PARKIR	BRUSHING MANUAL	0	0	1	0																									P	A					1	1			
5	PEMBERSIHAN DINDING PILAR	SPOTTING	0	0	1	0																					P	A									1	1			
6	PEMBERSIHAN DINDING ABU ABU	SPOTTING	0	0	1	0															P	A															1	1			
7	PEMBERSIHAN LANTAI	SCRUBBING	0	0	1	0																										P	A				1	1			
8	PEMBERSIHAN RUANG TRAVO	MOPPING	0	1	0	0			P	A																											1	1			
9	PEMBERSIHAN RUANG GENSET	MOPPING	0	1	0	0			P	A																											1	1			
10	PEMBERSIHAN RUANG POMPA	MOPPING	0	1	0	0			P	A																											1	1			
Total Rencana :							3	0	3	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	2	1	0	0	0	0	0			
Total Realisasi :							3	0	3	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	2	1	0	0	0	0	0	10	10
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Warna	Keterangan																																								
P	: Planning																																								
A	: Actual / Terealisasi																																								
X	: Tidak Terealisasi																																								

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[illegible]

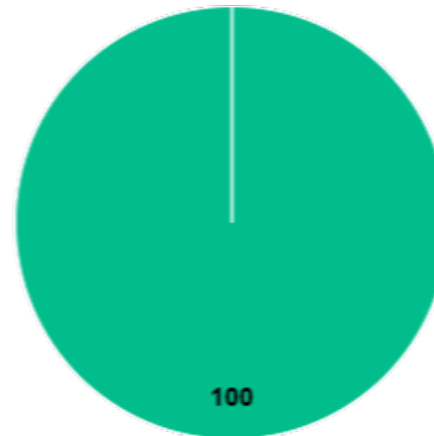
PEKERJAAN : 65

REALISASI : 65

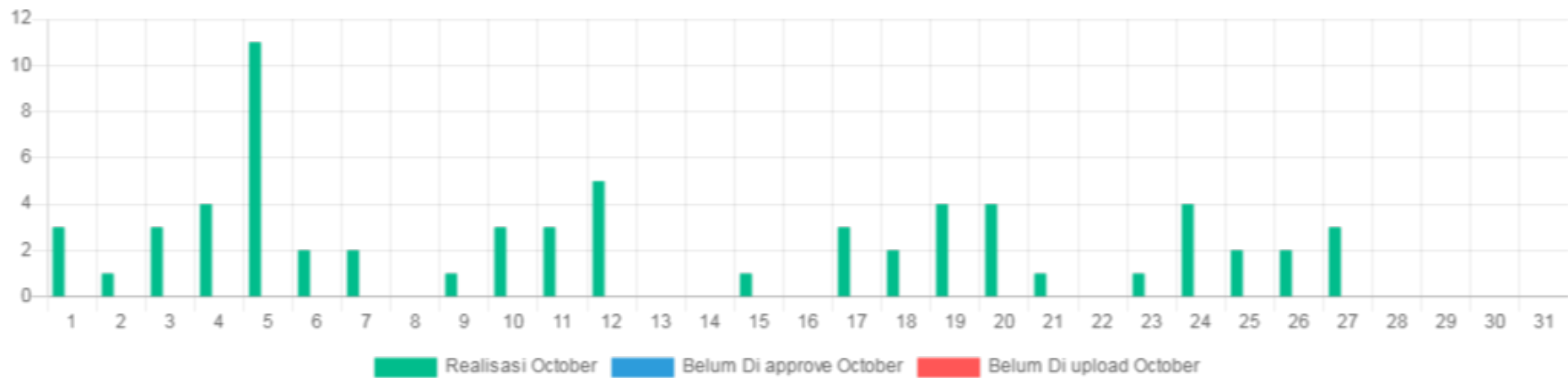
DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0



Monthly : October





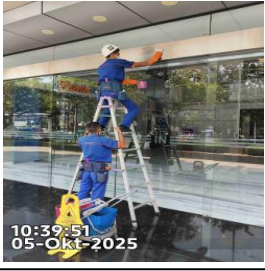
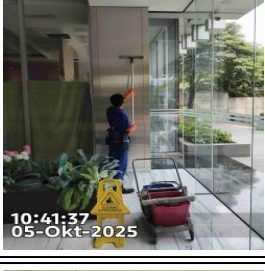
LAPORAN VISUALISASI PERIODIK

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	01-10-2025	BASEMENT	DUSTING	PEMBERSIHAN CAMERA	 09:58:21 01-Okt-2025	 10:00:24 01-Okt-2025	 13:22:31 01-Okt-2025
2	01-10-2025	BASEMENT	DUSTING	PEMBERSIHAN TOAH	 09:58:34 01-Okt-2025	 10:01:50 01-Okt-2025	 13:23:24 01-Okt-2025
3	01-10-2025	BASEMENT	DUSTING	PEMBERSIHAN GRILL AC	 10:03:56 01-Okt-2025	 10:04:41 01-Okt-2025	 13:24:19 01-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	02-10-2025	CORIDOR	GLASS CLEANING	PEMBERSIHAN KACA	 13:46:58 02-Okt-2025	 19:19:31 02-Okt-2025	 19:20:15 02-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-10-2025	BASEMENT	MOPPING	PEMBERSIHAN RUANG TRAVO	 10:24:00 03-Okt-2025	 10:24:36 03-Okt-2025	 10:25:56 03-Okt-2025
2	03-10-2025	BASEMENT	MOPPING	PEMBERSIHAN RUANG GENSET	 10:27:50 03-Okt-2025	 10:28:58 03-Okt-2025	 10:29:54 03-Okt-2025
3	03-10-2025	BASEMENT	MOPPING	PEMBERSIHAN RUANG POMPA	 10:31:29 03-Okt-2025	 10:32:43 03-Okt-2025	 10:33:30 03-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-10-2025	EXTERNAL	SPOTTING	PEMBERSIHAN LOGO JAGAT			
2	04-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN DUK			
3	04-10-2025	CORIDOR	WALL CLEANING	PEMBERSIHAN DINDING			
4	04-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN PINTU LIFT SERVICE			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	05-10-2025	EXTERNAL	BRUSHING	PEMBERSIHAN LANTAI BATU ALAM	 08:38:53 05-Okt-2025	 14:10:00 05-Okt-2025	 14:27:05 05-Okt-2025
2	05-10-2025	LOBBY	SPOTTING	PEMBERSIHAN LIST KACA	 08:38:28 05-Okt-2025	 10:39:51 05-Okt-2025	 14:53:52 05-Okt-2025
3	05-10-2025	LOBBY	GLASS CLEANING	PEMBERSIHAN KACA	 08:38:11 05-Okt-2025	 10:38:11 05-Okt-2025	 14:53:38 05-Okt-2025
4	05-10-2025	LOBBY	GLASS CLEANING	PEMBERSIHAN KACA KIOS	 08:37:54 05-Okt-2025	 10:41:52 05-Okt-2025	 14:54:31 05-Okt-2025
5	05-10-2025	LOBBY	WALL CLEANING	PEMBERSIHAN DINDING PILAR	 08:37:32 05-Okt-2025	 10:41:37 05-Okt-2025	 14:54:14 05-Okt-2025
6	05-10-2025	LOBBY	SPOTTING	PEMBERSIHAN WASTAFEL	 08:39:45 05-Okt-2025	 10:46:48 05-Okt-2025	 14:49:12 05-Okt-2025

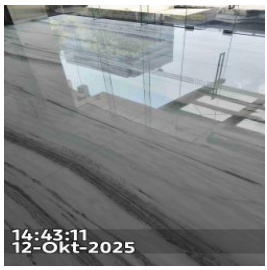
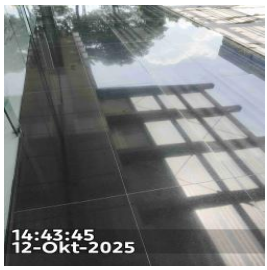
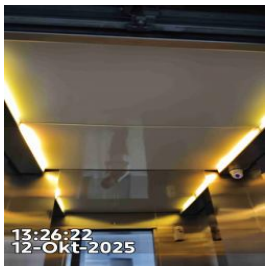
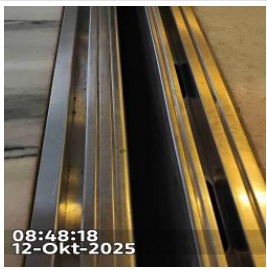
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	05-10-2025	LOBBY	SPOTTING	PEMBERSIHAN URINAL	 08:40:19 05-Okt-2025	 10:47:48 05-Okt-2025	 14:50:07 05-Okt-2025
8	05-10-2025	LOBBY	SPOTTING	PEMBERSIHAN CLOSED	 08:40:52 05-Okt-2025	 10:48:36 05-Okt-2025	 14:50:28 05-Okt-2025
9	05-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN WASTAFEL	 08:39:59 05-Okt-2025	 10:47:12 05-Okt-2025	 14:49:30 05-Okt-2025
10	05-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN URINAL	 08:40:34 05-Okt-2025	 10:48:05 05-Okt-2025	 14:49:45 05-Okt-2025
11	05-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN CLOSED	 08:41:09 05-Okt-2025	 10:48:52 05-Okt-2025	 14:50:40 05-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	06-10-2025	LOBBY	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI			
2	06-10-2025	LOBBY	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI			

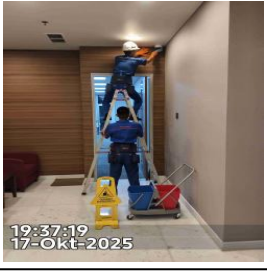
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	09-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN DINDING LOBBY TOILET	 13:41:08 09-Okt-2025	 13:43:01 09-Okt-2025	 15:31:49 09-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-10-2025	CORIDOR	DUSTING	PEMBERSIHAN GRILL AC	 18:39:52 10-Okt-2025	 19:05:31 10-Okt-2025	 20:15:07 10-Okt-2025
2	10-10-2025	CORIDOR	CLEANING	PEMBERSIHAN LEMARI BERKAS	 18:40:15 10-Okt-2025	 19:06:38 10-Okt-2025	 20:14:11 10-Okt-2025
3	10-10-2025	CORIDOR	GLASS CLEANING	PEMBERSIHAN KACA	 18:39:34 10-Okt-2025	 19:08:50 10-Okt-2025	 20:15:26 10-Okt-2025

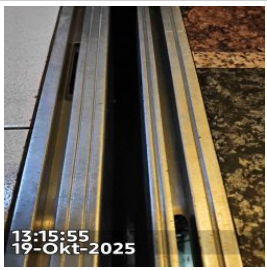
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	11-10-2025	EXTERNAL	BRUSHING MANUAL	PEMBERSIHAN GUTTER	 09:21:01 11-Okt-2025	 09:39:10 11-Okt-2025	 10:09:40 11-Okt-2025
2	11-10-2025	EXTERNAL	SPOTTING	PEMBERSIHAN PINTU GERBANG DEPAN	 09:33:12 11-Okt-2025	 09:42:01 11-Okt-2025	 15:52:48 11-Okt-2025
3	11-10-2025	EXTERNAL	SPOTTING	PEMBERSIHAN PINTU GERBANG BELAKANG	 09:30:58 11-Okt-2025	 15:51:24 11-Okt-2025	 15:51:49 11-Okt-2025

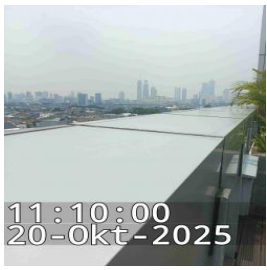
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	12-10-2025	LOBBY	WHASING	PEMBERSIHAN LANTAI MARMER	 08:48:42 12-Okt-2025	 13:30:51 12-Okt-2025	 14:43:11 12-Okt-2025
2	12-10-2025	LOBBY	WHASING	PEMBERSIHAN LANTAI GRANITE	 08:49:15 12-Okt-2025	 13:24:03 12-Okt-2025	 14:43:45 12-Okt-2025
3	12-10-2025	LOBBY	CLEANING	PEMBERSIHAN PLAFON LIFT PASSENGER	 08:47:45 12-Okt-2025	 09:02:27 12-Okt-2025	 13:26:22 12-Okt-2025
4	12-10-2025	LOBBY	GLASS CLEANING	PEMBERSIHAN KACA LIFT PASSENGER	 08:48:02 12-Okt-2025	 08:58:35 12-Okt-2025	 13:26:37 12-Okt-2025
5	12-10-2025	LOBBY	SPOTTING	PEMBERSIHAN REALLING LIFT PASSENGER	 08:48:18 12-Okt-2025	 08:59:09 12-Okt-2025	 13:29:37 12-Okt-2025

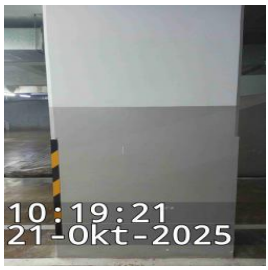
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	15-10-2025	BASEMENT	SPOTTING	PEMBERSIHAN DINDING ABU ABU			

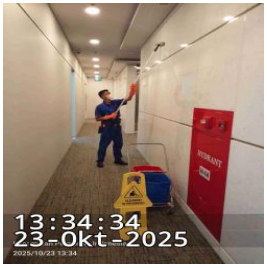
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	17-10-2025	CORIDOR	DUSTING	PEMBERSIHAN GRILL AC	 17:14:19 17-Okt-2025	 19:36:32 17-Okt-2025	 20:25:48 17-Okt-2025
2	17-10-2025	CORIDOR	DUSTING	PEMBERSIHAN CAMERA	 17:14:42 17-Okt-2025	 19:37:19 17-Okt-2025	 20:26:10 17-Okt-2025
3	17-10-2025	CORIDOR	WALL CLEANING	PEMBERSIHAN DINDING KAYU	 17:14:55 17-Okt-2025	 19:38:41 17-Okt-2025	 20:26:36 17-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	18-10-2025	EXTERNAL	WALL CLEANING	PEMBERSIHAN ACP POS SECURITY	 09:44:52 18-Okt-2025	 11:42:23 18-Okt-2025	 16:00:53 18-Okt-2025
2	18-10-2025	EXTERNAL	GLASS CLEANING	PEMBERSIHAN KACA POS SECURITY	 09:45:14 18-Okt-2025	 11:43:30 18-Okt-2025	 16:01:24 18-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	19-10-2025	EXTERNAL	BRUSHING	PEMBERSIHAN LANTAI CONBLOK	 08:08:33 19-Okt-2025	 14:15:57 19-Okt-2025	 15:01:02 19-Okt-2025
2	19-10-2025	LOBBY	CLEANING	PEMBERSIHAN PLAFON LIFT SERVICE	 08:09:47 19-Okt-2025	 11:28:59 19-Okt-2025	 13:15:14 19-Okt-2025
3	19-10-2025	LOBBY	SPOTTING	PEMBERSIHAN DINDING LIFT SERVICE	 08:10:07 19-Okt-2025	 11:29:44 19-Okt-2025	 13:15:34 19-Okt-2025
4	19-10-2025	LOBBY	SPOTTING	PEMBERSIHAN REALLING LIFT SERVICE	 08:10:29 19-Okt-2025	 11:30:11 19-Okt-2025	 13:15:55 19-Okt-2025

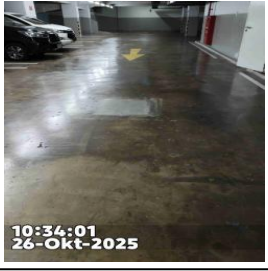
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-10-2025	EXTERNAL	CLEANING	PEMBERSIHAN LAMPU TAMAN	 11:25:58 20-Okt-2025	 11:28:01 20-Okt-2025	 11:29:41 20-Okt-2025
2	20-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN DUK ALKABON	 11:10:00 20-Okt-2025	 11:14:42 20-Okt-2025	 13:55:40 20-Okt-2025
3	20-10-2025	CORIDOR	BRUSHING MANUAL	PEMBERSIHAN PLANTER BOX	 11:10:20 20-Okt-2025	 11:16:11 20-Okt-2025	 13:55:16 20-Okt-2025
4	20-10-2025	CORIDOR	BRUSHING MANUAL	PEMBERSIHAN GUTTER	 11:10:36 20-Okt-2025	 11:17:15 20-Okt-2025	 13:54:53 20-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-10-2025	BASEMENT	SPOTTING	PEMBERSIHAN DINDING PILAR			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-10-2025	CORIDOR	WALL CLEANING	PEMBERSIHAN DINDING MARMER			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-10-2025	EXTERNAL	SPOTTING	PEMBERSIHAN SIAMESSE	 09:39:49 24-Okt-2025	 09:46:37 24-Okt-2025	 13:43:25 24-Okt-2025
2	24-10-2025	CORIDOR	DUSTING	PEMBERSIHAN CAMERA	 16:03:16 24-Okt-2025	 19:02:20 24-Okt-2025	 20:32:37 24-Okt-2025
3	24-10-2025	CORIDOR	DUSTING	PEMBERSIHAN SIGNITE	 16:03:36 24-Okt-2025	 19:01:49 24-Okt-2025	 20:32:21 24-Okt-2025
4	24-10-2025	CORIDOR	WALL CLEANING	PEMBERSIHAN DINDING KAYU	 16:02:50 24-Okt-2025	 18:59:55 24-Okt-2025	 20:31:12 24-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-10-2025	BASEMENT	BRUSHING MANUAL	PEMBERSIHAN LIST CAT PARKIR			
2	25-10-2025	BASEMENT	BRUSHING MANUAL	PEMBERSIHAN LIST CAT PARKIR			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-10-2025	EXTERNAL	BRUSHING	PEMBERSIHAN LANTAI BATU ALAM	 10:36:24 26-Okt-2025	 13:23:11 26-Okt-2025	 14:14:14 26-Okt-2025
2	26-10-2025	BASEMENT	SCRUBBING	PEMBERSIHAN LANTAI	 10:34:01 26-Okt-2025	 14:54:39 26-Okt-2025	 15:13:41 26-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-10-2025	CORIDOR	WALL CLEANING	PEMBERSIHAN DINDING KAYU	 09:52:07 27-Okt-2025	 10:02:54 27-Okt-2025	 14:06:53 27-Okt-2025
2	27-10-2025	CORIDOR	GLASS CLEANING	PEMBERSIHAN KACA	 09:52:30 27-Okt-2025	 10:00:42 27-Okt-2025	 14:08:01 27-Okt-2025
3	27-10-2025	CORIDOR	SPOTTING	PEMBERSIHAN PINTU	 09:53:00 27-Okt-2025	 10:06:24 27-Okt-2025	 14:07:11 27-Okt-2025



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
7	2	1	0	3	7	42.86

[illegible]

TOTAL : 5 MP

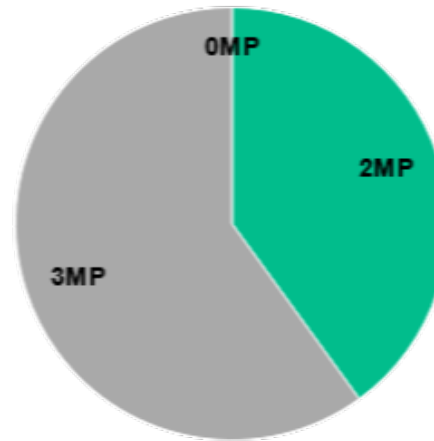
NEW : 2 MP

RESIGN : 3 MP

MUTASI : 0 MP

Pengawas : 0

CSO : 5

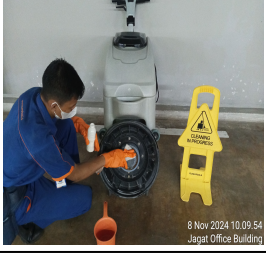


Monthly : October





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/3/VC60/824	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			-	RUSAK
2	CF1/3/SCRB/823	AUTOMATIC SCRUBBER	INNOTECH			BAIK	-
3	CF1/21/LOSP/825	LOW SPEED POLISHER	GOLDIE			BAIK	-
4	CF1/11/HPOL/1165	HAND POLISHER	ALKO			BAIK	-
5	CF1/35/KR50/2632	KABEL ROLL 50 METER	KAISER			BAIK	-
6	CF1/3/SCRB/3158	AUTOMATIC SCRUBBER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/3/VC60/3159	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
8	CF1/11/HPOL/3167	HAND POLISHER	ALKO			BAIK	-