

LAPORAN BULANAN CLEANING SERVICE

Proyek :
CV. INSAN BINA CIPTA CEMERLANG (IBCC)



Periode :

OKTOBER 2025

Disusun Oleh :

DERI EKA PRATAMA

CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung CV. INSAN BINA CIPTA CEMERLANG (IBCC)

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

[illegible]

PENGAWAS

[illegible]



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
1	2003326	CS-LEADER	H	H	H	H	H	H	H	H	H	H	H	H	H	H	O	A	h	H	H	H	H	O	H	H	H	H	H	H	O	H	H	27	0	1	0	3	0	0	0	-	
	DERI EKA PRATAMA																																										
2	2003346	CLEANER	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	1	4	0	0	0	-	
	NANDI HERNANDI		G																																								
3	2003510	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	27	0	0	0	4	0	0	0	-	
	VERI FIRMANSYAH																																										
4	2003511	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	26	0	0	0	5	0	0	0	-	
	SUHARYANTO																																										
5	2004120	CLEANER	O	A	H	A	A																											1	0	3	0	1	0	0	0	SUDAH_CLEARENSHEET	
	SANJAYA SANTIKA LESMANA																																										
6	2004175	CLEANER	I	H	H	O	H	H	H	H	H	H	O	H	H	S	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	25	1	0	3	4	1	0	0	-	
	RESA SEPTIYANI			G										G	g																												
7	2004251	CLEANER	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	A	H	A	O	H	H	H	H	H	25	0	2	0	4	0	0	0	-	
	DEWI																																										
8	2004290	CLEANER															H	H	H	H	H	H	O	H	A	H	H	H	H	O	H	H	H	14	0	1	0	2	0	0	0	-	
	RIDWAN HANAPI																																										
Total :																																		172	1	7	4	27	1	0	0		

Keterangan :	Operation	OA	Check & Import Payroll	Verification
--------------	-----------	----	------------------------	--------------

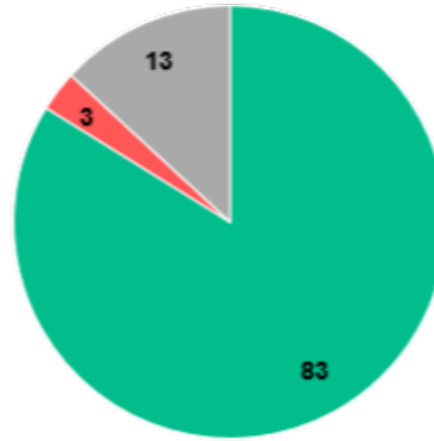
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	SUMARNA	UMAR		Nama
	2025-10-16 08:29:55	2025-10-17 10:56:04	Tgl	Tgl

TOTAL JADWAL : 210 MP

HADIR : 175 MP

OFF : 27 MP

TIDAK HADIR : 7 MP



Monthly : October





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ke
							RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM		
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P		
TOILET KAWASAN																																							
1	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE	REMOVAL OF COBWEB	0	3	0	0			P	A						P	A																			P	A	3	3
2	TEMPAT SAMPAH, PINTU CUBICAL, DINDING	DUSTING	0	3	0	0			P	A						P	A																			P	A	3	3
3	WASTAFEL, URINAL, KLOSET	SPOTTING	0	3	0	0			P	A						P	A																			P	A	3	3
4	CERMIN WASTAFEL	GLASS CLEANING	0	3	0	0			P	A						P	A																			P	A	3	3
5	LANTAI	BRUSHING	0	3	0	0			P	A						P	A																			P	A	3	3
TOILET UG																																							
1	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE	REMOVAL OF COBWEB	0	3	0	0		P	X								P	X																	P	A	3	1	
2	TEMPAT SAMPAH, PINTU CUBICAL, DINDING	DUSTING	0	3	0	0		P	X								P	X																	P	A	3	1	
3	WASTAFEL, URINAL, KLOSET	SPOTTING	0	3	0	0		P	X								P	X																	P	A	3	1	
4	CERMIN WASTAFEL	GLASS CLEANING	0	3	0	0		P	X								P	X																	P	A	3	1	
5	LANTAI	BRUSHING	0	3	0	0		P	X								P	X																	P	A	3	1	
AREA KAWASAN																																							
1	PLAFOND	REMOVAL OF COBWEB	0	3	0	0						P														P	A					P	A				3	2	
2	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	DUSTING	0	3	0	0						P														P	A					P	A				3	2	

[illegible]

[illegible]

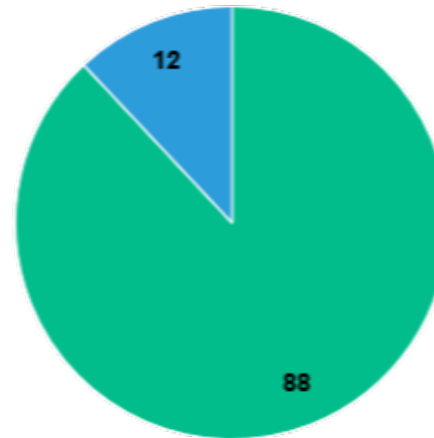
PEKERJAAN : 85

REALISASI : 75

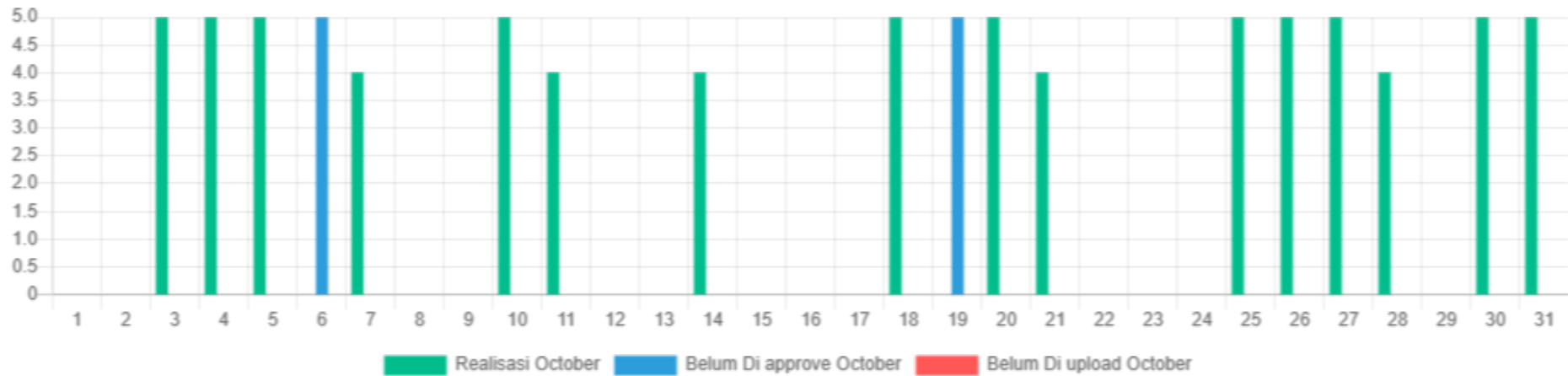
DIALIHKAN : 0

BELUM APPROVE : 10

BELUM UPLOAD : 0

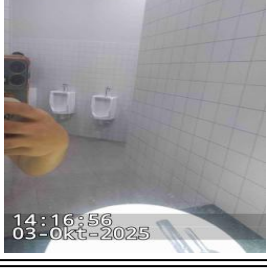


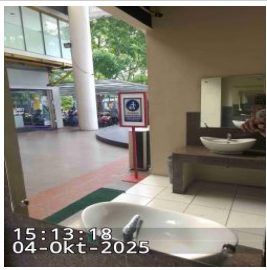
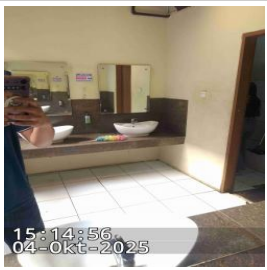
Monthly : October

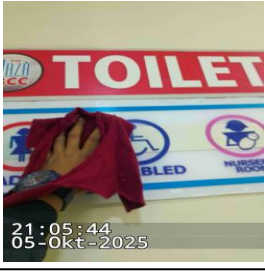
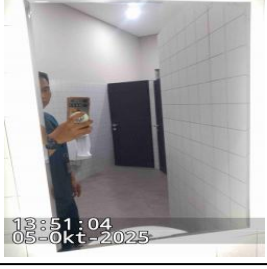


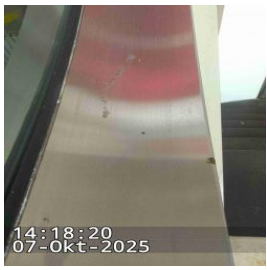
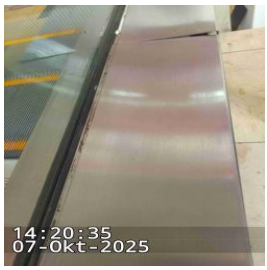


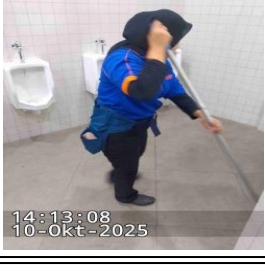
LAPORAN VISUALISASI PERIODIK

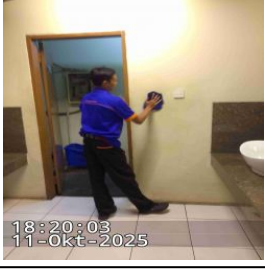
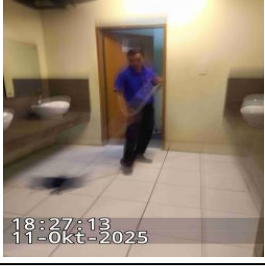
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-10-2025	ALL AREA 2	REMOVAL OF COBWEB	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE	 13:20:02 03-Okt-2025	 13:20:17 03-Okt-2025	 13:20:44 03-Okt-2025
2	03-10-2025	ALL AREA 2	DUSTING	TEMPAT SAMPAH, PINTU CUBICAL, DINDING	 13:21:58 03-Okt-2025	 13:22:22 03-Okt-2025	 13:22:36 03-Okt-2025
3	03-10-2025	ALL AREA 2	SPOTTING	WASTAFEL, URINAL, KLOSET	 13:23:44 03-Okt-2025	 13:24:09 03-Okt-2025	 13:25:08 03-Okt-2025
4	03-10-2025	ALL AREA 2	GLASS CLEANING	CERMIN WASTAFEL	 14:16:56 03-Okt-2025	 14:18:51 03-Okt-2025	 14:22:24 03-Okt-2025
5	03-10-2025	ALL AREA 2	BRUSHING	LANTAI	 13:26:28 03-Okt-2025	 13:27:17 03-Okt-2025	 13:27:55 03-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 15:15:58 04-Okt-2025	 15:16:15 04-Okt-2025	 15:16:47 04-Okt-2025
2	04-10-2025	ALL AREA 2	DUSTING	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	 13:15:22 04-Okt-2025	 13:15:43 04-Okt-2025	 13:16:26 04-Okt-2025
3	04-10-2025	ALL AREA 2	SPOTTING	RUBISBIN, PILAR, DINDING, SUDUTAN LANTAI	 13:17:14 04-Okt-2025	 13:17:40 04-Okt-2025	 13:18:23 04-Okt-2025
4	04-10-2025	ALL AREA 2	GLASS CLEANING	KACA AKSES MASUK	 15:13:18 04-Okt-2025	 15:13:46 04-Okt-2025	 15:14:56 04-Okt-2025
5	04-10-2025	ALL AREA 2	WASHING	LANTAI DAN KORIDOR	 13:19:05 04-Okt-2025	 13:19:30 04-Okt-2025	 13:19:49 04-Okt-2025

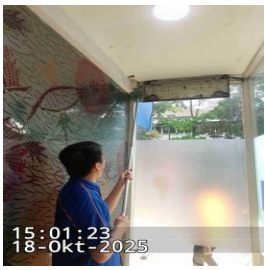
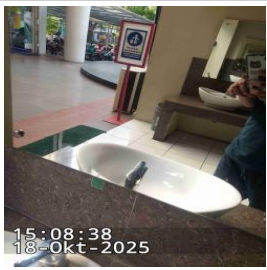
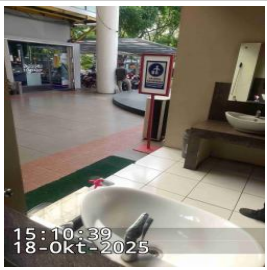
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	05-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 21:06:54 05-Okt-2025	 21:07:11 05-Okt-2025	 21:07:30 05-Okt-2025
2	05-10-2025	ALL AREA 2	DUSTING	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	 21:05:26 05-Okt-2025	 21:05:44 05-Okt-2025	 21:06:01 05-Okt-2025
3	05-10-2025	ALL AREA 2	SPOTTING	RUBISBIN, PILAR, DINDING, SUDUTAN LANTAI	 13:36:21 05-Okt-2025	 13:36:38 05-Okt-2025	 13:41:36 05-Okt-2025
4	05-10-2025	ALL AREA 2	GLASS CLEANING	KACA AKSES MASUK	 13:47:24 05-Okt-2025	 13:50:41 05-Okt-2025	 13:51:04 05-Okt-2025
5	05-10-2025	ALL AREA 2	WASHING	LANTAI DAN KORIDOR	 13:56:49 05-Okt-2025	 13:58:13 05-Okt-2025	 13:59:10 05-Okt-2025

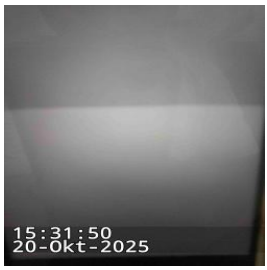
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	07-10-2025	ALL AREA 2	DUSTING	HANDRAILING, SAYAP			
2	07-10-2025	ALL AREA 2	SPOTTING	BORDES LANDING, BODY			
3	07-10-2025	ALL AREA 2	GLASS CLEANING	KACA			
4	07-10-2025	ALL AREA 2	BRUSHING	STEPS/TANGGA			

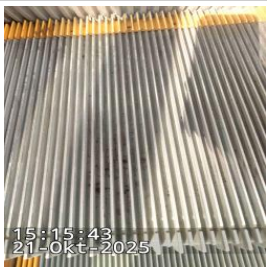
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-10-2025	ALL AREA 2	REMOVAL OF COBWEB	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE	 21:11:33 10-Okt-2025	 21:12:10 10-Okt-2025	 21:12:34 10-Okt-2025
2	10-10-2025	ALL AREA 2	DUSTING	TEMPAT SAMPAH, PINTU CUBICAL, DINDING	 21:10:11 10-Okt-2025	 21:10:32 10-Okt-2025	 21:10:51 10-Okt-2025
3	10-10-2025	ALL AREA 2	SPOTTING	WASTAFEL, URINAL, KLOSET	 14:04:13 10-Okt-2025	 14:05:36 10-Okt-2025	 14:06:25 10-Okt-2025
4	10-10-2025	ALL AREA 2	GLASS CLEANING	CERMIN WASTAFEL	 13:57:36 10-Okt-2025	 13:58:57 10-Okt-2025	 14:03:18 10-Okt-2025
5	10-10-2025	ALL AREA 2	BRUSHING	LANTAI	 14:07:10 10-Okt-2025	 14:13:08 10-Okt-2025	 14:13:50 10-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	11-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 17:06:57 11-Okt-2025	 17:10:07 11-Okt-2025	 17:10:34 11-Okt-2025
2	11-10-2025	ALL AREA 2	DUSTING	AIR FRESNER, SIGNAGE	 17:11:07 11-Okt-2025	 17:11:28 11-Okt-2025	 17:11:47 11-Okt-2025
3	11-10-2025	ALL AREA 2	SPOTTING	DINDING, PINTU	 18:19:18 11-Okt-2025	 18:20:03 11-Okt-2025	 18:25:59 11-Okt-2025
4	11-10-2025	ALL AREA 2	BRUSHING	LANTAI	 18:26:37 11-Okt-2025	 18:27:13 11-Okt-2025	 18:27:38 11-Okt-2025

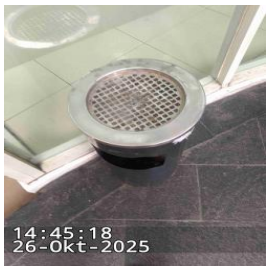
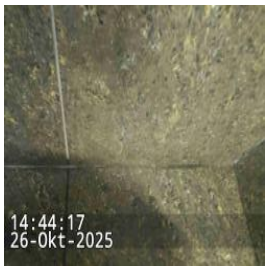
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	14-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 19:46:55 14-Okt-2025	 19:47:17 14-Okt-2025	 19:47:40 14-Okt-2025
2	14-10-2025	ALL AREA 2	DUSTING	AIR FRESNER, SIGNAGE	 19:45:19 14-Okt-2025	 19:45:32 14-Okt-2025	 19:45:50 14-Okt-2025
3	14-10-2025	ALL AREA 2	SPOTTING	DINDING, PINTU	 19:42:10 14-Okt-2025	 19:44:03 14-Okt-2025	 19:44:57 14-Okt-2025
4	14-10-2025	ALL AREA 2	BRUSHING	LANTAI	 16:30:27 14-Okt-2025	 16:31:01 14-Okt-2025	 16:31:22 14-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	18-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 15:00:16 18-Okt-2025	 15:01:23 18-Okt-2025	 15:03:06 18-Okt-2025
2	18-10-2025	ALL AREA 2	DUSTING	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	 15:04:59 18-Okt-2025	 15:06:58 18-Okt-2025	 15:07:34 18-Okt-2025
3	18-10-2025	ALL AREA 2	SPOTTING	RUBISBIN, PILAR, DINDING, SUDUTAN LANTAI	 14:57:19 18-Okt-2025	 14:57:52 18-Okt-2025	 14:58:30 18-Okt-2025
4	18-10-2025	ALL AREA 2	GLASS CLEANING	KACA AKSES MASUK	 15:08:38 18-Okt-2025	 15:09:23 18-Okt-2025	 15:10:39 18-Okt-2025
5	18-10-2025	ALL AREA 2	WASHING	LANTAI DAN KORIDOR	 08:55:38 18-Okt-2025	 08:56:38 18-Okt-2025	 08:57:24 18-Okt-2025

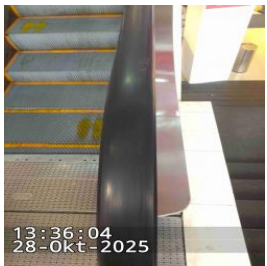
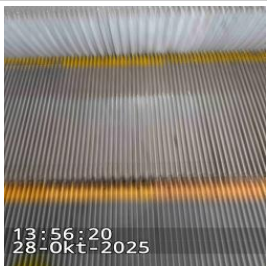
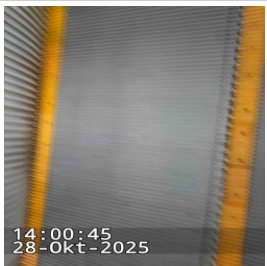
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 15:30:16 20-Okt-2025	 15:31:23 20-Okt-2025	 15:31:50 20-Okt-2025
2	20-10-2025	ALL AREA 2	DUSTING	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	 15:14:05 20-Okt-2025	 15:20:06 20-Okt-2025	 15:20:30 20-Okt-2025
3	20-10-2025	ALL AREA 2	SPOTTING	RUBISBIN, PILAR, DINDING, SUDUTAN LANTAI	 15:11:59 20-Okt-2025	 15:12:46 20-Okt-2025	 15:13:09 20-Okt-2025
4	20-10-2025	ALL AREA 2	GLASS CLEANING	KACA AKSES MASUK	 13:49:39 20-Okt-2025	 13:57:32 20-Okt-2025	 13:58:41 20-Okt-2025
5	20-10-2025	ALL AREA 2	WASHING	LANTAI DAN KORIDOR	 13:18:36 20-Okt-2025	 13:19:19 20-Okt-2025	 13:19:41 20-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-10-2025	ALL AREA 2	DUSTING	HANDRAILING, SAYAP	 14:45:59 21-Okt-2025	 14:47:07 21-Okt-2025	 14:49:00 21-Okt-2025
2	21-10-2025	ALL AREA 2	SPOTTING	BORDES LANDING, BODY	 14:56:10 21-Okt-2025	 14:59:01 21-Okt-2025	 15:08:03 21-Okt-2025
3	21-10-2025	ALL AREA 2	GLASS CLEANING	KACA	 14:54:21 21-Okt-2025	 15:06:05 21-Okt-2025	 15:15:08 21-Okt-2025
4	21-10-2025	ALL AREA 2	BRUSHING	STEPS/TANGGA	 15:15:43 21-Okt-2025	 15:22:34 21-Okt-2025	 15:24:52 21-Okt-2025

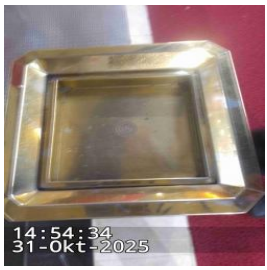
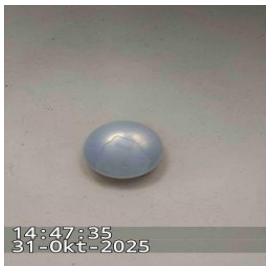
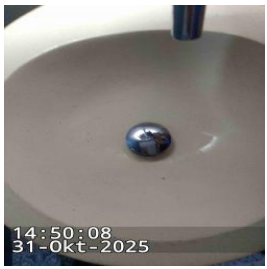
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 20:08:31 25-Okt-2025	 20:08:47 25-Okt-2025	 20:09:11 25-Okt-2025
2	25-10-2025	ALL AREA 2	DUSTING	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	 20:12:10 25-Okt-2025	 20:13:05 25-Okt-2025	 20:13:51 25-Okt-2025
3	25-10-2025	ALL AREA 2	SPOTTING	RUBISBIN, PILAR, DINDING, SUDUTAN LANTAI	 20:14:30 25-Okt-2025	 20:14:51 25-Okt-2025	 20:16:01 25-Okt-2025
4	25-10-2025	ALL AREA 2	GLASS CLEANING	KACA AKSES MASUK	 20:23:23 25-Okt-2025	 20:23:56 25-Okt-2025	 20:25:08 25-Okt-2025
5	25-10-2025	ALL AREA 2	WASHING	LANTAI DAN KORIDOR	 13:58:37 25-Okt-2025	 13:59:27 25-Okt-2025	 13:59:57 25-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 14:27:19 26-Okt-2025	 14:28:50 26-Okt-2025	 14:29:17 26-Okt-2025
2	26-10-2025	ALL AREA 2	DUSTING	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	 14:45:18 26-Okt-2025	 14:47:38 26-Okt-2025	 14:48:56 26-Okt-2025
3	26-10-2025	ALL AREA 2	SPOTTING	RUBISBIN, PILAR, DINDING, SUDUTAN LANTAI	 14:41:01 26-Okt-2025	 14:42:44 26-Okt-2025	 14:44:17 26-Okt-2025
4	26-10-2025	ALL AREA 2	GLASS CLEANING	KACA AKSES MASUK	 14:31:18 26-Okt-2025	 14:31:58 26-Okt-2025	 14:33:42 26-Okt-2025
5	26-10-2025	ALL AREA 2	WASHING	LANTAI DAN KORIDOR	 08:23:32 26-Okt-2025	 08:23:58 26-Okt-2025	 08:24:46 26-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-10-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFOND	 20:33:49 27-Okt-2025	 20:34:16 27-Okt-2025	 20:35:51 27-Okt-2025
2	27-10-2025	ALL AREA 2	DUSTING	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE, BOX APAR & HYDRANT	 20:39:30 27-Okt-2025	 20:39:54 27-Okt-2025	 20:40:10 27-Okt-2025
3	27-10-2025	ALL AREA 2	SPOTTING	RUBISBIN, PILAR, DINDING, SUDUTAN LANTAI	 14:18:02 27-Okt-2025	 14:19:26 27-Okt-2025	 14:21:24 27-Okt-2025
4	27-10-2025	ALL AREA 2	GLASS CLEANING	KACA AKSES MASUK	 20:30:17 27-Okt-2025	 20:31:14 27-Okt-2025	 20:32:42 27-Okt-2025
5	27-10-2025	ALL AREA 2	WASHING	LANTAI DAN KORIDOR	 20:34:38 27-Okt-2025	 20:34:56 27-Okt-2025	 20:35:20 27-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	28-10-2025	ALL AREA 2	DUSTING	HANDRAILING, SAYAP	 13:24:12 28-Okt-2025	 13:26:09 28-Okt-2025	 13:36:04 28-Okt-2025
2	28-10-2025	ALL AREA 2	SPOTTING	BORDES LANDING, BODY	 13:36:39 28-Okt-2025	 13:42:32 28-Okt-2025	 13:52:04 28-Okt-2025
3	28-10-2025	ALL AREA 2	GLASS CLEANING	KACA	 13:18:29 28-Okt-2025	 13:19:17 28-Okt-2025	 13:22:17 28-Okt-2025
4	28-10-2025	ALL AREA 2	BRUSHING	STEPS/TANGGA	 13:56:20 28-Okt-2025	 13:56:51 28-Okt-2025	 14:00:45 28-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-10-2025	ALL AREA 2	REMOVAL OF COBWEB	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE	 14:51:22 30-Okt-2025	 14:52:20 30-Okt-2025	 14:53:09 30-Okt-2025
2	30-10-2025	ALL AREA 2	DUSTING	TEMPAT SAMPAH, PINTU CUBICAL, DINDING	 14:54:16 30-Okt-2025	 14:54:32 30-Okt-2025	 14:55:16 30-Okt-2025
3	30-10-2025	ALL AREA 2	SPOTTING	WASTAFEL, URINAL, KLOSET	 14:34:20 30-Okt-2025	 14:37:52 30-Okt-2025	 14:39:55 30-Okt-2025
4	30-10-2025	ALL AREA 2	GLASS CLEANING	CERMIN WASTAFEL	 14:28:39 30-Okt-2025	 14:31:38 30-Okt-2025	 14:33:38 30-Okt-2025
5	30-10-2025	ALL AREA 2	BRUSHING	LANTAI	 14:10:28 30-Okt-2025	 14:11:33 30-Okt-2025	 14:11:56 30-Okt-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	31-10-2025	ALL AREA 2	REMOVAL OF COBWEB	AC GRILL, SMOKE DETECTOR, SIGNAL, SIGNAGE	 14:51:20 31-Okt-2025	 14:51:39 31-Okt-2025	 14:52:08 31-Okt-2025
2	31-10-2025	ALL AREA 2	DUSTING	TEMPAT SAMPAH, PINTU CUBICAL, DINDING	 14:53:43 31-Okt-2025	 14:54:16 31-Okt-2025	 14:54:34 31-Okt-2025
3	31-10-2025	ALL AREA 2	SPOTTING	WASTAFEL, URINAL, KLOSET	 14:47:35 31-Okt-2025	 14:49:17 31-Okt-2025	 14:50:08 31-Okt-2025
4	31-10-2025	ALL AREA 2	GLASS CLEANING	CERMIN WASTAFEL	 14:42:06 31-Okt-2025	 14:43:03 31-Okt-2025	 14:44:16 31-Okt-2025
5	31-10-2025	ALL AREA 2	BRUSHING	LANTAI	 14:44:45 31-Okt-2025	 14:46:23 31-Okt-2025	 14:46:40 31-Okt-2025



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
6	1	0	0	1	6	16.67

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
1	2004120	SANJAYA SANTIKA	CLEANER	DIPULANGKAN KE HO	2025-10-06	-	-
MP BARU							
1	2004290	RIDWAN HANAPI	CLEANER	MP BARU	-	2025-10-14	-
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 2 MP

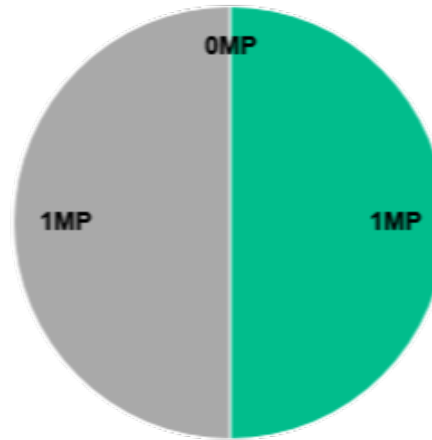
NEW : 1 MP

RESIGN : 1 MP

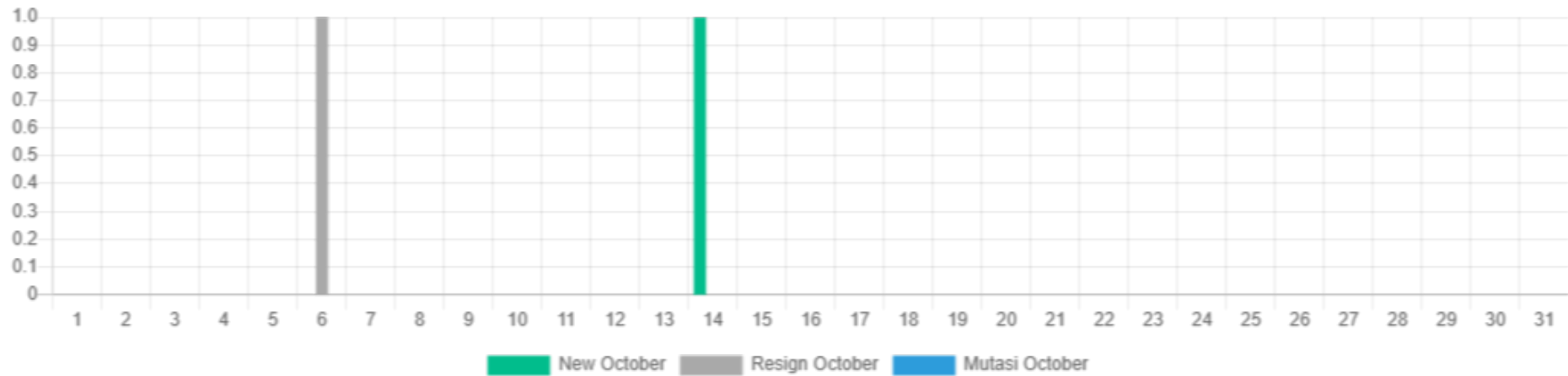
MUTASI : 0 MP

Pengawas : 0

CSO : 2



Monthly : October





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF2/3/VC30/2396	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
2	CF2/35/KR25/2397	KABEL ROLL 25 METER	KAISER			BAIK	-
3	CF2/3/VC30/2977	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
4	CF2/35/KR25/2978	KABEL ROLL 25 METER	KAISER			BAIK	-