

LAPORAN BULANAN CLEANING SERVICE

Proyek :
CIMANGGIS SQUARE



Periode :

NOVEMBER 2025

Disusun Oleh :

TASYA PUTRI RAMADAN

CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung CIMANGGIS SQUARE

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

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PENGAWAS

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LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	H	I	A	G	O	S	SR	IR	Keterangan	
1	1035220	CS-LEADER	H	H	O	H	H	H	H	H	H	H	O	H	H	H	A	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	25	0	1	1	4	0	0	0	-	
	TASYA PUTRI RAMADAN								G																																	
2	1040759	CLEANER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	H	H	O	H	H	26	0	0	0	4	0	0	0	-	
	NURKHAMAH																																									
3	1040760	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	A	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	25	0	1	0	4	0	0	0	-	
	JOKO WIDODO																																									
4	1040761	CS-LEADER	H	H	H	O	H	H	H	A	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	25	0	1	0	4	0	0	0	-	
	MUHAMMAD YUSUF																																									
5	1040762	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	A	H	H	H	H	H	H	H	H	H	H	H	H	H	O	O	25	0	1	0	4	0	0	0	-	
	HENDRA HADI WIBOWO																																									
6	1040763	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	26	0	0	0	4	0	0	0	-	
	MUNAWIR ARIZONA																																									
7	1041003	CLEANER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	A	H	H	H	H	H	O	H	H	H	O	H	H	H	H	H	25	0	1	0	4	0	0	0	-	
	EGGI DIAN OKTAFIANI																																									
Total :																																		177	0	5	1	28	0	0	0	

Keterangan :

Operation

OA

Check & Import Payroll

Verification

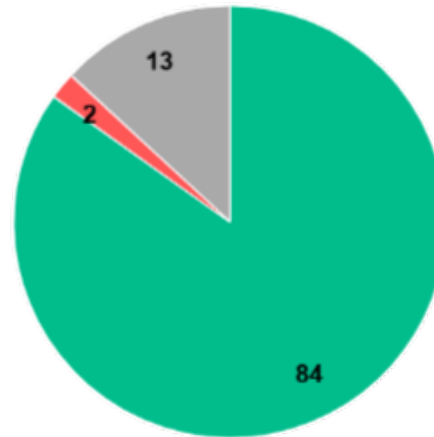
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	ADE ROHADI	ADMIN OA - KARIN		Nama
	2025-11-15 23:35:08	2025-11-18 13:13:38	Tgl	Tgl

TOTAL JADWAL : 211 MP

HADIR : 178 MP

OFF : 28 MP

TIDAK HADIR : 5 MP



Monthly : November





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	JML	Ke		
							SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG				
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A			P	A
TOILET																																								
1	CLEAN UP ACCESSORIES TOILET WANITA GF&FF	DUSTING	0	4	0	0			P	A						P	A						P	A						P	A						4	4		
2	CLEAN UP ACCESSOREIS TOILET PRIA GF&FF	DUSTING	0	4	0	0			P	A						P	A						P	A						P	A						4	4		
3	DINDING KERAMIK TOILET WANITA GF&FF	WALL CLEANING	0	4	0	0					P	A						P	A						P	A						P	A					4	4	
4	DINDING PARTISI CUBIKAL WANITA GF&FF	WALL CLEANING	0	4	0	0					P	A						P	A						P	A						P	A					4	4	
5	DINDING KERAMIK TOILET PRIA GF&FF	WALL CLEANING	0	4	0	0					P	A						P	A						P	A						P	A					4	4	
6	DINDING PARTISI CUBIKAL PRIA GF&FF	WALL CLEANING	0	4	0	0					P	A						P	A						P	A						P	A					4	4	
7	WASHING STANDING ASTRAY KORIDOR	WASHING	0	5	0	0		P	A							P	A						P	A						P	A						P	A	5	5
KORIDOR																																								
1	GLASS CLEANING TENANT XXI	GLASS CLEANING	0	4	0	0			P	A							P	A						P	A					P	A							4	4	
2	WASHING STANDING ASTRAY EXTERNAL	WASHING	0	4	0	0			P	A							P	A						P	A					P	A							4	4	
3	DUSTING SIGNAGE KORIDOR FF	DUSTING	0	2	0	0			P	A														P	A													2	2	
4	DUSTING SIGNAGE KORIDOR GF	DUSTING	0	2	0	0											P	A												P	A							2	2	

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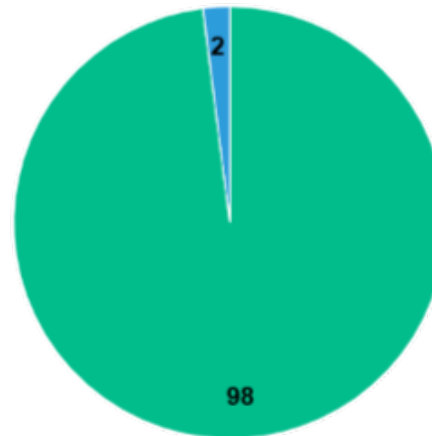
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REALISASI : 161

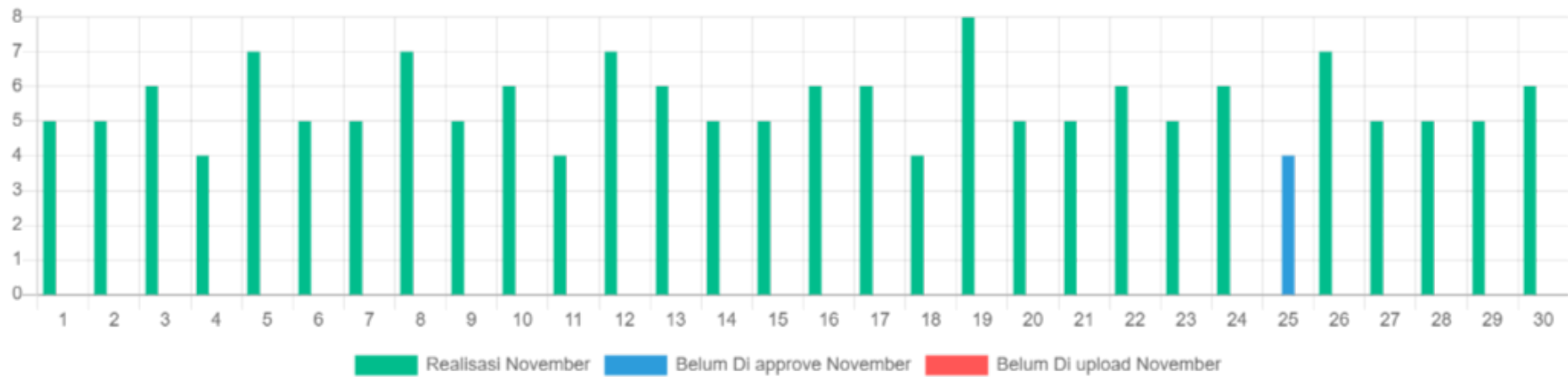
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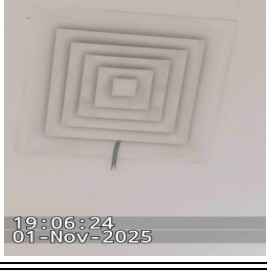
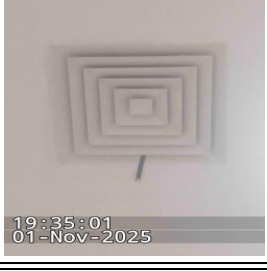


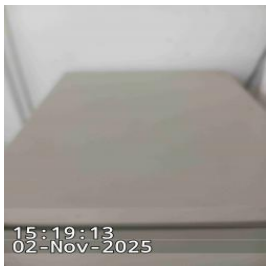
Monthly : November

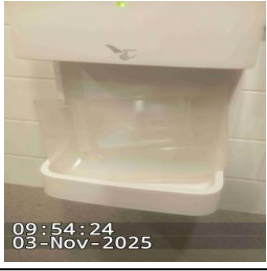
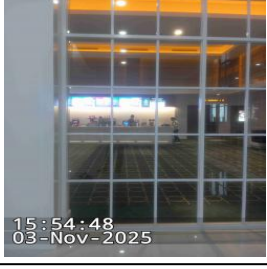
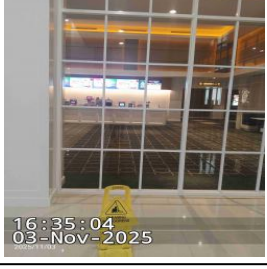
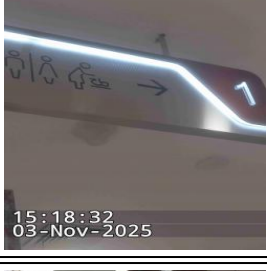
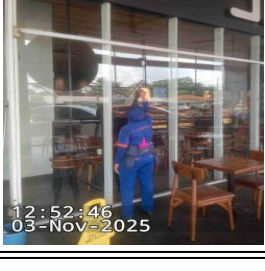


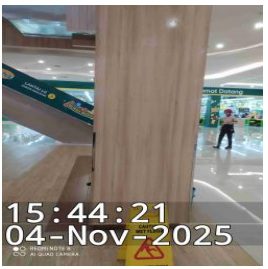


LAPORAN VISUALISASI PERIODIK

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	01-11-2025	ALL AREA	GENERAL CLEANING	RELIFT SERVICE GF & FF	 13:07:57 01-Nov-2025	 13:08:21 01-Nov-2025	 13:08:43 01-Nov-2025
2	01-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY ALL TOILET	 13:09:05 01-Nov-2025	 13:09:19 01-Nov-2025	 13:09:36 01-Nov-2025
3	01-11-2025	ALL AREA	WASHING	WASHING AREA KORIDOR TOILET GF	 21:55:28 01-Nov-2025	 21:59:32 01-Nov-2025	 22:38:44 01-Nov-2025
4	01-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING R.LIFT	 15:09:33 01-Nov-2025	 15:09:49 01-Nov-2025	 15:18:29 01-Nov-2025
5	01-11-2025	ALL AREA	ROC	CLEAN UP DIFUSER AC ALL FLOOR	 19:06:24 01-Nov-2025	 19:17:19 01-Nov-2025	 19:35:01 01-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	02-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY KORIDOR	 09:39:04 02-Nov-2025	 09:47:30 02-Nov-2025	 10:15:14 02-Nov-2025
2	02-11-2025	ALL AREA	WASHING	CLEAN UP SIGNPOST AREA EXTERNAL	 10:37:18 02-Nov-2025	 11:10:54 02-Nov-2025	 14:12:34 02-Nov-2025
3	02-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING OFFICE BM	 15:19:13 02-Nov-2025	 15:19:26 02-Nov-2025	 15:48:37 02-Nov-2025
4	02-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING TENAT KOSONG	 15:47:11 02-Nov-2025	 15:49:36 02-Nov-2025	 17:36:03 02-Nov-2025
5	02-11-2025	ALL AREA	WASHING	BRUSHING BATU ALAM SELASAR LOBBY	 21:31:30 02-Nov-2025	 21:47:46 02-Nov-2025	 22:37:14 02-Nov-2025

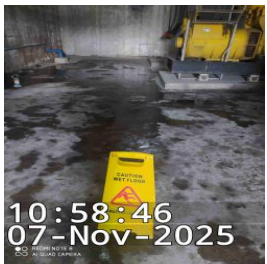
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1	03-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIES TOILET WANITA GF&FF	 09:56:03 03-Nov-2025	 10:06:02 03-Nov-2025	 10:16:36 03-Nov-2025
2	03-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSOREIS TOILET PRIA GF&FF	 09:54:24 03-Nov-2025	 10:12:47 03-Nov-2025	 10:45:28 03-Nov-2025
3	03-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING TENANT XXI	 15:54:48 03-Nov-2025	 15:55:19 03-Nov-2025	 16:35:04 03-Nov-2025
4	03-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY EXTERNAL	 15:06:07 03-Nov-2025	 15:09:45 03-Nov-2025	 15:24:55 03-Nov-2025
5	03-11-2025	ALL AREA	DUSTING	DUSTING SIGNAGE KORIDOR FF	 15:18:32 03-Nov-2025	 15:19:28 03-Nov-2025	 15:49:50 03-Nov-2025
6	03-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING BLOCK TENANT	 12:49:34 03-Nov-2025	 12:52:46 03-Nov-2025	 13:08:12 03-Nov-2025

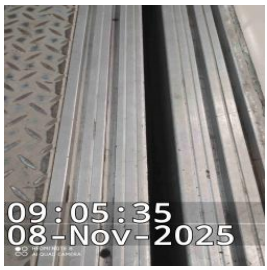
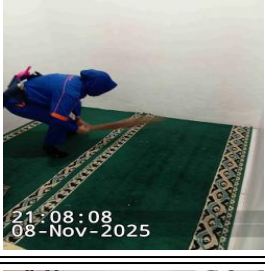
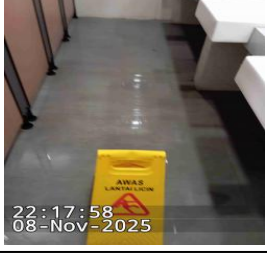
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1	04-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING R. AC/AHU	 14:02:13 04-Nov-2025	 14:03:25 04-Nov-2025	 14:13:10 04-Nov-2025
2	04-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING RAILING FF	 10:30:46 04-Nov-2025	 10:39:02 04-Nov-2025	 10:39:22 04-Nov-2025
3	04-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING + CLEAN UP LIST PILAR GF	 15:43:03 04-Nov-2025	 15:43:15 04-Nov-2025	 15:44:21 04-Nov-2025
4	04-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING FLEXI FLEXI KORIDOR FF	 15:14:05 04-Nov-2025	 15:14:17 04-Nov-2025	 15:14:35 04-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	05-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET WANITA GF&FF	 09:10:31 05-Nov-2025	 09:13:02 05-Nov-2025	 09:14:28 05-Nov-2025
2	05-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL WANITA GF&FF	 09:10:49 05-Nov-2025	 09:13:23 05-Nov-2025	 09:14:50 05-Nov-2025
3	05-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET PRIA GF&FF	 09:22:20 05-Nov-2025	 09:44:07 05-Nov-2025	 09:44:55 05-Nov-2025
4	05-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL PRIA GF&FF	 09:22:50 05-Nov-2025	 09:44:37 05-Nov-2025	 09:45:17 05-Nov-2025
5	05-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING RAILING XXI	 15:02:40 05-Nov-2025	 15:08:34 05-Nov-2025	 15:39:19 05-Nov-2025
6	05-11-2025	ALL AREA	WASHING	WASHING KORIDOR LOBBY UTAMA	 21:50:22 05-Nov-2025	 22:02:12 05-Nov-2025	 22:42:25 05-Nov-2025

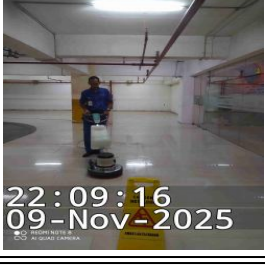
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7	05-11-2025	ALL AREA	WASHING	WALL CLEANING + CLEAN UP LIST PILAR FF			

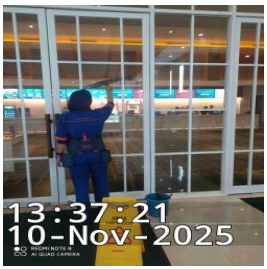
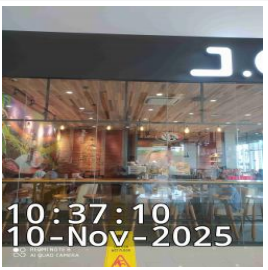
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1	06-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING ALL ESKALATOR	 08:58:21 06-Nov-2025	 09:32:19 06-Nov-2025	 09:38:14 06-Nov-2025
2	06-11-2025	ALL AREA	GENERAL CLEANING	CLEAN UP STAINLESS ESKALATOR	 09:00:10 06-Nov-2025	 09:26:31 06-Nov-2025	 09:40:35 06-Nov-2025
3	06-11-2025	ALL AREA	WASHING	CLEAN UP BOX HYDRANT EXTERNAL ALL AREA	 14:59:36 06-Nov-2025	 15:02:40 06-Nov-2025	 15:55:03 06-Nov-2025
4	06-11-2025	ALL AREA	BRUSHING	BRUSHING MANUAL AREA TPS	 15:30:24 06-Nov-2025	 15:35:20 06-Nov-2025	 15:55:21 06-Nov-2025
5	06-11-2025	ALL AREA	WALL CLEANING	WASHING AREA INDOOR GF/FF	 21:46:26 06-Nov-2025	 22:05:04 06-Nov-2025	 22:40:34 06-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	07-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING R.GENSET			
2	07-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIS AREA P1 - P5			
3	07-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING FLEXI FLEXI KORIDOR GF			
4	07-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING PILAR P1 - P5			
5	07-11-2025	ALL AREA	BRUSHING	BRUSHING FLOOR CONCRETE			

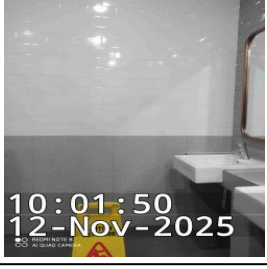
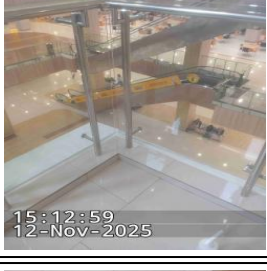
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1	08-11-2025	ALL AREA	GENERAL CLEANING	RELIFT SERVICE GF & FF	 08:29:53 08-Nov-2025	 09:03:37 08-Nov-2025	 09:05:35 08-Nov-2025
2	08-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY ALL TOILET	 08:25:38 08-Nov-2025	 08:26:47 08-Nov-2025	 08:41:54 08-Nov-2025
3	08-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING AREA ROOF TOP	 10:20:07 08-Nov-2025	 10:20:53 08-Nov-2025	 10:21:58 08-Nov-2025
4	08-11-2025	ALL AREA	DUSTING	DUSTING APAR ALL AREA	 13:30:57 08-Nov-2025	 13:31:08 08-Nov-2025	 13:31:46 08-Nov-2025
5	08-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING MUSHOLLA FF	 21:07:46 08-Nov-2025	 21:08:08 08-Nov-2025	 21:40:13 08-Nov-2025
6	08-11-2025	ALL AREA	BRUSHING	BRUSHING MANUAL FLOOR TOILET FF	 21:48:45 08-Nov-2025	 21:57:33 08-Nov-2025	 22:17:58 08-Nov-2025

No	Tanggal	Area	Item Pekerjaan	DetailPekerjaan	Before	Progress	After
7	08-11-2025	ALL AREA	ROC	CEILING PLAFON	 15:37:47 08-Nov-2025	 15:40:03 08-Nov-2025	 15:41:01 08-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	09-11-2025	ALL AREA	VACCUMMING	VACCUMING DAK SELASAR XXI	 09:56:24 09-Nov-2025	 10:02:05 09-Nov-2025	 10:36:06 09-Nov-2025
2	09-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY KORIDOR	 09:18:24 09-Nov-2025	 09:19:41 09-Nov-2025	 09:38:36 09-Nov-2025
3	09-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING OFFICE BM	 15:44:23 09-Nov-2025	 15:45:02 09-Nov-2025	 15:50:22 09-Nov-2025
4	09-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING TANGGA DARURAT P1 - P6	 15:52:32 09-Nov-2025	 15:53:03 09-Nov-2025	 16:06:17 09-Nov-2025
5	09-11-2025	ALL AREA	WASHING	WASHING SELASAR P1	 22:00:43 09-Nov-2025	 22:09:16 09-Nov-2025	 22:47:46 09-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIES TOILET WANITA GF&FF			
2	10-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSOREIS TOILET PRIA GF&FF			
3	10-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING TENANT XXI			
4	10-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY EXTERNAL			
5	10-11-2025	ALL AREA	DUSTING	DUSTING SIGNAGE KORIDOR GF			
6	10-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING BLOCK TENANT			

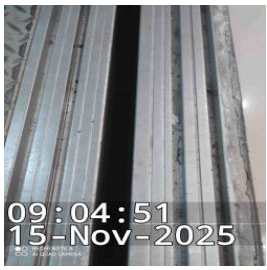
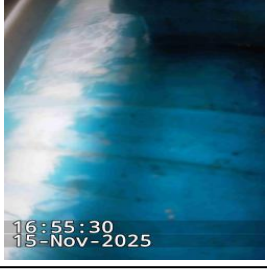
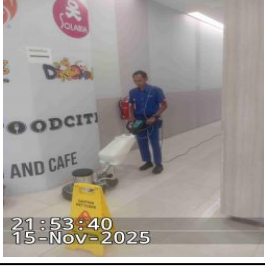
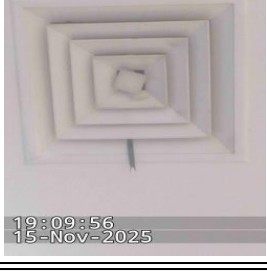
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1	11-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING R. PUTR			
2	11-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING RAILING FF			
3	11-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING + CLEAN UP LIST PILAR GF			
4	11-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING FLEXI FLEXI KORIDOR FF			

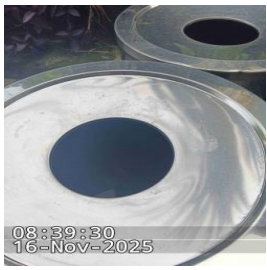
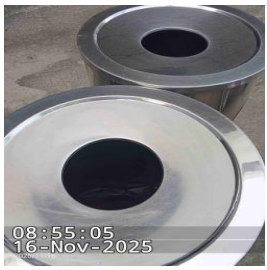
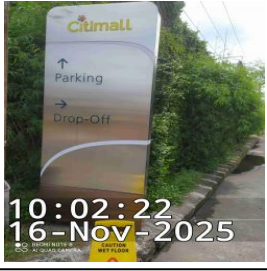
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	12-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET WANITA GF&FF	 08:45:12 12-Nov-2025	 08:53:19 12-Nov-2025	 08:53:39 12-Nov-2025
2	12-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL WANITA GF&FF	 08:44:54 12-Nov-2025	 08:53:02 12-Nov-2025	 08:53:58 12-Nov-2025
3	12-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET PRIA GF&FF	 08:54:32 12-Nov-2025	 09:59:55 12-Nov-2025	 10:01:50 12-Nov-2025
4	12-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL PRIA GF&FF	 08:54:54 12-Nov-2025	 10:00:17 12-Nov-2025	 10:00:40 12-Nov-2025
5	12-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING RAILING XXI	 15:12:59 12-Nov-2025	 15:13:22 12-Nov-2025	 16:23:09 12-Nov-2025
6	12-11-2025	ALL AREA	WASHING	WASHING AREA FOOD CITI+WATAFEL	 21:29:08 12-Nov-2025	 21:30:17 12-Nov-2025	 22:42:01 12-Nov-2025

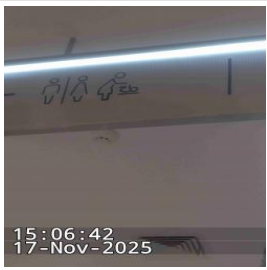
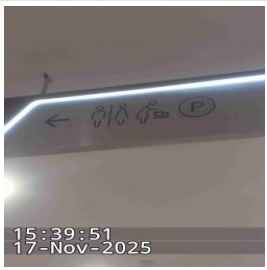
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7	12-11-2025	ALL AREA	WASHING	WALL CLEANING + CLEAN UP LIST PILAR FF			

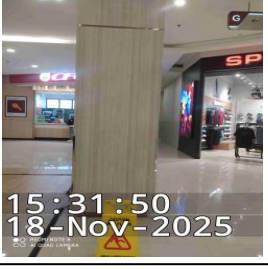
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1	13-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING ALL ESKALATOR	 09:31:58 13-Nov-2025	 09:59:53 13-Nov-2025	 10:04:12 13-Nov-2025
2	13-11-2025	ALL AREA	GENERAL CLEANING	CLEAN UP STAINLESS ESKALATOR	 09:33:38 13-Nov-2025	 09:35:08 13-Nov-2025	 09:59:01 13-Nov-2025
3	13-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING GUDANG LIMBAH B3	 10:59:22 13-Nov-2025	 11:00:49 13-Nov-2025	 11:12:15 13-Nov-2025
4	13-11-2025	ALL AREA	GENERAL CLEANING	CLEAN UP BOX HYDRANT INDOOR ALL AREA	 15:13:21 13-Nov-2025	 15:14:08 13-Nov-2025	 22:46:33 13-Nov-2025
5	13-11-2025	ALL AREA	BRUSHING	BRUSHING MANUAL FLOOR TOILET GF + DISABLE	 21:17:47 13-Nov-2025	 21:18:45 13-Nov-2025	 21:58:01 13-Nov-2025
6	13-11-2025	ALL AREA	WALL CLEANING	WASHING AREA INDOOR GF/FF	 22:03:02 13-Nov-2025	 22:12:48 13-Nov-2025	 22:44:52 13-Nov-2025

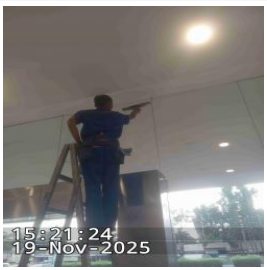
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1	14-11-2025	ALL AREA	BRUSHING	BRUSHING STEP ESCALATOR ALL AREA	 09:12:04 14-Nov-2025	 09:13:35 14-Nov-2025	 09:33:25 14-Nov-2025
2	14-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIS AREA P1 - P5	 10:33:54 14-Nov-2025	 10:34:42 14-Nov-2025	 10:35:01 14-Nov-2025
3	14-11-2025	ALL AREA	GENERAL CLEANING	BRUSHING NOMAD LOBBY UTAMA DAN P5	 21:35:11 14-Nov-2025	 21:35:56 14-Nov-2025	 22:38:35 14-Nov-2025
4	14-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING PILAR P1 - P5	 15:01:43 14-Nov-2025	 15:39:48 14-Nov-2025	 15:59:10 14-Nov-2025
5	14-11-2025	ALL AREA	BRUSHING	BRUSHING FLOOR CONCRETE	 19:38:33 14-Nov-2025	 19:45:47 14-Nov-2025	 21:27:05 14-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	15-11-2025	ALL AREA	GENERAL CLEANING	RELIFT SERVICE GF & FF	 09:04:51 15-Nov-2025	 09:29:25 15-Nov-2025	 09:49:54 15-Nov-2025
2	15-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY ALL TOILET	 08:39:17 15-Nov-2025	 08:40:30 15-Nov-2025	 08:59:47 15-Nov-2025
3	15-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING AREA STP	 15:06:55 15-Nov-2025	 15:09:00 15-Nov-2025	 16:55:30 15-Nov-2025
4	15-11-2025	ALL AREA	WASHING	WASHING FLOOR AREA KORIDOR TOILET FF	 21:49:18 15-Nov-2025	 21:53:40 15-Nov-2025	 22:35:26 15-Nov-2025
5	15-11-2025	ALL AREA	ROC	CLEAN UP DIFUSER AC ALL FLOOR	 19:09:56 15-Nov-2025	 19:26:29 15-Nov-2025	 20:03:53 15-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY KORIDOR	 08:39:30 16-Nov-2025	 08:50:17 16-Nov-2025	 08:55:05 16-Nov-2025
2	16-11-2025	ALL AREA	WASHING	CLEAN UP SIGNPOST AREA EXTERNAL	 08:12:46 16-Nov-2025	 10:01:57 16-Nov-2025	 10:02:22 16-Nov-2025
3	16-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING OFFICE BM	 15:17:08 16-Nov-2025	 15:34:20 16-Nov-2025	 15:53:14 16-Nov-2025
4	16-11-2025	ALL AREA	DUSTING	DUSTING HEAT & SMOKE DETECTOR GF	 18:22:18 16-Nov-2025	 18:24:14 16-Nov-2025	 18:44:13 16-Nov-2025
5	16-11-2025	ALL AREA	GENERAL CLEANING	WASHING KORIDOR LOBBY UTAMA	 21:48:39 16-Nov-2025	 22:07:50 16-Nov-2025	 22:43:31 16-Nov-2025
6	16-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING LEMARI EVAKUASI POSKO	 15:18:38 16-Nov-2025	 15:19:51 16-Nov-2025	 15:41:58 16-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	17-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIES TOILET WANITA GF&FF	 09:56:26 17-Nov-2025	 10:02:54 17-Nov-2025	 10:37:05 17-Nov-2025
2	17-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSOREIS TOILET PRIA GF&FF	 09:57:26 17-Nov-2025	 10:09:49 17-Nov-2025	 10:37:28 17-Nov-2025
3	17-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING TENANT XXI	 16:00:19 17-Nov-2025	 16:10:40 17-Nov-2025	 17:43:54 17-Nov-2025
4	17-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY EXTERNAL	 15:26:33 17-Nov-2025	 15:28:16 17-Nov-2025	 15:49:02 17-Nov-2025
5	17-11-2025	ALL AREA	DUSTING	DUSTING SIGNAGE KORIDOR FF	 15:06:42 17-Nov-2025	 15:07:36 17-Nov-2025	 15:39:51 17-Nov-2025
6	17-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING BLOCK TENANT	 12:47:22 17-Nov-2025	 12:47:46 17-Nov-2025	 13:49:51 17-Nov-2025

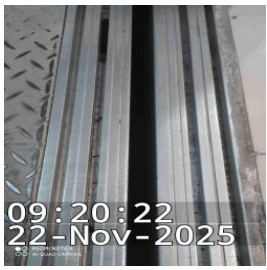
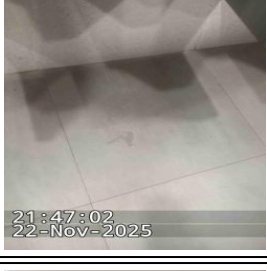
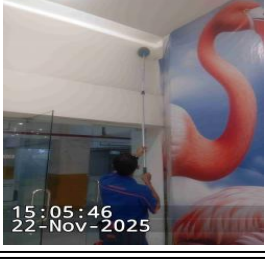
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	18-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING R.POMPA	 10:21:34 18-Nov-2025	 10:23:51 18-Nov-2025	 10:25:19 18-Nov-2025
2	18-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING RAILING FF	 10:04:06 18-Nov-2025	 10:05:36 18-Nov-2025	 10:07:18 18-Nov-2025
3	18-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING + CLEAN UP LIST PILAR GF	 15:30:23 18-Nov-2025	 15:30:58 18-Nov-2025	 15:31:50 18-Nov-2025
4	18-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING FLEXI FLEXI KORIDOR FF	 12:31:43 18-Nov-2025	 12:32:34 18-Nov-2025	 12:33:22 18-Nov-2025

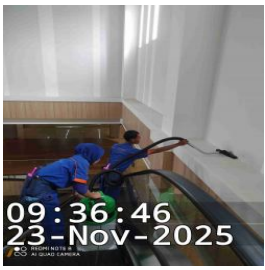
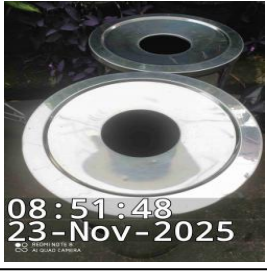
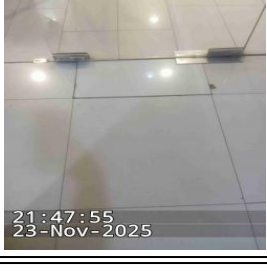
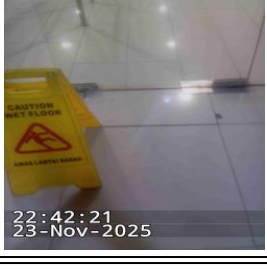
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	19-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET WANITA GF&FF	 09:51:30 19-Nov-2025	 09:53:14 19-Nov-2025	 09:53:31 19-Nov-2025
2	19-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL WANITA GF&FF	 09:51:08 19-Nov-2025	 09:52:44 19-Nov-2025	 09:54:03 19-Nov-2025
3	19-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET PRIA GF&FF	 10:20:13 19-Nov-2025	 10:21:41 19-Nov-2025	 10:22:34 19-Nov-2025
4	19-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL PRIA GF&FF	 10:20:55 19-Nov-2025	 10:21:56 19-Nov-2025	 10:22:17 19-Nov-2025
5	19-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING RAILING XXI	 15:53:03 19-Nov-2025	 15:54:01 19-Nov-2025	 17:24:28 19-Nov-2025
6	19-11-2025	ALL AREA	BRUSHING	GLASS CLEANING KACA ATAS LOBBY UTAMA	 15:16:36 19-Nov-2025	 15:21:24 19-Nov-2025	 16:46:31 19-Nov-2025

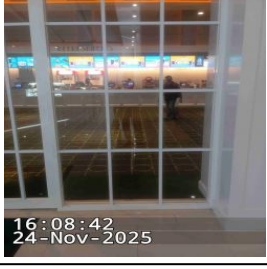
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7	19-11-2025	ALL AREA	WASHING	WALL CLEANING + CLEAN UP LIST PILAR FF	 15:05:25 19-Nov-2025	 15:05:51 19-Nov-2025	 15:56:38 19-Nov-2025
8	19-11-2025	ALL AREA	BRUSHING	BRUSHING BATU ALAM SELASAR LOBBY	 21:51:36 19-Nov-2025	 21:54:46 19-Nov-2025	 22:39:29 19-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING ALL ESKALATOR	 07:28:28 20-Nov-2025	 09:53:40 20-Nov-2025	 10:41:59 20-Nov-2025
2	20-11-2025	ALL AREA	GENERAL CLEANING	CLEAN UP STAINLESS ESKALATOR	 07:29:24 20-Nov-2025	 09:52:43 20-Nov-2025	 10:39:13 20-Nov-2025
3	20-11-2025	ALL AREA	WASHING	CLEAN UP BOX HYDRANT EXTERNAL ALL AREA	 15:00:14 20-Nov-2025	 15:03:50 20-Nov-2025	 16:18:37 20-Nov-2025
4	20-11-2025	ALL AREA	BRUSHING	BRUSHING MANUAL AREA TPS	 15:24:58 20-Nov-2025	 15:37:20 20-Nov-2025	 16:35:33 20-Nov-2025
5	20-11-2025	ALL AREA	WALL CLEANING	WASHING AREA INDOOR GF/FF	 21:24:44 20-Nov-2025	 21:41:42 20-Nov-2025	 22:38:07 20-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING R.PANEL GF & FF	 09:48:38 21-Nov-2025	 09:50:24 21-Nov-2025	 09:50:50 21-Nov-2025
2	21-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIS AREA P1 - P5	 09:28:24 21-Nov-2025	 09:57:56 21-Nov-2025	 09:58:36 21-Nov-2025
3	21-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING FLEXI FLEXI KORIDOR GF	 15:20:14 21-Nov-2025	 15:34:49 21-Nov-2025	 16:05:27 21-Nov-2025
4	21-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING PILAR P1 - P5	 15:29:43 21-Nov-2025	 15:41:51 21-Nov-2025	 16:47:12 21-Nov-2025
5	21-11-2025	ALL AREA	BRUSHING	BRUSHING FLOOR CONCRETE	 21:31:24 21-Nov-2025	 21:32:09 21-Nov-2025	 22:38:55 21-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	22-11-2025	ALL AREA	GENERAL CLEANING	RELIFT SERVICE GF & FF	 09:20:22 22-Nov-2025	 09:20:41 22-Nov-2025	 10:21:57 22-Nov-2025
2	22-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY ALL TOILET	 08:52:48 22-Nov-2025	 08:53:48 22-Nov-2025	 09:06:51 22-Nov-2025
3	22-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING AREA ROOF TOP	 12:25:47 22-Nov-2025	 12:26:18 22-Nov-2025	 12:27:05 22-Nov-2025
4	22-11-2025	ALL AREA	DUSTING	DUSTING APAR ALL AREA	 15:28:49 22-Nov-2025	 15:32:28 22-Nov-2025	 18:01:59 22-Nov-2025
5	22-11-2025	ALL AREA	BRUSHING	BRUSHING MANUAL FLOOR TOILET FF	 21:47:02 22-Nov-2025	 21:48:49 22-Nov-2025	 22:38:31 22-Nov-2025
6	22-11-2025	ALL AREA	ROC	CEILING PLAFON	 15:03:59 22-Nov-2025	 15:05:46 22-Nov-2025	 15:40:45 22-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-11-2025	ALL AREA	VACCUMMING	VACCUMMING DAK SELASAR XXI	 09:34:11 23-Nov-2025	 09:36:46 23-Nov-2025	 09:39:17 23-Nov-2025
2	23-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY KORIDOR	 08:37:56 23-Nov-2025	 08:39:22 23-Nov-2025	 08:51:48 23-Nov-2025
3	23-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING OFFICE BM	 15:06:14 23-Nov-2025	 15:11:55 23-Nov-2025	 15:32:40 23-Nov-2025
4	23-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING MUSHOLLA FF	 20:19:02 23-Nov-2025	 21:08:02 23-Nov-2025	 21:43:33 23-Nov-2025
5	23-11-2025	ALL AREA	WASHING	WASHING LOBBY P5 DAN SAMPING GEREJA	 21:47:55 23-Nov-2025	 21:49:00 23-Nov-2025	 22:42:21 23-Nov-2025

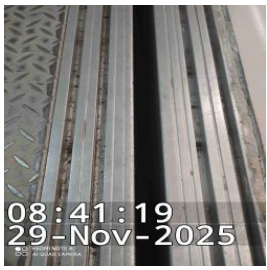
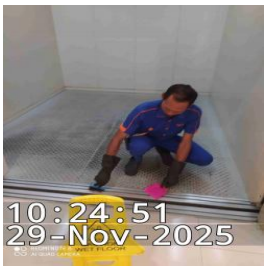
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIES TOILET WANITA GF&FF	 10:04:22 24-Nov-2025	 10:04:49 24-Nov-2025	 10:18:58 24-Nov-2025
2	24-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSOREIS TOILET PRIA GF&FF	 10:09:05 24-Nov-2025	 10:16:43 24-Nov-2025	 10:19:27 24-Nov-2025
3	24-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING TENANT XXI	 16:08:42 24-Nov-2025	 16:13:55 24-Nov-2025	 16:40:53 24-Nov-2025
4	24-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY EXTERNAL	 15:12:42 24-Nov-2025	 15:13:55 24-Nov-2025	 15:30:21 24-Nov-2025
5	24-11-2025	ALL AREA	DUSTING	DUSTING SIGNAGE KORIDOR GF	 15:09:08 24-Nov-2025	 15:10:23 24-Nov-2025	 16:02:45 24-Nov-2025
6	24-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING BLOCK TENANT	 13:03:34 24-Nov-2025	 13:11:42 24-Nov-2025	 13:36:48 24-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET WANITA GF&FF	 08:39:14 26-Nov-2025	 08:40:33 26-Nov-2025	 08:43:55 26-Nov-2025
2	26-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL WANITA GF&FF	 08:39:58 26-Nov-2025	 08:43:22 26-Nov-2025	 08:43:37 26-Nov-2025
3	26-11-2025	ALL AREA	WALL CLEANING	DINDING KERAMIK TOILET PRIA GF&FF	 08:55:35 26-Nov-2025	 09:38:08 26-Nov-2025	 09:41:14 26-Nov-2025
4	26-11-2025	ALL AREA	WALL CLEANING	DINDING PARTISI CUBIKAL PRIA GF&FF	 08:56:09 26-Nov-2025	 09:39:39 26-Nov-2025	 09:40:34 26-Nov-2025
5	26-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING RAILING XXI	 15:16:08 26-Nov-2025	 15:16:52 26-Nov-2025	 16:17:26 26-Nov-2025
6	26-11-2025	ALL AREA	WASHING	WASHING AREA FOOD CITI+WATAFEL	 21:24:29 26-Nov-2025	 21:39:09 26-Nov-2025	 22:45:32 26-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	26-11-2025	ALL AREA	WASHING	WALL CLEANING + CLEAN UP LIST PILAR FF			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-11-2025	ALL AREA	GLASS CLEANING	GLASS CLEANING ALL ESKALATOR			
2	27-11-2025	ALL AREA	GENERAL CLEANING	CLEAN UP STAINLESS ESKALATOR			
3	27-11-2025	ALL AREA	GENERAL CLEANING	CLEAN UP BOX HYDRANT INDOOR ALL AREA			
4	27-11-2025	ALL AREA	BRUSHING	BRUSHING MANUAL FLOOR TOILET GF + DISABLE			
5	27-11-2025	ALL AREA	WALL CLEANING	WASHING AREA INDOOR GF/FF			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	28-11-2025	ALL AREA	BRUSHING	BRUSHING STEP ESCALATOR ALL AREA			
2	28-11-2025	ALL AREA	DUSTING	CLEAN UP ACCESSORIS AREA P1 - P5			
3	28-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING TANGGA DARURAT MDS			
4	28-11-2025	ALL AREA	WALL CLEANING	WALL CLEANING PILAR P1 - P5			
5	28-11-2025	ALL AREA	BRUSHING	BRUSHING FLOOR CONCRETE			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	29-11-2025	ALL AREA	GENERAL CLEANING	RELIFT SERVICE GF & FF	 08:41:19 29-Nov-2025	 10:24:51 29-Nov-2025	 10:48:12 29-Nov-2025
2	29-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY ALL TOILET	 08:42:06 29-Nov-2025	 09:34:17 29-Nov-2025	 10:12:02 29-Nov-2025
3	29-11-2025	ALL AREA	BRUSHING	BRUSHING NOMAD MUSHOLLA FF	 20:50:09 29-Nov-2025	 21:04:17 29-Nov-2025	 21:53:04 29-Nov-2025
4	29-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING NURSERY ROOM	 15:04:29 29-Nov-2025	 15:05:59 29-Nov-2025	 15:45:49 29-Nov-2025
5	29-11-2025	ALL AREA	WASHING	WASHING AREA ATRIUM	 22:04:31 29-Nov-2025	 22:07:30 29-Nov-2025	 22:28:52 29-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-11-2025	ALL AREA	WASHING	WASHING STANDING ASTRAY KORIDOR	 09:54:22 30-Nov-2025	 09:55:08 30-Nov-2025	 10:12:08 30-Nov-2025
2	30-11-2025	ALL AREA	WASHING	CLEAN UP SIGNPOST AREA EXTERNAL	 10:27:02 30-Nov-2025	 10:43:14 30-Nov-2025	 11:01:52 30-Nov-2025
3	30-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING OFFICE BM	 15:10:00 30-Nov-2025	 15:13:04 30-Nov-2025	 15:18:50 30-Nov-2025
4	30-11-2025	ALL AREA	GENERAL CLEANING	GENERAL CLEANING LEMARI EVAKUASI POSKO	 15:11:11 30-Nov-2025	 15:15:40 30-Nov-2025	 15:29:04 30-Nov-2025
5	30-11-2025	ALL AREA	DUSTING	DUSTING HEAT SMOKE DETECTOR FF	 19:33:48 30-Nov-2025	 19:34:31 30-Nov-2025	 19:38:10 30-Nov-2025
6	30-11-2025	ALL AREA	WASHING	WASHING KORIDOR BELAKANG FOODCITI	 21:49:03 30-Nov-2025	 21:49:38 30-Nov-2025	 22:39:15 30-Nov-2025



LAPORAN TURNOVER

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 0 MP

NEW : 0 MP

RESIGN : 0 MP

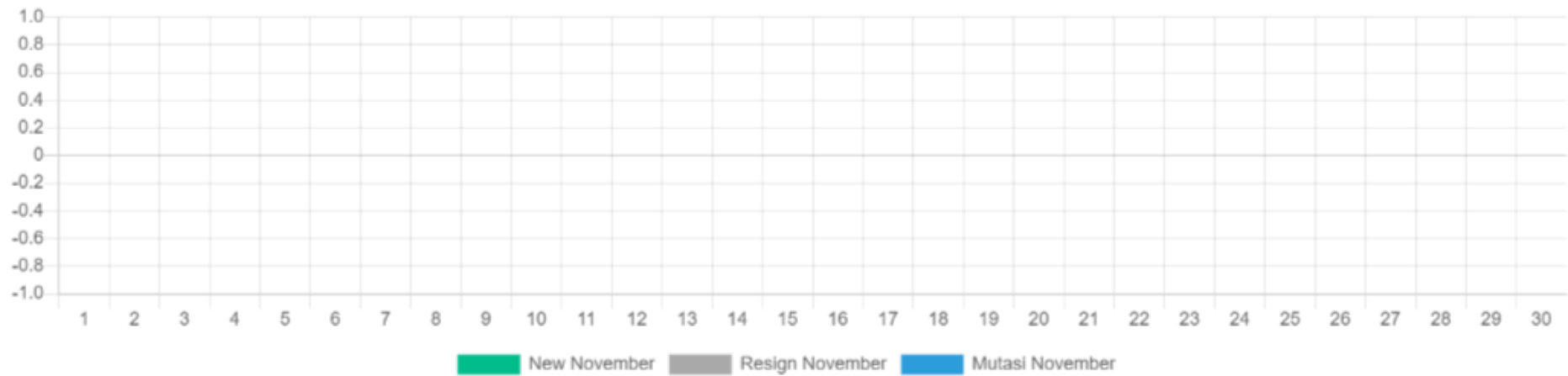
MUTASI : 0 MP

Pengawas : 0

CSO : 0

0MP

Monthly : November





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/21/HISP/4325	HIGH SPEED POLISHER	GOLDIE			BAIK	-
2	CF1/3/VC30/4326	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
3	CF1/7/FOGG/4896	COLD FOGGING	TASCO			BAIK	-
4	CF1/35/KR50/4897	KABEL ROLL 50 METER	KAISER			BAIK	-