

LAPORAN BULANAN CLEANING SERVICE

Proyek :
PAPER.ID



Periode :
NOVEMBER 2025

Disusun Oleh :
ANGGA KENCANA PUTRA
CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung PAPER.ID

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1	1040471	ERIS SETIAWAN	CLEANER	OFF	OFF	HP	HP	HP	HP	HP	OFF	OFF	HP	HP	HP	HP	HP	OFF	OFF	HP	HP	HP	HP	HP	OFF	OFF	HP	HP	HP	HP	HP	OFF	OFF	
2	1040906	HARNI	CLEANER	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	WD	OFF	HP 1	HP 1	HP 1	HS	HP 1	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	WD	OFF	
3	1040147	MIRDAWATI NINGSIH	CLEANER	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HS	HS	HS	HP 1	HS	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	
Total MP Shift Pagi:				0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2			
Total MP Shift Siang:				0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1			
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				1	3	0	0	0	0	0	1	3	0	0	0	0	0	0	1	3	0	0	0	0	0	1	3	0	0	0	0	0	1	3
Total MP :				1	3	3	3	3	3	3	1	3	3	3	3	3	3	3	1	3	3	3	3	3	3	1	3	3	3	3	3	3	1	3

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1	1021304	ANGGA KENCANA PUTRA	CS-LEADER	WD	OFF	MD1	MD1	MD1	MD1	MD1	WD	OFF	MD1	MD1	MD1	MD1	MD1	WD	OFF	MD1	MD1	MD1	MD1	MD1	WD	OFF	HP	HP	HP	MD1	MD1	WD	OFF	
Total MP Shift Pagi:				0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1			
Total MP Shift Siang:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0		1	
Total MP :				0	1	1	1	1	1	1	0	1	1	1	1	1	1	0	1	1	1	1	1	1	0	1	1	1	1	1	1		1	



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	H	I	A	G	O	S	SR	IR	Keterangan
1	1021304	CS-LEADER	H	O	H	H	H	H	H	A	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	24	0	1	0	5	0	0	0	-
	ANGGA KENCANA PUTRA																																								
2	1040147	CLEANER	H	O	H	H	H	H	H	a	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	24	0	1	0	5	0	0	0	-
	MIRDAWATI NINGSIH																																								
3	1040471	CLEANER	O	O	H	H	H	H	H	O	O	H	H	H	H	H	O	O	H	H	H	H	H	O	O	O	O	O	H	H	O	O	17	0	0	0	13	0	0	0	-
	ERIS SETIAWAN																																								
4	1040906	CLEANER	H	O	H	H	H	H	H	A	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	A	H	H	H	O	23	0	2	0	5	0	0	0	-
	HARNI																																								
Total :																																	88	0	4	0	28	0	0	0	

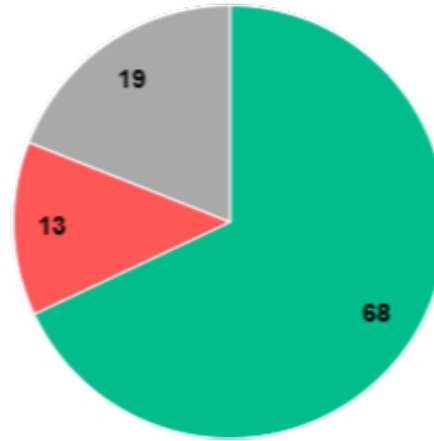
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	MUHAMMAD AMIR YAHYA	SUSAN		Nama
	2025-11-16 19:03:04	2025-11-18 09:26:02	Tgl	Tgl

TOTAL JADWAL : 105 MP

HADIR : 71 MP

OFF : 20 MP

TIDAK HADIR : 14 MP



Monthly : November





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	JML	Ket		
							SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG				
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A			P	A
LANTAI 1																																								
1	LANTAI KORIDOR	WASHING	0	4	0	0			P	X						P	A						P	A					P	A							4	3		
2	LIFT PASSENGER	POLISHING	0	4	0	0				P	A						P	A						P	A						P	A					4	4		
3	HAND RAILING	POLISHING	0	4	0	0					P	A						P	A						P	A						P	A				4	4		
4	TANGGA ACCES	WALLCLEANING	0	4	0	0							P	A					P	A							P	A					P	A			4	4		
5	DINDING RECEPTIONIS	SPOTING	0	4	0	0			P	A							P	A						P	A					P	A						4	4		
6	RAK HELM	SPOTING	0	4	0	0				P	A							P	A						P	A					P	A					4	4		
7	KURSI	VACCUMING	0	4	0	0								P	A						P	A						P	A					P		4	3			
8	STANDING ASTRAY	SPOTING	0	4	0	0						P	A						P	A						P	A					P	A				4	4		
9	CEILING	HIGH DUSTING	0	4	0	0								P	A					P	A						P	A					P	A			4	4		
10	KACA HALAMAN	GLASS CLEANING	0	4	0	0									P	A					P	A						P	A					P		4	3			
11	KACA RUANG MEETING	GLASS CLEANING	0	4	0	0									P	A						P	A						P	A				P		4	3			
12	KARPET RUANG MEETING	WASHING	0	0	1	0																											P		1	0				
LANTAI 2																																								
1	CEILING	HIGH DUSTING	0	4	0	0			P	A							P	A					P	A					P	A							4	4		
2	RUANG IT	GLASS CLEANING	0	4	0	0			P	A								P	A					P	A					P	A						4	4		
3	RUANG C-LEVEL	GLASS CLEANING	0	4	0	0								P	A					P	A						P	A					P	A			4	4		
4	DINDING	WALLCLEANING	0	4	0	0				P	A							P	A						P	A					P	A					4	4		
5	BATU ALAM	SPOTING	0	4	0	0				P	A								P	A					P	A						P	A				4	4		
6	LIFT PASSENGER	POLISHING	0	4	0	0								P	A						P	A						P	A					P	A		4	4		
7	TANGGA ACCES	GLASS CLEANING	0	4	0	0					P	A							P	A						P	A					P	A				4	4		
8	KARPET OFFICE	VACCUMING	0	4	0	0						P	A							P	A						P	A					P	A			4	4		
9	DINDING PILAR	SPOTING	0	4	0	0							P	A						P	A						P	A					P	A			4	4		
10	TANGGA ACCES SUNTER	VACCUMING	0	4	0	0			P	A										P	A							P	A								4	4		
LANTAI 3																																								
1	LIFT PASSENGER	POLISHING	0	4	0	0								P	A						P	A						P	A					P	A		4	4		

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

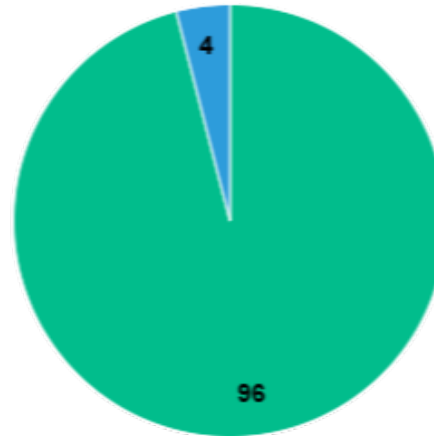
PEKERJAAN : 156

REALISASI : 149

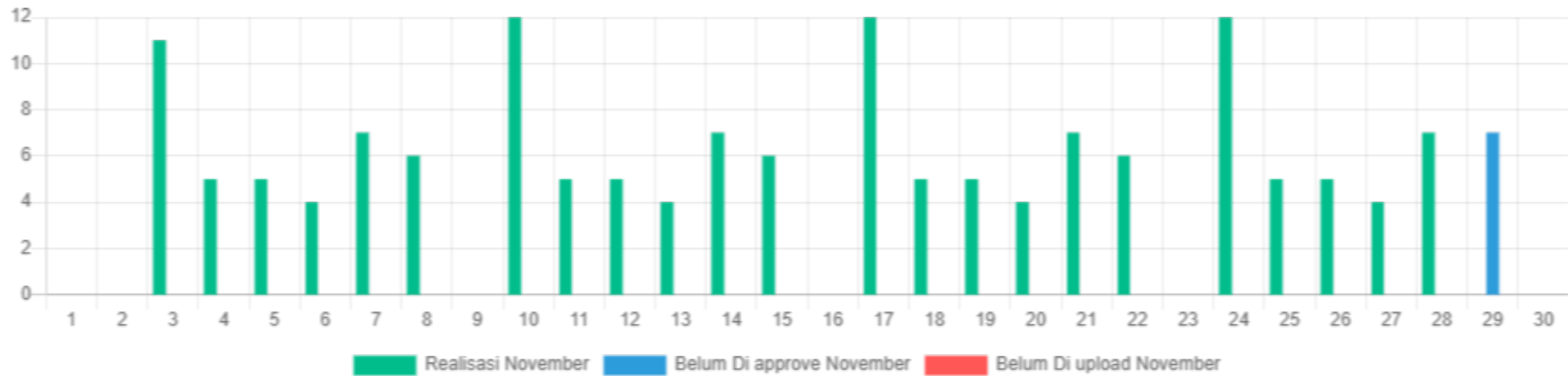
DIALIHKAN : 0

BELUM APPROVE : 7

BELUM UPLOAD : 0

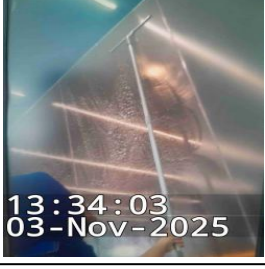
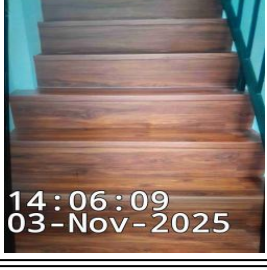
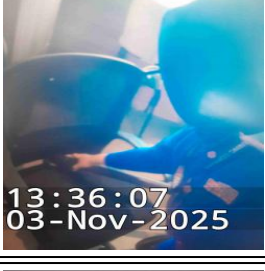


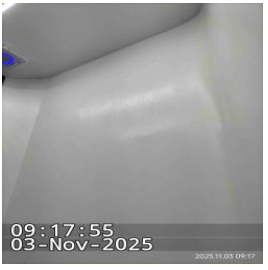
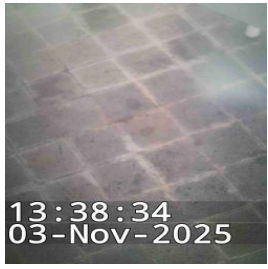
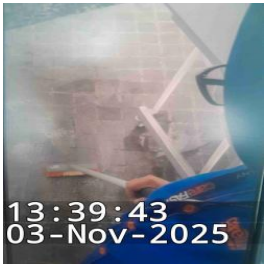
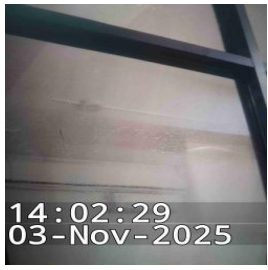
Monthly : November

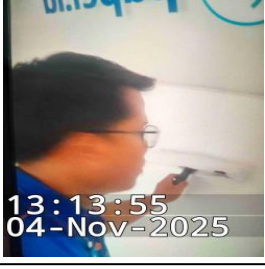


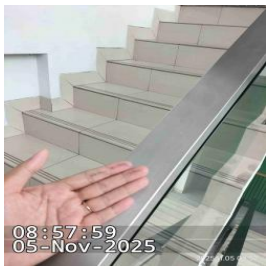


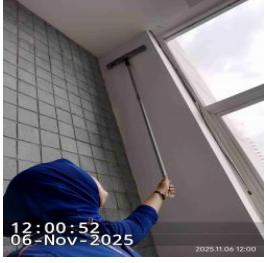
LAPORAN VISUALISASI PERIODIK

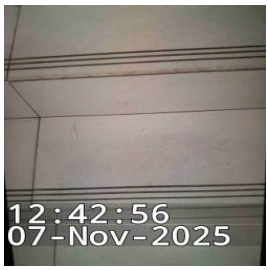
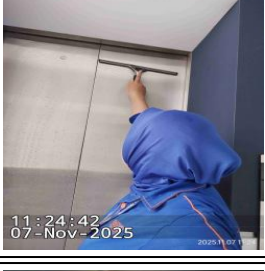
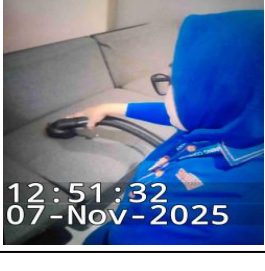
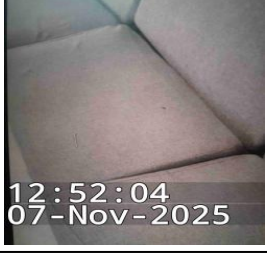
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-11-2025	PAPER ID	SPOTING	DINDING RECEPTIONIS	 09:38:53 03-Nov-2025	 09:39:35 03-Nov-2025	 09:41:03 03-Nov-2025
2	03-11-2025	PAPER ID	HIGH DUSTING	CEILING	 12:29:13 03-Nov-2025	 12:29:43 03-Nov-2025	 12:30:48 03-Nov-2025
3	03-11-2025	PAPER ID	GLASS CLEANING	RUANG IT	 13:33:43 03-Nov-2025	 13:34:03 03-Nov-2025	 13:34:39 03-Nov-2025
4	03-11-2025	PAPER ID	VACCUMING	TANGGA ACCES SUNTER	 14:05:22 03-Nov-2025	 14:05:41 03-Nov-2025	 14:06:09 03-Nov-2025
5	03-11-2025	PAPER ID	VACCUMING	KURSI	 13:35:38 03-Nov-2025	 13:36:07 03-Nov-2025	 13:36:26 03-Nov-2025
6	03-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU	 09:48:16 03-Nov-2025	 09:48:46 03-Nov-2025	 09:49:29 03-Nov-2025

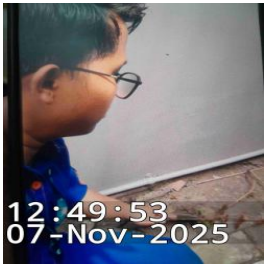
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	03-11-2025	PAPER ID	GLASS CLEANING	PINTU KACA			
8	03-11-2025	PAPER ID	WALLCLEANING	DINDING TOILET			
9	03-11-2025	PAPER ID	BRUSHING	LANTAI ROOFTOP			
10	03-11-2025	PAPER ID	HIGH DUSTING	AC OUTDOOR			
11	03-11-2025	PAPER ID	GLASS CLEANING	KACA RUANG MEETING SUNTER			

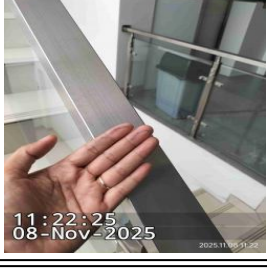
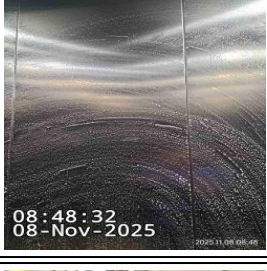
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 12:50:23 04-Nov-2025	 12:51:19 04-Nov-2025	 12:52:09 04-Nov-2025
2	04-11-2025	PAPER ID	SPOTING	RAK HELM	 09:18:28 04-Nov-2025	 09:19:23 04-Nov-2025	 09:22:38 04-Nov-2025
3	04-11-2025	PAPER ID	WALLCLEANING	DINDING	 13:13:24 04-Nov-2025	 13:13:55 04-Nov-2025	 13:14:15 04-Nov-2025
4	04-11-2025	PAPER ID	SPOTING	BATU ALAM	 08:57:13 04-Nov-2025	 08:57:34 04-Nov-2025	 08:58:04 04-Nov-2025
5	04-11-2025	PAPER ID	GLASS CLEANING	KACA PANTRY	 09:00:08 04-Nov-2025	 09:00:51 04-Nov-2025	 09:02:22 04-Nov-2025

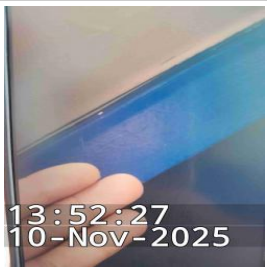
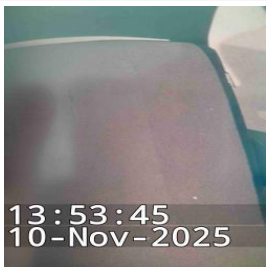
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	05-11-2025	PAPER ID	POLISHING	HAND RAILING	 08:57:59 05-Nov-2025	 08:58:48 05-Nov-2025	 08:59:24 05-Nov-2025
2	05-11-2025	PAPER ID	GLASS CLEANING	TANGGA ACCES	 13:05:10 05-Nov-2025	 13:06:10 05-Nov-2025	 13:07:58 05-Nov-2025
3	05-11-2025	PAPER ID	WASHING	KORIDOR	 09:01:59 05-Nov-2025	 09:02:32 05-Nov-2025	 09:04:29 05-Nov-2025
4	05-11-2025	PAPER ID	GLASS CLEANING	KACA OUTDOOR	 13:07:02 05-Nov-2025	 13:07:19 05-Nov-2025	 13:11:47 05-Nov-2025
5	05-11-2025	PAPER ID	WALLCLEANING	DINDING PILAR	 12:59:43 05-Nov-2025	 13:00:29 05-Nov-2025	 13:01:29 05-Nov-2025

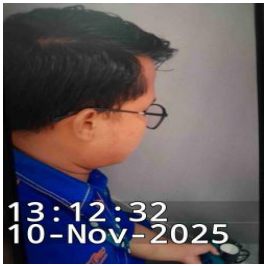
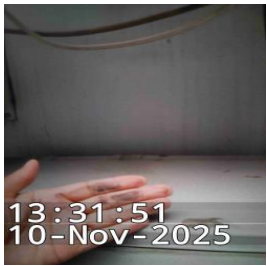
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	06-11-2025	PAPER ID	SPOTING	STANDING ASTRAY	 11:14:16 06-Nov-2025	 11:14:39 06-Nov-2025	 11:16:46 06-Nov-2025
2	06-11-2025	PAPER ID	VACCUMING	KARPET OFFICE	 12:46:48 06-Nov-2025	 12:58:05 06-Nov-2025	 12:58:41 06-Nov-2025
3	06-11-2025	PAPER ID	SPOTING	DINDING PILAR	 12:00:15 06-Nov-2025	 12:00:52 06-Nov-2025	 12:02:07 06-Nov-2025
4	06-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU	 13:14:21 06-Nov-2025	 13:14:42 06-Nov-2025	 13:15:55 06-Nov-2025

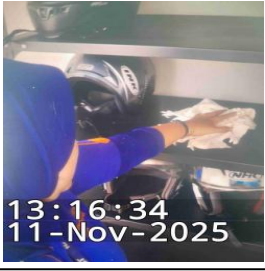
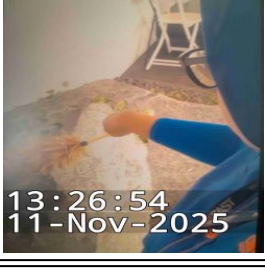
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	07-11-2025	PAPER ID	WALLCLEANING	TANGGA ACCES	 12:42:56 07-Nov-2025	 12:44:05 07-Nov-2025	 12:44:35 07-Nov-2025
2	07-11-2025	PAPER ID	HIGH DUSTING	CEILING	 12:45:44 07-Nov-2025	 12:46:04 07-Nov-2025	 12:46:43 07-Nov-2025
3	07-11-2025	PAPER ID	GLASS CLEANING	RUANG C-LEVEL	 12:47:09 07-Nov-2025	 12:47:27 07-Nov-2025	 12:47:59 07-Nov-2025
4	07-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 11:28:58 07-Nov-2025	 11:29:36 07-Nov-2025	 11:31:43 07-Nov-2025
5	07-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 11:24:03 07-Nov-2025	 11:24:42 07-Nov-2025	 11:26:29 07-Nov-2025
6	07-11-2025	PAPER ID	VACCUMING	BANGKU SOFA	 12:51:14 07-Nov-2025	 12:51:32 07-Nov-2025	 12:52:04 07-Nov-2025

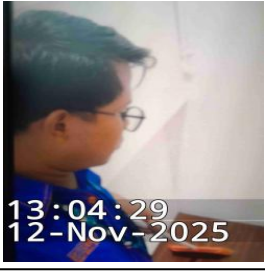
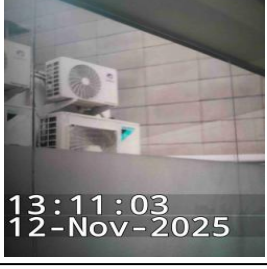
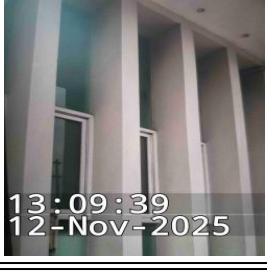
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	07-11-2025	PAPER ID	BRUSHING	CONBLOK			

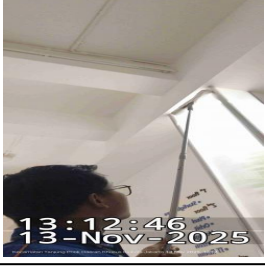
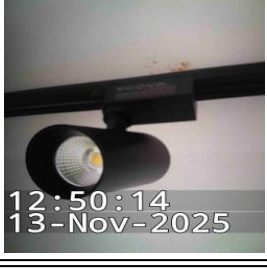
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	08-11-2025	PAPER ID	VACCUMING	KURSI	 08:12:45 08-Nov-2025	 08:18:58 08-Nov-2025	 08:24:23 08-Nov-2025
2	08-11-2025	PAPER ID	GLASS CLEANING	KACA HALAMAN	 07:47:36 08-Nov-2025	 07:48:18 08-Nov-2025	 07:55:25 08-Nov-2025
3	08-11-2025	PAPER ID	GLASS CLEANING	KACA RUANG MEETING	 08:07:06 08-Nov-2025	 08:07:53 08-Nov-2025	 08:11:46 08-Nov-2025
4	08-11-2025	PAPER ID	POLISHING	HAND RAILING	 11:22:25 08-Nov-2025	 11:22:47 08-Nov-2025	 11:23:17 08-Nov-2025
5	08-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 08:48:32 08-Nov-2025	 08:49:21 08-Nov-2025	 09:04:18 08-Nov-2025
6	08-11-2025	PAPER ID	SPOTING	STANDING ASTRAY	 09:51:35 08-Nov-2025	 09:52:02 08-Nov-2025	 09:53:12 08-Nov-2025

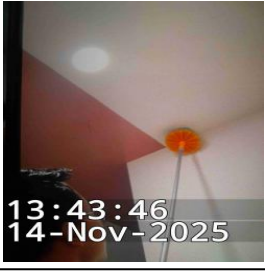
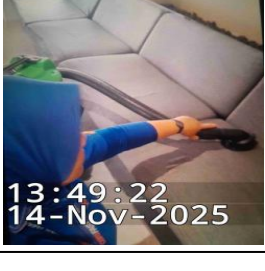
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-11-2025	PAPER ID	WASHING	LANTAI KORIDOR	 13:47:35 10-Nov-2025	 13:47:58 10-Nov-2025	 13:48:36 10-Nov-2025
2	10-11-2025	PAPER ID	SPOTING	DINDING RECEPTIONIS	 11:13:43 10-Nov-2025	 11:14:07 10-Nov-2025	 11:16:19 10-Nov-2025
3	10-11-2025	PAPER ID	HIGH DUSTING	CEILING	 13:17:15 10-Nov-2025	 13:17:45 10-Nov-2025	 13:22:37 10-Nov-2025
4	10-11-2025	PAPER ID	GLASS CLEANING	RUANG IT	 13:50:01 10-Nov-2025	 13:50:47 10-Nov-2025	 13:52:27 10-Nov-2025
5	10-11-2025	PAPER ID	VACCUMING	TANGGA ACCES SUNTER	 13:05:58 10-Nov-2025	 13:08:58 10-Nov-2025	 13:09:18 10-Nov-2025
6	10-11-2025	PAPER ID	VACCUMING	KURSI	 13:53:45 10-Nov-2025	 13:54:11 10-Nov-2025	 13:54:33 10-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	10-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU	 13:12:03 10-Nov-2025	 13:12:32 10-Nov-2025	 13:14:12 10-Nov-2025
8	10-11-2025	PAPER ID	GLASS CLEANING	PINTU KACA	 13:23:07 10-Nov-2025	 13:23:26 10-Nov-2025	 13:23:48 10-Nov-2025
9	10-11-2025	PAPER ID	WALLCLEANING	DINDING TOILET	 13:25:24 10-Nov-2025	 13:27:25 10-Nov-2025	 13:27:56 10-Nov-2025
10	10-11-2025	PAPER ID	BRUSHING	LANTAI ROOFTOP	 13:29:38 10-Nov-2025	 13:30:31 10-Nov-2025	 13:31:03 10-Nov-2025
11	10-11-2025	PAPER ID	HIGH DUSTING	AC OUTDOOR	 13:31:51 10-Nov-2025	 13:33:16 10-Nov-2025	 13:34:31 10-Nov-2025
12	10-11-2025	PAPER ID	GLASS CLEANING	KACA RUANG MEETING SUNTER	 13:10:32 10-Nov-2025	 13:10:58 10-Nov-2025	 13:11:16 10-Nov-2025

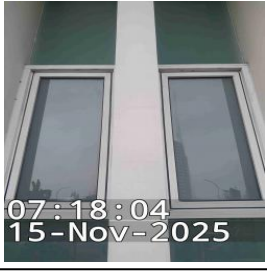
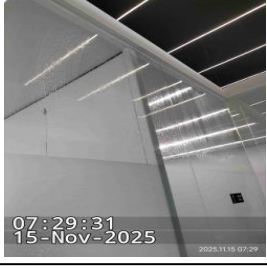
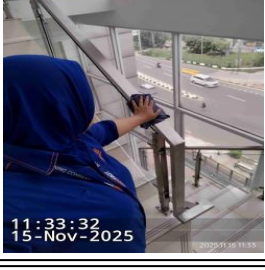
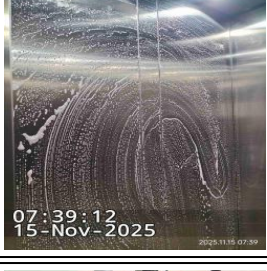
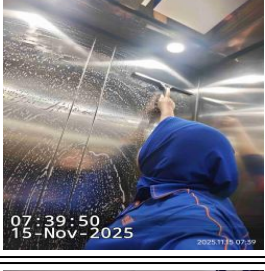
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	11-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 13:22:41 11-Nov-2025	 13:22:54 11-Nov-2025	 13:25:27 11-Nov-2025
2	11-11-2025	PAPER ID	SPOTING	RAK HELM	 13:16:14 11-Nov-2025	 13:16:34 11-Nov-2025	 13:16:52 11-Nov-2025
3	11-11-2025	PAPER ID	WALLCLEANING	DINDING	 13:17:29 11-Nov-2025	 13:17:44 11-Nov-2025	 13:18:31 11-Nov-2025
4	11-11-2025	PAPER ID	SPOTING	BATU ALAM	 13:26:17 11-Nov-2025	 13:26:54 11-Nov-2025	 13:27:13 11-Nov-2025
5	11-11-2025	PAPER ID	GLASS CLEANING	KACA PANTRY	 13:18:54 11-Nov-2025	 13:19:11 11-Nov-2025	 13:19:34 11-Nov-2025

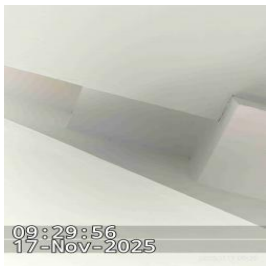
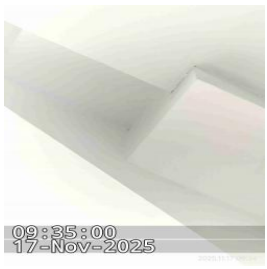
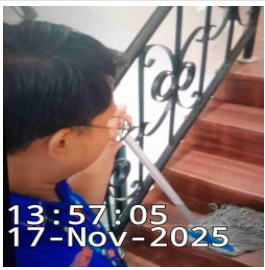
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	12-11-2025	PAPER ID	POLISHING	HAND RAILING	 13:01:01 12-Nov-2025	 13:01:21 12-Nov-2025	 13:01:43 12-Nov-2025
2	12-11-2025	PAPER ID	GLASS CLEANING	TANGGA ACCES	 13:03:45 12-Nov-2025	 13:04:29 12-Nov-2025	 13:05:02 12-Nov-2025
3	12-11-2025	PAPER ID	WASHING	KORIDOR	 13:06:29 12-Nov-2025	 13:06:53 12-Nov-2025	 13:07:14 12-Nov-2025
4	12-11-2025	PAPER ID	GLASS CLEANING	KACA OUTDOOR	 13:10:03 12-Nov-2025	 13:10:28 12-Nov-2025	 13:11:03 12-Nov-2025
5	12-11-2025	PAPER ID	WALLCLEANING	DINDING PILAR	 13:08:10 12-Nov-2025	 13:08:34 12-Nov-2025	 13:09:39 12-Nov-2025

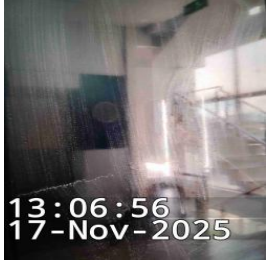
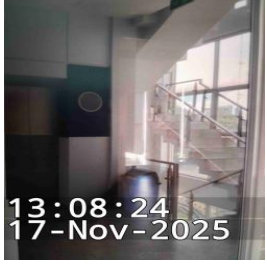
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	13-11-2025	PAPER ID	SPOTING	STANDING ASTRAY			
2	13-11-2025	PAPER ID	VACCUMING	KARPET OFFICE			
3	13-11-2025	PAPER ID	SPOTING	DINDING PILAR			
4	13-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU			

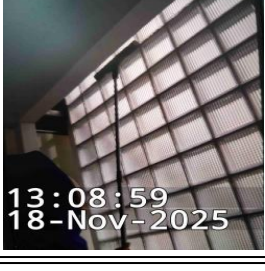
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	14-11-2025	PAPER ID	WALLCLEANING	TANGGA ACCES	 11:47:36 14-Nov-2025	 11:48:01 14-Nov-2025	 11:49:16 14-Nov-2025
2	14-11-2025	PAPER ID	HIGH DUSTING	CEILING	 13:42:17 14-Nov-2025	 13:43:46 14-Nov-2025	 13:44:29 14-Nov-2025
3	14-11-2025	PAPER ID	GLASS CLEANING	RUANG C-LEVEL	 13:45:15 14-Nov-2025	 13:45:37 14-Nov-2025	 13:46:29 14-Nov-2025
4	14-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 13:52:02 14-Nov-2025	 13:52:32 14-Nov-2025	 13:52:47 14-Nov-2025
5	14-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 13:50:10 14-Nov-2025	 13:50:24 14-Nov-2025	 13:51:21 14-Nov-2025
6	14-11-2025	PAPER ID	VACCUMING	BANGKU SOFA	 13:49:07 14-Nov-2025	 13:49:22 14-Nov-2025	 13:49:35 14-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	14-11-2025	PAPER ID	BRUSHING	CONBLOK			

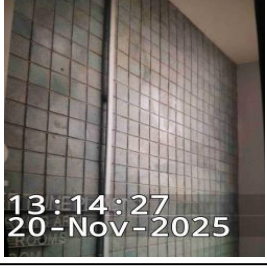
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	15-11-2025	PAPER ID	VACCUMING	KURSI	 07:24:53 15-Nov-2025	 07:29:53 15-Nov-2025	 07:34:53 15-Nov-2025
2	15-11-2025	PAPER ID	GLASS CLEANING	KACA HALAMAN	 07:11:44 15-Nov-2025	 07:12:25 15-Nov-2025	 07:18:04 15-Nov-2025
3	15-11-2025	PAPER ID	GLASS CLEANING	KACA RUANG MEETING	 07:29:31 15-Nov-2025	 07:30:42 15-Nov-2025	 07:33:57 15-Nov-2025
4	15-11-2025	PAPER ID	POLISHING	HAND RAILING	 11:32:47 15-Nov-2025	 11:33:32 15-Nov-2025	 11:34:32 15-Nov-2025
5	15-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 07:39:12 15-Nov-2025	 07:39:50 15-Nov-2025	 07:50:42 15-Nov-2025
6	15-11-2025	PAPER ID	SPOTING	STANDING ASTRAY	 11:31:07 15-Nov-2025	 11:31:34 15-Nov-2025	 11:32:09 15-Nov-2025

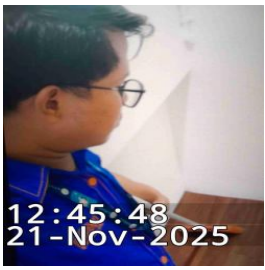
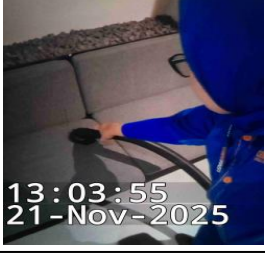
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	17-11-2025	PAPER ID	WASHING	LANTAI KORIDOR	 09:36:58 17-Nov-2025	 09:37:46 17-Nov-2025	 09:38:39 17-Nov-2025
2	17-11-2025	PAPER ID	SPOTING	DINDING RECEPTIONIS	 09:43:00 17-Nov-2025	 09:44:14 17-Nov-2025	 09:48:54 17-Nov-2025
3	17-11-2025	PAPER ID	HIGH DUSTING	CEILING	 09:29:56 17-Nov-2025	 09:32:58 17-Nov-2025	 09:35:00 17-Nov-2025
4	17-11-2025	PAPER ID	GLASS CLEANING	RUANG IT	 13:14:18 17-Nov-2025	 13:14:44 17-Nov-2025	 13:15:52 17-Nov-2025
5	17-11-2025	PAPER ID	VACCUMING	TANGGA ACCES SUNTER	 13:56:34 17-Nov-2025	 13:57:05 17-Nov-2025	 13:58:47 17-Nov-2025
6	17-11-2025	PAPER ID	VACCUMING	KURSI	 13:43:28 17-Nov-2025	 13:44:22 17-Nov-2025	 13:44:41 17-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	17-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU	 13:53:33 17-Nov-2025	 13:53:48 17-Nov-2025	 13:54:06 17-Nov-2025
8	17-11-2025	PAPER ID	GLASS CLEANING	PINTU KACA	 13:06:56 17-Nov-2025	 13:08:04 17-Nov-2025	 13:08:24 17-Nov-2025
9	17-11-2025	PAPER ID	WALLCLEANING	DINDING TOILET	 13:10:28 17-Nov-2025	 13:11:25 17-Nov-2025	 13:11:50 17-Nov-2025
10	17-11-2025	PAPER ID	BRUSHING	LANTAI ROOFTOP	 13:39:55 17-Nov-2025	 13:40:24 17-Nov-2025	 13:41:04 17-Nov-2025
11	17-11-2025	PAPER ID	HIGH DUSTING	AC OUTDOOR	 13:45:47 17-Nov-2025	 13:46:08 17-Nov-2025	 13:46:37 17-Nov-2025
12	17-11-2025	PAPER ID	GLASS CLEANING	KACA RUANG MEETING SUNTER	 13:49:09 17-Nov-2025	 13:50:20 17-Nov-2025	 13:50:41 17-Nov-2025

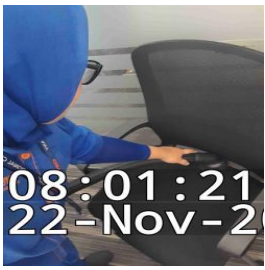
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	18-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 13:18:40 18-Nov-2025	 13:18:55 18-Nov-2025	 13:19:14 18-Nov-2025
2	18-11-2025	PAPER ID	SPOTING	RAK HELM	 13:15:42 18-Nov-2025	 13:15:58 18-Nov-2025	 13:16:27 18-Nov-2025
3	18-11-2025	PAPER ID	WALLCLEANING	DINDING	 13:13:28 18-Nov-2025	 13:14:40 18-Nov-2025	 13:15:08 18-Nov-2025
4	18-11-2025	PAPER ID	SPOTING	BATU ALAM	 13:17:01 18-Nov-2025	 13:17:21 18-Nov-2025	 13:17:36 18-Nov-2025
5	18-11-2025	PAPER ID	GLASS CLEANING	KACA PANTRY	 13:08:23 18-Nov-2025	 13:08:59 18-Nov-2025	 13:10:49 18-Nov-2025

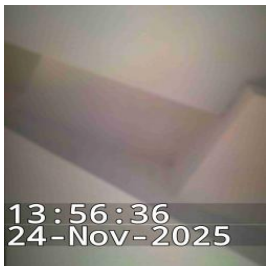
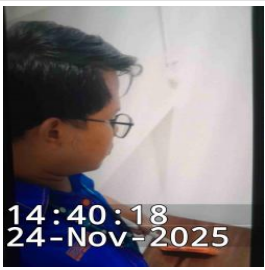
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	19-11-2025	PAPER ID	POLISHING	HAND RAILING	 12:43:23 19-Nov-2025	 12:43:56 19-Nov-2025	 12:48:45 19-Nov-2025
2	19-11-2025	PAPER ID	GLASS CLEANING	TANGGA ACCES	 12:40:10 19-Nov-2025	 12:40:28 19-Nov-2025	 12:40:54 19-Nov-2025
3	19-11-2025	PAPER ID	WASHING	KORIDOR	 12:42:09 19-Nov-2025	 12:42:37 19-Nov-2025	 12:43:00 19-Nov-2025
4	19-11-2025	PAPER ID	GLASS CLEANING	KACA OUTDOOR	 12:38:02 19-Nov-2025	 12:38:19 19-Nov-2025	 12:38:49 19-Nov-2025
5	19-11-2025	PAPER ID	WALLCLEANING	DINDING PILAR	 12:34:07 19-Nov-2025	 12:35:47 19-Nov-2025	 12:37:15 19-Nov-2025

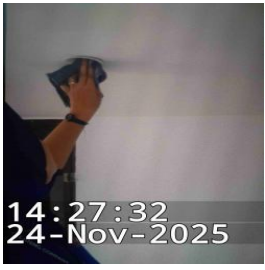
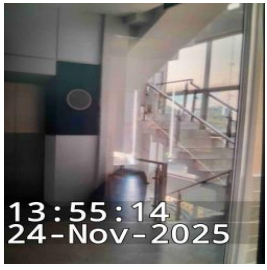
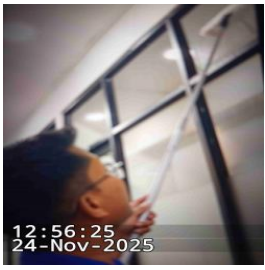
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-11-2025	PAPER ID	SPOTING	STANDING ASTRAY			
2	20-11-2025	PAPER ID	VACCUMING	KARPET OFFICE			
3	20-11-2025	PAPER ID	SPOTING	DINDING PILAR			
4	20-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU			

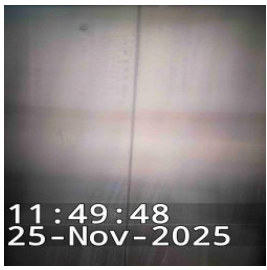
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-11-2025	PAPER ID	WALLCLEANING	TANGGA ACCES	 12:45:27 21-Nov-2025	 12:45:48 21-Nov-2025	 12:46:07 21-Nov-2025
2	21-11-2025	PAPER ID	HIGH DUSTING	CEILING	 12:46:41 21-Nov-2025	 12:46:59 21-Nov-2025	 12:47:17 21-Nov-2025
3	21-11-2025	PAPER ID	GLASS CLEANING	RUANG C-LEVEL	 12:56:55 21-Nov-2025	 12:57:15 21-Nov-2025	 12:57:46 21-Nov-2025
4	21-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 12:48:14 21-Nov-2025	 12:48:54 21-Nov-2025	 12:49:16 21-Nov-2025
5	21-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 12:52:01 21-Nov-2025	 12:53:25 21-Nov-2025	 12:54:08 21-Nov-2025
6	21-11-2025	PAPER ID	VACCUMING	BANGKU SOFA	 13:03:05 21-Nov-2025	 13:03:55 21-Nov-2025	 13:04:48 21-Nov-2025

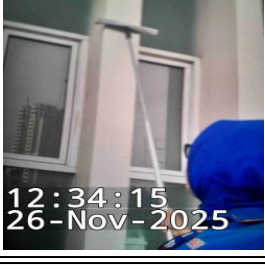
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	21-11-2025	PAPER ID	BRUSHING	CONBLOK			

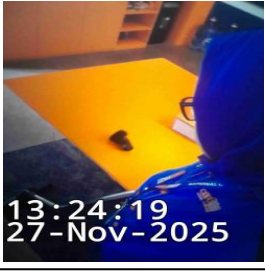
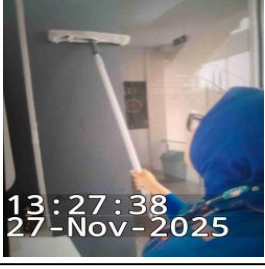
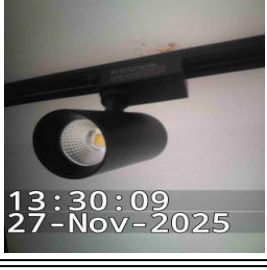
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	22-11-2025	PAPER ID	VACCUMING	KURSI			
2	22-11-2025	PAPER ID	GLASS CLEANING	KACA HALAMAN			
3	22-11-2025	PAPER ID	GLASS CLEANING	KACA RUANG MEETING			
4	22-11-2025	PAPER ID	POLISHING	HAND RAILING			
5	22-11-2025	PAPER ID	POLISHING	LIFT PASSENGER			
6	22-11-2025	PAPER ID	SPOTING	STANDING ASTRAY			

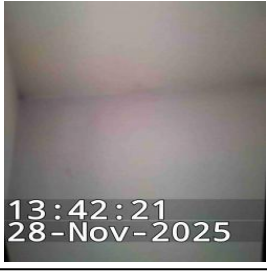
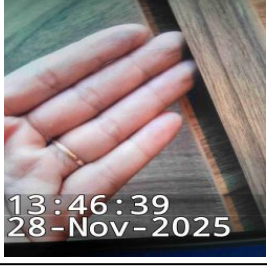
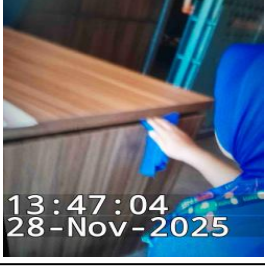
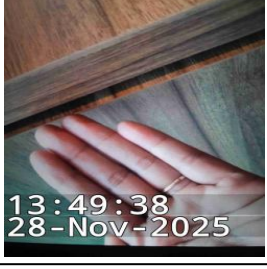
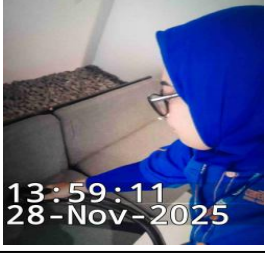
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-11-2025	PAPER ID	WASHING	LANTAI KORIDOR	 09:31:48 24-Nov-2025	 09:32:50 24-Nov-2025	 09:33:58 24-Nov-2025
2	24-11-2025	PAPER ID	SPOTING	DINDING RECEPTIONIS	 09:37:07 24-Nov-2025	 09:37:51 24-Nov-2025	 09:40:43 24-Nov-2025
3	24-11-2025	PAPER ID	HIGH DUSTING	CEILING	 13:56:36 24-Nov-2025	 13:58:11 24-Nov-2025	 13:58:32 24-Nov-2025
4	24-11-2025	PAPER ID	GLASS CLEANING	RUANG IT	 13:59:44 24-Nov-2025	 14:00:02 24-Nov-2025	 14:00:33 24-Nov-2025
5	24-11-2025	PAPER ID	VACCUMING	TANGGA ACCES SUNTER	 14:40:01 24-Nov-2025	 14:40:18 24-Nov-2025	 14:41:03 24-Nov-2025
6	24-11-2025	PAPER ID	VACCUMING	KURSI	 14:01:27 24-Nov-2025	 14:01:42 24-Nov-2025	 14:01:56 24-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	24-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU	 14:27:10 24-Nov-2025	 14:27:32 24-Nov-2025	 14:28:03 24-Nov-2025
8	24-11-2025	PAPER ID	GLASS CLEANING	PINTU KACA	 13:53:48 24-Nov-2025	 13:54:48 24-Nov-2025	 13:55:14 24-Nov-2025
9	24-11-2025	PAPER ID	WALLCLEANING	DINDING TOILET	 13:51:42 24-Nov-2025	 13:52:04 24-Nov-2025	 13:52:24 24-Nov-2025
10	24-11-2025	PAPER ID	BRUSHING	LANTAI ROOFTOP	 14:28:53 24-Nov-2025	 14:29:15 24-Nov-2025	 14:31:49 24-Nov-2025
11	24-11-2025	PAPER ID	HIGH DUSTING	AC OUTDOOR	 14:32:37 24-Nov-2025	 14:32:52 24-Nov-2025	 14:33:25 24-Nov-2025
12	24-11-2025	PAPER ID	GLASS CLEANING	KACA RUANG MEETING SUNTER	 12:55:52 24-Nov-2025	 12:56:25 24-Nov-2025	 12:56:47 24-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-11-2025	PAPER ID	POLISHING	LIFT PASSENGER			
2	25-11-2025	PAPER ID	SPOTING	RAK HELM			
3	25-11-2025	PAPER ID	WALLCLEANING	DINDING			
4	25-11-2025	PAPER ID	SPOTING	BATU ALAM			
5	25-11-2025	PAPER ID	GLASS CLEANING	KACA PANTRY			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-11-2025	PAPER ID	POLISHING	HAND RAILING	 12:15:55 26-Nov-2025	 12:16:38 26-Nov-2025	 12:17:07 26-Nov-2025
2	26-11-2025	PAPER ID	GLASS CLEANING	TANGGA ACCES	 09:10:12 26-Nov-2025	 09:10:49 26-Nov-2025	 09:13:02 26-Nov-2025
3	26-11-2025	PAPER ID	WASHING	KORIDOR	 08:14:48 26-Nov-2025	 08:15:16 26-Nov-2025	 08:17:02 26-Nov-2025
4	26-11-2025	PAPER ID	GLASS CLEANING	KACA OUTDOOR	 12:28:16 26-Nov-2025	 12:30:39 26-Nov-2025	 12:31:56 26-Nov-2025
5	26-11-2025	PAPER ID	WALLCLEANING	DINDING PILAR	 12:33:38 26-Nov-2025	 12:34:15 26-Nov-2025	 12:37:40 26-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-11-2025	PAPER ID	SPOTING	STANDING ASTRAY	 11:26:31 27-Nov-2025	 11:40:26 27-Nov-2025	 11:41:39 27-Nov-2025
2	27-11-2025	PAPER ID	VACCUMING	KARPET OFFICE	 13:23:51 27-Nov-2025	 13:24:19 27-Nov-2025	 13:24:54 27-Nov-2025
3	27-11-2025	PAPER ID	SPOTING	DINDING PILAR	 13:26:30 27-Nov-2025	 13:27:38 27-Nov-2025	 13:28:52 27-Nov-2025
4	27-11-2025	PAPER ID	HIGH DUSTING	KAP LAMPU	 13:29:28 27-Nov-2025	 13:29:48 27-Nov-2025	 13:30:09 27-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	28-11-2025	PAPER ID	WALLCLEANING	TANGGA ACCES	 13:40:00 28-Nov-2025	 13:40:47 28-Nov-2025	 13:41:06 28-Nov-2025
2	28-11-2025	PAPER ID	HIGH DUSTING	CEILING	 13:42:21 28-Nov-2025	 13:42:49 28-Nov-2025	 13:43:42 28-Nov-2025
3	28-11-2025	PAPER ID	GLASS CLEANING	RUANG C-LEVEL	 13:46:39 28-Nov-2025	 13:47:04 28-Nov-2025	 13:49:38 28-Nov-2025
4	28-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 13:50:59 28-Nov-2025	 13:51:30 28-Nov-2025	 13:52:01 28-Nov-2025
5	28-11-2025	PAPER ID	POLISHING	LIFT PASSENGER	 13:54:33 28-Nov-2025	 13:55:11 28-Nov-2025	 13:56:43 28-Nov-2025
6	28-11-2025	PAPER ID	VACCUMING	BANGKU SOFA	 13:58:25 28-Nov-2025	 13:59:11 28-Nov-2025	 13:59:47 28-Nov-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	28-11-2025	PAPER ID	BRUSHING	CONBLOK			



LAPORAN TURNOVER

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 0 MP

NEW : 0 MP

RESIGN : 0 MP

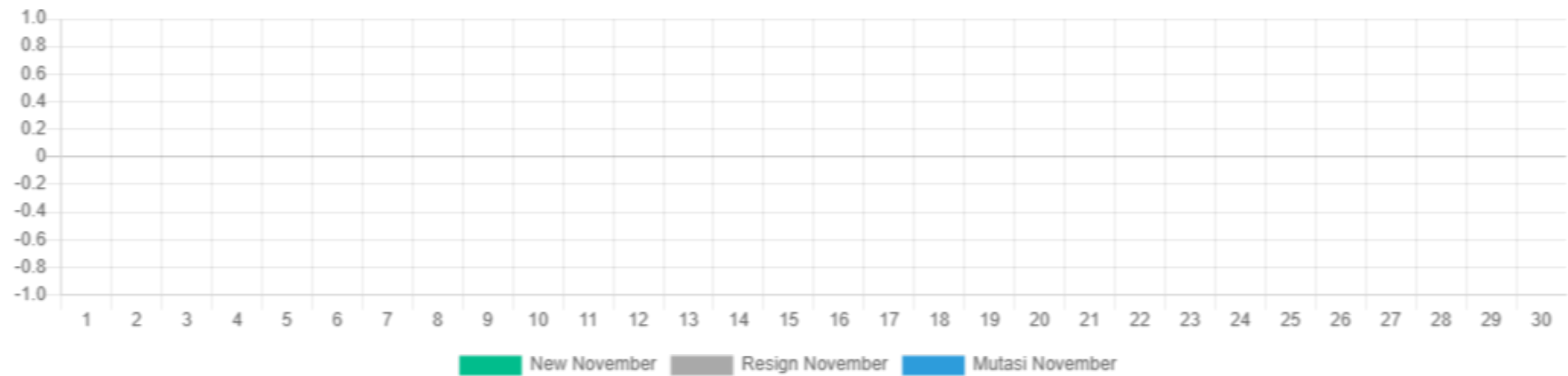
MUTASI : 0 MP

Pengawas : 0

CSO : 0

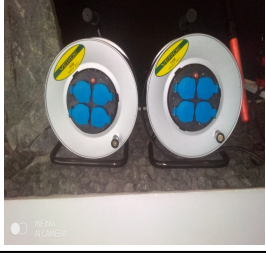
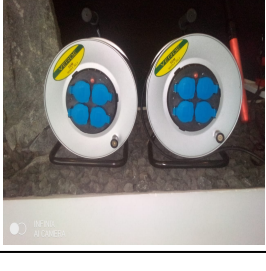
OMP

Monthly : November





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/10/LOSP/3689	LOW SPEED POLISHER	SP			BAIK	-
2	CF1/3/VC30/3690	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
3	CF1/3/VC30/3691	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
4	CF1/3/VC20/3692	DRY VACUUM CLEANER 20 LITER	INNOTECH			BAIK	-
5	CF1/3/VC20/3693	DRY VACUUM CLEANER 20 LITER	INNOTECH			BAIK	-
6	CF1/71/KR50/3694	KABEL ROLL 50 METER	VEV			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/8/MUBL/3700	MULTI BLOWER	KRISBOW			BAIK	-