

LAPORAN BULANAN CLEANING SERVICE

Proyek :
METLAND CYBER CITY MALL



Periode :
DESEMBER 2024

Disusun Oleh :
SUDIYONO
CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung METLAND CYBER CITY MALL

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1034933	AHMAD JUNAIDI	CLEANER	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF
2	1034934	SLAMET	CLEANER	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HP	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS
3	1034935	PUJIANAH	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF
4	1034936	SITI MARYANIH	CLEANER	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS
5	1038796	HANDARU FAZRUL AZKIYA	CLEANER	HP	HP	HS	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HS	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
6	1040410	DICKY SETYAWAN	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP
7	1040411	IKBAL DWI MAULANDRA	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP
8	1040457	PANDU AMAL RUSLI	CLEANER					HS	HS	HS	HS	HS																						
9	1040527	MOHAMAD REVAL GADUH	CLEANER																	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	
Total MP Shift Pagi:				4	3	3	3	3	4	4	4	3	3	3	3	4	4	4	3	3	3	3	4	4	4	3	3	3	3	4	4	4	3	3
Total MP Shift Siang:				3	2	2	2	4	4	4	4	3	2	2	3	3	3	3	2	3	3	3	4	4	4	3	3	3	3	4	4	4	3	3
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				0	2	2	2	1	0	0	0	2	2	2	1	0	0	0	2	2	2	2	0	0	0	2	2	2	2	0	0		2	2
Total MP :				7	7	7	7	8	8	8	8	8	7	7	7	7	7	7	7	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1031721	SUDIYONO	CS-SUPERVISOR	HP	HP	HP	HL	OFF	HP	HP	HP	HP	HP	HL	OFF	HP	HP	HP	HP	HP	HL	OFF	HP	HP	HP	HP	HP	HL	OFF	HP	HP	HP	HP	HP
2	1035438	ALI AKBAR	CS-LEADER	HS	HS	HS	OFF	HL	HS	HS	HS	HS	HS	OFF	HL	HS	HS	HS	HS	HS	OFF	HL	HS	HS	HS	HS	HS	OFF	HL	HS	HS	HS	HS	HS
Total MP Shift Pagi:				1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1
Total MP Shift Siang:				1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total MP Libur:				0	0	0	1	1	0	0	0	0	0	1	1	0	0	0	0	0	0	1	1	0	0	0	0	0	1	1	0	0		
Total MP :				2	2	2	1	1	2	2	2	2	2	1	1	2	2	2	2	2	1	1	2	2	2	2	2	1	1	2	2	2	2	2



LAPORAN REKAP ABSENSI

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No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
10	1040457	CLEANER					A	I	I	I	I																								0	4	1	0	0	0	0	0	SUDAH_CLEARENSHEET	
	PANDU AMAL RUSLI																																											
Total :																																		236	4	4	13	40	0	0	0			

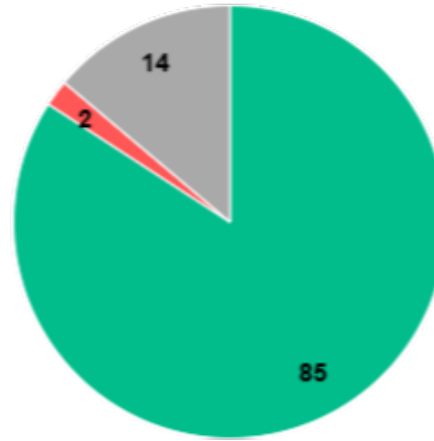
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	MUHAMMAD AMIR YAHYA	ADMIN OA - KARIN		Nama
	2024-12-16 13:56:23	2024-12-20 10:15:38	Tgl	Tgl

TOTAL JADWAL : 311 MP

HADIR : 263 MP

OFF : 42 MP

TIDAK HADIR : 6 MP



Monthly : December





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket
							MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL		
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P		
LANTAI GF																																							
1	SIGNAGE	POLISHING	0	4	0	0				P	A						P	A						P	A					P	A							4	4
2	PINTU LIFT	POLISHING	0	1	0	0						P	A																									1	1
3	LANTAI SELASAR LIFT	WASHING	0	2	0	0							P	A																			P	A				2	2
4	TANGGA ANDESIT	WASHING	0	0	1	0								P	A																							1	1
5	KACA ROOFTOP	GLASS CLEANING	0	0	2	0							P	A												P	A											2	2
6	TRUSHBIN	POLISHING	0	2	0	0																	P	A												P	A	2	2
7	LANTAI KORIDOR GF	DRY BUFFING	0	0	2	0												P	A														P	A				2	2
8	KACA TENANT	GLASS CLEANING	0	2	0	0													P	A														P	A			2	2
9	KACA RUANG MARKETING	GLASS CLEANING	0	0	1	0														P	A																1	1	
10	DINDING	WASHING	0	6	0	0				P	A	P	A					P	A						P	A	P	A				P	A					6	6
11	NOMAD	SHAMPOING	0	2	0	0			P	A													P	A														2	2
12	PLAFON TENANT	CEILING	0	0	1	0							P	A																							1	1	
BASEMENT																																							
1	PLAFON	CEILING	0	0	2	0										P	A											P	A								2	2	
2	DINDING	WASHING	0	0	3	0			P	A	P	A	P	A																								3	3
3	PILAR	DUSTING	0	0	2	0							P	A	P	A																						2	2
4	RUANG MENYUSUI	BRUSHING	0	2	0	0			P	A													P	A														2	2
5	RAM TURUN	WASHING	0	2	0	0				P	A																					P	A					2	2
6	RAM NAIK	WASHING	0	2	0	0											P	A																P	A			2	2
7	LANTAI BASEMENT	WASHING	0	2	0	0							P	A													P	A										2	2
8	GUTTER BASEMENT	WASHING	0	2	0	0						P	A														P	A										2	2
9	KACA TENANT	GLASS CLEANING	0	2	0	0					P	A														P	A											2	2
10	NOMAD	SHAMPOING	0	0	2	0		P	X																										P	A		2	1
11	LANTAI KORIDOR SB	BRUSHING	0	2	0	0			P	A																				P	A							2	2
12	LANTAI SELASAR SB	WASHING	0	2	0	0				P	A													P	A													2	2
13	RUANG SAMPAH+B3	WASHING	0	5	0	0			P	A						P	A						P	A						P	A					P	A	5	5

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Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

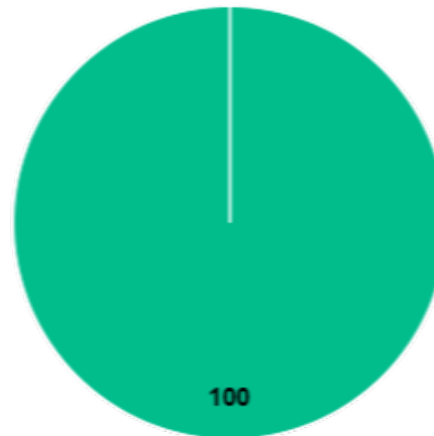
PEKERJAAN : 280

REALISASI : 280

DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0



Monthly : December



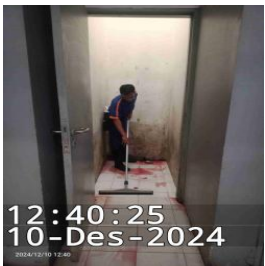


LAPORAN VISUALISASI PERIODIK

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	09-12-2024	ALL AREA	DUSTING	PILAR	 16:32:12 09-Dec-2024	 16:35:22 09-Dec-2024	 17:02:42 09-Dec-2024
2	09-12-2024	ALL AREA	SPOTING	DINDING JANITOR	 16:41:50 09-Dec-2024	 16:46:14 09-Dec-2024	 17:20:58 09-Dec-2024
3	09-12-2024	ALL AREA	DUSTING	OUT DOOR AC	 16:03:32 09-Dec-2024	 16:05:04 09-Dec-2024	 16:27:24 09-Dec-2024
4	09-12-2024	ALL AREA	GENERAL CLEANING	RUANG GENSET	 13:38:33 09-Dec-2024	 13:53:47 09-Dec-2024	 14:31:49 09-Dec-2024
5	09-12-2024	ALL AREA	DUSTING	PILAR	 16:34:17 09-Dec-2024	 16:36:27 09-Dec-2024	 17:03:20 09-Dec-2024
6	09-12-2024	ALL AREA	SPOTING	DINDING JANITOR	 16:42:31 09-Dec-2024	 16:44:36 09-Dec-2024	 17:22:51 09-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	09-12-2024	ALL AREA	DUSTING	OUT DOOR AC	 16:04:22 09-Dec-2024	 16:05:47 09-Dec-2024	 16:28:28 09-Dec-2024
8	09-12-2024	ALL AREA	GENERAL CLEANING	RUANG GENSET	 13:40:43 09-Dec-2024	 13:51:33 09-Dec-2024	 14:30:42 09-Dec-2024

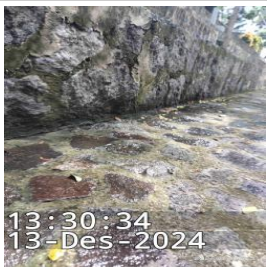
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-12-2024	ALL AREA	CEILING	PLAFON	 14:43:33 10-Dec-2024	 14:49:21 10-Dec-2024	 15:17:25 10-Dec-2024
2	10-12-2024	ALL AREA	WASHING	RUANG SAMPAH+B3	 12:28:28 10-Dec-2024	 12:36:06 10-Dec-2024	 12:58:36 10-Dec-2024
3	10-12-2024	ALL AREA	GLASS CLEANING	KACA RUANG ATM	 09:50:45 10-Dec-2024	 09:58:40 10-Dec-2024	 10:28:48 10-Dec-2024
4	10-12-2024	ALL AREA	BRUSHING	LANTAI MUSHOLA	 20:24:45 10-Dec-2024	 20:31:09 10-Dec-2024	 21:04:32 10-Dec-2024
5	10-12-2024	ALL AREA	GENERAL CLEANING	RUANG PANEL GF	 14:54:12 10-Dec-2024	 14:57:32 10-Dec-2024	 15:19:19 10-Dec-2024
6	10-12-2024	ALL AREA	CEILING	PLAFON	 14:44:48 10-Dec-2024	 14:48:27 10-Dec-2024	 15:18:22 10-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	10-12-2024	ALL AREA	WASHING	RUANG SAMPAH+B3	 12:29:26 10-Dec-2024	 12:40:25 10-Dec-2024	 12:59:44 10-Dec-2024
8	10-12-2024	ALL AREA	GLASS CLEANING	KACA RUANG ATM	 10:17:46 10-Dec-2024	 10:21:17 10-Dec-2024	 10:28:12 10-Dec-2024
9	10-12-2024	ALL AREA	BRUSHING	LANTAI MUSHOLA	 21:14:37 10-Dec-2024	 21:19:39 10-Dec-2024	 21:35:10 10-Dec-2024
10	10-12-2024	ALL AREA	GENERAL CLEANING	RUANG PANEL GF	 14:55:43 10-Dec-2024	 14:58:42 10-Dec-2024	 15:22:09 10-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	11-12-2024	ALL AREA	POLISHING	SIGNAGE			
2	11-12-2024	ALL AREA	WASHING	RUANG ATM			
3	11-12-2024	ALL AREA	KRISTALISASI	MEJA WASTAFEL			
4	11-12-2024	ALL AREA	POLISHING	SIGNAGE			
5	11-12-2024	ALL AREA	WASHING	RUANG ATM			
6	11-12-2024	ALL AREA	KRISTALISASI	MEJA WASTAFEL			

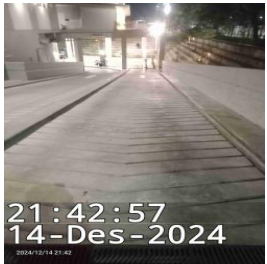
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	12-12-2024	ALL AREA	BRUSHING	LANTAI JOOGING TRACK	 15:27:14 12-Des-2024	 15:36:18 12-Des-2024	 16:34:13 12-Des-2024
2	12-12-2024	ALL AREA	SHAMPOING	KARPET MUSHOLA	 14:33:32 12-Des-2024	 14:41:57 12-Des-2024	 15:20:42 12-Des-2024
3	12-12-2024	ALL AREA	WASHING	DINDING TANGGA	 13:26:48 12-Des-2024	 13:31:12 12-Des-2024	 13:56:30 12-Des-2024
4	12-12-2024	ALL AREA	BRUSHING	LANTAI KERAMIK	 14:18:18 12-Des-2024	 14:33:18 12-Des-2024	 15:24:00 12-Des-2024
5	12-12-2024	ALL AREA	WASHING	LANTAI ANDESIT	 20:38:56 12-Des-2024	 20:41:52 12-Des-2024	 21:15:24 12-Des-2024
6	12-12-2024	ALL AREA	BRUSHING	LANTAI JOOGING TRACK	 15:26:41 12-Des-2024	 15:37:00 12-Des-2024	 16:33:17 12-Des-2024

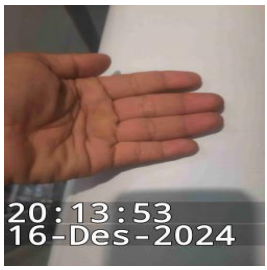
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	12-12-2024	ALL AREA	SHAMPOING	KARPET MUSHOLA	 15:12:33 12-Dec-2024	 15:15:04 12-Dec-2024	 15:44:42 12-Dec-2024
8	12-12-2024	ALL AREA	WASHING	DINDING TANGGA	 13:31:55 12-Dec-2024	 13:32:32 12-Dec-2024	 13:59:09 12-Dec-2024
9	12-12-2024	ALL AREA	BRUSHING	LANTAI KERAMIK	 14:25:11 12-Dec-2024	 14:31:32 12-Dec-2024	 15:24:43 12-Dec-2024
10	12-12-2024	ALL AREA	WASHING	LANTAI ANDESIT	 20:40:24 12-Dec-2024	 20:42:54 12-Dec-2024	 21:13:57 12-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	13-12-2024	ALL AREA	DRY BUFFING	LANTAI KORIDOR GF			
2	13-12-2024	ALL AREA	WASHING	DINDING			
3	13-12-2024	ALL AREA	JET SPRAYING	TANGGA BATU KALI			
4	13-12-2024	ALL AREA	JET SPRAYING	TANGGA BATU KALI			
5	13-12-2024	ALL AREA	DRY BUFFING	LANTAI KORIDOR GF			
6	13-12-2024	ALL AREA	WASHING	DINDING			

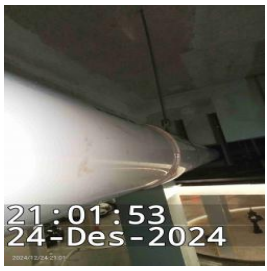
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	13-12-2024	ALL AREA	JET SPRAYING	TANGGA BATU KALI			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	14-12-2024	ALL AREA	GLASS CLEANING	KACA TENANT			
2	14-12-2024	ALL AREA	WASHING	RAM NAIK			
3	14-12-2024	ALL AREA	POLISHING	SIGNAGE			
4	14-12-2024	ALL AREA	WASHING	L BOOMGATE			
5	14-12-2024	ALL AREA	POLISHING	TRUSHBIN			
6	14-12-2024	ALL AREA	GLASS CLEANING	KACA TENANT			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	14-12-2024	ALL AREA	WASHING	RAM NAIK	 20:43:10 14-Dec-2024	 20:57:34 14-Dec-2024	 21:42:57 14-Dec-2024
8	14-12-2024	ALL AREA	POLISHING	SIGNAGE	 13:10:35 14-Dec-2024	 13:14:04 14-Dec-2024	 13:38:57 14-Dec-2024
9	14-12-2024	ALL AREA	WASHING	L BOOMGATE	 14:33:35 14-Dec-2024	 14:35:20 14-Dec-2024	 14:53:21 14-Dec-2024
10	14-12-2024	ALL AREA	POLISHING	TRUSHBIN	 13:55:40 14-Dec-2024	 13:56:10 14-Dec-2024	 14:13:39 14-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-12-2024	ALL AREA	DUSTING	PILAR	 19:24:49 16-Dec-2024	 19:58:13 16-Dec-2024	 20:13:53 16-Dec-2024
2	16-12-2024	ALL AREA	BRUSHING	LANTAI TOILET	 08:25:57 16-Dec-2024	 08:37:39 16-Dec-2024	 08:55:05 16-Dec-2024
3	16-12-2024	ALL AREA	WASHING	LANTAI SELASAR TOILET	 09:06:34 16-Dec-2024	 09:08:56 16-Dec-2024	 09:36:56 16-Dec-2024
4	16-12-2024	ALL AREA	DUSTING	PILAR	 20:47:01 16-Dec-2024	 21:00:59 16-Dec-2024	 21:17:17 16-Dec-2024
5	16-12-2024	ALL AREA	BRUSHING	LANTAI TOILET	 08:26:56 16-Dec-2024	 08:39:44 16-Dec-2024	 09:05:24 16-Dec-2024
6	16-12-2024	ALL AREA	WASHING	LANTAI SELASAR TOILET	 15:21:35 16-Dec-2024	 15:27:37 16-Dec-2024	 16:18:09 16-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-12-2024	ALL AREA	SPOTING	DINDING JANITOR	 11:28:27 23-Dec-2024	 11:36:57 23-Dec-2024	 11:49:33 23-Dec-2024
2	23-12-2024	ALL AREA	GENERAL CLEANING	RUANG GENSET	 14:17:46 23-Dec-2024	 14:22:26 23-Dec-2024	 15:03:46 23-Dec-2024
3	23-12-2024	ALL AREA	SPOTING	DINDING JANITOR	 11:29:29 23-Dec-2024	 11:34:15 23-Dec-2024	 11:50:28 23-Dec-2024
4	23-12-2024	ALL AREA	GENERAL CLEANING	RUANG GENSET	 14:18:52 23-Dec-2024	 14:23:58 23-Dec-2024	 15:07:19 23-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-12-2024	ALL AREA	CEILING	PLAFON			
2	24-12-2024	ALL AREA	WASHING	RUANG SAMPAH+B3			
3	24-12-2024	ALL AREA	GLASS CLEANING	KACA RUANG ATM			
4	24-12-2024	ALL AREA	WASHING	DINDING TOILET			
5	24-12-2024	ALL AREA	GENERAL CLEANING	RUANG TRANSFER HYDRANT			
6	24-12-2024	ALL AREA	CEILING	PLAFON			

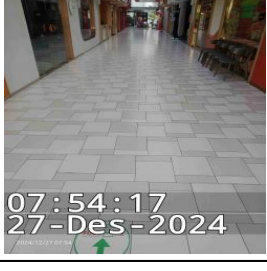
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	24-12-2024	ALL AREA	WASHING	RUANG SAMPAH+B3	 12:27:24 24-Dec-2024	 12:34:31 24-Dec-2024	 12:59:31 24-Dec-2024
8	24-12-2024	ALL AREA	GLASS CLEANING	KACA RUANG ATM	 13:40:57 24-Dec-2024	 13:43:31 24-Dec-2024	 13:59:50 24-Dec-2024
9	24-12-2024	ALL AREA	WASHING	DINDING TOILET	 12:36:05 24-Dec-2024	 12:37:20 24-Dec-2024	 12:50:01 24-Dec-2024
10	24-12-2024	ALL AREA	GENERAL CLEANING	RUANG TRANSFER HYDRANT	 14:36:24 24-Dec-2024	 14:42:21 24-Dec-2024	 15:02:40 24-Dec-2024

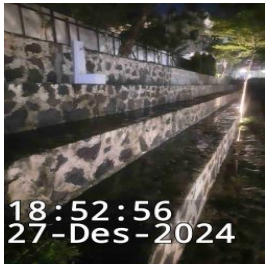
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-12-2024	ALL AREA	POLISHING	SIGNAGE	 13:25:35 25-Dec-2024	 13:31:24 25-Dec-2024	 13:38:57 25-Dec-2024
2	25-12-2024	ALL AREA	BRUSHING	LANTAI KORIDOR SB	 08:54:59 25-Dec-2024	 08:57:58 25-Dec-2024	 09:56:11 25-Dec-2024
3	25-12-2024	ALL AREA	WASHING	RUANG ATM	 09:31:11 25-Dec-2024	 10:02:05 25-Dec-2024	 10:27:35 25-Dec-2024
4	25-12-2024	ALL AREA	KRISTALISASI	MEJA WASTAFEL	 14:21:25 25-Dec-2024	 14:25:29 25-Dec-2024	 15:06:39 25-Dec-2024
5	25-12-2024	ALL AREA	POLISHING	SIGNAGE	 13:45:07 25-Dec-2024	 13:52:04 25-Dec-2024	 13:59:04 25-Dec-2024
6	25-12-2024	ALL AREA	BRUSHING	LANTAI KORIDOR SB	 07:32:42 25-Dec-2024	 07:36:07 25-Dec-2024	 09:19:48 25-Dec-2024

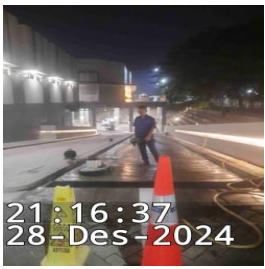
No	Tanggal	Area	Item Pekerjaan	DetailPekerjaan	Before	Progress	After
7	25-12-2024	ALL AREA	WASHING	RUANG ATM	 09:32:04 25-Dec-2024	 10:02:38 25-Dec-2024	 10:28:01 25-Dec-2024
8	25-12-2024	ALL AREA	KRISTALISASI	MEJA WASTAFEL	 14:27:13 25-Dec-2024	 14:30:29 25-Dec-2024	 16:01:46 25-Dec-2024

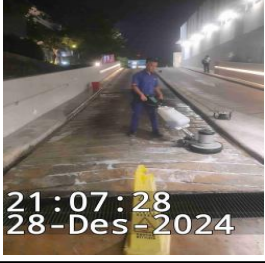
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-12-2024	ALL AREA	WASHING	RAM TURUN	 21:07:05 26-Dec-2024	 21:15:54 26-Dec-2024	 21:43:52 26-Dec-2024
2	26-12-2024	ALL AREA	BRUSHING	LANTAI JOOGING TRACK	 08:41:19 26-Dec-2024	 08:55:12 26-Dec-2024	 09:47:57 26-Dec-2024
3	26-12-2024	ALL AREA	WASHING	DINDING JANITOR	 11:19:45 26-Dec-2024	 11:24:43 26-Dec-2024	 11:46:10 26-Dec-2024
4	26-12-2024	ALL AREA	WASHING	DINDING TANGGA	 12:40:39 26-Dec-2024	 12:43:47 26-Dec-2024	 12:55:33 26-Dec-2024
5	26-12-2024	ALL AREA	BRUSHING	LANTAI KERAMIK	 08:21:08 26-Dec-2024	 08:25:28 26-Dec-2024	 08:44:53 26-Dec-2024
6	26-12-2024	ALL AREA	WASHING	LANTAI ANDESIT	 14:30:34 26-Dec-2024	 14:31:23 26-Dec-2024	 14:54:02 26-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	26-12-2024	ALL AREA	WASHING	RAM TURUN	 21:08:27 26-Dec-2024	 21:21:50 26-Dec-2024	 21:44:47 26-Dec-2024
8	26-12-2024	ALL AREA	BRUSHING	LANTAI JOOGING TRACK	 08:42:23 26-Dec-2024	 08:55:37 26-Dec-2024	 09:47:17 26-Dec-2024
9	26-12-2024	ALL AREA	WASHING	DINDING JANITOR	 11:20:50 26-Dec-2024	 11:23:24 26-Dec-2024	 11:45:22 26-Dec-2024
10	26-12-2024	ALL AREA	WASHING	DINDING TANGGA	 12:41:27 26-Dec-2024	 12:43:01 26-Dec-2024	 12:56:15 26-Dec-2024
11	26-12-2024	ALL AREA	BRUSHING	LANTAI KERAMIK	 08:22:37 26-Dec-2024	 08:24:33 26-Dec-2024	 08:47:05 26-Dec-2024
12	26-12-2024	ALL AREA	WASHING	LANTAI ANDESIT	 14:36:09 26-Dec-2024	 14:37:29 26-Dec-2024	 15:10:23 26-Dec-2024

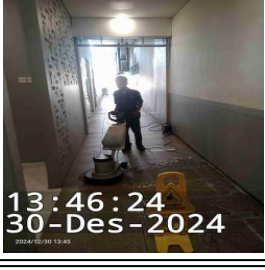
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-12-2024	ALL AREA	DRY BUFFING	LANTAI KORIDOR GF	 07:53:23 27-Dec-2024	 08:00:10 27-Dec-2024	 09:16:34 27-Dec-2024
2	27-12-2024	ALL AREA	WASHING	DINDING	 11:55:23 27-Dec-2024	 11:59:35 27-Dec-2024	 12:26:58 27-Dec-2024
3	27-12-2024	ALL AREA	JET SPRAYING	TANGGA BATU KALI	 14:47:39 27-Dec-2024	 15:49:09 27-Dec-2024	 17:00:32 27-Dec-2024
4	27-12-2024	ALL AREA	JET SPRAYING	TANGGA BATU KALI	 18:05:16 27-Dec-2024	 18:19:20 27-Dec-2024	 18:53:57 27-Dec-2024
5	27-12-2024	ALL AREA	WASHING	LANTAI CONCRETE AREA BAZZAR	 13:24:05 27-Dec-2024	 13:50:02 27-Dec-2024	 15:04:17 27-Dec-2024
6	27-12-2024	ALL AREA	DRY BUFFING	LANTAI KORIDOR GF	 07:54:17 27-Dec-2024	 08:04:23 27-Dec-2024	 09:13:48 27-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	27-12-2024	ALL AREA	WASHING	DINDING	 11:55:48 27-Dec-2024	 12:09:27 27-Dec-2024	 12:27:31 27-Dec-2024
8	27-12-2024	ALL AREA	JET SPRAYING	TANGGA BATU KALI	 14:48:44 27-Dec-2024	 16:04:45 27-Dec-2024	 17:01:33 27-Dec-2024
9	27-12-2024	ALL AREA	JET SPRAYING	TANGGA BATU KALI	 18:04:13 27-Dec-2024	 18:20:55 27-Dec-2024	 18:52:56 27-Dec-2024
10	27-12-2024	ALL AREA	WASHING	LANTAI CONCRETE AREA BAZZAR	 13:25:41 27-Dec-2024	 13:50:38 27-Dec-2024	 15:05:52 27-Dec-2024

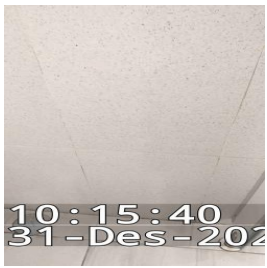
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	28-12-2024	ALL AREA	WASHING	LANTAI SELASAR LIFT	 08:23:43 28-Dec-2024	 08:35:38 28-Dec-2024	 09:40:33 28-Dec-2024
2	28-12-2024	ALL AREA	GLASS CLEANING	KACA TENANT	 11:48:39 28-Dec-2024	 11:49:23 28-Dec-2024	 12:12:22 28-Dec-2024
3	28-12-2024	ALL AREA	WASHING	RAM NAIK	 20:57:09 28-Dec-2024	 21:16:37 28-Dec-2024	 21:42:44 28-Dec-2024
4	28-12-2024	ALL AREA	POLISHING	SIGNAGE	 13:17:27 28-Dec-2024	 13:24:40 28-Dec-2024	 13:38:06 28-Dec-2024
5	28-12-2024	ALL AREA	POLISHING	TRUSHBIN	 14:05:07 28-Dec-2024	 14:07:24 28-Dec-2024	 14:35:13 28-Dec-2024
6	28-12-2024	ALL AREA	VACCUMING	LANTAI TEMPAT WUDHU	 20:52:26 28-Dec-2024	 20:55:27 28-Dec-2024	 21:09:08 28-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	28-12-2024	ALL AREA	WASHING	LANTAI SELASAR LIFT	 08:25:48 28-Dec-2024	 08:36:19 28-Dec-2024	 09:39:03 28-Dec-2024
8	28-12-2024	ALL AREA	GLASS CLEANING	KACA TENANT	 13:34:17 28-Dec-2024	 13:35:08 28-Dec-2024	 13:49:12 28-Dec-2024
9	28-12-2024	ALL AREA	WASHING	RAM NAIK	 20:59:06 28-Dec-2024	 21:07:28 28-Dec-2024	 21:41:20 28-Dec-2024
10	28-12-2024	ALL AREA	POLISHING	SIGNAGE	 13:20:01 28-Dec-2024	 13:21:51 28-Dec-2024	 13:36:46 28-Dec-2024
11	28-12-2024	ALL AREA	POLISHING	TRUSHBIN	 14:09:39 28-Dec-2024	 14:11:02 28-Dec-2024	 14:33:01 28-Dec-2024
12	28-12-2024	ALL AREA	VACCUMING	LANTAI TEMPAT WUDHU	 21:12:59 28-Dec-2024	 21:14:50 28-Dec-2024	 21:28:29 28-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	29-12-2024	ALL AREA	KRISTALISASI	MEJA WASTAFEL	 09:42:59 29-Dec-2024	 09:48:51 29-Dec-2024	 10:06:22 29-Dec-2024
2	29-12-2024	ALL AREA	WASHING	LANTAI BATU ALAM	 13:28:41 29-Dec-2024	 13:38:13 29-Dec-2024	 14:52:38 29-Dec-2024
3	29-12-2024	ALL AREA	KRISTALISASI	MEJA WASTAFEL	 20:26:31 29-Dec-2024	 20:28:19 29-Dec-2024	 21:14:09 29-Dec-2024
4	29-12-2024	ALL AREA	WASHING	LANTAI BATU ALAM	 13:29:27 29-Dec-2024	 13:38:34 29-Dec-2024	 14:52:55 29-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-12-2024	ALL AREA	SHAMPOING	NOMAD	 20:19:05 30-Des-2024	 20:21:10 30-Des-2024	 20:29:10 30-Des-2024
2	30-12-2024	ALL AREA	WASHING	LANTAI SELASAR TOILET	 10:01:41 30-Des-2024	 10:04:48 30-Des-2024	 11:22:28 30-Des-2024
3	30-12-2024	ALL AREA	SHAMPOING	NOMAD	 15:48:03 30-Des-2024	 16:05:18 30-Des-2024	 16:21:22 30-Des-2024
4	30-12-2024	ALL AREA	WASHING	LANTAI SELASAR TOILET	 13:38:52 30-Des-2024	 13:46:24 30-Des-2024	 15:18:08 30-Des-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	31-12-2024	ALL AREA	POLISHING	TRUSHBIN	 13:58:05 31-Dec-2024	 14:06:32 31-Dec-2024	 14:15:41 31-Dec-2024
2	31-12-2024	ALL AREA	WASHING	RUANG SAMPAH+B3	 11:31:00 31-Dec-2024	 11:33:34 31-Dec-2024	 12:09:34 31-Dec-2024
3	31-12-2024	ALL AREA	WASHING	DINDING	 10:00:55 31-Dec-2024	 10:06:05 31-Dec-2024	 10:17:04 31-Dec-2024
4	31-12-2024	ALL AREA	VACCUMING	GUTTER AIR	 15:45:23 31-Dec-2024	 15:49:21 31-Dec-2024	 16:01:59 31-Dec-2024
5	31-12-2024	ALL AREA	BRUSHING	LANTAI MUSHOLA	 08:36:06 31-Dec-2024	 08:46:45 31-Dec-2024	 09:31:22 31-Dec-2024
6	31-12-2024	ALL AREA	DUSTING	OUT DOOR AC	 14:35:01 31-Dec-2024	 14:37:35 31-Dec-2024	 15:00:45 31-Dec-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	31-12-2024	ALL AREA	GENERAL CLEANING	RUANG PANEL GF			
8	31-12-2024	ALL AREA	POLISHING	TRUSHBIN			
9	31-12-2024	ALL AREA	WASHING	RUANG SAMPAH+B3			
10	31-12-2024	ALL AREA	WASHING	DINDING			
11	31-12-2024	ALL AREA	VACCUMING	GUTTER AIR			
12	31-12-2024	ALL AREA	BRUSHING	LANTAI MUSHOLA			

No	Tanggal	Area	Item Pekerjaan	DetailPekerjaan	Before	Progress	After
13	31-12-2024	ALL AREA	DUSTING	OUT DOOR AC	 14:28:37 31-Dec-2024	 14:30:44 31-Dec-2024	 15:03:09 31-Dec-2024
14	31-12-2024	ALL AREA	GENERAL CLEANING	RUANG PANEL GF	 14:37:44 31-Dec-2024	 14:45:50 31-Dec-2024	 14:52:55 31-Dec-2024



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
8	2	0	0	1	9	11.76

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
1	1040457	PANDU AMAL RUSL	CLEANER	DIPULANGKAN KE HO	2024-12- 10	-	-
MP BARU							
1	1040457	PANDU AMAL RUSL	CLEANER	MP BARU	-	2024-12- 04	-
2	1040527	MOHAMAD REVAL G	CLEANER	MP BARU	-	2024-12- 17	-
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 3 MP

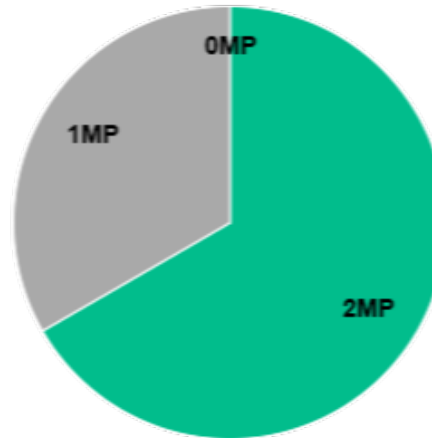
NEW : 2 MP

RESIGN : 1 MP

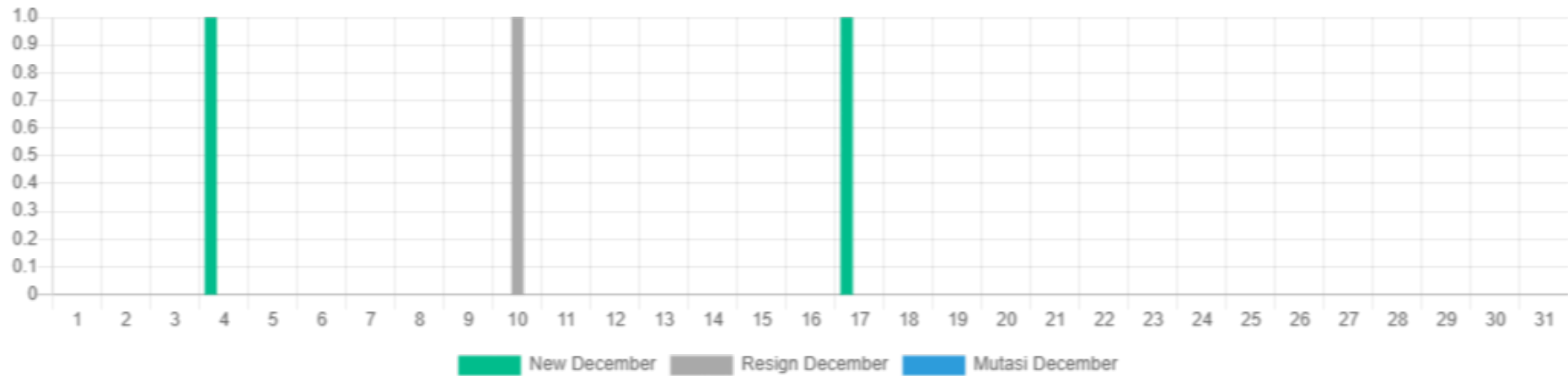
MUTASI : 0 MP

Pengawas : 0

CSO : 3

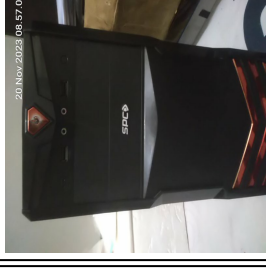
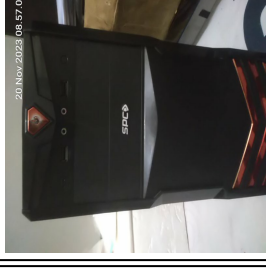


Monthly : December





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/21/LOSP/74	LOW SPEED POLISHER	GOLDIE			BAIK	-
2	CF1/8/HPRE/77	HIGH PRESSURE	KRISBOW			BAIK	-
3	CF1/3/VC60/82	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
4	CF1/10/KOMP/84	COMPUTER SET AREA	SP			BAIK	-
5	CF1/21/LOSP/2287	LOW SPEED POLISHER	GOLDIE			BAIK	-
6	CF1/21/LOSP/3705	LOW SPEED POLISHER	GOLDIE			BAIK	-