

LAPORAN BULANAN CLEANING SERVICE

Proyek :
APARTMENT FRENCH WALK

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Periode :
DESEMBER 2024

Disusun Oleh :
ILHAM ASDIANSYAH
CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung APARTMENT FRENCH WALK

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	1020790	HEL MALIA RAMADHAN	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP
2	1038479	ANY OCTAVIANTY	CS-ADMIN	MD3	MD1	MD1	MD1	MD1	MD1	MD3	OFF	MD1	MD1	MD1	MD1	MD1	MD3	MD3	MD1	MD1	MD1	MD1	MD1	MD3	OFF	MD1	MD3	MD3	MD1	MD1	MD3	OFF	MD
3	1038483	ADI MORANA	CS-GONDOLA	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD
4	1038485	FAJAR NURAHMAN	CS-GONDOLA	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD
5	1038486	RAHMAD RIYADI	CS-GONDOLA	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD
6	1038487	AZIS MAULANA	CS-GONDOLA	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD
7	1038488	MUHAMMAD S	CS-GONDOLA	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD
8	1038490	ZAINUDDIN	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS
9	1038492	MUHAMMAD FIQRI ILYAS	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP
10	1038495	EVA FAUZIAH FAUTIAH	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
11	1038496	FAHMI MAULIDIYANSYAH	CLEANER	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS
12	1038497	MOH IRFAN EFENDI	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS
13	1038498	MUNAWIR GOZALI	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
14	1038499	KEVIN AL HAFIS	CLEANER	HM	OFF	HS	HS	HS	HS	HM	HM	OFF	HS	HS	HS	HS	HM	HM	OFF	HS	HS	HS	HS	HM	HM	OFF	HS	HS	HS	HS	HM	HM	OFF
15	1038501	AHMAD FIKRI YADIN	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
16	1038502	HASAN AJI SAPUTRA	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	OFF
17	1038503	SALMAN SETIAWAN	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
18	1038504	RIYANTO	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP
19	1038505	MUHAMMAD ALFAZ FAUZAN FAHRI	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP
20	1038506	MUHAMMAD FERNANDO	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP
21	1038507	RISKI WAHYU PRATAMA	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
22	1038508	HAMIDAH	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS
23	1038509	ROKY YOHANES	CLEANER	OFF	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM
24	1038510	RIZKIA ENRIYANAH	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
25	1038511	IRWAN BAWAMENEWI	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	
26	1038512	MUHAMMAD DARWIN WAHYUDI	CLEANER	HS	HS	HS	OFF	HS	HS	HS	HS	HP	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	
27	1038489	SUWANDI	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	
28	1038514	RACHMAD SANDY	CLEANER	HS	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	
29	1038513	AGUS	CLEANER	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	
30	1038500	RAMDANI	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	
31	1038515	RIJAL SUTION	CLEANER	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	
32	1038516	KHAIRUL SETIAWAN	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	
33	1038517	NAMUS AKBAR	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	
34	1038518	AGUS	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	
35	1038519	RAMDANI	CLEANER	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	
36	1038520	MOHAMAD FAJAR CAHYA	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	
37	1038521	AKBAR SAMUDRA BUANA	CLEANER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	
38	1038523	SUTIAWAN SANJAYA	CLEANER	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	HS	HS	HS	HS	
39	1038524	SUHENDRIK	CLEANER	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM
40	1038525	BRAMA SUKMA	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	
41	1038526	ARI SEPTIAN	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	
42	1038527	MOCH FAHMI KURNIAWAN	CLEANER	OFF	HS	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP
43	1038528	KORI SANJAYA	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HS	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP
44	1038530	ALIANDANA	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	
45	1038531	MADE IRAWAN	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	HS	HS	HS	
46	1038542	MOKHAMAD IFANI	CLEANER	HS	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	
47	1038786	RAHMAD	CS-GONDOLA	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	MD1	MD1	MD1	MD1	MD1	OFF	MD1	
48	1039784	OSCAR EVANDER	CLEANER	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	HS	HS	HS	
49	1040211	AHMAD YAZID BOSTOMI	CLEANER	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	
50	1039697	ZIDA IMANIA	CLEANER	OFF	OFF	HP	HP	HP		HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	
Total MP Shift Pagi:				18	26	26	26	26	25	26	18	26	26	26	26	26	26	19	26	26	26	26	26	26	18	26	26	26	26	26	26	18	26	
Total MP Shift Siang:				16	17	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16
Total MP Shift Malam:				1	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	
Total MP Libur:				15	5	6	6	6	6	6	14	6	6	6	6	6	6	13	6	6	6	6	6	6	14	6	6	6	6	6	6	14	6	
Total MP :				50	50	50	50	50	49	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	

PENGAWAS

[illegible]



LAPORAN REKAP ABSENSI



LAPORAN TABEL PERIODIK



LAPORAN VISUALISASI PERIODIK



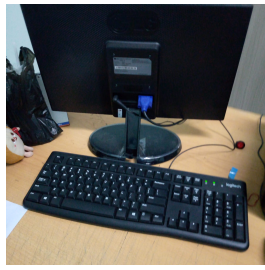
LAPORAN TURNOVER



LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/3/VC60/1261	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			-	RUSAK
2	CF1/3/HPRE/2634	HIGH PRESSURE	INNOTECH			-	RUSAK
3	CF1/46/PRNT/1356	PRINTER	EPSON			BAIK	-
4	CF1/3/CV80/3748	WET & DRY VACUUM CLEANER 80 LITER	INNOTECH			BAIK	-
5	CF1/3/HPRE/2761	HIGH PRESSURE	INNOTECH			BAIK	-
6	CF1/3/SCRB/1649	AUTOMATIC SCRUBBER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/13/HTUH-HTVH/1391	HANDY TALKIE	MOTOROLLA			BAIK	-
8	CF1/13/HTUH-HTVH/1384	HANDY TALKIE	MOTOROLLA			BAIK	-
9	CF1/13/HTUH-HTVH/1381	HANDY TALKIE	MOTOROLLA			BAIK	-
10	CF1/13/HTUH-HTVH/1378	HANDY TALKIE	MOTOROLLA			BAIK	-
11	CF1/13/HTUH-HTVH/1376	HANDY TALKIE	MOTOROLLA			BAIK	-
12	CF1/13/HTUH-HTVH/1370	HANDY TALKIE	MOTOROLLA			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
13	CF1/13/HTUH-HTVH/1366	HANDY TALKIE	MOTOROLLA			BAIK	-
14	CF1/13/HTUH-HTVH/1364	HANDY TALKIE	MOTOROLLA			BAIK	-
15	CF1/13/HTUH-HTVH/1359	HANDY TALKIE	MOTOROLLA			BAIK	-
16	CF1/3/VC30/1259	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
17	CF1/49/KOMP/1354	COMPUTER SET AREA	LG			BAIK	-
18	CF1/35/KR50/1333	KABEL ROLL 50 METER	KAISER			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
19	CF1/35/KR50/1332	KABEL ROLL 50 METER	KAISER			BAIK	-
20	CF1/35/KR50/1329	KABEL ROLL 50 METER	KAISER			BAIK	-
21	CF1/35/KR50/1328	KABEL ROLL 50 METER	KAISER			BAIK	-
22	CF1/38/MSCC/1325	MESIN CUCI	DENPOO			BAIK	-
23	CF1/21/LOSP/1274	LOW SPEED POLISHER	GOLDIE			BAIK	-
24	CF1/21/LOSP/1272	LOW SPEED POLISHER	GOLDIE			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
25	CF1/21/HPRE/1271	HIGH PRESSURE	GOLDIE			BAIK	-
26	CF1/3/SCRB/1267	AUTOMATIC SCRUBBER	INNOTECH			BAIK	-
27	CF1/3/VC60/1260	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-