

LAPORAN BULANAN CLEANING SERVICE

Proyek :
CASA GRANDE RESIDENCE 2



Periode :
DESEMBER 2024

Disusun Oleh :
NUR PARAGA
CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung CASA GRANDE RESIDENCE 2

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1023288	RIZKY TAFTA ZANY	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	
2	1023318	M. SYARIFUDIN	CLEANER	HS	HS	HS	OFF	HS1	HS1	HS1	HS	HS	HS	OFF	HS1	HS1	HS1	HS	HS	HS	OFF	HS1	HS1	HS1	HS	HS	HS	OFF	HS1	HS1	HS1	HS	HS	HS
3	1028025	INDAH AULIA FEBRIANTI	CS-ADMIN	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	MD1	OFF	HP 2	HP 2	HP 2	HP 2	MD1	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	MD1	OFF	HP 2	HP 2	OFF	HP 2	HP 2	MD1	OFF	HP 2	HP 2	
4	1028028	M. IQBAL	CS-GONDOLA	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	
5	1028034	ANDRI YANTO	LAND_SCAPE	HS	HS	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HS	OFF	HS	HS	HS	HS1	HS	HS	HS	HS	HS	HS	OFF	
6	1028035	ASEP SUNANDAR	CLEANER	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM
7	1028036	KARSONO	CLEANER	HS	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS
8	1028037	SLAMET RIYADI	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HS	HS	HP	HP	OFF	HP	HP	HS	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP
9	1028038	M SOPYAN	CLEANER	HP 4	HS 2	HS 2	HS 2	HS 2	HS 2	OFF	HP 4	HS 2	HS 2	HS 2	HS 2	OFF	HP 4	HS 2	HS 2	HS 2	HS 2	HS 2	OFF	HP 4	HS 2	HS 2	HS	HS	HS 2	OFF	HP 4	HS 2	HS 2	
10	1028039	SUPRIYATNA	CLEANER	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP
11	1028042	ANDRI SURYA KUSUMA	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF
12	1028043	ENI ANGGRAENI	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP
13	1028044	RIFKI RAMADHAN	CLEANER	OFF	HS	HS	HS	HS	HS	HP 4	OFF	HS	HS	HS	HS	HP 4	OFF	HS	HS	HS	HS	HS	HS	HP 4	OFF	HS	HS	HS	HS	HS	HP 4	OFF	HS	HS
14	1028045	ALI MASRURI	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP
15	1028048	INDRA HARIYANA	CLEANER	HS	HS	HS	HS	OFF	HS1	HS	HS	HP	HP	HS	OFF	HS1	HS	HS	HP	HS	HS	OFF	HS1	HS	HS	HS	HS	HS	OFF	HS1	HS	HS	HS	HS
16	1028051	ABDUL CHAIR	CLEANER	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF
17	1028052	MUHAMMAD FURQON	CLEANER	HS1	OFF	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1
18	1028053	TOMY SUNTORO	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HS
19	1028054	SUHAENAH	CLEANER	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HP	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1
20	1028055	ROMA ANDIKA	CLEANER	OFF	HP3	HP3	HP3	HP3	HP3	HP	OFF	HP3	HP3	HP3	HP3	HP	OFF	HP3	HP3	HP3	HP3	HP3	HP3	HP	OFF	HP3	HP3	HP3	HP3	HP	HP	OFF	HP3	HP3
21	1028056	YOHANES ANDHIKA SURYO WICAKSONO	CLEANER	HS	HS	HS	HS	HS	HS1	OFF	HS	HS	HS	HS	HS	HS1	OFF	HS	HS	HS	HS	HS	HS1	OFF	HS	HS	HP	HS	HS	HS1	OFF	HS	HS	HS
22	1028057	NOVAN ANGGUN SUPARNO	CLEANER	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1
23	1028059	EKO JULIYANTO	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
24	1028061	FADLI REDIANA	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP		
25	1028062	LAELA ARUM	CLEANER	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1		
26	1028063	DENI PRIYADI	CLEANER	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM		
27	1028066	FARAZ PATI YUSMANTARA	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HS	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP		
28	1028073	AGUS ISKARIMAN	CLEANER	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS		
29	1028074	ALVIN FIKRI	CLEANER	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	OFF	HS1	HS1	HS1	HS1	HS1	HS1	HS1	HS	HS1	HS1	HS1	OFF	HS1	HS1	OFF	HS1	HS1	HS1	HS1		
30	1028077	AHMAD GUNAWI	CS-GONDOLA	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	
31	1028078	ISKANDAR MUDA	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HS1	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP
32	1028079	MUHAMMAD WAHIDIN	CLEANER	HM	HM	HS	HS	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM
33	1028261	MUHAMAD RUSLAN ZAPAR RAMDANI	CLEANER	HS	HS	HM	HM	HS1	OFF	HS	HS	HS	HS	HS	HS1	OFF	HS	HS	HP	HS	HS	HS1	OFF	HS	HS	HS	HS	HS	HS1	OFF	HS	HS	HS	HS	OFF	
34	1028525	MARSHANDA NOVITA SASRIHENY	CLEANER	HP	HP 4	HP 4	HP	HP 4	HP 4	OFF	HP	HP 4	HP 4	HP 4	HP 4	HP 4	OFF	HP	HP 4	HP 4	HP 4	HP 4	HP 4	OFF	HP	HP 4	HP 4	HP	HP	HP	HP	HP 4	OFF	HP	HP 4	HP 4
35	1028526	WARSIN	LAND_SCAPE	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	
36	1028720	ANGGRAINI	CLEANER	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	
37	1030041	ARIF RIDWAN	CS-GONDOLA	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	
38	1028064	SLAMET BURHANUDIN	CLEANER	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	
39	1031528	SULTON ALDIANSYAH	CLEANER	HM	OFF	HS1	HS1	HS1	HM	HM	OFF	HM	HS1	HS1	HS1	HM	HM	HM	OFF	HS1	HS1	HS1	HM	HM	HM	OFF	HS1	HS1	HS1	HM	HM	HM	OFF	HS1		
40	1031533	EKO HARIYADI	CS-GONDOLA	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	
41	1031955	ANDI SANJAYA	CLEANER	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	
42	1032579	ALDI KURNIAWAN	CLEANER	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	
43	1033324	NADI WAHYUDI	LAND_SCAPE	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	
44	1033461	HARTONO	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	
45	1033878	M ARIFIN	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	
46	1034534	M ROFIUL KHOLQI	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	HP	
47	1034847	TEDY APRILIYANTO	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
48	1034914	MUHAMMAD FARIS SUFYAN	CLEANER	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	
49	1034995	DWI ARYANTO	CS-GONDOLA	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	
50	1035554	ADI TERA	CLEANER	HS1	HS1	HS	OFF	HS	HS	HS	HS1	HS1	HS	OFF	HS	HS	HS	HS1	HS1	HS	OFF	HS	HS	HS	HS1	HS1	HS	OFF	HS	HS	HS	HS1	HS1	HS	
51	1035911	AGUS KURNIAWAN	CLEANER	HS 2	HS 2	HS 2	HS 2	OFF	HP 2	HS 2	HS 2	HS 2	HS 2	OFF	HP 2	HS 2	HS 2	HS 2	HS 2	HP 2	HP 2	OFF	HS 2	HS 2	HS 2	HS 2	HS 2	HS 2	OFF	HP 2	HS 2	HS 2	HS 2	HS 2	
52	1035912	HERMAWAN	CLEANER	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	HP 2	HS 2	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	HP 2	HP 2	HP 2	
53	1037104	AYUVANI LESTARI	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF
54	1038892	MUHAMMAD NOVAL MULYADI	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HS	HP	OFF	HP	HP	HP	HP	HP	
55	1039436	SYAHRUL FERDIANSYAH	CLEANER	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF
56	1039676	SUHENDRIK	CS-GONDOLA	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP
57	1040128	IMAM SYAFII	CLEANER	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
58	1040220	DINA PERTIWI	CLEANER	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HS	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
59	1039695	AFRIZAL BUDIMAN	CLEANER				HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP
60	1040573	APRIYANSYAH	CLEANER																																
Total MP Shift Pagi:				26	29	30	30	31	31	28	27	30	31	29	31	31	28	27	30	31	29	31	31	28	27	30	31	28	31	31	28	27	30	31	
Total MP Shift Siang:				17	18	19	19	19	17	17	17	18	19	19	19	17	17	17	18	19	19	19	17	17	17	18	19	20	20	18	18	18	19	19	
Total MP Shift Malam:				3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
Total MP Libur:				12	8	6	7	6	8	11	12	8	6	8	6	8	11	12	8	6	8	6	8	11	12	8	6	9	6	8	11	12	8	7	
Total MP :				58	58	58	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	59	60	60	60	60	60	60	60	60

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1034913	NUR PARAGA	CS-SUPERVISOR	OFF	HP 2	HP	HP	HP 2	HP	MD1	OFF	HP 2	HP	HP	HP 2	HP	MD1	OFF	HP 2	HP	HP	HP 2	HP	MD1	OFF	HP 2	HP	OFF	HP 2	HP	MD1	OFF	HP 2	HP
2	1031208	HERU ESKANDAR	CS-LEADER	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HP	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS
3	1028031	ARSIM	CS-LEADER	HP	HS1	HS1	OFF	HS1	HS1	HP	HS1	HS1	HS1	OFF	HS1	HS1	HP	HS1	HS	HS1	OFF	HS1	HS1	HP	HS1	HS1	HS1	OFF	HS1	HP	HP	HS1	HS1	HS1
4	1028024	MUHAMAD JAMALUDIN	CS-LEADER	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HP	HP	HP
5	1040470	PANJI SETIAWAN	CS-LEADER							HS1	HP	HP	HP	HS1	HP	HP	HS1	HP	HS1	OFF	HS1	HP	HP	HS1	HP	HP	OFF	HS1	HP	HS1	HP	HP	OFF	



LAPORAN REKAP ABSENSI

[illegible]

[illegible]

[illegible]

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
28	1028064	CLEANER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	H	O	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	26	0	0	1	5	0	0	0	-
	SLAMET BURHANUDIN																																										
29	1028066	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	H	O	IR	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	26	0	0	2	4	0	0	1	-	
	FARAZ PATI YUSMANTARA		G			G																																					
30	1028073	CLEANER	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	1	4	0	0	0	-	
	AGUS ISKARIMAN				G																																						
31	1028074	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	H	H	SR	O	H	H	O	H	H	H	H	26	0	0	0	4	0	1	0	-	
	ALVIN FIKRI																																										
32	1028077	CS-GONDOLA	H	H	H	H	H	H	H	O	H	H	H	H	H	IR	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	26	0	0	0	4	0	0	1	-
	AHMAD GUNAWI																																										
33	1028078	CLEANER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	3	4	0	0	0	-
	ISKANDAR MUDA				G								G																														
34	1028079	CLEANER	IR	H	SR	SR	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	24	0	0	0	4	0	2	1	-
	MUHAMMAD WAHIDIN																																										
35	1028261	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	O	26	0	0	1	5	0	0	0	-	
	MUHAMAD RUSLAN ZAPAR RAMDANI		G																																								
36	1028525	CLEANER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	2	4	0	0	0	-

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
	MARSHANDA NOVITA SASRIHENY		G			G																																					
37	1028526	LAND_SCAPE	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	26	0	0	2	5	0	0	0	-	
	WARSIN																																										
38	1028720	CLEANER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	26	0	0	0	5	0	0	0	-	
	ANGGRAINI																																										
39	1030041	CS-GONDOLA	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	26	0	0	0	5	0	0	0	-
	ARIF RIDWAN																																										
40	1031208	CS-LEADER	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	27	0	0	3	4	0	0	0	-	
	HERU ESKANDAR					G	G																																				
41	1031528	CLEANER	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	26	0	0	2	5	0	0	0	-	
	SULTON ALDIANSYAH			G																																							
42	1031533	CS-GONDOLA	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	27	0	0	0	4	0	0	0	-	
	EKO HARIYADI																																										
43	1031955	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	IR	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	25	0	0	0	5	0	0	1	-		
	ANDI SANJAYA																																										
44	1032579	CLEANER	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	SR	SR	SR	O	H	H	23	0	0	1	5	0	3	0	-	
	ALDI KURNIAWAN			G																																							
45	1033324	LAND_SCAPE	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	2							

[illegible]

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
55	1035912	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	SR	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	26	0	0	0	4	0	1	0	-	
	HERMAWAN																																										
56	1037104	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	SR	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	25	0	0	4	5	0	1	0	-	
	AYUVANI LESTARI			G						G																																	
57	1038892	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	27	0	0	3	4	0	0	0	-	
	MUHAMMAD NOVAL MULYADI					G							G																														
58	1039436	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	26	0	0	1	5	0	0	0	-	
	SYAHRUL FERDIANSYAH																G																										
59	1039676	CS-GONDOLA	H	H	H	H	H	S	O	H	H	H	H	H	H	O	H	S	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	25	0	0	0	4	2	0	0	-	
	SUHENDRIK																																										
60	1039695	CLEANER	[]	[]	[]	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	25	0	0	1	3	0	0	0	-	
	AFRIZAL BUDIMAN																																										
61	1040128	CLEANER	H	H	H	A	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	26	0	1	4	4	0	0	0	-	
	IMAM SYAFII					G					G																																
62	1040220	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	1	4	0	0	0	-	
	DINA PERTIWI																																										
63	1040470	CS-LEADER	[]	[]	[]	[]	[]	[]	H	H	H	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	SR	H	O	21	0	0	0	3	0	1	0	-	
	PANJI SETIAWAN																																										
Total :																																		1637	1	3	75	280	2	15	6		

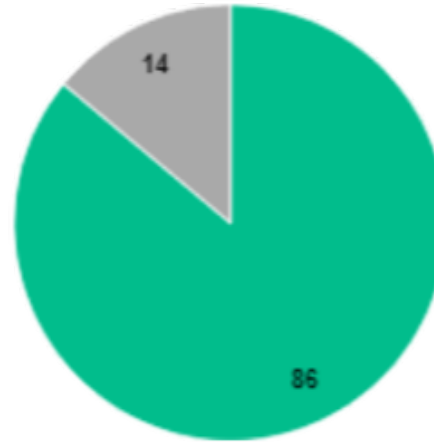
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	ZIKRON	ADMIN OA - KARIN		Nama
	2024-12-16 19:16:17	2024-12-19 10:20:45	Tgl	Tgl

TOTAL JADWAL : 2004 MP

HADIR : 1719 MP

OFF : 280 MP

TIDAK HADIR : 5 MP



Monthly : December





LAPORAN TABEL PERIODIK

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket				
							MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL			RB	KM	JM	SB
KORIDOR BELLA 45 - 22																																											
1	WALL CLEANING DINDING GRANIT & MARMER DEPAN LIFT PASSENGER	WALL CLEANING	0	5	0	0				P	A					P	A						P	A							P	A						P	A	5	5		
2	KACA VOID BAGIAN DALAM	GLASS CLEANING	0	4	0	0					P	A					P	A						P	A							P	A								4	4	
3	PINTU UNIT	CLEANING	0	4	0	0						P	A					P	A						P	A							P	A							4	4	
4	RAILING	DUSTING	0	4	0	0				P	A						P	A					P	A							P	A										4	4
KORIDOR BELLA MZ - 21																																											
1	HYDRANT DAN APAR	WALL CLEANING	0	4	0	0				P	A					P	A						P	A							P	A									4	4	
2	CEALLING	CONWEB CLEANING	0	5	0	0		P	A						P	A						P	A						P	A						P	A				5	5	
3	LANTAI CORIDOR	WASHING	0	4	0	0							P	A					P	A						P	A						P	A							4	4	
Total Rencana :							0	1	1	2	1	1	1	0	1	1	2	1	1	1	0	1	1	2	1	1	1	0	1	0	1	1	2	1	1	1	0	1	1	1	30	30	100%
Total Realisasi :							0	1	1	2	1	1	1	0	1	1	2	1	1	1	0	1	1	1	2	1	1	1	0	1	1	1	2	1	1	1	0	1	1	1	30	30	
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Warna	Keterangan																																										
P	: Planning																																										
A	: Actual / Terealisasi																																										
X	: Tidak Terealisasi																																										

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

[illegible]

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket		
							MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL				
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P
EXTERNAL																																									
1	CERMIN CEMBUNG	DUSTING	0	5	0	0		P	A						P	A						P	A						P	A						P	A		5	5	
2	GUTTER-GUTER POS 6 DAN POS 7	CLEANING	0	5	0	0		P	A						P	A						P	A						P	A						P	A		5	5	
3	SIGNAGE PYLON	DUSTING	0	5	0	0			P	A						P	A					P	A							P	A						P	A		5	5
4	KIPAS ANGIN POS 6	DUSTING	0	4	0	0						P	A					P	A							P	A						P	A					4	4	
5	WATER BARIER	DUSTING	0	4	0	0							P	A					P	A							P	A						P	A				4	4	
6	CASTEEN & PLANTER BOX	BRUSHING	0	1	0	0				P	A																												1	1	
7	SIAMESE CONNECTION	POLISHING	0	2	0	0											P	A														P	A						2	2	
Total Rencana :							0	2	1	1	0	1	1	0	2	1	0	1	1	1	0	2	1	0	0	1	1	0	2	1	0	1	1	1	0	2	1				
Total Realisasi :							0	2	1	1	0	1	1	0	2	1	0	1	1	1	0	2	1	0	0	1	1	0	2	1	0	1	1	1	0	2	1		26	100%	
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Warna	Keterangan																																								
P	: Planning																																								
A	: Actual / Terealisasi																																								
X	: Tidak Terealisasi																																								

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ke		
							MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL				
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	
POOLDECK																																									
1	LANTAI JOGGING TRACK ABC	WASHING	0	3	0	0						P	A						P	A						P	A											3	3		
2	LANTAI VINYL AB	WASHING	0	5	0	0			P	A						P	A						P	A						P							P	A	5	4	
3	LANTAI VINYL CHIANTI	WASHING	0	4	0	0					P	A						P	A						P	A						P	A						4	4	
4	RUBBER MAT, KACA RAILING PEMBATAST CHIANTI	BRUSHING	0	3	0	0						P	A						P	A						P	A												3	3	
5	LANTAI TOILET POOLDECK ABC	WASHING	0	4	0	0							P	A						P	A						P	A						P	A				4	4	
6	BATU ALAM SWIMMING POOL AB	BRUSHING	0	2	0	0										P	A													P									2	1	
7	BATU ALAM SWIMMING POOL CHIANTI	BRUSHING	0	2	0	0	P	A													P	A																	2	2	
8	GRANIT BBQ, WESTAVEL BBQ, BANGKU GRANIT ANGELO, SPG, DAN BBQ	KRISTALISASI	0	0	1	0																									P	A							1	1	
9	TEMPAT SAMPAH WARNA, RUANG BILAS LUAR	GLASS CLEANING	0	4	0	0							P	A						P	A						P	A						P	A					4	4
10	STAINLESS BBQ	POLISHING	0	5	0	0		P	A							P	A						P	A					P	A						P	A			5	5

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PEKERJAAN : 448

REALISASI : 435

DIALIHKAN : 1

BELUM APPROVE : 12

BELUM UPLOAD : 0



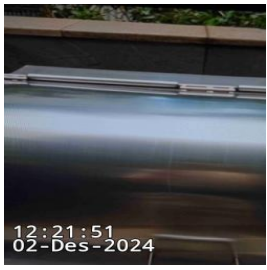
Monthly : December





LAPORAN VISUALISASI PERIODIK

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	02-12-2024	ANGELO	CONWEB CLEANING	CEALLING	 17:14:41 02-Des-2024	 17:15:04 02-Des-2024	 17:15:35 02-Des-2024
2	02-12-2024	BELLA	CONWEB CLEANING	CEALLING	 17:20:23 02-Des-2024	 17:20:50 02-Des-2024	 17:21:24 02-Des-2024
3	02-12-2024	CHIANTI	CONWEB CLEANING	CEALLING	 17:24:35 02-Des-2024	 17:25:00 02-Des-2024	 17:25:52 02-Des-2024
4	02-12-2024	LOBBY CHIANTI	BRUSHING	FLOOR SELASAR LOBBY BARAT & TIMUR	 19:51:20 02-Des-2024	 19:51:47 02-Des-2024	 19:52:44 02-Des-2024
5	02-12-2024	CARPARK	WASHING	LANTAI LOBBY 7 P1	 19:59:44 02-Des-2024	 20:00:38 02-Des-2024	 20:01:21 02-Des-2024
6	02-12-2024	CARPARK	DUSTING	KISI-KISI	 17:26:37 02-Des-2024	 17:26:51 02-Des-2024	 17:27:13 02-Des-2024

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	02-12-2024	CARPARK	CLEANING	FAN ROOM 1-4			
8	02-12-2024	CARPARK	CLEANING	FAN ROOM 1-4			
9	02-12-2024	EXTERNAL	DUSTING	CERMIN CEMBUNG			
10	02-12-2024	EXTERNAL	CLEANING	GUTTER-GUTER POS 6 DAN POS 7			
11	02-12-2024	POOLDECK	POLISHING	STAINLESS BBQ			
12	02-12-2024	ALL AREA	KRISTALISASI	ZONA B (PINTU KELUAR)			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
13	02-12-2024	ALL AREA	KRISTALISASI	ZONA B (DEPAN PINTU MASUK RUANG TK)	 19:56:02 02-Des-2024	 19:56:48 02-Des-2024	 19:57:39 02-Des-2024
14	02-12-2024	GONDOLA	GLASS CLEANING	GLASS CLEANING KACA FACADE UNIT 07 & 08 TOWER CHIANTI	 12:19:52 02-Des-2024	 12:20:18 02-Des-2024	 12:21:04 02-Des-2024
15	02-12-2024	GONDOLA	GLASS CLEANING	GLASS CLEANING KACA FACADE UNIT 07 TOWER ANGELO	 12:18:01 02-Des-2024	 12:18:28 02-Des-2024	 12:19:21 02-Des-2024



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
61	2	1	0	0	64	0.00

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
1	1040470	PANJI SETIAWAN	CS-LEADER	MP BARU	-	2024-12-07	-
2	1040573	APRIYANSYAH	CLEANER	MP BARU	-	2024-12-25	-
MP PINDAHAN							
1	1039695	AFRIZAL BUDIMAN	CS_SENIOR_CLEANER	MP PINDAHAN	-	2024-12-03	-
MP DIPINDAHKAN							

TOTAL : 2 MP

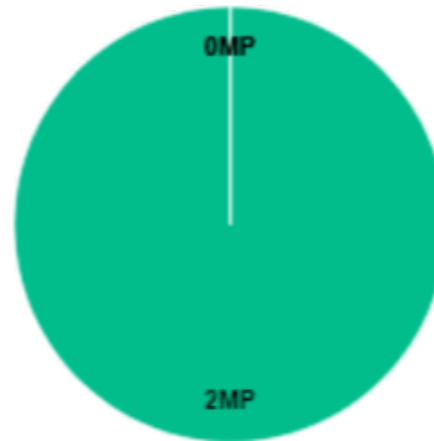
NEW : 2 MP

RESIGN : 0 MP

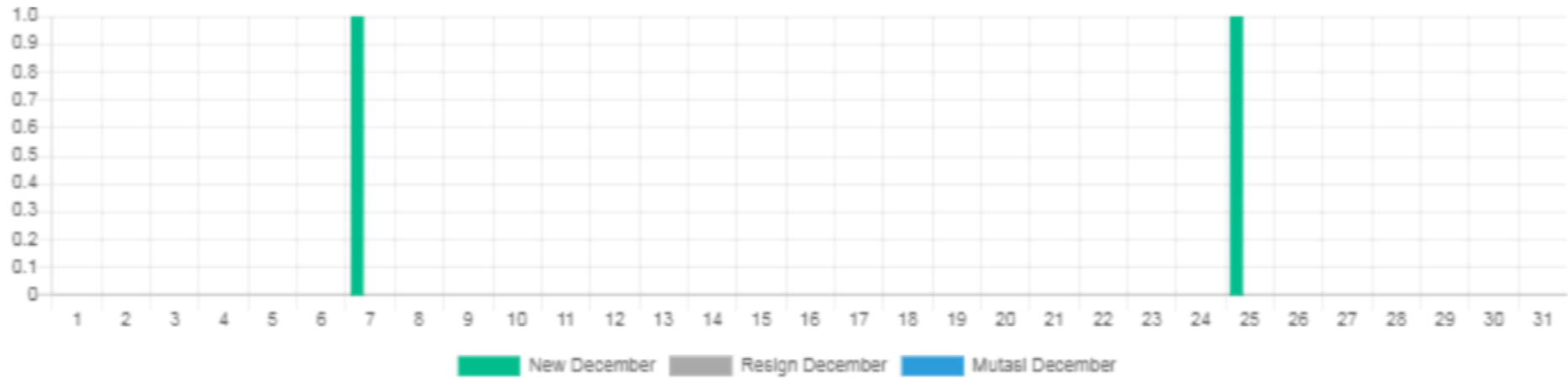
MUTASI : 0 MP

Pengawas : 1

CSO : 1

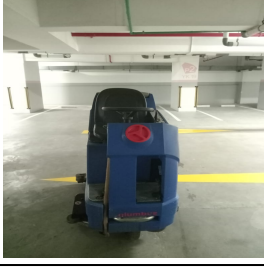


Monthly : December





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/34/HPRE/44	HIGH PRESSURE	LAVOR			BAIK	-
2	CF1/12/HPOL/47	HAND POLISHER	DONGCHENG			BAIK	-
3	CF1/46/PRNT/51	PRINTER	EPSON			BAIK	-
4	CF1/6/LIFT/134	GENIE LIFT	GENIE			BAIK	-
5	CF1/65/RION/135	RIDE ON SCRUBBER	COLUMBUS			BAIK	-
6	CF1/3/VC30/236	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/3/VC30/237	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
8	CF1/3/VC30/238	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
9	CF1/3/VC30/239	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
10	CF1/21/LOSP/240	LOW SPEED POLISHER	GOLDIE			BAIK	-
11	CF1/21/LOSP/241	LOW SPEED POLISHER	GOLDIE			BAIK	-
12	CF1/21/LOSP/242	LOW SPEED POLISHER	GOLDIE			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
13	CF1/21/LOSP/243	LOW SPEED POLISHER	GOLDIE			BAIK	-