

LAPORAN BULANAN CLEANING SERVICE

Proyek :
TUNJUNGAN PLAZA 6 MALL



Periode :

DESEMBER 2024

Disusun Oleh :

YOSEP FATHARONI

CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung TUNJUNGAN PLAZA 6 MALL

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

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LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1	5006533	HOIRUL SAFI I	CLEANER	HP	HP	OFF	HS	HS	HS	HP 1	HS	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HP	HP	HP	HP
2	5006534	AHMAD IRFANDI	CLEANER	HS	OFF	MD1	MD1	MD1	HP	HP	HP	OFF	MD1	MD1	MD1	HP	HS	HS	OFF	MD1	MD1	MD1	HP	HP	HP	OFF	MD1	MD1	MD1	HP	HS	HS
3	5006535	SANI SOFYAN	CLEANER	HP	HP	OFF	HS	HS	HS	HP 1	HS	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HP	HP	HP	HP
4	5006538	HOSIN	CS-TOILET_ATTENDANT	HL	HL	OFF	OFF	HL	HL	MD2	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL
5	5006540	FIRMAN	CS-TOILET_ATTENDANT	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	OFF	OFF	HL	HL	HL	HL	HL
6	5006541	FAISOL ANWAR	CLEANER	HP	HS	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP
7	5006543	MUSTOFA	CS_SENIOR_CLEANER	MD1	HP	HP	HS	HS	OFF	HP 1	HS	HP	HP	HS	HS	OFF	HP	HP	HP	HP	HP	HS	HS	OFF	HS	HS	HP	HP	HS	HS	OFF	HP
8	5006545	AGIL PAMUNGKAS	CS-TOILET_ATTENDANT	HL	HL	HL	HL	OFF	OFF	MD2	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF
9	5006546	YAZID MUTTAQIN	CLEANER	HP	HP	HP	OFF	HS	HS	HP 1	HS	HS	HS	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HP	HP
10	5006549	AKH SAMIRI	CS-TOILET_ATTENDANT	HL	HL	HL	HL	OFF	OFF	MD2	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	HL	HL	HL	OFF	OFF	HL	HL
11	5006550	M SUBAIRI	CS_SENIOR_CLEANER	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	OFF	HM	HM	HM	HM
12	5006551	HUDAIP I	CS-TOILET_ATTENDANT	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL
13	5006552	AHMAD WAHYUDI	CS-TOILET_ATTENDANT	HL	HL	HL	HL	OFF	OFF	MD2	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF
14	5006553	IWAN	CLEANER	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM
15	5006555	SAIFUL ARIFIN	CS-TOILET_ATTENDANT	HL	HL	OFF	OFF	HL	HL	MD2	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL
16	5006556	MOCH SULTON SAIPULLOH FATAH	CLEANER	HS	HP	HP	HP	HP	OFF	HP 1	HS	HS	HS	HS	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HP
17	5006558	MARZUKI	CLEANER	HS	HM	HM	HM	HM	OFF	HP 1	HS	HM	HM	HM	HM	OFF	HS	HS	HM	HM	OFF	HM	HM	HS	HS	HM	HM	HM	HM	HM	OFF	HS
18	5006561	MUSRIFAH	CS-TOILET_ATTENDANT	HL	HL	OFF	OFF	HL	HL	MD2	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	HL	HL	OFF
19	5006562	HALIMA	CLEANER	HP	HS	HS	OFF	HP	HP	HP	HP	HS	HS	OFF	HP	HP	HP	HP	HS	HS	OFF	HP	HP	HP	HP	HS	HS	OFF	HP	HP	HP	HP
20	5006570	DIDIK HIDAYAT	CLEANER	HS	HS	HS	HM	OFF	HP	HP	HP	HP	HP	HM	OFF	HS	HS	HS	HS	HS	HM	OFF	HP	HP	HP	HP	HP	HM	OFF	HS	HS	HS
21	5006571	MUNAKIB	CLEANER	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM
22	5006629	FEBRI ANDRIYAN	CLEANER	HP	HS	HS	OFF	HP	HP	HP	HP	HP	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS
23	5006954	MAWARDAH	CS-TOILET_ATTENDANT	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL
24	5007722	MOCH ROBANSYAH	CLEANER	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	
25	5007964	MELLYNE RACHMA AULIYA	CLEANER	HS	HP	HP	HP	OFF	HS	HP 1	HS	HP	HP	HP	OFF	HS	HS	HS	HP	HP	HP	OFF	HS	HS	HS	HP	HP	HP	OFF	HS	HS	HS	
26	5008029	ACH ASRORI	CLEANER	HP	OFF	HS	HS	HS	HS	HP 1	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HP	HP	HP	HP	HP	
27	5008168	SITI MUNAWAROH	CS-TOILET_ATTENDANT	HL	HL	HL	HL	OFF	OFF	MD2	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	
28	5008171	ROIDOTUL HASANAH	CS-TOILET_ATTENDANT	HL	HL	HL	HL	OFF	OFF	MD2	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	OFF	OFF	HL	
29	5008417	WINDA KURNIAWATI	CS-TOILET_ATTENDANT	HL	HL	OFF	OFF	HL	HL	MD2	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL
30	5008418	ARIKA SAFITRI	CS-TOILET_ATTENDANT	HL	HL	OFF	OFF	HL	HL	MD2	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL
31	5008446	MOH IMRON	CLEANER	HS	HS	HS	OFF	HP	HS	HP 1	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	
32	5008487	BADRUD TAMAM	CS-TOILET_ATTENDANT	HL	HL	OFF	OFF	HL	HL	MD2	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL
33	5008721	RAHMAN	CS-TOILET_ATTENDANT	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	
34	5008719	RETNO ANGGRAINI	CS-TOILET_ATTENDANT	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	
35	5009180	SURAHMI	CS-TOILET_ATTENDANT	HL	HL	HL	HL	OFF	OFF	MD2	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	
36	5009192	REFO ARPRILIA	CLEANER	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HS	HP	HP	HP	HP	OFF	HP	HP
37	5009266	ANDY TRIPRASTYO	CLEANER	HP	OFF	HP	HP	MD1	HP	HP	HP	OFF	HS	HS	MD1	HP	HP	HP	OFF	HP	HP	MD1	HP	HP	HP	OFF	HS	HS	MD1	HP	HP	HP	
38	5009541	CANDRA HADI PURWANTO	CLEANER	HS	HP	OFF	HS	HS	HS	HP 1	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	
39	5009542	FAJAR ADI WIRYA S	CLEANER	HP	OFF	HP	HP	HP	HS	HP 1	HS	OFF	HP	HP	HP	HS	HS	HS	OFF	HP	HP	HP	HS	HS	HS	OFF	HP	HP	HP	HS	HS	HS	
40	5009543	ILHAM KURNIADI	CLEANER-A	HS	HS	OFF	HP	HP	HP	HP 1	HS	HS	OFF	HP	HP	HP	HS	HS	HS	OFF	HP	HP	HP	HS	HS	HS	OFF	HP	HP	HP	HP	HS	
41	5009544	RYZAL RAMADHANIEL	CLEANER	HP	HP	HS	HS	HS	OFF	HP	HP	HP	HS	HS	HS	OFF	HP	HP	HS	HS	HS	HS	OFF	HP	HP	HS	HS	HS	HS	HS	OFF	HP	HP
42	5009545	ACH SYAFII	CLEANER	HS	HS	HS	HS	HS	OFF	HP	HP	HS	HS	HS	HS	OFF	HP	HP	HP	HS	HS	HS	OFF	HP	HP	HP	HS	HS	HS	HS	OFF	HP	HP
43	5009759	ROFIKI	CLEANER	HS	MD1	MD1	MD1	OFF	MD1	HP	HP	MD1	MD1	MD1	OFF	MD1	HS	HS	MD1	MD1	MD1	OFF	MD1	HP	HP	MD1	MD1	MD1	OFF	MD1	HS	HS	HS
44	5009760	AINUL RAHMAT	CLEANER	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	
45	5009910	BINTANG EKA NUR FATKHUR RAHMAN	CLEANER	HS	OFF	HP	HP	HP	HS	HP 1	HS	OFF	HP	HS	HS	HS	HP	HS	OFF	HP	HP	HP	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	
46	5009911	SELLY SETIOWATI	CS-TOILET_ATTENDANT	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	OFF	OFF	HL	HL	HL	HL	HL	OFF	OFF	HL	HL	HL
47	5009939	RIZKY KURNIAWAN PUTRA	CLEANER	HS	HS	HS	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS

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PENGAWAS

[illegible]



LAPORAN REKAP ABSENSI



LAPORAN TABEL PERIODIK



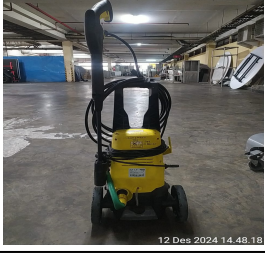
LAPORAN VISUALISASI PERIODIK



LAPORAN TURNOVER



LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF8/21/LOSP/3628	LOW SPEED POLISHER	GOLDIE			BAIK	-
2	CF8/21/LOSP/3629	LOW SPEED POLISHER	GOLDIE			BAIK	-
3	CF8/21/LOSP/3630	LOW SPEED POLISHER	GOLDIE			BAIK	-
4	CF8/3/SCRB/3631	AUTOMATIC SCRUBBER	INNOTECH			BAIK	-
5	CF8/11/HPOL/3632	HAND POLISHER	ALKO			BAIK	-
6	CF8/2/HPRE/3633	HIGH PRESSURE	KARCHER			BAIK	-

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF8/13/HTUH-HTVH/3634	HANDY TALKIE	MOTOROLLA			BAIK	-
8	CF8/13/HTUH-HTVH/3635	HANDY TALKIE	MOTOROLLA			BAIK	-
9	CF8/13/HTUH-HTVH/3636	HANDY TALKIE	MOTOROLLA			BAIK	-