

LAPORAN BULANAN CLEANING SERVICE

Proyek :
DAGO BUTIK



Periode :

FEBRUARI 2025

Disusun Oleh :

ANDRI WIBOWO

CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung DAGO BUTIK

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

[illegible]

PENGAWAS

[illegible]



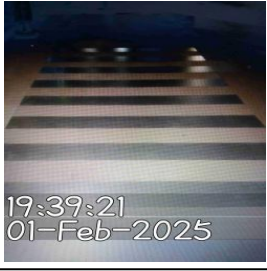
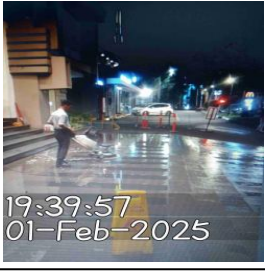
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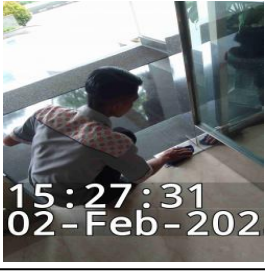


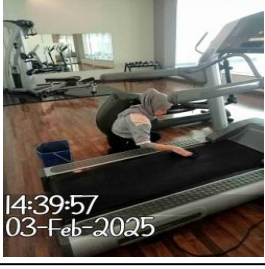
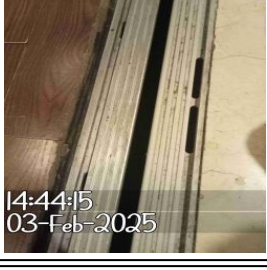
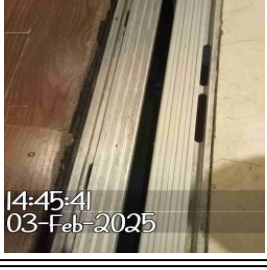
LAPORAN TABEL PERIODIK

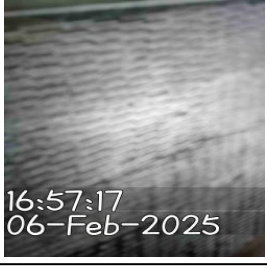
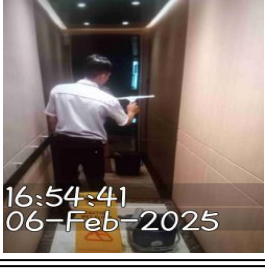


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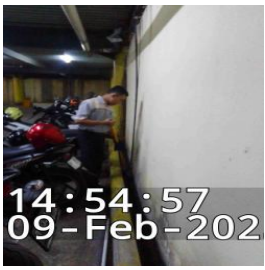
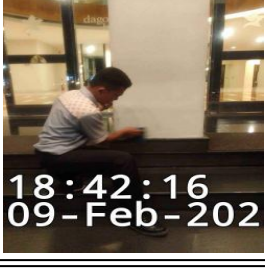
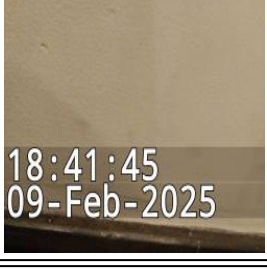
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2	01-02-2025	ALL AREA 2	BRUSHING	HALAMAN DEPAN	 19:39:21 01-Feb-2025	 19:39:57 01-Feb-2025	 20:33:59 01-Feb-2025
3	01-02-2025	ALL AREA 2	SPOTTING	AKSESORIS TOILET, SUDUTAN	 19:41:29 01-Feb-2025	 19:41:06 01-Feb-2025	 19:42:33 01-Feb-2025
4	01-02-2025	ALL AREA 2	BRUSHING	LOADING SAMPAH	 20:42:29 01-Feb-2025	 20:43:48 01-Feb-2025	 20:42:52 01-Feb-2025

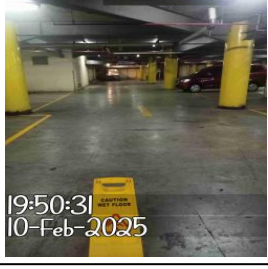
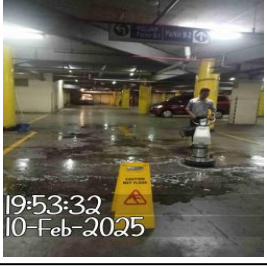
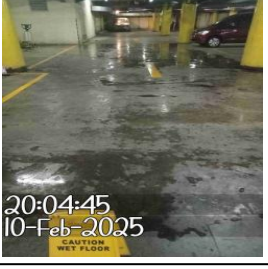
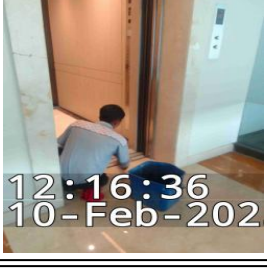
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2	02-02-2025	ALL AREA 2	GLASS CLEANING	PINTU MASUK, CERMIN	 15:26:18 02-Feb-2025	 15:27:31 02-Feb-2025	 15:27:02 02-Feb-2025
3	02-02-2025	ALL AREA 2	WALL CLEANING	SAUNA	 15:43:59 02-Feb-2025	 15:45:06 02-Feb-2025	 16:34:29 02-Feb-2025
4	02-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 20:37:01 02-Feb-2025	 20:41:32 02-Feb-2025	 20:43:30 02-Feb-2025

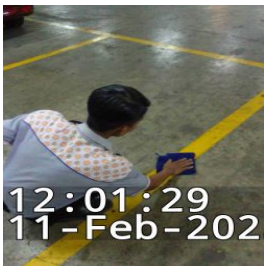
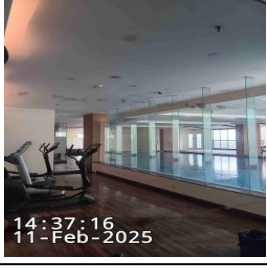
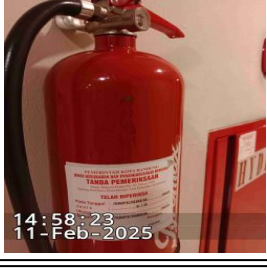
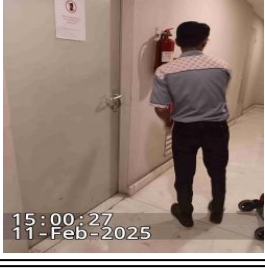
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1	03-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON, DUSTING SPEAKER	 12:15:55 03-Feb-2025	 12:17:26 03-Feb-2025	 12:17:54 03-Feb-2025
2	03-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 12:28:27 03-Feb-2025	 12:31:53 03-Feb-2025	 12:31:12 03-Feb-2025
3	03-02-2025	ALL AREA 2	GLASS CLEANING	GYM, MEETING ROOM, SWIMMING POOL	 14:38:02 03-Feb-2025	 14:39:57 03-Feb-2025	 14:39:06 03-Feb-2025
4	03-02-2025	ALL AREA 2	SPOTTING	DINDING, RELI LIFT	 14:44:15 03-Feb-2025	 14:46:05 03-Feb-2025	 14:45:41 03-Feb-2025

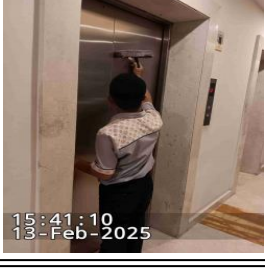
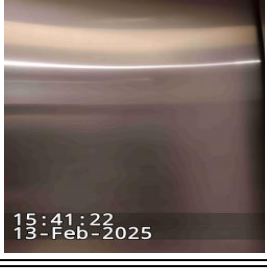
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1	06-02-2025	ALL AREA 2	DUSTING	BOX HYDRANT, AMPAR, HANDRAILING			
2	06-02-2025	ALL AREA 2	SPOTTING	TOILET & SUDUTAN			
3	06-02-2025	ALL AREA 2	BRUSHING	BATU ALAM			
4	06-02-2025	ALL AREA 2	WALL CLEANING	PINTU LIFT, PINTU UNIT			

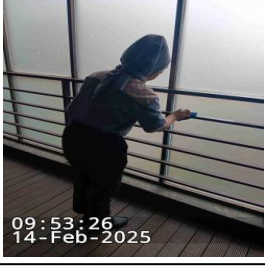
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1	08-02-2025	ALL AREA 2	WALL CLEANING	PILAR, MUSHOLA	 20:21:57 08-Feb-2025	 20:24:08 08-Feb-2025	 20:23:38 08-Feb-2025
2	08-02-2025	ALL AREA 2	BRUSHING	HALAMAN DEPAN	 20:38:02 08-Feb-2025	 20:59:33 08-Feb-2025	 20:41:12 08-Feb-2025
3	08-02-2025	ALL AREA 2	SPOTTING	AKSESORIS TOILET, SUDUTAN	 19:03:22 08-Feb-2025	 19:05:29 08-Feb-2025	 19:04:43 08-Feb-2025
4	08-02-2025	ALL AREA 2	BRUSHING	LOADING SAMPAH	 14:38:58 08-Feb-2025	 14:39:51 08-Feb-2025	 14:39:34 08-Feb-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	09-02-2025	ALL AREA 2	BRUSHING	GUTTER	 14:54:18 09-Feb-2025	 14:54:57 09-Feb-2025	 14:55:25 09-Feb-2025
2	09-02-2025	ALL AREA 2	GLASS CLEANING	PINTU MASUK, CERMIN	 17:47:03 09-Feb-2025	 18:42:48 09-Feb-2025	 17:47:36 09-Feb-2025
3	09-02-2025	ALL AREA 2	WALL CLEANING	SAUNA	 14:14:30 09-Feb-2025	 14:15:49 09-Feb-2025	 14:28:05 09-Feb-2025
4	09-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 18:41:10 09-Feb-2025	 18:42:16 09-Feb-2025	 18:41:45 09-Feb-2025

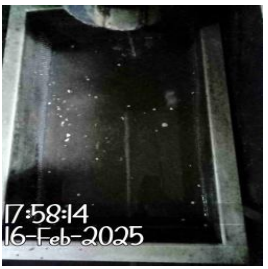
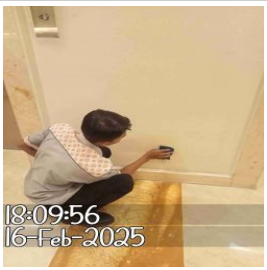
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2	10-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 18:51:00 10-Feb-2025	 18:52:18 10-Feb-2025	 18:52:48 10-Feb-2025
3	10-02-2025	ALL AREA 2	GLASS CLEANING	GYM, MEETING ROOM, SWIMMING POOL	 19:50:31 10-Feb-2025	 19:53:32 10-Feb-2025	 20:04:45 10-Feb-2025
4	10-02-2025	ALL AREA 2	SPOTTING	DINDING, RELL LIFT	 12:15:57 10-Feb-2025	 12:16:36 10-Feb-2025	 12:17:04 10-Feb-2025

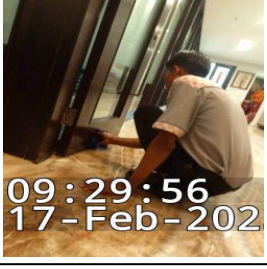
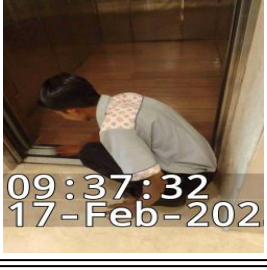
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1	11-02-2025	ALL AREA 2	SPOTTING	MARKA	 12:00:46 11-Feb-2025	 12:01:29 11-Feb-2025	 12:01:09 11-Feb-2025
2	11-02-2025	ALL AREA 2	WALL CLEANING	DINDING LOBBY GF, LIFT	 11:58:16 11-Feb-2025	 11:56:52 11-Feb-2025	 11:58:34 11-Feb-2025
3	11-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON, SARANG LABA LABA	 14:37:16 11-Feb-2025	 14:37:35 11-Feb-2025	 14:37:50 11-Feb-2025
4	11-02-2025	ALL AREA 2	DUSTING	HANDRAILING, BOX HYDRANT, AMPAR	 14:58:23 11-Feb-2025	 15:00:27 11-Feb-2025	 16:45:32 11-Feb-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	13-02-2025	ALL AREA 2	DUSTING	BOX HYDRANT, AMPAR, HANDRAILING			
2	13-02-2025	ALL AREA 2	SPOTTING	TOILET & SUDUTAN			
3	13-02-2025	ALL AREA 2	BRUSHING	BATU ALAM			
4	13-02-2025	ALL AREA 2	WALL CLEANING	PINTU LIFT, PINTU UNIT			

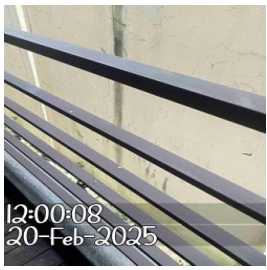
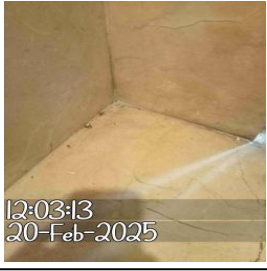
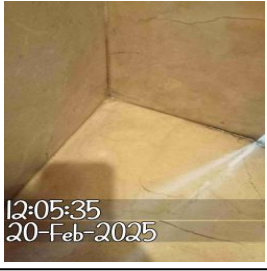
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1	14-02-2025	ALL AREA 2	GLASS CLEANING	LOBBY B1 & B2, POS SCURITY			
2	14-02-2025	ALL AREA 2	DUSTING	PLINT LANTAI, MEJA & KURSI			
3	14-02-2025	ALL AREA 2	DUSTING	HANDRAILING, AKSESORIS GYM			
4	14-02-2025	ALL AREA 2	GLASS CLEANING	KUBAH KACA			

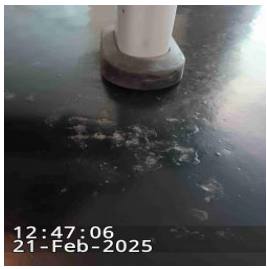
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2	15-02-2025	ALL AREA 2	BRUSHING	HALAMAN DEPAN	 18:36:56 15-Feb-2025	 18:42:00 15-Feb-2025	 18:51:56 15-Feb-2025
3	15-02-2025	ALL AREA 2	SPOTTING	AKSESORIS TOILET, SUDUTAN	 14:17:44 15-Feb-2025	 14:19:53 15-Feb-2025	 14:19:27 15-Feb-2025
4	15-02-2025	ALL AREA 2	BRUSHING	LOADING SAMPAH	 14:15:05 15-Feb-2025	 14:15:56 15-Feb-2025	 14:16:21 15-Feb-2025

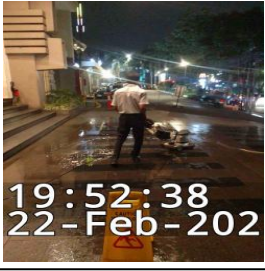
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2	16-02-2025	ALL AREA 2	GLASS CLEANING	PINTU MASUK, CERMIN	 14:14:45 16-Feb-2025	 18:07:02 16-Feb-2025	 14:15:46 16-Feb-2025
3	16-02-2025	ALL AREA 2	WALL CLEANING	SAUNA	 17:53:41 16-Feb-2025	 17:54:58 16-Feb-2025	 17:58:14 16-Feb-2025
4	16-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 18:09:44 16-Feb-2025	 18:09:56 16-Feb-2025	 18:10:18 16-Feb-2025

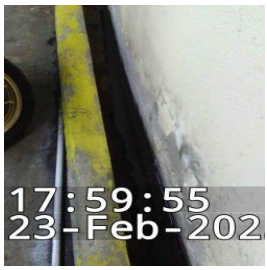
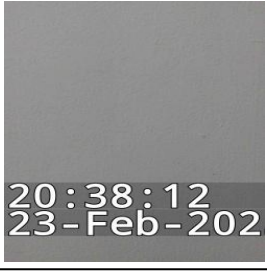
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2	17-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 11:40:32 17-Feb-2025	 11:42:14 17-Feb-2025	 11:41:35 17-Feb-2025
3	17-02-2025	ALL AREA 2	GLASS CLEANING	GYM, MEETING ROOM, SWIMMING POOL	 09:26:23 17-Feb-2025	 09:29:56 17-Feb-2025	 09:27:56 17-Feb-2025
4	17-02-2025	ALL AREA 2	SPOTTING	DINDING, RELL LIFT	 09:36:43 17-Feb-2025	 09:37:32 17-Feb-2025	 09:38:18 17-Feb-2025

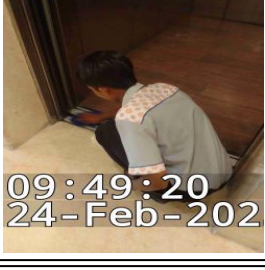
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1	18-02-2025	ALL AREA 2	SPOTTING	MARKA			
2	18-02-2025	ALL AREA 2	WALL CLEANING	DINDING LOBBY GF, LIFT			
3	18-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON, SARANG LABA LABA			
4	18-02-2025	ALL AREA 2	DUSTING	HANDRAILING, BOX HYDRANT, AMPAR			

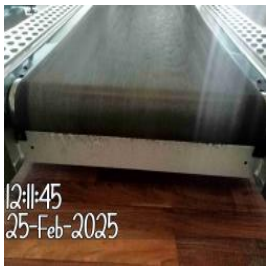
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1	20-02-2025	ALL AREA 2	DUSTING	BOX HYDRANT, AMPAR, HANDRAILING	 12:00:08 20-Feb-2025	 12:02:36 20-Feb-2025	 12:00:59 20-Feb-2025
2	20-02-2025	ALL AREA 2	BRUSHING	BATU ALAM	 12:03:13 20-Feb-2025	 12:06:36 20-Feb-2025	 12:05:35 20-Feb-2025
3	20-02-2025	ALL AREA 2	WALL CLEANING	PINTU LIFT, PINTU UNIT	 12:19:37 20-Feb-2025	 12:20:24 20-Feb-2025	 12:20:13 20-Feb-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-02-2025	ALL AREA 2	GLASS CLEANING	LOBBY B1 & B2, POS SCURITY			
2	21-02-2025	ALL AREA 2	DUSTING	PLINT LANTAI, MEJA & KURSI			
3	21-02-2025	ALL AREA 2	DUSTING	HANDRAILING, AKSESORIS GYM			
4	21-02-2025	ALL AREA 2	GLASS CLEANING	KUBAH KACA			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	22-02-2025	ALL AREA 2	WALL CLEANING	PILAR, MUSHOLA	 19:42:12 22-Feb-2025	 19:43:06 22-Feb-2025	 19:42:30 22-Feb-2025
2	22-02-2025	ALL AREA 2	BRUSHING	HALAMAN DEPAN	 19:47:38 22-Feb-2025	 19:52:38 22-Feb-2025	 20:00:22 22-Feb-2025
3	22-02-2025	ALL AREA 2	SPOTTING	AKSESORIS TOILET, SUDUTAN	 19:39:43 22-Feb-2025	 19:40:19 22-Feb-2025	 19:40:01 22-Feb-2025
4	22-02-2025	ALL AREA 2	BRUSHING	LOADING SAMPAH	 19:38:01 22-Feb-2025	 19:40:52 22-Feb-2025	 19:38:58 22-Feb-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-02-2025	ALL AREA 2	BRUSHING	GUTTER	 17:58:55 23-Feb-202	 17:59:35 23-Feb-202	 17:59:55 23-Feb-202
2	23-02-2025	ALL AREA 2	GLASS CLEANING	PINTU MASUK, CERMIN	 20:37:59 23-Feb-202	 20:40:39 23-Feb-202	 20:38:12 23-Feb-202
3	23-02-2025	ALL AREA 2	WALL CLEANING	SAUNA	 18:00:48 23-Feb-202	 18:06:56 23-Feb-202	 18:05:56 23-Feb-202
4	23-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 18:18:10 23-Feb-202	 18:21:12 23-Feb-202	 18:38:08 23-Feb-202

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON, DUSTING SPEAKER	 14:22:30 24-Feb-2025	 14:42:47 24-Feb-2025	 14:43:19 24-Feb-2025
2	24-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON	 19:58:31 24-Feb-2025	 20:14:00 24-Feb-2025	 20:31:53 24-Feb-2025
3	24-02-2025	ALL AREA 2	GLASS CLEANING	GYM, MEETING ROOM, SWIMMING POOL	 20:39:53 24-Feb-2025	 20:42:04 24-Feb-2025	 20:40:09 24-Feb-2025
4	24-02-2025	ALL AREA 2	SPOTTING	DINDING, RELL LIFT	 09:49:01 24-Feb-2025	 09:49:20 24-Feb-2025	 09:49:59 24-Feb-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-02-2025	ALL AREA 2	REMOVAL OF COBWEB	PLAFON, SARANG LABA LABA	 12:11:45 25-Feb-2025	 12:13:20 25-Feb-2025	 12:13:35 25-Feb-2025

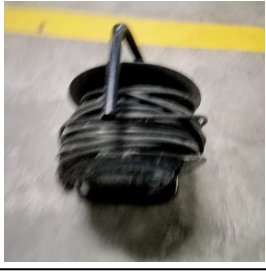
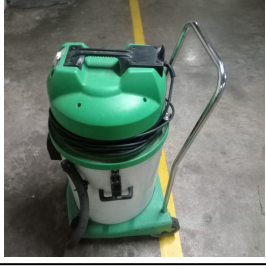
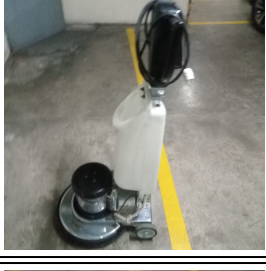
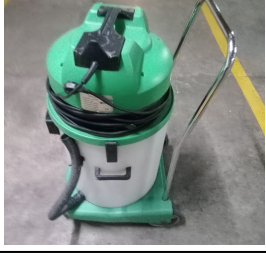
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-02-2025	ALL AREA 2	DUSTING	BOX HYDRANT, AMPAR, HANDRAILING	 11:29:50 27-Feb-2025	 11:30:51 27-Feb-2025	 11:31:22 27-Feb-2025
2	27-02-2025	ALL AREA 2	SPOTTING	TOILET & SUDUTAN	 11:32:45 27-Feb-2025	 11:33:10 27-Feb-2025	 11:33:34 27-Feb-2025
3	27-02-2025	ALL AREA 2	BRUSHING	BATU ALAM	 15:20:32 27-Feb-2025	 15:23:01 27-Feb-2025	 15:21:56 27-Feb-2025
4	27-02-2025	ALL AREA 2	WALL CLEANING	PINTU LIFT, PINTU UNIT	 11:39:47 27-Feb-2025	 11:41:09 27-Feb-2025	 11:40:42 27-Feb-2025

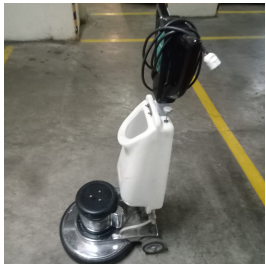
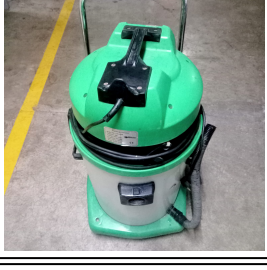
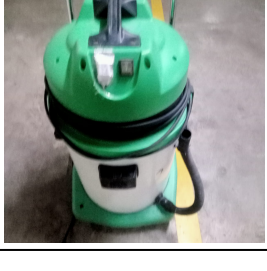


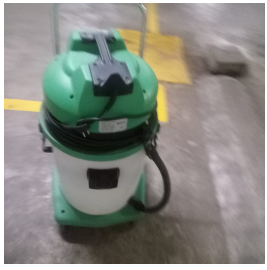
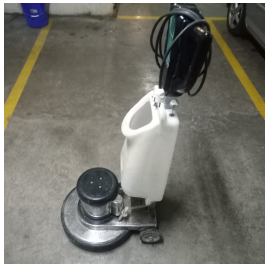
LAPORAN TURNOVER



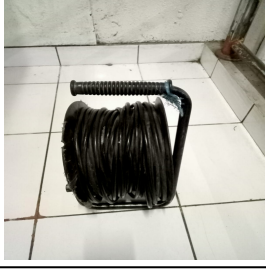
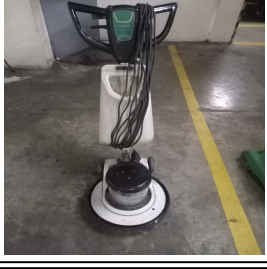
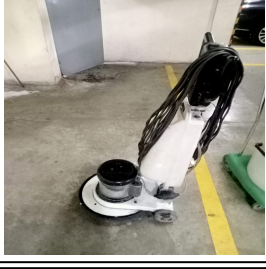
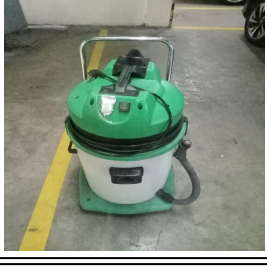
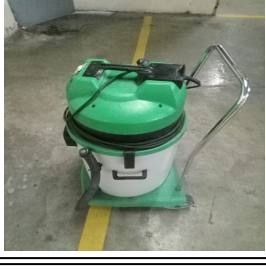
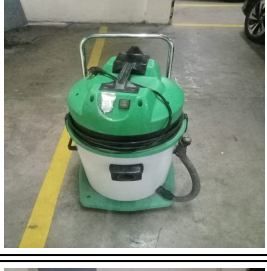
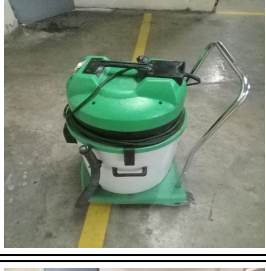
LAPORAN MESIN

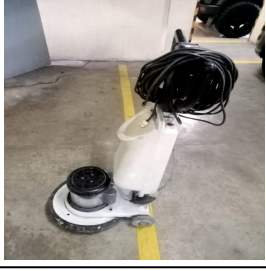
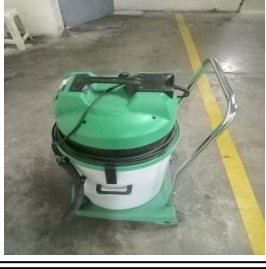
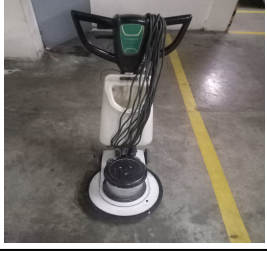
No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF2/21/LOSP/3085	LOW SPEED POLISHER	GOLDIE			-	RUSAK
2	CF2/36/KR50/3595	KABEL ROLL 50 METER	PHILMAX			BAIK	-
3	CF2/3/VC60/3143	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
4	CF2/36/KR50/3144	KABEL ROLL 50 METER	PHILMAX			BAIK	-
5	CF2/21/LOSP/3145	LOW SPEED POLISHER	GOLDIE			BAIK	-
6	CF2/3/VC60/3257	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF2/21/LOSP/3258	LOW SPEED POLISHER	GOLDIE			BAIK	-
8	CF2/36/KR50/3259	KABEL ROLL 50 METER	PHILMAX			BAIK	-
9	CF2/21/LOSP/3482	LOW SPEED POLISHER	GOLDIE			BAIK	-
10	CF2/3/VC60/3483	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
11	CF2/36/KR50/3484	KABEL ROLL 50 METER	PHILMAX			BAIK	-
12	CF2/3/VC60/3594	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-

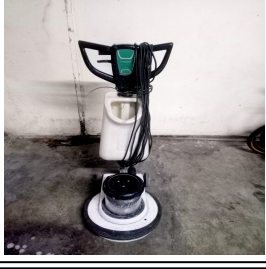
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13	CF2/3/VC60/3086	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
14	CF2/21/LOSP/3596	LOW SPEED POLISHER	GOLDIE			BAIK	-
15	CF2/21/LOSP/3664	LOW SPEED POLISHER	GOLDIE			BAIK	-
16	CF2/3/VC60/3665	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
17	CF2/36/KR50/3666	KABEL ROLL 50 METER	PHILMAX			BAIK	-
18	CF2/21/LOSP/3811	LOW SPEED POLISHER	GOLDIE			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
19	CF2/3/VC60/3812	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
20	CF2/36/KR50/3813	KABEL ROLL 50 METER	PHILMAX			BAIK	-
21	CF2/21/LOSP/4320	LOW SPEED POLISHER	GOLDIE			BAIK	-
22	CF2/3/VC60/4321	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
23	CF2/36/KR50/4322	KABEL ROLL 50 METER	PHILMAX			BAIK	-
24	CF2/3/VC60/2688	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
25	CF2/3/VC60/2394	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
26	CF2/36/KR50/2395	KABEL ROLL 50 METER	PHILMAX			BAIK	-
27	CF2/4/LOSP/2485	LOW SPEED POLISHER	GADLEE			BAIK	-
28	CF2/3/CV80/2487	WET & DRY VACUUM CLEANER 80 LITER	INNOTECH			BAIK	-
29	CF2/3/VC60/2494	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
30	CF2/21/LOSP/2495	LOW SPEED POLISHER	GOLDIE			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
31	CF2/36/KR50/2496	KABEL ROLL 50 METER	PHILMAX			BAIK	-
32	CF2/21/LOSP/2569	LOW SPEED POLISHER	GOLDIE			BAIK	-
33	CF2/3/VC60/2570	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
34	CF2/36/KR50/2571	KABEL ROLL 50 METER	PHILMAX			BAIK	-
35	CF2/36/KR50/3087	KABEL ROLL 50 METER	PHILMAX			BAIK	-
36	CF2/21/LOSP/2689	LOW SPEED POLISHER	GOLDIE			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
37	CF2/36/KR50/2690	KABEL ROLL 50 METER	PHILMAX			BAIK	-
38	CF2/21/LOSP/2714	LOW SPEED POLISHER	GOLDIE			BAIK	-
39	CF2/3/VC60/2715	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
40	CF2/36/KR50/2716	KABEL ROLL 50 METER	PHILMAX			BAIK	-
41	CF2/21/HISP/2844	HIGH SPEED POLISHER	GOLDIE			BAIK	-
42	CF2/3/VC60/2845	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
43	CF2/21/LOSP/2950	LOW SPEED POLISHER	GOLDIE			BAIK	-
44	CF2/3/CV80/2951	WET & DRY VACUUM CLEANER 80 LITER	INNOTECH			BAIK	-
45	CF2/21/LOSP/2393	LOW SPEED POLISHER	GOLDIE			BAIK	-