

LAPORAN BULANAN CLEANING SERVICE

Proyek :
SEQUIS TOWER

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Periode :

MEI 2025

Disusun Oleh :

RIDWAN ABIDIN

CS-CHIEF SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung SEQUIS TOWER

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
1	1004958	WILLYANINGSIH	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
2	1014090	GANI ARHAMAR JASADI	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
3	1014472	AHMAD FAUZI	CS-OFFICE_BOY/GIRL	HP 2	HP 2	OFF	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	OFF	HP 2	HP 2	HP 2	HP 2	HP 2	OFF	OFF	HP 2	HP 2	HP 2	HP 2
4	1016312	MUHAMMAD IQBAL	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
5	1016676	RAHMAT HIDAYAH	CLEANER	HP	HP	OFF	HS	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
6	1016792	MUHAMMAD MURSID	CLEANER	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM
7	1016971	MOCHAMMAD ARIEF	CS-GONDOLA	HP 1	HP 1	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1
8	1017133	AEP SAEPU DIN	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
9	1017302	ASEP SURYANA	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP
10	1018208	SRI LANJARI	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS
11	1019689	KARTIKA DEWI	CLEANER	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
12	1021137	RUDY ANDRIANO	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
13	1022168	SALSABILA	CLEANER										OFF	OFF	OFF	OFF	OFF	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
14	1022264	SYAFRIL BAKRI	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS
15	1022882	NANANG KOSIM	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP			
16	1023534	MUH IQBAL RISKY	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP
17	1024582	RIZA RINALDI	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP
18	1024586	IRFAN ARDIANSYAH	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP
19	1025012	SYAFA AULIA DEWI	CLEANER	HS	HS	HP	OFF																									
20	1025166	HANA FRERIANA	CS-ADMIN	WD	MD1	WD	OFF	MD1	MD1	MD1	MD1	MD1	OFF	OFF	WD	MD1	MD1	MD1	MD1	OFF	WD	MD1	MD1	MD1	MD1	MD1	OFF	WD	MD1	MD1	MD1	WD
21	1026422	MASHFUF AH TAFRIJIYYAH	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
22	1026493	HARTOYO	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
23	1027327	MUHAMMAD ZAINUDIN	CS-TOILET_ATTENDANT	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM
24	1027798	ZULHAM M AKBAR	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
25	1028405	MUHAMAD NURDIN	CS_ROPE_ACCES	HP 1	HP 1	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1
26	1030055	MUHAMMAD FASA MASYKUR	CS_ROPE_ACCES	HP 1	HP 1	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1
27	1030707	ANDRIANSYAH	CLEANER	HM	HM	OFF	HM	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM
28	1032217	KAMALUDIN	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
29	1033520	DILAH JULIANTI	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
30	1034263	NURSITA DEWI PEBRIANA	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
31	1034472	SETIAWAN RAMADHAN	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
32	1034474	MUHAMAD FIKRI SETIAWAN	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
33	1034651	FINGE MAILANI	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
34	1034835	MOHAMMAD REZA IBRAHIM	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS
35	1035007	HAIKAL IRAWAN	CLEANER	HM	HM	WD	OFF	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM	HM	OFF	HM	HM	HM	HM	HM
36	1035149	AXSEL FERDIANSYAH	CLEANER	HS	HS	HP	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS
37	1035150	SIDIK ILHAM	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
38	1035158	MOCHAMMAD ERWANSYAH	CLEANER	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
39	1035302	HIDAYAT	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
40	1035303	ANGGUN JULIAKHIR	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
41	1035388	MUHAMAD PADILA	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
42	1035917	RAHMI YATUL HAIRA	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
43	1035918	SITI AISYAH	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
44	1036064	APRIANSYAH	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
45	1036065	HISYAM SYAABIK	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
46	1036132	REPRIYANTO	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
47	1036288	MUHAMAD RAFLI	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
48	1036289	UJANG FEBRIYANA	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
49	1036403	APRYAN DWI CAHYA	CLEANER	HP	HP	HM	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
50	1036599	SOLEH HUDIN	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
51	1036627	MOH KIAN PAHISAN	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
52	1037102	AHMAD ARYA IKHFALIAN	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
53	1037347	NUR SABILAH	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP
54	1038423	RAMADHI HIDAYATULLOH	CS-GONDOLA	HP 1	HP 1	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1
55	1038668	VANNY ANGGRIANY	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS						
56	1038678	INDRI APRILIA	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
57	1038719	YUTI SARIZAH	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
58	1038720	AJI SANTOSO	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
59	1038929	YESI ANISA	CLEANER	HP	HP	WD	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HS	OFF	HP	HP	HP	HP
60	1038944	TITIK NURHAYATIN	CLEANER	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
61	1038951	AIDIH	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS
62	1038958	RIJWAN NULLAH	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
63	1039087	AINA KAMES WARI	CLEANER	HP	HP	OFF	HS	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
64	1039203	RISMA SUKARMA	CLEANER	HS	HS	HP	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
65	1039789	LUSI RAHMAWATI	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
66	1039961	RANGGA ADYTIA	CLEANER	HS	HS	WD	OFF	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
67	1040456	RIO SETIAWAN	CS_ROPE_ACCES	HP 1	HP 1	WD	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1
68	1040766	MUHAMMAD ZULFIKI	CLEANER	HP	HP	HS	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HP	HP	HP
69	1041127	DEVY SHALLU SAFITRI	CLEANER	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS	HS	OFF	HP	HS	HS	HS	HS
70	1044197	HERMAWANSYAH	CS-GONDOLA															HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1	HP 1	HP 1	OFF	HP 1	HP 1	HP 1	HP 1
Total MP Shift Pagi:				35	36	5	2	36	36	36	36	36	27	21	35	36	36	37	37	28	22	37	37	37	37	37	28	22	37	36	36	35
Total MP Shift Siang:				28	28	2	2	27	27	27	27	27	6	7	27	27	28	28	28	6	7	28	28	28	28	28	6	6	27	27	27	27
Total MP Shift Malam:				4	4	2	2	4	4	4	4	4	2	2	4	4	4	4	4	2	2	4	4	4	4	4	2	2	4	4	4	4
Total MP Libur:				0	0	7	62	0	0	0	0	1	33	38	1	1	0	0	0	33	37	0	0	0	0	0	32	37	0	0	0	
Total MP :				67	68	16	68	67	67	67	67	68	68	68	67	68	68	69	69	69	68	69	69	69	69	69	68	67	68	67	67	66

PENGAWAS

[illegible]

