

LAPORAN BULANAN CLEANING SERVICE

Proyek :
LAZADA INDONESIA - CAPITAL PLACE



Lazada

Periode :

JUNI 2025

Disusun Oleh :

ARI SUSANTO
CS-SUPERVISOR

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung LAZADA INDONESIA - CAPITAL PLACE

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	1036638	SRI BINTANG	CLEANER	OFF	HS	HS	HS	HS	OFF	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP
2	1036639	SUNANI	CLEANER	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	OFF	WD	OFF	OFF
3	1036641	LUCKY RINALDIANSYAH	CLEANER	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP	HP	HP	OFF	OFF	OFF	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS
4	1036643	NANANG KASYADI	CLEANER	OFF	OFF	HP	HP	HP	OFF	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS
5	1036645	PRIYONO BIN PAIRIN	CLEANER	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HS	HS	OFF	WD	OFF	HS
6	1036646	LUKMANUL HAKIM	CLEANER	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	OFF	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP
7	1036647	INA YULIANA	CLEANER	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	OFF	OFF	OFF	HP
8	1036649	ISWAN BASTIAN	CLEANER	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS	HS	HS	HS	HS	OFF	OFF	OFF	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP
9	13003420	ZULKARNAEN	HR-DRIVER	OFF	MD1	MD1	MD1	MD1	OFF	OFF	OFF	MD1	MD1	MD1	MD1	MD1	OFF	OFF	MD1														
10	1039613	FARIZTA AKBAR	CLEANER	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS
11	1040376	MUHAMMAD RIZKY	CLEANER	OFF	HS	HS	HS	HS	OFF	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS
12	1041076	AGUNG SURYANA	CLEANER	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	OFF	WD	OFF	HS
13	1041471	DEDE RAHAYU	CLEANER	OFF	HP	HP	HP	HP	OFF	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HP	HP	OFF	WD	OFF	HP
Total MP Shift Pagi:				0	6	7	7	7	0	0	0	7	7	7	6	6	0	0	6	6	6	6	6	0	0	6	6	6	6	0	0		5
Total MP Shift Siang:				0	6	6	6	6	0	0	0	6	6	6	6	6	0	0	5	6	6	6	6	0	0	6	6	6	6	0	0		6
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total MP Libur:				13	1	0	0	0	13	1	13	0	0	0	1	1	3	13	2	0	0	0	0	0	12	0	0	0	0	12	1	12	1
Total MP :				13	13	13	13	13	13	1	13	13	13	13	13	13	3	13	13	13	12	12	12	12	0	12	12	12	12	12	1	12	12

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
1	1036636	ARI SUSANTO	CS-SUPERVISOR	OFF	HP	HP	HP	HP	OFF	WD	OFF	HP	HP	HP	HP	HS	WD	OFF	HP	HP	HP	HP	HS	WD	OFF	HP	HS	HS	HP	OFF	OFF	OFF	OFF	
2	1036637	USYANTO	CS-LEADER	OFF	HS	HS	HS	HS	OFF	WD	OFF	HS	HS	HS	HS	HP	WD	OFF	HS	HS	HS	HS	HP	WD	OFF	HS	HP	HP	HS	OFF	WD	OFF	MD2	
Total MP Shift Pagi:				0	1	1	1	1	0	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	0	0		1	
Total MP Shift Siang:				0	1	1	1	1	0	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	0	0			
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				2	0	0	0	0	2	0	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	2	0	0	0	0	2	1	2	1
Total MP :				2	2	2	2	2	2	0	2	2	2	2	2	2	0	2	2	2	2	2	2	2	0	2	2	2	2	2	2	1	2	2



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	H	I	A	G	O	S	SR	IR	Keterangan
1	1036636	CS-SUPERVISOR	O	H	H	H	H	O	H	O	H	H	H	H	H	h	O	H	H	H	H	H	H	O	H	H	h	h	O	O	O	O	21	0	0	0	9	0	0	0	-
	ARI SUSANTO																																								
2	1036637	CS-LEADER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	O	H	O	H	23	0	0	0	7	0	0	0	-
	USYANTO																																								
3	1036638	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	h	H	O	H	O	H	23	0	0	0	7	0	0	0	-
	SRI BINTANG																																								
4	1036639	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	h	H	H	O	H	H	H	h	O	H	O	O	22	0	0	0	8	0	0	0	-
	SUNANI																																								
5	1036641	CLEANER	O	H	H	H	H	O	H	O	H	H	H	O	O	O	O	H	H	H	H	H	H	O	H	H	H	h	O	H	O	H	20	0	0	0	10	0	0	0	-
	LUCKY RINALDIANSYAH																																								
6	1036643	CLEANER	O	O	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	h	O	H	O	H	22	0	0	0	8	0	0	0	-
	NANANG KASYADI																																								
7	1036645	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	h	H	O	H	O	H	23	0	0	1	7	0	0	0	-
	PRIYONO BIN PAIRIN																																								
8	1036646	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	O	H	H	H	H	H	O	H	H	h	H	O	H	O	H	22	0	0	0	8	0	0	0	-
	LUKMANUL HAKIM																																								
9	1036647	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	h	H	O	O	O	H	22	0	0	0	8	0	0	0	-
	INA YULIANA																																								
10	1036649	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	O	O	O	H	H	H	H	H	O	H	H	h	H	O	H	O	H	21	0	0	0	9	0	0	0	-

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	H	I	A	G	O	S	SR	IR	Keterangan			
	ISWAN BASTIAN																																											
11	1039613	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	h	O	H	O	H	23	0	0	0	7	0	0	0	-			
	FARIZTA AKBAR																																											
12	1040376	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	h	O	H	O	H	23	0	0	0	7	0	0	0	-			
	MUHAMMAD RIZKY																																											
13	1041076	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	h	H	H	H	H	O	H	H	h	H	O	H	O	H	23	0	0	0	7	0	0	0	-			
	AGUNG SURYANA																																											
14	1041471	CLEANER	O	H	H	H	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	SR	H	h	O	H	O	H	22	0	0	0	7	0	1	0	-			
	DEDE RAHAYU																																											
Total :																																	310	0	0	1	109	0	1	0				

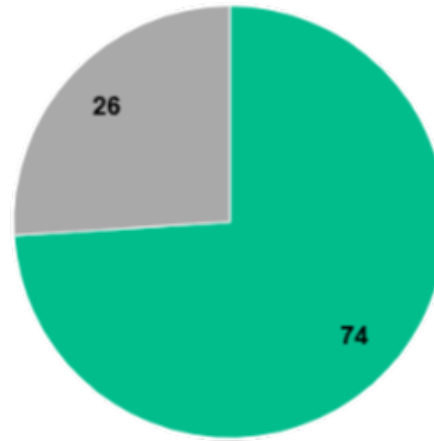
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	RENDI WINATA	ADMIN OA - KARIN		Nama
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TOTAL JADWAL : 436 MP

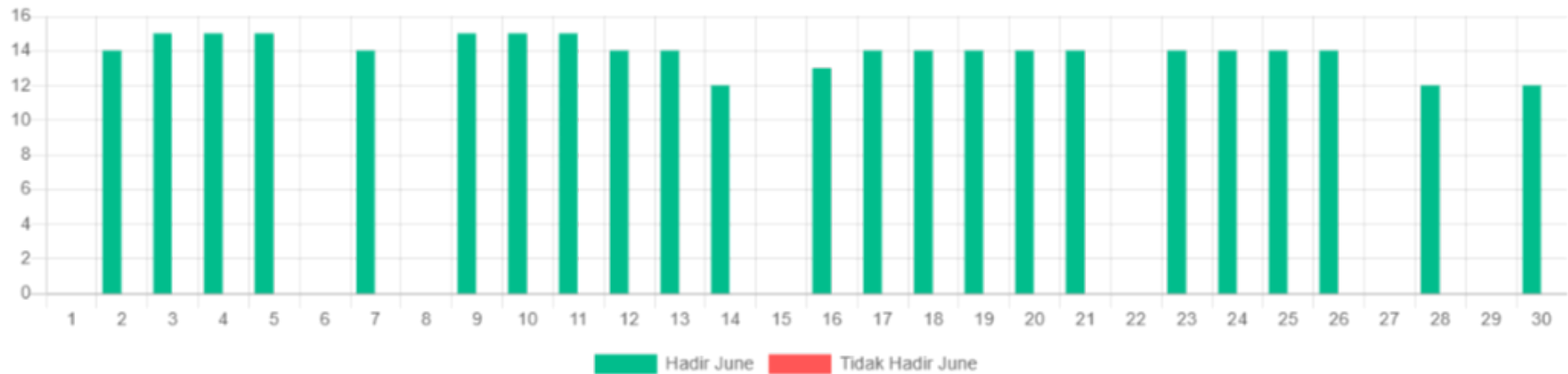
HADIR : 321 MP

OFF : 115 MP

TIDAK HADIR : 0 MP



Monthly : June





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	JML	Ke	
							MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN			
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A			P
LANTAI 19 - MEETING ROOM																																							
1	MEETING ROOM KEDIRI	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
2	MEETING ROOM MALANG	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
3	MEETING ROOM KUDUS	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
4	MEETING ROOM TASIKMALAYA	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
5	MEETING ROOM BLITAR	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
6	MEETING ROOM SEMARANG	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
7	MEETING ROOM SOLO	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
8	MEETING ROOM BANYUWANGI	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
9	MEETING ROOM MAGELANG	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
10	MEETING ROOM JEPARA	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
11	MEETING ROOM CIREBON	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
12	MEETING ROOM MADURA	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
13	MEETING ROOM PHONEBOTH	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
14	MEETING ROOM PHONEROOM	SHAMPOOING CARPET	0	0	1	0														P	A															1	1		
LANTAI 19 - CANTEEN																																							
1	CEILING	PLAFON CLEANING	0	0	1	0														P	A															1	1		
2	LOKER	POLISHING	0	5	0	0		P	A							P	A					P	A							P	A					P	A	5	5
3	TANGGA	GENERAL CLEANING	0	5	0	0		P	A							P	A					P	A							P	A					P	A	5	5
4	STORAGE	GENERAL CLEANING	0	4	0	0			P	A							P	A					P	A							P	A					4	4	
LANTAI 19 - WORKS STATION																																							

[illegible]

13	MEETING ROOM TIMOR	GENERAL CLEANING	0	0	1	0													P	A												1	1		
14	MEETING ROOM WAKATOBI	GENERAL CLEANING	0	0	1	0													P	A												1	1		
15	MEETING ROOM BANGKA	GENERAL CLEANING	0	0	1	0													P	A												1	1		
16	MEETING ROOM SUMBA	GENERAL CLEANING	0	0	1	0													P	A												1	1		
17	MEETING ROOM MENTAWAI	GENERAL CLEANING	0	0	1	0													P	A												1	1		
18	MEETING ROOM PHONEBOTH	GENERAL CLEANING	0	0	1	0													P	A												1	1		
19	MEETING ROOM PHONEROOM	GENERAL CLEANING	0	0	1	0													P	A												1	1		
LANTAI 20 - CANTEEN																																			
1	TANGGA	GENERAL CLEANING	0	5	0	0		P	A							P	A										P	A					5	5	
2	STORAGE	GENERAL CLEANING	0	4	0	0			P	A							P	A										P	A				4	4	
LANTAI 20 - WORKS STATION																																			
1	DAK DAK	POLISHING	0	4	0	0					P	A					P	A								P	A					P	A	4	4
2	KOLONG MEJA	POLISHING	0	0	1	0													P	A								P	A				1	1	
3	KURSI	POLISHING	0	0	1	0														P	A							P	A				1	1	
4	FILLING CABINET	POLISHING	0	4	0	0				P	A						P	A								P	A					P	A	4	4
5	LIST DINDING DAN KACA	POLISHING	0	4	0	0					P	A					P	A								P	A					P	A	4	4
6	RAK TANAMAN	POLISHING	0	4	0	0					P	A					P	A								P	A					P	A	4	4
7	PANTRY	GENERAL CLEANING	0	5	0	0		P	A							P	A									P	A					P	A	5	5
8	MUSHOLLA	GENERAL CLEANING	0	4	0	0			P	A							P	A								P	A					P	A	4	4
9	KULKAS	GENERAL CLEANING	0	2	0	0												P	A							P	A						2	2	
10	SENDAL MUSHOLA	GENERAL CLEANING	0	2	0	0												P	A							P	A						2	2	
11	LANTAI COMUNAL	GENERAL CLEANING	0	0	1	0						P	A																				1	1	
12	KARPET MUSHOLA	GENERAL CLEANING	0	2	0	0												P	A							P	A						2	2	
LANTAI 21 - MEETING ROOM																																			
1	MEETING ROOM MANADO	GENERAL CLEANING	0	0	1	0																						P	A				1	1	

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi

Warna	Keterangan
X	: Tidak Terealisasi

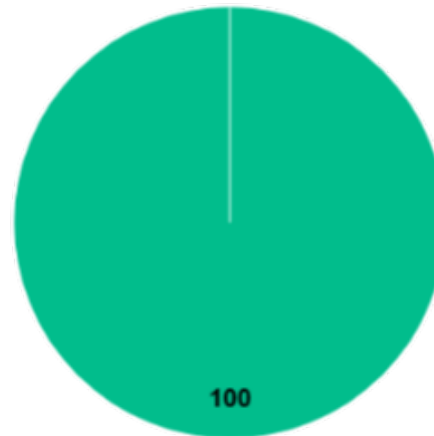
PEKERJAAN : 161

REALISASI : 161

DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0



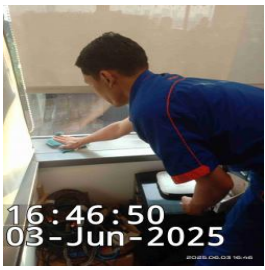
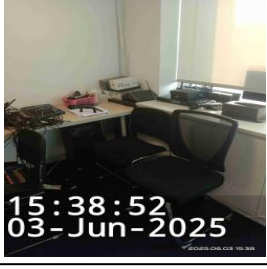
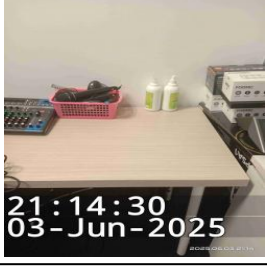
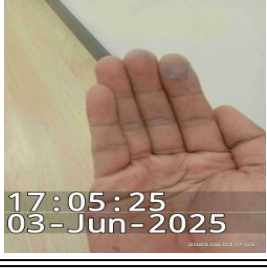
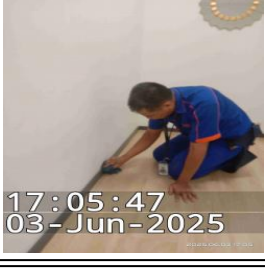
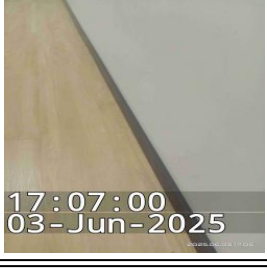
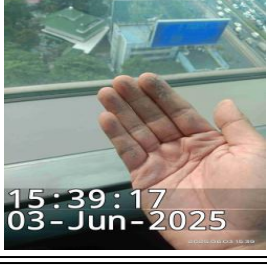
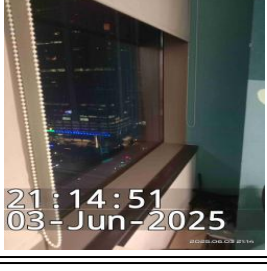
Monthly : June

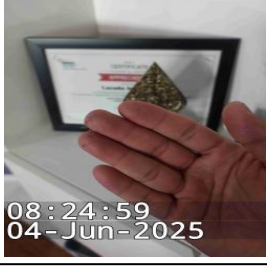
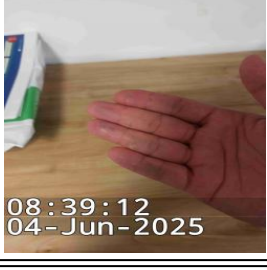




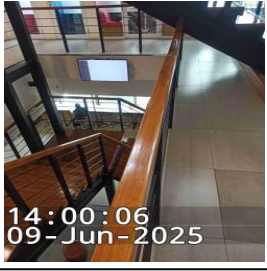
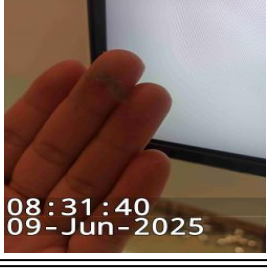
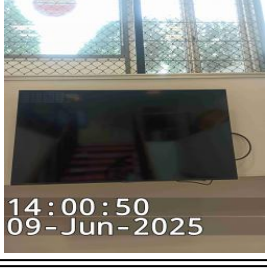
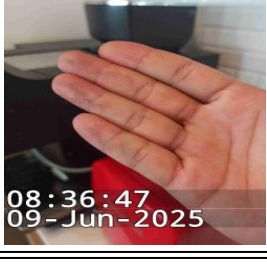
LAPORAN VISUALISASI PERIODIK

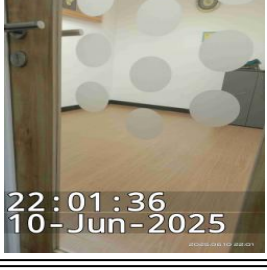
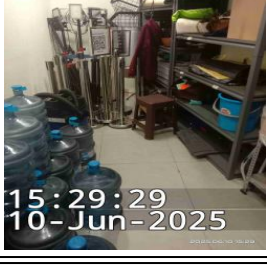
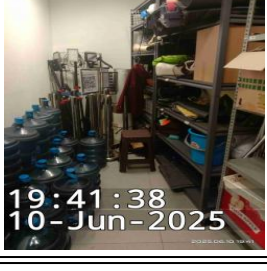
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2	02-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 09:04:36 02-Jun-2025	 09:05:13 02-Jun-2025	 17:49:07 02-Jun-2025
3	02-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 09:18:25 02-Jun-2025	 09:19:40 02-Jun-2025	 21:06:02 02-Jun-2025
4	02-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 09:02:03 02-Jun-2025	 09:02:51 02-Jun-2025	 17:48:28 02-Jun-2025
5	02-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 09:22:16 02-Jun-2025	 09:22:37 02-Jun-2025	 21:06:40 02-Jun-2025
6	02-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 09:09:50 02-Jun-2025	 09:12:42 02-Jun-2025	 15:39:01 02-Jun-2025

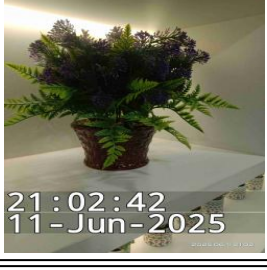
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2	03-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 17:04:23 03-Jun-2025	 17:04:38 03-Jun-2025	 17:07:22 03-Jun-2025
3	03-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 15:38:52 03-Jun-2025	 15:54:22 03-Jun-2025	 21:14:30 03-Jun-2025
4	03-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 17:05:25 03-Jun-2025	 17:05:47 03-Jun-2025	 17:07:00 03-Jun-2025
5	03-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 15:39:17 03-Jun-2025	 15:55:02 03-Jun-2025	 21:14:51 03-Jun-2025

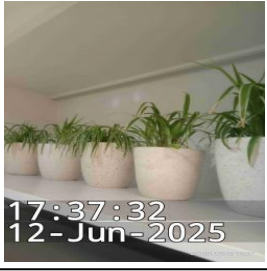
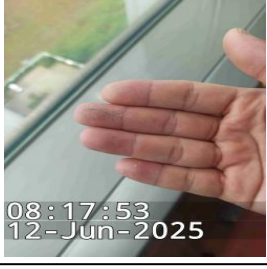
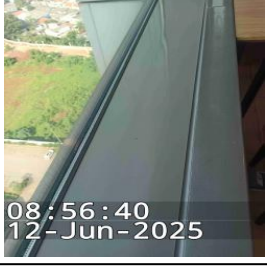
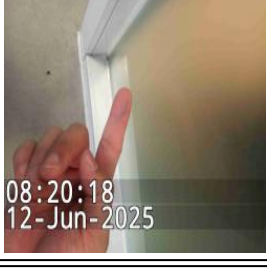
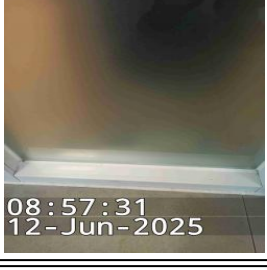
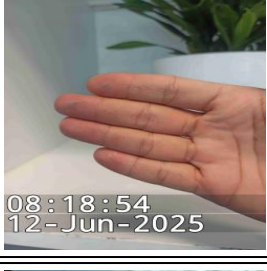
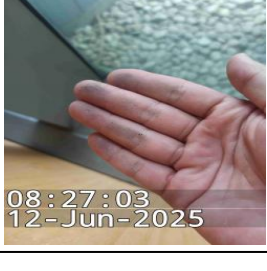
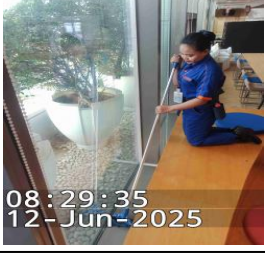
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2	04-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:48:08 04-Jun-2025	 08:48:26 04-Jun-2025	 19:49:58 04-Jun-2025
3	04-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:24:59 04-Jun-2025	 08:25:21 04-Jun-2025	 16:14:55 04-Jun-2025
4	04-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:39:12 04-Jun-2025	 08:40:37 04-Jun-2025	 19:51:50 04-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	07-06-2025	SHIFT PAGI	GENERAL CLEANING	LANTAI COMUNAL	 08:51:30 07-Jun-2025	 10:00:56 07-Jun-2025	 11:05:26 07-Jun-2025

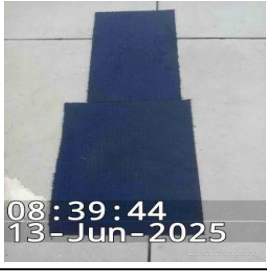
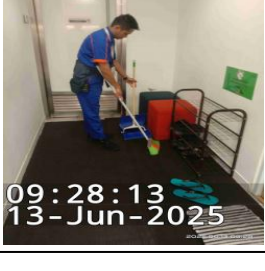
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2	09-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 08:30:29 09-Jun-2025	 08:33:09 09-Jun-2025	 14:00:06 09-Jun-2025
3	09-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 15:36:35 09-Jun-2025	 15:37:29 09-Jun-2025	 17:16:12 09-Jun-2025
4	09-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 08:31:40 09-Jun-2025	 08:33:27 09-Jun-2025	 14:00:50 09-Jun-2025
5	09-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 08:34:17 09-Jun-2025	 08:34:43 09-Jun-2025	 13:59:39 09-Jun-2025
6	09-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 08:36:47 09-Jun-2025	 08:38:57 09-Jun-2025	 14:01:28 09-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:55:03 10-Jun-2025	 08:56:27 10-Jun-2025	 19:37:27 10-Jun-2025
2	10-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 16:52:46 10-Jun-2025	 16:53:16 10-Jun-2025	 20:10:53 10-Jun-2025
3	10-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 07:54:03 10-Jun-2025	 08:09:17 10-Jun-2025	 21:08:57 10-Jun-2025
4	10-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:10:20 10-Jun-2025	 08:12:48 10-Jun-2025	 22:01:36 10-Jun-2025
5	10-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 15:29:29 10-Jun-2025	 15:31:17 10-Jun-2025	 19:41:38 10-Jun-2025

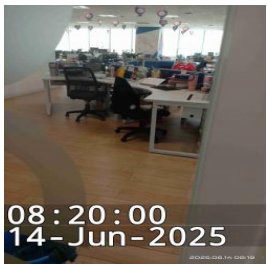
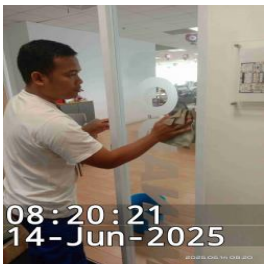
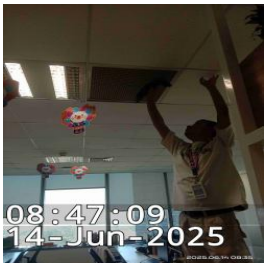
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1	11-06-2025	SHIFT PAGI	GENERAL CLEANING	SERVER ROOM	 08:22:07 11-Jun-2025	 08:26:26 11-Jun-2025	 15:22:44 11-Jun-2025
2	11-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 07:32:16 11-Jun-2025	 08:20:00 11-Jun-2025	 20:44:59 11-Jun-2025
3	11-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:11:28 11-Jun-2025	 08:15:28 11-Jun-2025	 15:40:51 11-Jun-2025
4	11-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:40:39 11-Jun-2025	 08:41:00 11-Jun-2025	 21:02:42 11-Jun-2025

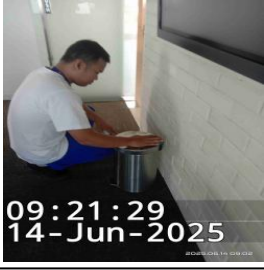
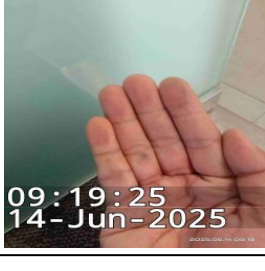
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2	12-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:34:48 12-Jun-2025	 08:39:50 12-Jun-2025	 17:37:32 12-Jun-2025
3	12-06-2025	SHIFT PAGI	POLISHING	DAK DAK	 08:17:53 12-Jun-2025	 08:18:10 12-Jun-2025	 08:56:40 12-Jun-2025
4	12-06-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 08:20:18 12-Jun-2025	 08:21:08 12-Jun-2025	 08:57:31 12-Jun-2025
5	12-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:18:54 12-Jun-2025	 08:19:16 12-Jun-2025	 09:05:18 12-Jun-2025
6	12-06-2025	SHIFT PAGI	POLISHING	DAK DAK	 08:27:03 12-Jun-2025	 08:29:35 12-Jun-2025	 16:02:42 12-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	12-06-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 08:49:52 12-Jun-2025	 08:51:16 12-Jun-2025	 16:04:30 12-Jun-2025
8	12-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:33:52 12-Jun-2025	 08:36:56 12-Jun-2025	 16:01:40 12-Jun-2025

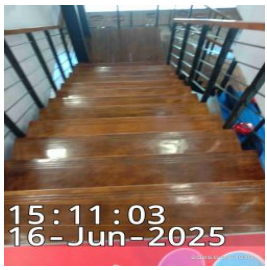
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2	13-06-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA			
3	13-06-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS			
4	13-06-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS			
5	13-06-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLA			
6	13-06-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA			

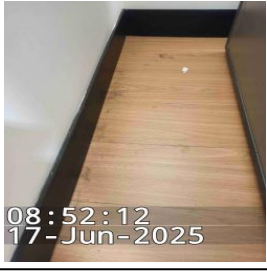
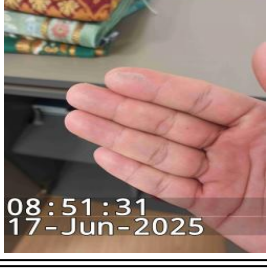
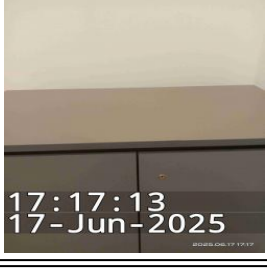
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
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8	13-06-2025	SHIFT PAGI	POLISHING	ASBAK			

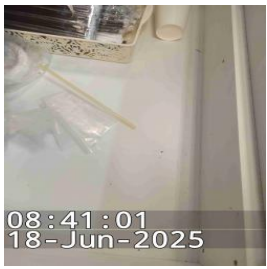
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2	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM MALANG	 08:21:21 14-Jun-2025	 08:21:43 14-Jun-2025	 11:02:23 14-Jun-2025
3	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM KUDUS	 08:46:02 14-Jun-2025	 08:47:09 14-Jun-2025	 11:02:50 14-Jun-2025
4	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM TASIKMALAYA	 08:23:37 14-Jun-2025	 08:24:03 14-Jun-2025	 10:54:58 14-Jun-2025
5	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM BLITAR	 09:00:39 14-Jun-2025	 09:01:13 14-Jun-2025	 11:03:14 14-Jun-2025
6	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM SEMARANG	 09:13:13 14-Jun-2025	 09:13:43 14-Jun-2025	 11:03:39 14-Jun-2025

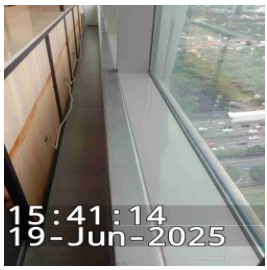
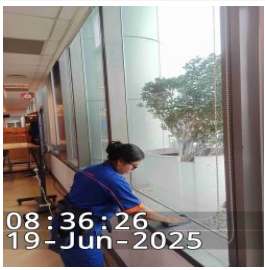
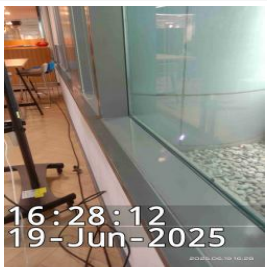
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8	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM BANYUWANGI	 09:11:29 14-Jun-2025	 09:12:19 14-Jun-2025	 11:06:30 14-Jun-2025
9	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM MAGELANG	 09:18:16 14-Jun-2025	 09:21:29 14-Jun-2025	 11:06:59 14-Jun-2025
10	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM JEPARA	 09:23:45 14-Jun-2025	 09:24:05 14-Jun-2025	 11:07:34 14-Jun-2025
11	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM CIREBON	 09:22:45 14-Jun-2025	 09:23:04 14-Jun-2025	 11:08:00 14-Jun-2025
12	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM MADURA	 09:19:25 14-Jun-2025	 09:20:05 14-Jun-2025	 11:08:29 14-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
13	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM PHONEBOTH			
14	14-06-2025	SHIFT PAGI	SHAMPOOING CARPET	MEETING ROOM PHONEROOM			
15	14-06-2025	SHIFT PAGI	PLAFON CLEANING	CEILING			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-06-2025	SHIFT PAGI	POLISHING	LOKER			
2	16-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
3	16-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			
4	16-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
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6	16-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			

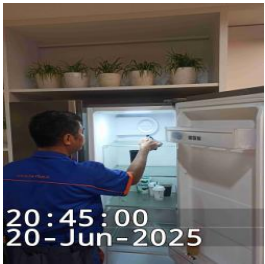
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
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2	17-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:52:12 17-Jun-2025	 08:53:16 17-Jun-2025	 17:16:24 17-Jun-2025
3	17-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:13:52 17-Jun-2025	 10:14:01 17-Jun-2025	 18:37:25 17-Jun-2025
4	17-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:51:31 17-Jun-2025	 08:54:08 17-Jun-2025	 17:17:13 17-Jun-2025
5	17-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:57:40 17-Jun-2025	 09:04:58 17-Jun-2025	 15:16:22 17-Jun-2025

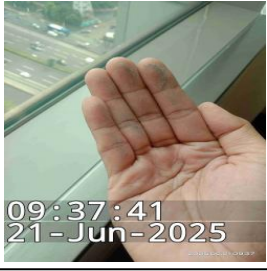
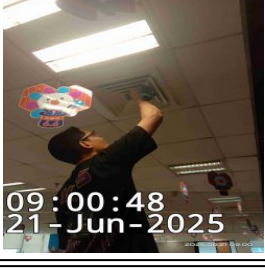
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2	18-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:29:51 18-Jun-2025	 08:30:31 18-Jun-2025	 08:35:21 18-Jun-2025
3	18-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:41:01 18-Jun-2025	 08:42:58 18-Jun-2025	 19:31:38 18-Jun-2025
4	18-06-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:06:46 18-Jun-2025	 08:07:56 18-Jun-2025	 20:45:27 18-Jun-2025

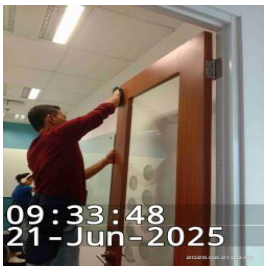
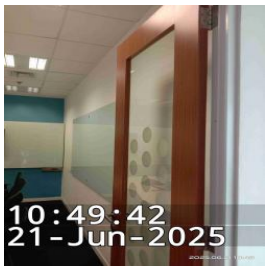
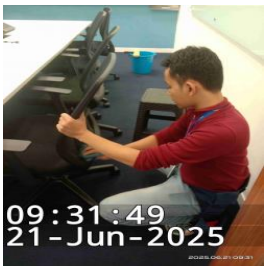
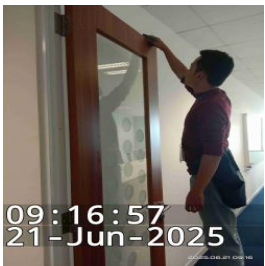
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2	19-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:26:19 19-Jun-2025	 08:26:54 19-Jun-2025	 15:42:39 19-Jun-2025
3	19-06-2025	SHIFT PAGI	POLISHING	DAK DAK	 08:13:59 19-Jun-2025	 08:24:36 19-Jun-2025	 16:16:48 19-Jun-2025
4	19-06-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 16:17:45 19-Jun-2025	 16:38:21 19-Jun-2025	 22:10:15 19-Jun-2025
5	19-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:15:38 19-Jun-2025	 08:44:46 19-Jun-2025	 22:09:46 19-Jun-2025
6	19-06-2025	SHIFT PAGI	POLISHING	DAK DAK	 08:35:23 19-Jun-2025	 08:36:26 19-Jun-2025	 16:28:12 19-Jun-2025

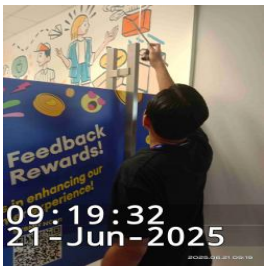
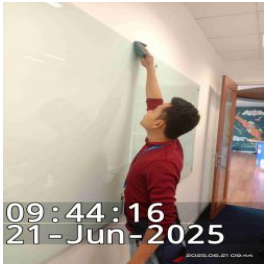
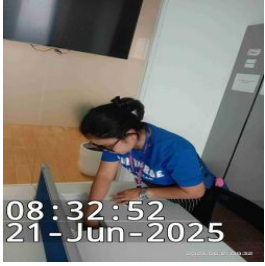
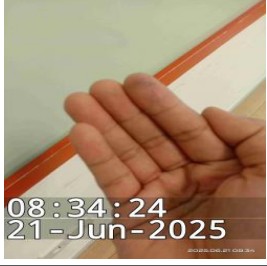
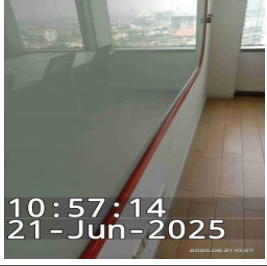
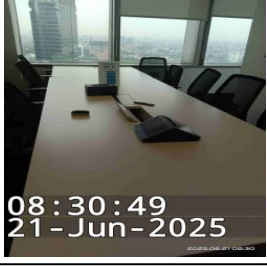
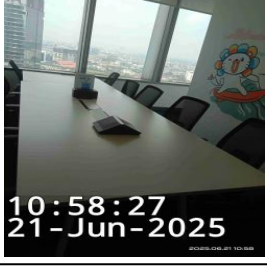
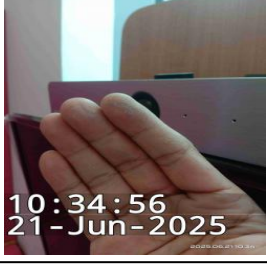
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	19-06-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 16:21:29 19-Jun-2025	 16:23:11 19-Jun-2025	 16:33:46 19-Jun-2025
8	19-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:37:33 19-Jun-2025	 08:40:25 19-Jun-2025	 16:26:55 19-Jun-2025

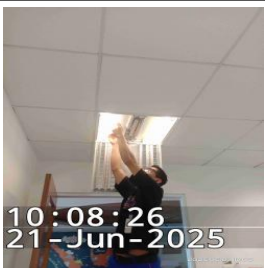
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-06-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLLA	 07:55:46 20-Jun-2025	 09:01:13 20-Jun-2025	 09:52:42 20-Jun-2025
2	20-06-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 07:56:17 20-Jun-2025	 08:51:10 20-Jun-2025	 09:52:09 20-Jun-2025
3	20-06-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 13:10:08 20-Jun-2025	 20:54:35 20-Jun-2025	 22:51:56 20-Jun-2025
4	20-06-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 10:41:02 20-Jun-2025	 20:42:09 20-Jun-2025	 22:48:42 20-Jun-2025
5	20-06-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLA	 08:17:57 20-Jun-2025	 09:00:01 20-Jun-2025	 11:23:48 20-Jun-2025
6	20-06-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 08:10:59 20-Jun-2025	 08:53:03 20-Jun-2025	 11:24:13 20-Jun-2025

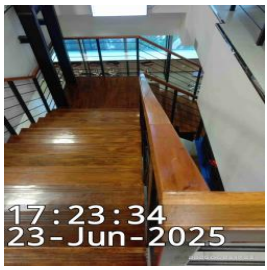
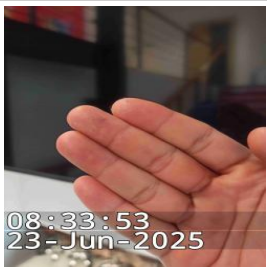
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7	20-06-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 07:40:05 20-Jun-2025	 20:45:00 20-Jun-2025	 22:50:02 20-Jun-2025
8	20-06-2025	SHIFT PAGI	POLISHING	ASBAK	 07:40:50 20-Jun-2025	 08:09:44 20-Jun-2025	 13:17:27 20-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM AMBON	 09:20:28 21-Jun-2025	 09:21:04 21-Jun-2025	 10:46:24 21-Jun-2025
2	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM BALI	 09:37:41 21-Jun-2025	 09:40:23 21-Jun-2025	 10:47:42 21-Jun-2025
3	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM BORNEO	 09:38:07 21-Jun-2025	 09:40:55 21-Jun-2025	 10:47:59 21-Jun-2025
4	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM DERAWAN	 08:59:07 21-Jun-2025	 09:00:48 21-Jun-2025	 10:44:05 21-Jun-2025
5	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM FLORES	 09:36:52 21-Jun-2025	 09:46:54 21-Jun-2025	 10:48:16 21-Jun-2025
6	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM HALMAHERA	 09:28:18 21-Jun-2025	 09:34:53 21-Jun-2025	 09:35:29 21-Jun-2025

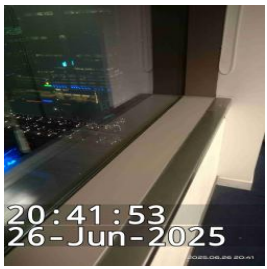
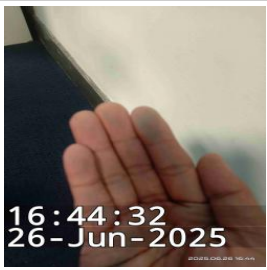
No	Tanggal	Area	ItemPekerjaan	Detail Pekerjaan	Before	Progress	After
7	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM JAVA			
8	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM KOMODO			
9	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM KARAKATOA			
10	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM LOMBOK			
11	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM SULAWESI			
12	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM SUMATRA			

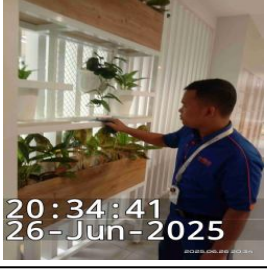
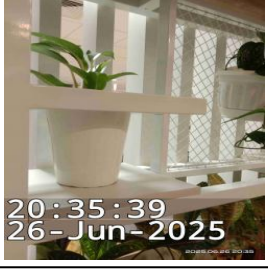
No	Tanggal	Area	ItemPekerjaan	Detail Pekerjaan	Before	Progress	After
13	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM TIMOR	 09:19:12 21-Jun-2025	 09:19:32 21-Jun-2025	 10:47:17 21-Jun-2025
14	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM WAKATOBI	 09:23:49 21-Jun-2025	 09:44:16 21-Jun-2025	 09:45:16 21-Jun-2025
15	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM BANGKA	 08:31:56 21-Jun-2025	 08:32:52 21-Jun-2025	 10:56:51 21-Jun-2025
16	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM SUMBA	 08:34:24 21-Jun-2025	 10:56:09 21-Jun-2025	 10:57:14 21-Jun-2025
17	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM MENTAWAI	 08:30:49 21-Jun-2025	 10:54:22 21-Jun-2025	 10:58:27 21-Jun-2025
18	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM PHONEBOTH	 10:34:56 21-Jun-2025	 10:35:27 21-Jun-2025	 11:05:19 21-Jun-2025

No	Tanggal	Area	ItemPekerjaan	Detail Pekerjaan	Before	Progress	After
19	21-06-2025	SHIFT PAGI	GENERAL CLEANING	MEETING ROOM PHONEROOM	 09:56:41 21-Jun-2025	 10:08:26 21-Jun-2025	 10:50:52 21-Jun-2025
20	21-06-2025	SHIFT PAGI	POLISHING	KOLONG MEJA	 10:39:53 21-Jun-2025	 10:40:16 21-Jun-2025	 10:41:56 21-Jun-2025
21	21-06-2025	SHIFT PAGI	POLISHING	KURSI	 08:43:08 21-Jun-2025	 08:46:28 21-Jun-2025	 10:57:49 21-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-06-2025	SHIFT PAGI	POLISHING	LOKER			
2	23-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
3	23-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			
4	23-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
5	23-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			
6	23-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE			
2	24-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA			
3	24-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE			
4	24-06-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA			
5	24-06-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-06-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 16:08:51 26-Jun-2025	 16:10:56 26-Jun-2025	 20:53:05 26-Jun-2025
2	26-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 16:09:32 26-Jun-2025	 16:13:46 26-Jun-2025	 20:52:32 26-Jun-2025
3	26-06-2025	SHIFT PAGI	POLISHING	DAK DAK	 16:43:36 26-Jun-2025	 16:43:59 26-Jun-2025	 20:41:53 26-Jun-2025
4	26-06-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 16:44:32 26-Jun-2025	 16:45:02 26-Jun-2025	 20:42:46 26-Jun-2025
5	26-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 20:19:48 26-Jun-2025	 20:24:16 26-Jun-2025	 20:37:53 26-Jun-2025
6	26-06-2025	SHIFT PAGI	POLISHING	DAK DAK	 20:27:46 26-Jun-2025	 20:28:11 26-Jun-2025	 20:37:00 26-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	26-06-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 20:27:08 26-Jun-2025	 20:33:34 26-Jun-2025	 20:36:30 26-Jun-2025
8	26-06-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 20:30:43 26-Jun-2025	 20:34:41 26-Jun-2025	 20:35:39 26-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-06-2025	SHIFT PAGI	POLISHING	LOKER			
2	30-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
3	30-06-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
4	30-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			
5	30-06-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
14	0	0	1	0	13	0.00

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
MP DIPINDAHKAN							
1	13003420	ZULKARNAEN	HR-DRIVER	MP DIPINDAHKAN	-	2025-06-17	-

TOTAL : 1 MP

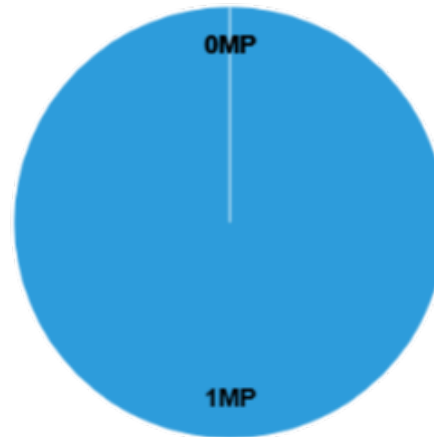
NEW : 0 MP

RESIGN : 0 MP

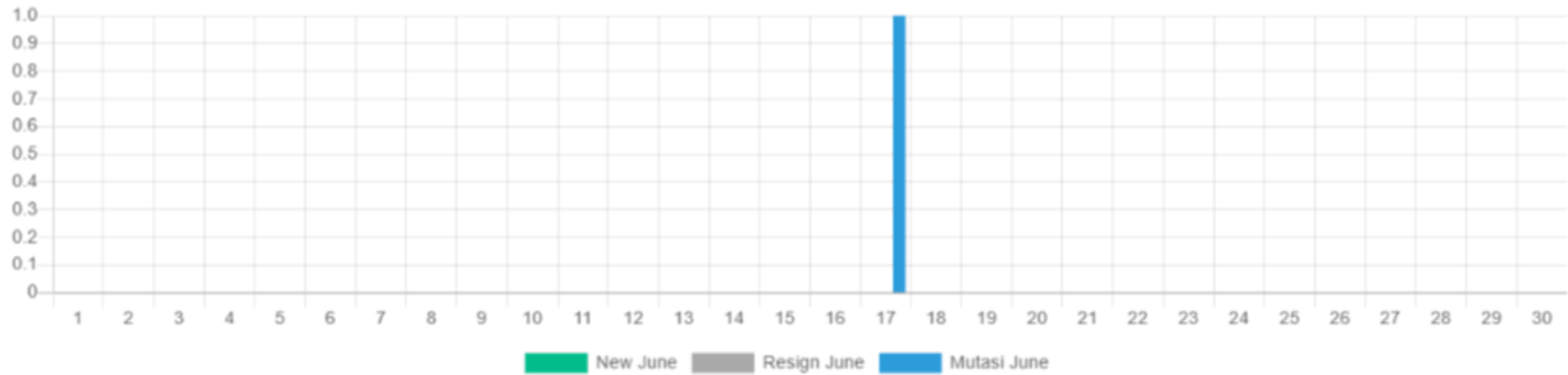
MUTASI : 1 MP

Pengawas : 0

CSO : 1



Monthly : June





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/3/VC20/439	DRY VACUUM CLEANER 20 LITER	INNOTECH			-	RUSAK
2	CF1/3/VC30/440	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-
3	CF1/3/VC20/441	DRY VACUUM CLEANER 20 LITER	INNOTECH			BAIK	-
4	CF1/3/VC20/442	DRY VACUUM CLEANER 20 LITER	INNOTECH			BAIK	-
5	CF1/21/LOSP/443	LOW SPEED POLISHER	GOLDIE			BAIK	-
6	CF1/3/WBLO/551	CARPET BLOWER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/3/KR50/556	KABEL ROLL 50 METER	INNOTECH			BAIK	-
8	CF1/3/KR50/557	KABEL ROLL 50 METER	INNOTECH			BAIK	-