

LAPORAN BULANAN CLEANING SERVICE

Proyek :
BUDI LUHUR (TK & SD)



Periode :

JUNI 2025

Disusun Oleh :

DEFI ANGGRAENI

CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung BUDI LUHUR (TK & SD)

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

[illegible]

PENGAWAS

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LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	H	I	A	G	O	S	SR	IR	Keterangan
1	1039273	CLEANER	O	H	H	H	H	O	O	h	H	H	H	H	H	H	O	H	H	H	H	A	A	O	h	H	H	A	O	H	O	H	20	0	3	0	7	0	0	0	-
	MUHAMMAD RIVALDY SUPRIYADI																																								
2	1043876	CLEANER	O	H	H	H	H	O	O	h	H	H	H	H	H	H	O	H	H	H	H	A	A	O	h	H	H	A	O	H	O	H	20	0	3	0	7	0	0	0	-
	FAKHRIYAN ABDUL ZIKRI																																								
3	1043877	CLEANER	O	A	H	A	A	O	O	O	A	A																					1	0	5	0	4	0	0	0	SUDAH_CLEARENSHEET
	KELVIN ALFIANSAH																																								
4	1043997	CS-LEADER	O	H	H	H	H	O	O	O	H	H	H	H	H	H	O	H	H	H	H	A	O	O	h	H	H	A	O	O	O	H	18	0	2	0	10	0	0	0	-
	DEFI ANGGRAENI																																								
5	1044388	CLEANER												H	H	h	O	H	H	H	H	A	A	O	h	H	H	A	O	H	O	H	12	0	3	0	4	0	0	0	-
	MUHAMMAD LUTFI																																								
Total :																																	71	0	16	0	32	0	0	0	

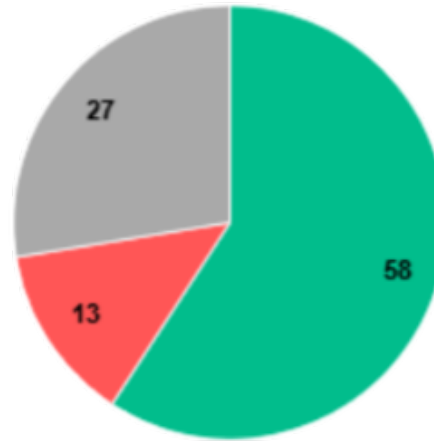
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	ARIFIN HIDAYAT	SUSAN		Nama
	2025-06-16 18:37:07	2025-06-18 23:39:20	Tgl	Tgl

TOTAL JADWAL : 119 MP

HADIR : 69 MP

OFF : 32 MP

TIDAK HADIR : 16 MP



Monthly : June





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	JML	Ket																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	JML	Ket			
							MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN					
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A			P	A	P
Lantai 2																																									
1	PEMBERSIHAN LANTAI CORRIDOR	WASHING	0	12	0	0		P	A		P	A		P	X			P	A		P	A		P	A		P	A		P	A					P	A	12	11		
2	PEMBERSIHAN LANTAI TOILET	WASHING	0	0	2	0							P	X												P	A											2	1		
3	PEMBERSIHAN TRAP TANGGA	SPOTTING	0	12	0	0		P	A		P	A		P	X			P	A		P	A		P	A		P	A		P	A					P	A	12	11		
4	PERBERSIHAN KACA PERPUSTAKAAN	GLASS CLEANING	0	11	0	0			P	A		P	A					P	A		P	A		P	A		P	A		P	A		P	X		P	X		11	9	
5	PEMBERSIHAN LANTAI LOBBY	WASHING	0	4	0	0							P	A					P	A						P	A							P	X			4	3		
6	PEMBERSIHAN DAK LOBBY	SPOTTING	0	11	0	0			P	A		P	A					P	A		P	A		P	A		P	A		P	A		P	X		P	X		11	9	
Total Rencana :							0	2	2	2	2	3	1	0	2	2	2	2	2	3	0	2	2	2	2	2	3	3	0	2	2	2	2	2	0	3	0	2	2		
Total Realisasi :							0	2	2	2	2	2	0	1	0	2	2	2	2	2	3	0	2	2	2	2	2	3	3	0	2	2	2	2	0	0	0	0	2	52	44
Tidak Terealisasi :							0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	3	0	0			
Warna	Keterangan																																								
P	: Planning																																								
A	: Actual / Terealisasi																																								
X	: Tidak Terealisasi																																								

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	JML	Ket	
							MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN			
							PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	PA	
Lantai 4																																							
1	PEMBERSIHAN DAK ROOF TANK	SPOTTING	0	4	0	0				PA							PA							PA							PA						4	4	
2	PEMBERSIHAN KACA KELAS SISI LUAR	GLASS CLEANING	0	4	0	0				PA							PA							PA								PA					4	4	
3	PEMBERSIHAN TRAP TANGGA	GENERAL CLEANING	0	4	0	0			PA						PA								PA							PA							4	4	
4	PERBERSIHAN KACA RUANG BUDHA	GLASS CLEANING	0	4	0	0			PA						PA								PA							PA							4	4	
5	PEMBSIHAN CONER BOOK	GENERAL CLEANING	0	4	0	0				PA							PA							PA							PA						4	4	
6	PEMBERSIHAN DAK KORIDOR KELAS	SPOTTING	0	5	0	0		PA							PA								PA							PA						PA	5	5	
7	PEMBERSIHAN TEMPAT SAMPAH	WASHING	0	4	0	0							PA						PA							PA								PA			4	2	
8	PEMBERSIHAN RAK SEPATU	WASHING	0	4	0	0				PA							PA							PA								PA					4	4	
9	PEMBERSIHAN STAINLIST TOILET	POLISHING	0	0	2	0												PA														PA			PA		2	1	
10	PEMBERSIHAN TOILET	GENERAL CLEANING	0	3	0	0													PA							PA									PA		3	2	
11	PEMBERSIHAN DINDING KORIDOR	GENERAL CLEANING	0	4	0	0					PA							PA							PA							PA			PA		4	3	
12	PEMBERSIHAN KACA TANGGA	GLASS CLEANING	0	4	0	0			PA								PA							PA							PA						4	4	
13	PEMBERSIHAN RUANG IPA	GENERAL CLEANING	0	2	0	0				PA														PA													2	2	
14	PEMBERSIHAN MUSHOLA	GENERAL CLEANING	0	4	0	0				PA							PA							PA							PA						4	4	
15	PEMBERSIHAN RUANG SAPRAS	GENERAL CLEANING	0	5	0	0		PA							PA								PA							PA						PA	5	5	
16	CLEANING TOILET	WASHING	0	4	0	0					PA							PA							PA							PA			PA		4	3	
17	WALL CLEANING DINDING TOILET	GENERAL CLEANING	0	4	0	0			PA								PA							PA							PA						4	4	

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Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

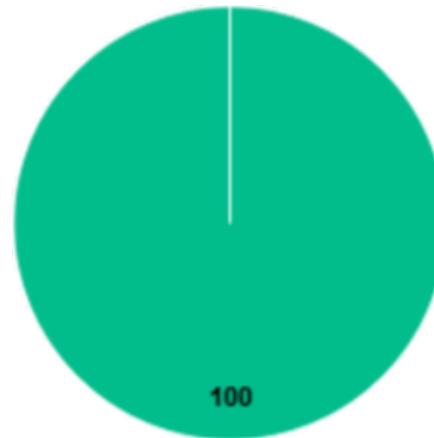
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REALISASI : 170

DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0

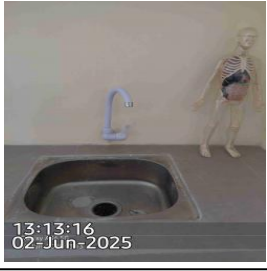
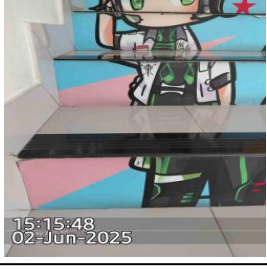
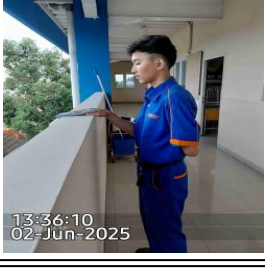
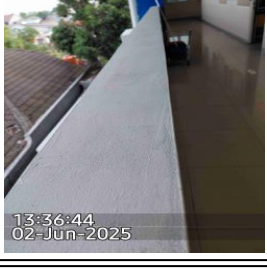
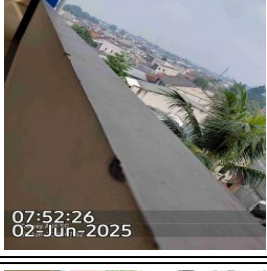
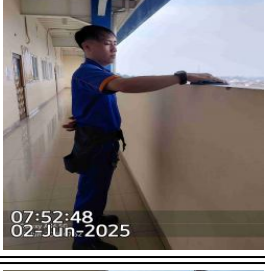


Monthly : June



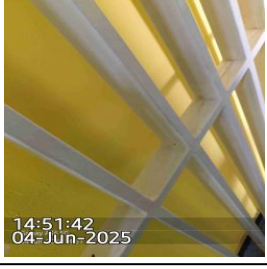
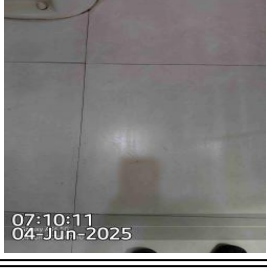
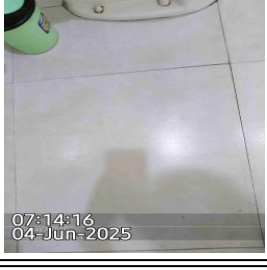
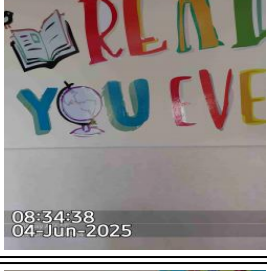
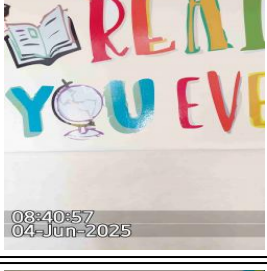


LAPORAN VISUALISASI PERIODIK

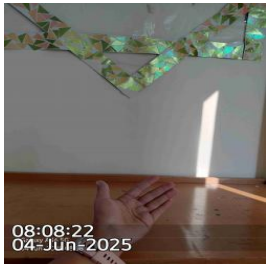
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	02-06-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 15:43:37 02-Jun-2025	 15:43:59 02-Jun-2025	 15:44:38 02-Jun-2025
2	02-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 13:13:16 02-Jun-2025	 13:16:11 02-Jun-2025	 13:25:52 02-Jun-2025
3	02-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 15:15:48 02-Jun-2025	 15:17:29 02-Jun-2025	 15:20:30 02-Jun-2025
4	02-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 13:35:53 02-Jun-2025	 13:36:10 02-Jun-2025	 13:36:44 02-Jun-2025
5	02-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 07:52:26 02-Jun-2025	 07:52:48 02-Jun-2025	 07:53:16 02-Jun-2025
6	02-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG SAPRAS	 08:07:32 02-Jun-2025	 08:08:02 02-Jun-2025	 08:09:58 02-Jun-2025

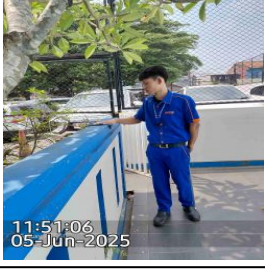
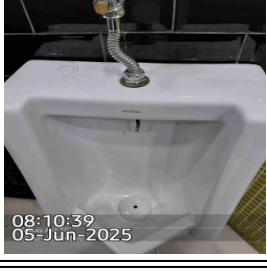
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-06-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL			
2	03-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN			
3	03-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY			
4	03-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA			
5	03-06-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK			
6	03-06-2025	LANTAI 3	GLASS CLEANING	PEMBERSIHAN KACA KELAS			

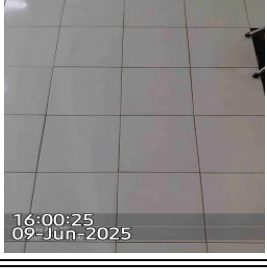
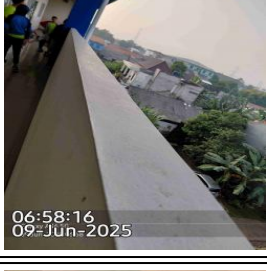
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	03-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA	 07:44:07 03-Jun-2025	 07:45:03 03-Jun-2025	 07:45:39 03-Jun-2025
8	03-06-2025	LANTAI 4	GLASS CLEANING	PERBERSIHAN KACA RUANG BUDHA	 07:40:16 03-Jun-2025	 07:40:45 03-Jun-2025	 07:41:22 03-Jun-2025
9	03-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA TANGGA	 07:42:30 03-Jun-2025	 07:42:46 03-Jun-2025	 07:43:17 03-Jun-2025
10	03-06-2025	LANTAI 4	GENERAL CLEANING	WALL CLEANING DINDING TOILET	 07:38:14 03-Jun-2025	 07:39:17 03-Jun-2025	 07:39:49 03-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-06-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 15:03:16 04-Jun-2025	 15:04:22 04-Jun-2025	 16:05:18 04-Jun-2025
2	04-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 14:31:58 04-Jun-2025	 14:32:27 04-Jun-2025	 14:44:05 04-Jun-2025
3	04-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 14:46:49 04-Jun-2025	 14:48:04 04-Jun-2025	 14:51:42 04-Jun-2025
4	04-06-2025	LANTAI 3	WASHING	PEMBERSIHAN LANTAI TOILET	 07:10:11 04-Jun-2025	 07:10:57 04-Jun-2025	 07:14:16 04-Jun-2025
5	04-06-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 08:34:38 04-Jun-2025	 08:35:08 04-Jun-2025	 08:40:57 04-Jun-2025
6	04-06-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU	 08:43:01 04-Jun-2025	 08:44:57 04-Jun-2025	 08:51:02 04-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	04-06-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN RUANG LAB KOPUTER	 08:31:29 04-Jun-2025	 08:32:03 04-Jun-2025	 08:32:35 04-Jun-2025
8	04-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK ROOF TANK	 08:17:39 04-Jun-2025	 08:19:14 04-Jun-2025	 08:20:28 04-Jun-2025
9	04-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA KELAS SISI LUAR	 08:15:54 04-Jun-2025	 08:16:08 04-Jun-2025	 08:16:49 04-Jun-2025
10	04-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 08:13:46 04-Jun-2025	 08:14:01 04-Jun-2025	 08:14:39 04-Jun-2025
11	04-06-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU	 07:53:14 04-Jun-2025	 07:57:04 04-Jun-2025	 07:59:13 04-Jun-2025
12	04-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG IPA	 08:03:53 04-Jun-2025	 08:04:16 04-Jun-2025	 08:05:33 04-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
13	04-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN MUSHOLA	 08:08:22 04-Jun-2025	 08:09:06 04-Jun-2025	 08:09:41 04-Jun-2025
14	04-06-2025	LANTAI 4	WASHING	PEMBERSIHAN SELASAR KELAS	 07:41:54 04-Jun-2025	 07:44:31 04-Jun-2025	 07:47:24 04-Jun-2025
15	04-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN LIST BESI	 07:38:25 04-Jun-2025	 07:40:14 04-Jun-2025	 07:40:56 04-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	05-06-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL	 16:07:41 05-Jun-2025	 16:07:56 05-Jun-2025	 16:08:14 05-Jun-2025
2	05-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN	 16:05:01 05-Jun-2025	 16:05:21 05-Jun-2025	 16:05:51 05-Jun-2025
3	05-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY	 11:50:54 05-Jun-2025	 11:51:06 05-Jun-2025	 11:53:55 05-Jun-2025
4	05-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN DINDING KORIDOR	 15:53:19 05-Jun-2025	 15:54:11 05-Jun-2025	 15:54:29 05-Jun-2025
5	05-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN DINDING KORIDOR	 08:26:03 05-Jun-2025	 08:26:24 05-Jun-2025	 08:26:47 05-Jun-2025
6	05-06-2025	LANTAI 4	WASHING	CLEANING TOILET	 08:10:39 05-Jun-2025	 08:10:52 05-Jun-2025	 08:13:02 05-Jun-2025

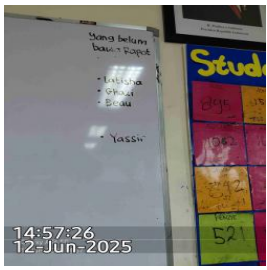
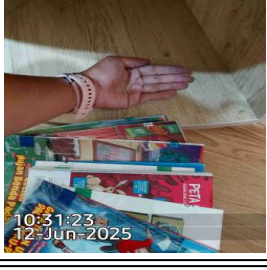
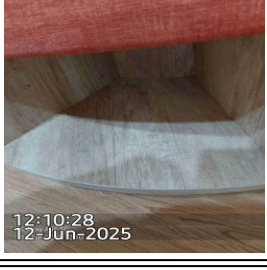
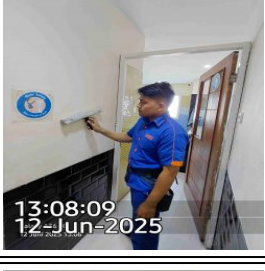
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2	09-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 09:12:12 09-Jun-2025	 09:12:31 09-Jun-2025	 09:12:55 09-Jun-2025
3	09-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 15:54:59 09-Jun-2025	 15:55:45 09-Jun-2025	 15:59:03 09-Jun-2025
4	09-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 15:59:40 09-Jun-2025	 15:59:51 09-Jun-2025	 16:00:25 09-Jun-2025
5	09-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 06:58:16 09-Jun-2025	 06:58:41 09-Jun-2025	 06:59:07 09-Jun-2025
6	09-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG SAPRAS	 06:36:42 09-Jun-2025	 06:37:01 09-Jun-2025	 06:37:32 09-Jun-2025

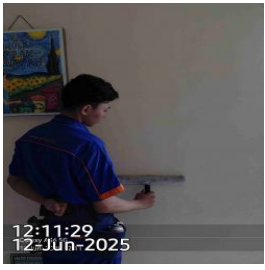
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2	10-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN			
3	10-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY			
4	10-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA			
5	10-06-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK			
6	10-06-2025	LANTAI 3	GLASS CLEANING	PEMBERSIHAN KACA KELAS			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	10-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA	 12:09:38 10-Jun-2025	 12:10:38 10-Jun-2025	 12:11:17 10-Jun-2025
8	10-06-2025	LANTAI 4	GLASS CLEANING	PERBERSIHAN KACA RUANG BUDHA	 08:05:14 10-Jun-2025	 08:06:44 10-Jun-2025	 08:13:15 10-Jun-2025
9	10-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA TANGGA	 12:07:32 10-Jun-2025	 12:07:48 10-Jun-2025	 12:08:42 10-Jun-2025
10	10-06-2025	LANTAI 4	GENERAL CLEANING	WALL CLEANING DINDING TOILET	 08:01:46 10-Jun-2025	 08:02:54 10-Jun-2025	 08:04:41 10-Jun-2025

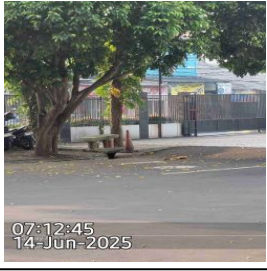
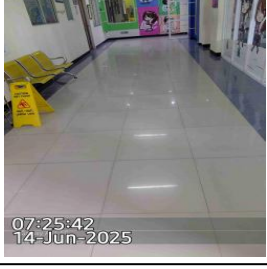
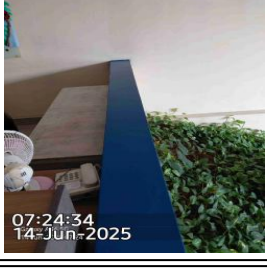
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2	11-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 07:50:08 11-Jun-2025	 07:53:06 11-Jun-2025	 07:53:50 11-Jun-2025
3	11-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 07:46:37 11-Jun-2025	 07:48:57 11-Jun-2025	 07:49:10 11-Jun-2025
4	11-06-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 09:26:09 11-Jun-2025	 09:26:27 11-Jun-2025	 09:26:46 11-Jun-2025
5	11-06-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU	 09:28:15 11-Jun-2025	 09:28:54 11-Jun-2025	 09:31:36 11-Jun-2025
6	11-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK ROOF TANK	 14:58:41 11-Jun-2025	 14:58:58 11-Jun-2025	 14:59:16 11-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	11-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA KELAS SISI LUAR			
8	11-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK			
9	11-06-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU			
10	11-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN MUSHOLA			
11	11-06-2025	LANTAI 4	WASHING	PEMBERSIHAN SELASAR KELAS			
12	11-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN LIST BESI			

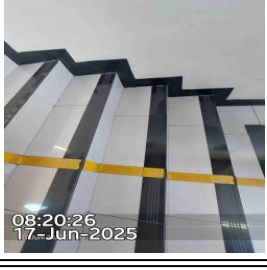
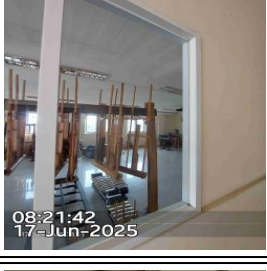
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2	12-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN	 15:24:12 12-Jun-2025	 15:25:06 12-Jun-2025	 15:27:06 12-Jun-2025
3	12-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY	 15:01:51 12-Jun-2025	 15:02:07 12-Jun-2025	 15:08:49 12-Jun-2025
4	12-06-2025	LANTAI 3	POLISHING	PEMBERSIHAN STAINLIST TOILET	 10:31:23 12-Jun-2025	 10:31:50 12-Jun-2025	 12:10:28 12-Jun-2025
5	12-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN DINDING KORIDOR	 13:02:04 12-Jun-2025	 13:08:09 12-Jun-2025	 13:08:23 12-Jun-2025
6	12-06-2025	LANTAI 4	POLISHING	PEMBERSIHAN STAINLIST TOILET	 10:26:01 12-Jun-2025	 10:26:27 12-Jun-2025	 10:28:17 12-Jun-2025

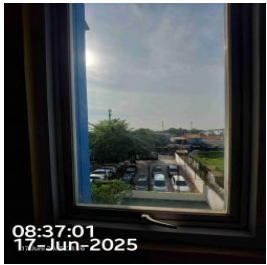
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8	12-06-2025	LANTAI 4	WASHING	CLEANING TOILET	 12:12:41 12-Jun-2025	 12:14:58 12-Jun-2025	 12:16:36 12-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	13-06-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 07:57:45 13-Jun-2025	 07:59:16 13-Jun-2025	 08:01:19 13-Jun-2025
2	13-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 07:37:23 13-Jun-2025	 07:37:58 13-Jun-2025	 07:38:31 13-Jun-2025
3	13-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 15:32:11 13-Jun-2025	 15:33:59 13-Jun-2025	 15:37:34 13-Jun-2025
4	13-06-2025	LANTAI 3	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 15:19:00 13-Jun-2025	 15:19:23 13-Jun-2025	 15:19:57 13-Jun-2025
5	13-06-2025	LANTAI 4	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 15:30:05 13-Jun-2025	 15:31:04 13-Jun-2025	 15:35:19 13-Jun-2025

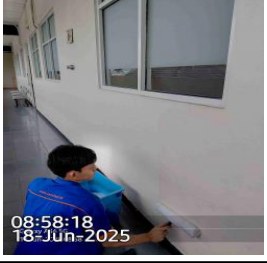
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1	14-06-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL			
2	14-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN			
3	14-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI LOBBY			
4	14-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY			
5	14-06-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN TOILET			
6	14-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TOILET			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-06-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 15:10:48 16-Jun-2025	 15:12:21 16-Jun-2025	 15:13:24 16-Jun-2025
2	16-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 10:37:44 16-Jun-2025	 10:38:09 16-Jun-2025	 10:38:38 16-Jun-2025
3	16-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 10:40:11 16-Jun-2025	 10:40:35 16-Jun-2025	 10:41:03 16-Jun-2025
4	16-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 09:30:21 16-Jun-2025	 09:31:08 16-Jun-2025	 09:31:25 16-Jun-2025
5	16-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 09:33:25 16-Jun-2025	 09:34:16 16-Jun-2025	 09:34:46 16-Jun-2025
6	16-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG SAPRAS	 10:23:59 16-Jun-2025	 10:24:55 16-Jun-2025	 10:26:43 16-Jun-2025

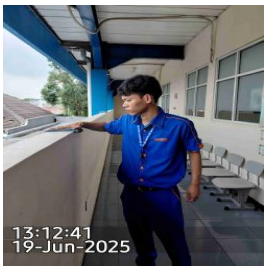
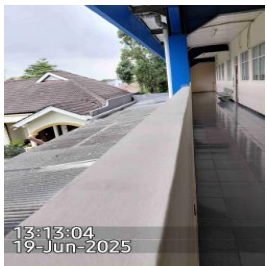
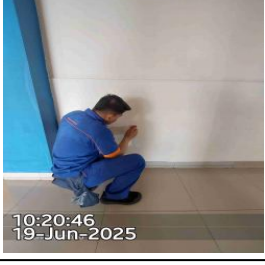
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2	17-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN	 09:20:19 17-Jun-2025	 09:21:49 17-Jun-2025	 09:22:28 17-Jun-2025
3	17-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY	 09:28:29 17-Jun-2025	 09:28:43 17-Jun-2025	 09:29:00 17-Jun-2025
4	17-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA	 08:19:37 17-Jun-2025	 08:19:53 17-Jun-2025	 08:20:26 17-Jun-2025
5	17-06-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK	 08:21:42 17-Jun-2025	 08:24:21 17-Jun-2025	 08:25:19 17-Jun-2025
6	17-06-2025	LANTAI 3	GLASS CLEANING	PEMBERSIHAN KACA KELAS	 08:25:53 17-Jun-2025	 08:26:15 17-Jun-2025	 08:26:55 17-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	17-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA	 08:38:46 17-Jun-2025	 08:39:29 17-Jun-2025	 08:40:56 17-Jun-2025
8	17-06-2025	LANTAI 4	GLASS CLEANING	PERBERSIHAN KACA RUANG BUDHA	 08:34:15 17-Jun-2025	 08:34:36 17-Jun-2025	 08:35:40 17-Jun-2025
9	17-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA TANGGA	 08:37:01 17-Jun-2025	 08:37:15 17-Jun-2025	 08:38:14 17-Jun-2025
10	17-06-2025	LANTAI 4	GENERAL CLEANING	WALL CLEANING DINDING TOILET	 08:29:39 17-Jun-2025	 08:31:28 17-Jun-2025	 08:33:04 17-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
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2	18-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 08:53:28 18-Jun-2025	 08:53:49 18-Jun-2025	 08:55:04 18-Jun-2025
3	18-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 12:15:45 18-Jun-2025	 12:16:11 18-Jun-2025	 12:33:18 18-Jun-2025
4	18-06-2025	LANTAI 3	WASHING	PEMBERSIHAN LANTAI TOILET	 08:47:10 18-Jun-2025	 08:48:23 18-Jun-2025	 08:50:37 18-Jun-2025
5	18-06-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 10:31:07 18-Jun-2025	 10:31:29 18-Jun-2025	 10:31:45 18-Jun-2025
6	18-06-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU	 12:34:18 18-Jun-2025	 12:34:31 18-Jun-2025	 12:44:18 18-Jun-2025

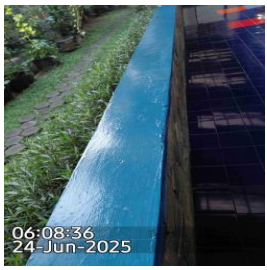
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8	18-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK ROOF TANK	 10:29:39 18-Jun-2025	 10:30:05 18-Jun-2025	 10:30:21 18-Jun-2025
9	18-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA KELAS SISI LUAR	 08:58:03 18-Jun-2025	 08:58:18 18-Jun-2025	 08:59:28 18-Jun-2025
10	18-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 10:23:14 18-Jun-2025	 10:23:59 18-Jun-2025	 10:25:05 18-Jun-2025
11	18-06-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU	 10:13:58 18-Jun-2025	 10:15:48 18-Jun-2025	 10:16:13 18-Jun-2025
12	18-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG IPA	 07:34:23 18-Jun-2025	 07:35:29 18-Jun-2025	 07:41:26 18-Jun-2025

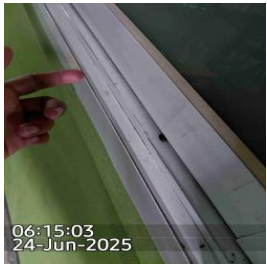
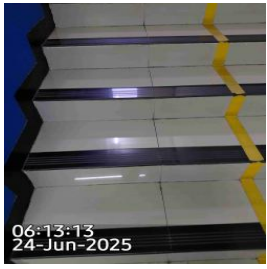
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14	18-06-2025	LANTAI 4	WASHING	PEMBERSIHAN SELASAR KELAS	 07:49:54 18-Jun-2025	 07:50:16 18-Jun-2025	 07:59:58 18-Jun-2025
15	18-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN LIST BESI	 10:26:29 18-Jun-2025	 10:27:38 18-Jun-2025	 10:28:46 18-Jun-2025

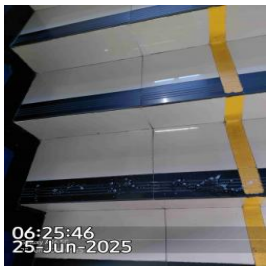
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2	19-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN	 13:09:22 19-Jun-2025	 13:10:23 19-Jun-2025	 13:11:22 19-Jun-2025
3	19-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY	 13:07:50 19-Jun-2025	 13:08:04 19-Jun-2025	 13:08:36 19-Jun-2025
4	19-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN DINDING KORIDOR	 10:19:43 19-Jun-2025	 10:20:46 19-Jun-2025	 10:21:22 19-Jun-2025
5	19-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN DINDING KORIDOR	 10:13:30 19-Jun-2025	 10:14:23 19-Jun-2025	 10:14:45 19-Jun-2025
6	19-06-2025	LANTAI 4	WASHING	CLEANING TOILET	 07:01:01 19-Jun-2025	 07:01:27 19-Jun-2025	 07:03:06 19-Jun-2025

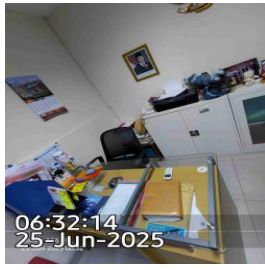
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2	20-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 08:38:57 20-Jun-2025	 08:39:10 20-Jun-2025	 08:39:27 20-Jun-2025
3	20-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI TOILET	 08:39:57 20-Jun-2025	 08:40:28 20-Jun-2025	 08:40:42 20-Jun-2025
4	20-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 08:43:15 20-Jun-2025	 08:43:28 20-Jun-2025	 08:43:47 20-Jun-2025
5	20-06-2025	LANTAI 3	WASHING	PEMBERSIHAN LANTAI CORRIDOR KELAS	 08:37:40 20-Jun-2025	 08:38:02 20-Jun-2025	 08:38:19 20-Jun-2025
6	20-06-2025	LANTAI 3	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 08:31:35 20-Jun-2025	 08:32:51 20-Jun-2025	 08:36:36 20-Jun-2025

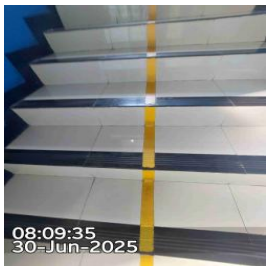
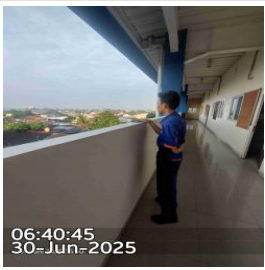
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	20-06-2025	LANTAI 4	WASHING	PEMBERSIHAN TEMPAT SAMPAH			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-06-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL			
2	24-06-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN			
3	24-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY			
4	24-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA			
5	24-06-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK			
6	24-06-2025	LANTAI 3	GLASS CLEANING	PEMBERSIHAN KACA KELAS			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	24-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA			
8	24-06-2025	LANTAI 4	GLASS CLEANING	PERBERSIHAN KACA RUANG BUDHA			
9	24-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA TANGGA			
10	24-06-2025	LANTAI 4	GENERAL CLEANING	WALL CLEANING DINDING TOILET			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-06-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 06:18:21 25-Jun-2025	 06:19:42 25-Jun-2025	 06:20:09 25-Jun-2025
2	25-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 06:24:24 25-Jun-2025	 06:24:57 25-Jun-2025	 06:25:17 25-Jun-2025
3	25-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 06:25:46 25-Jun-2025	 06:26:06 25-Jun-2025	 06:26:57 25-Jun-2025
4	25-06-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 06:26:50 25-Jun-2025	 06:27:14 25-Jun-2025	 06:27:49 25-Jun-2025
5	25-06-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU	 06:28:48 25-Jun-2025	 06:29:02 25-Jun-2025	 06:29:17 25-Jun-2025
6	25-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK ROOF TANK	 06:46:12 25-Jun-2025	 06:47:07 25-Jun-2025	 06:47:30 25-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	25-06-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA KELAS SISI LUAR	 06:43:48 25-Jun-2025	 06:44:04 25-Jun-2025	 06:45:23 25-Jun-2025
8	25-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 06:29:58 25-Jun-2025	 06:30:15 25-Jun-2025	 06:32:14 25-Jun-2025
9	25-06-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU	 06:48:20 25-Jun-2025	 06:48:31 25-Jun-2025	 06:49:00 25-Jun-2025
10	25-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN MUSHOLA	 06:50:13 25-Jun-2025	 06:50:33 25-Jun-2025	 06:50:50 25-Jun-2025
11	25-06-2025	LANTAI 4	WASHING	PEMBERSIHAN SELASAR KELAS	 06:40:03 25-Jun-2025	 06:41:00 25-Jun-2025	 06:41:57 25-Jun-2025
12	25-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN LIST BESI	 06:37:39 25-Jun-2025	 06:38:39 25-Jun-2025	 06:39:27 25-Jun-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-06-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 06:27:55 30-Jun-2025	 06:37:17 30-Jun-2025	 06:42:42 30-Jun-2025
2	30-06-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 08:03:05 30-Jun-2025	 08:03:19 30-Jun-2025	 08:03:39 30-Jun-2025
3	30-06-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 08:09:35 30-Jun-2025	 08:10:03 30-Jun-2025	 08:10:40 30-Jun-2025
4	30-06-2025	LANTAI 3	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 08:36:28 30-Jun-2025	 08:37:02 30-Jun-2025	 08:37:23 30-Jun-2025
5	30-06-2025	LANTAI 4	SPOTTING	PEMBERSIHAN DAK KORIDOR KELAS	 06:40:33 30-Jun-2025	 06:40:45 30-Jun-2025	 06:41:13 30-Jun-2025
6	30-06-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG SAPRAS	 06:28:19 30-Jun-2025	 06:34:28 30-Jun-2025	 06:39:01 30-Jun-2025



LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
3	1	0	0	1	3	33.33

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
1	1043877	KELVIN ALFIANSYA	CLEANER	DIPULANGKAN KE HO	2025-06- 11	-	-
MP BARU							
1	1044388	MUHAMMAD LUTFI	CLEANER	MP BARU	-	2025-06- 11	-
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 2 MP

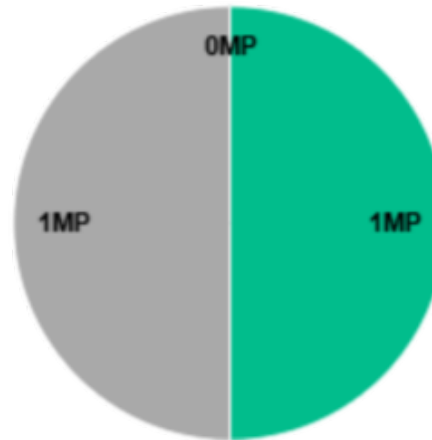
NEW : 1 MP

RESIGN : 1 MP

MUTASI : 0 MP

Pengawas : 0

CSO : 2



Monthly : June





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/3/VC60/2000	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			-	RUSAK
2	CF1/21/LOSP/1998	LOW SPEED POLISHER	GOLDIE			BAIK	-
3	CF1/3/VC30/1999	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-