

LAPORAN BULANAN CLEANING SERVICE

Proyek :
WARHOL APARTMENT



Periode :

JULI 2025

Disusun Oleh :

MASRUKAN

CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung WARHOL APARTMENT

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

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PENGAWAS

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LAPORAN REKAP ABSENSI

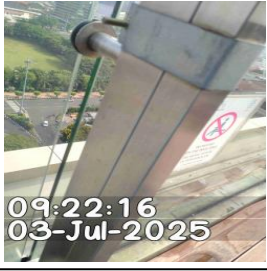


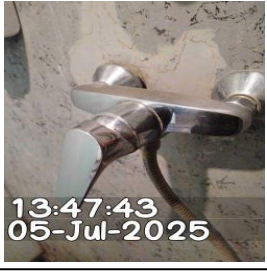
LAPORAN TABEL PERIODIK



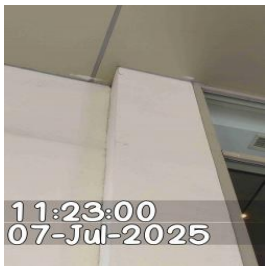
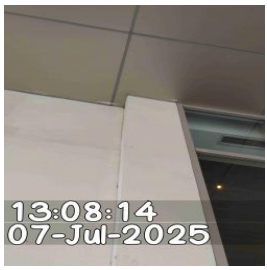
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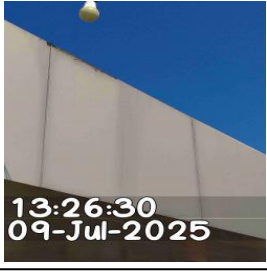
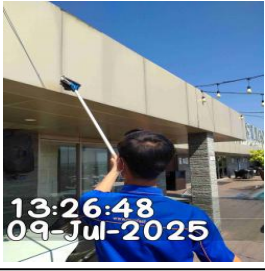
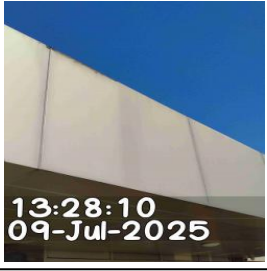
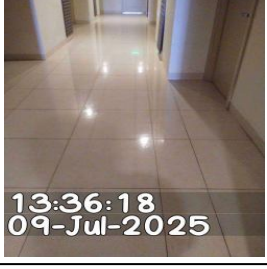
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2	02-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING ACP LANTAI 23 & ROOFTOP	 13:25:54 02-Jul-2025	 13:26:32 02-Jul-2025	 13:30:14 02-Jul-2025
3	02-07-2025	CAR PARK	BRUSHING	BRUSHING FLOOR & RAMP CAR PARK	 14:56:34 02-Jul-2025	 15:12:21 02-Jul-2025	 15:15:50 02-Jul-2025
4	02-07-2025	KORIDOR APARTEMEN	WASHING	WASHING LANTAI KORIDOR APT	 10:05:52 02-Jul-2025	 10:06:28 02-Jul-2025	 10:07:53 02-Jul-2025

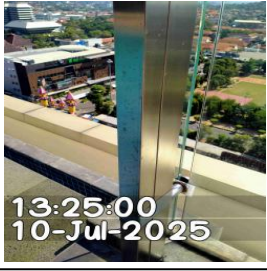
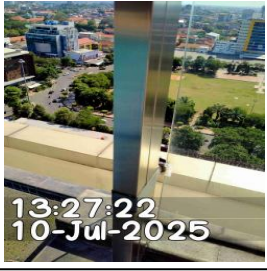
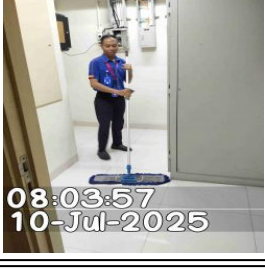
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2	03-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING STAINLESS PEMBATAS 23	 09:22:16 03-Jul-2025	 10:14:50 03-Jul-2025	 10:16:11 03-Jul-2025
3	03-07-2025	CAR PARK	GLASS CLEANING	GLASS CLEANING LANDING LIFT CAR PARK	 14:19:31 03-Jul-2025	 14:19:42 03-Jul-2025	 14:20:33 03-Jul-2025
4	03-07-2025	KORIDOR APARTEMEN	GC	GC RUANG PANEL	 09:08:09 03-Jul-2025	 09:15:15 03-Jul-2025	 10:24:29 03-Jul-2025

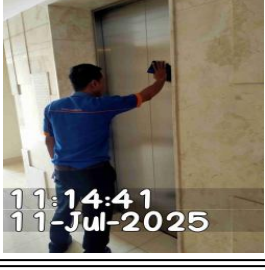
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2	05-07-2025	POOL & LANTAI 22	GC	GC RESTROOM LANTAI 23	 13:45:21 05-Jul-2025	 13:45:40 05-Jul-2025	 13:47:43 05-Jul-2025
3	05-07-2025	CAR PARK	BRUSHING	BRUSHING AREA TPS	 13:26:15 05-Jul-2025	 13:32:09 05-Jul-2025	 13:37:28 05-Jul-2025
4	05-07-2025	KORIDOR APARTEMEN	GC	GC TANGGA DARURAT	 09:27:47 05-Jul-2025	 09:28:01 05-Jul-2025	 09:29:36 05-Jul-2025

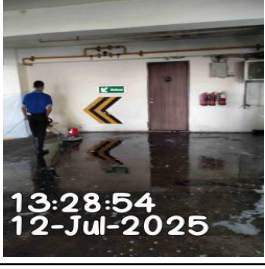
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2	06-07-2025	POOL & LANTAI 22	GC	GC RESTROOM & LOCKER LANTAI 22	 13:31:03 06-Jul-2025	 13:31:40 06-Jul-2025	 13:35:09 06-Jul-2025
3	06-07-2025	CAR PARK	GC	GC AREA GROUND TANK & GENSET	 13:45:00 06-Jul-2025	 13:45:41 06-Jul-2025	 13:49:32 06-Jul-2025
4	06-07-2025	KORIDOR APARTEMEN	DUSTING	DUSTING ROOM NUMBER & SUDUT-SUDUT LANTAI	 13:39:27 06-Jul-2025	 13:39:43 06-Jul-2025	 13:40:11 06-Jul-2025

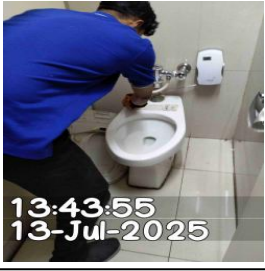
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2	07-07-2025	LOBBY	SHAMPOOING	SHAMPOOING SOFA AREA LOBBY	 07:33:31 07-Jul-2025	 07:38:25 07-Jul-2025	 09:38:23 07-Jul-2025
3	07-07-2025	POOL & LANTAI 22	BRUSHING	BRUSHING POOLDECK / BATU ALAM	 13:42:41 07-Jul-2025	 13:43:02 07-Jul-2025	 13:46:04 07-Jul-2025
4	07-07-2025	CAR PARK	ROC	CLEANING CEILING CAR PARK	 10:04:20 07-Jul-2025	 12:11:41 07-Jul-2025	 13:10:00 07-Jul-2025
5	07-07-2025	KORIDOR APARTEMEN	ROC	CLEANING CEILING KORIDOR APT	 11:10:05 07-Jul-2025	 11:10:18 07-Jul-2025	 11:11:11 07-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	09-07-2025	LOBBY	GC	GC RESTROOM LOBBY HOTEL & APT	 13:46:19 09-Jul-2025	 13:48:26 09-Jul-2025	 16:55:15 09-Jul-2025
2	09-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING ACP LANTAI 23 & ROOFTOP	 13:26:30 09-Jul-2025	 13:26:48 09-Jul-2025	 13:28:10 09-Jul-2025
3	09-07-2025	CAR PARK	BRUSHING	BRUSHING FLOOR & RAMP CAR PARK	 13:09:56 09-Jul-2025	 13:22:05 09-Jul-2025	 16:56:53 09-Jul-2025
4	09-07-2025	KORIDOR APARTEMEN	WASHING	WASHING LANTAI KORIDOR APT	 13:31:51 09-Jul-2025	 13:34:12 09-Jul-2025	 13:36:18 09-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-07-2025	LOBBY	WALL CLEANING	WALL CLEANING GASTRO & ART WORK MOZAIK LOBBY	 13:19:14 10-Jul-2025	 13:19:52 10-Jul-2025	 13:22:00 10-Jul-2025
2	10-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING STAINLESS PEMBATAS 23	 13:25:00 10-Jul-2025	 13:26:05 10-Jul-2025	 13:27:22 10-Jul-2025
3	10-07-2025	CAR PARK	GLASS CLEANING	GLASS CLEANING LANDING LIFT CAR PARK	 08:09:37 10-Jul-2025	 13:38:33 10-Jul-2025	 13:42:27 10-Jul-2025
4	10-07-2025	KORIDOR APARTEMEN	GC	GC RUANG PANEL	 08:03:46 10-Jul-2025	 08:03:57 10-Jul-2025	 08:05:46 10-Jul-2025

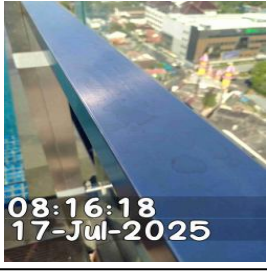
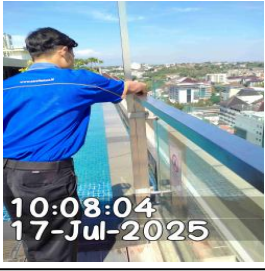
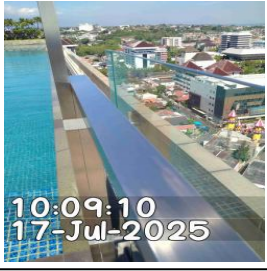
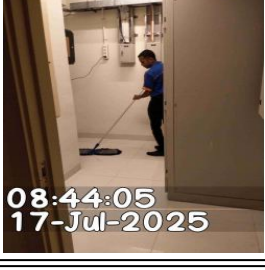
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2	11-07-2025	POOL & LANTAI 22	WASHING	WASHING DUST BIN LT 22 & 23	 13:35:11 11-Jul-2025	 13:38:54 11-Jul-2025	 13:42:27 11-Jul-2025
3	11-07-2025	CAR PARK	DUSTING	DUSTING PARAPET CAR PARK	 09:31:11 11-Jul-2025	 09:31:26 11-Jul-2025	 09:33:14 11-Jul-2025
4	11-07-2025	KORIDOR APARTEMEN	DUSTING	DUSTING PINTU LIFT & DINDING MARMER	 11:14:31 11-Jul-2025	 11:14:41 11-Jul-2025	 11:16:47 11-Jul-2025

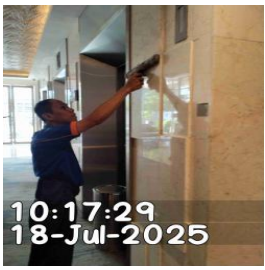
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2	12-07-2025	POOL & LANTAI 22	GC	GC RESTROOM LANTAI 23	 14:15:48 12-Jul-2025	 14:16:31 12-Jul-2025	 14:18:16 12-Jul-2025
3	12-07-2025	CAR PARK	BRUSHING	BRUSHING AREA TPS	 13:12:06 12-Jul-2025	 13:28:54 12-Jul-2025	 14:22:08 12-Jul-2025
4	12-07-2025	KORIDOR APARTEMEN	GC	GC TANGGA DARURAT	 11:06:08 12-Jul-2025	 11:07:01 12-Jul-2025	 11:09:40 12-Jul-2025

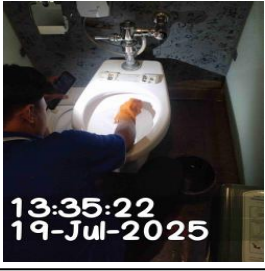
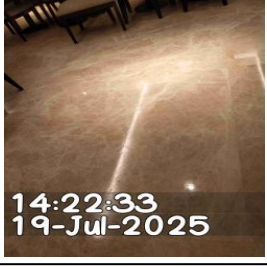
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2	13-07-2025	POOL & LANTAI 22	GC	GC RESTROOM & LOCKER LANTAI 22	 13:43:12 13-Jul-2025	 13:43:55 13-Jul-2025	 13:48:00 13-Jul-2025
3	13-07-2025	CAR PARK	GC	GC AREA GROUND TANK & GENSET	 10:11:38 13-Jul-2025	 10:14:24 13-Jul-2025	 10:18:32 13-Jul-2025
4	13-07-2025	KORIDOR APARTEMEN	DUSTING	DUSTING ROOM NUMBER & SUDUT-SUDUT LANTAI	 09:26:11 13-Jul-2025	 09:26:39 13-Jul-2025	 09:29:38 13-Jul-2025

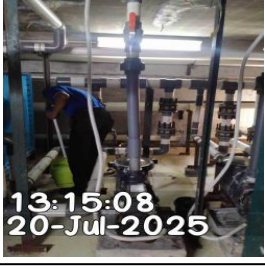
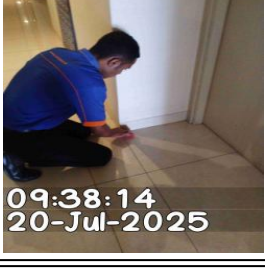
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2	14-07-2025	POOL & LANTAI 22	BRUSHING	BRUSHING POOLDECK / BATU ALAM	 13:25:27 14-Jul-2025	 13:25:43 14-Jul-2025	 14:15:47 14-Jul-2025
3	14-07-2025	CAR PARK	ROC	CLEANING CEILING CAR PARK	 08:36:04 14-Jul-2025	 08:36:34 14-Jul-2025	 10:56:00 14-Jul-2025
4	14-07-2025	KORIDOR APARTEMEN	ROC	CLEANING CEILING KORIDOR APT	 13:18:11 14-Jul-2025	 13:18:29 14-Jul-2025	 13:19:12 14-Jul-2025

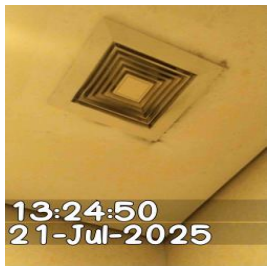
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2	16-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING ACP LANTAI 23 & ROOFTOP	 10:00:02 16-Jul-2025	 10:00:26 16-Jul-2025	 10:02:43 16-Jul-2025
3	16-07-2025	CAR PARK	BRUSHING	BRUSHING FLOOR & RAMP CAR PARK	 13:18:00 16-Jul-2025	 13:46:57 16-Jul-2025	 14:31:31 16-Jul-2025
4	16-07-2025	KORIDOR APARTEMEN	WASHING	WASHING LANTAI KORIDOR APT	 13:50:47 16-Jul-2025	 13:51:07 16-Jul-2025	 14:26:35 16-Jul-2025

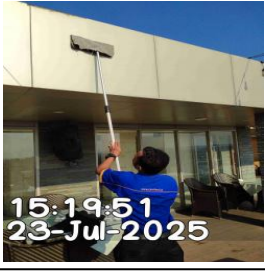
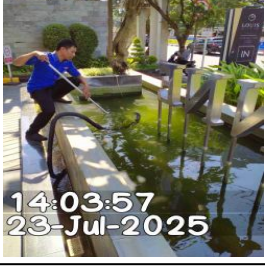
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2	17-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING STAINLESS PEMBATAS 23	 08:16:18 17-Jul-2025	 10:08:04 17-Jul-2025	 10:09:10 17-Jul-2025
3	17-07-2025	CAR PARK	GLASS CLEANING	GLASS CLEANING LANDING LIFT CAR PARK	 08:55:57 17-Jul-2025	 13:48:52 17-Jul-2025	 13:50:20 17-Jul-2025
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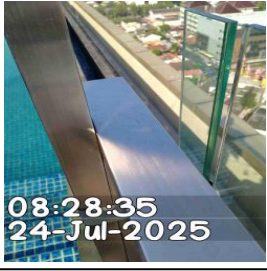
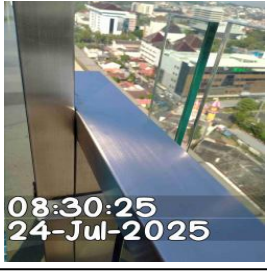
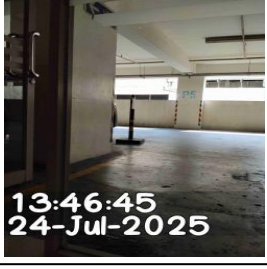
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2	18-07-2025	POOL & LANTAI 22	WASHING	WASHING DUST BIN LT 22 & 23			
3	18-07-2025	CAR PARK	DUSTING	DUSTING PARAPET CAR PARK			
4	18-07-2025	KORIDOR APARTEMEN	DUSTING	DUSTING PINTU LIFT & DINDING MARMER			

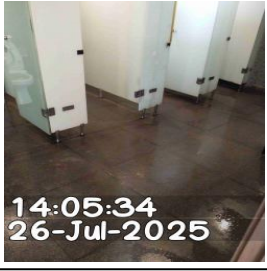
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2	19-07-2025	POOL & LANTAI 22	GC	GC RESTROOM LANTAI 23	 13:34:33 19-Jul-2025	 13:35:22 19-Jul-2025	 13:40:47 19-Jul-2025
3	19-07-2025	CAR PARK	BRUSHING	BRUSHING AREA TPS	 13:16:24 19-Jul-2025	 13:18:32 19-Jul-2025	 14:22:33 19-Jul-2025
4	19-07-2025	KORIDOR APARTEMEN	GC	GC TANGGA DARURAT	 09:46:58 19-Jul-2025	 09:47:27 19-Jul-2025	 09:49:14 19-Jul-2025

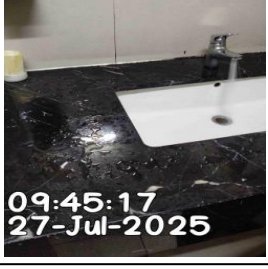
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2	20-07-2025	POOL & LANTAI 22	GC	GC RESTROOM & LOCKER LANTAI 22	 13:26:30 20-Jul-2025	 13:28:05 20-Jul-2025	 13:33:15 20-Jul-2025
3	20-07-2025	CAR PARK	GC	GC AREA GROUND TANK & GENSET	 13:11:59 20-Jul-2025	 13:15:08 20-Jul-2025	 13:21:03 20-Jul-2025
4	20-07-2025	KORIDOR APARTEMEN	DUSTING	DUSTING ROOM NUMBER & SUDUT-SUDUT LANTAI	 09:37:59 20-Jul-2025	 09:38:14 20-Jul-2025	 09:40:01 20-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-07-2025	LOBBY	ROC	CLEANING CEILING LOBBY & GASTRO	 13:24:50 21-Jul-2025	 13:28:52 21-Jul-2025	 13:30:14 21-Jul-2025
2	21-07-2025	LOBBY	SPOTTING	SPOTTING WALL PADDING LOBBY	 07:37:01 21-Jul-2025	 13:32:18 21-Jul-2025	 13:55:23 21-Jul-2025
3	21-07-2025	POOL & LANTAI 22	BRUSHING	BRUSHING POOLDECK / BATU ALAM	 10:08:30 21-Jul-2025	 10:10:16 21-Jul-2025	 10:14:00 21-Jul-2025
4	21-07-2025	CAR PARK	ROC	CLEANING CEILING CAR PARK	 07:59:27 21-Jul-2025	 07:59:44 21-Jul-2025	 08:01:26 21-Jul-2025
5	21-07-2025	CAR PARK	DUSTING	DUSTING SPEAKER CAR PARK	 07:51:39 21-Jul-2025	 07:51:54 21-Jul-2025	 07:52:57 21-Jul-2025
6	21-07-2025	KORIDOR APARTEMEN	ROC	CLEANING CEILING KORIDOR APT	 10:48:49 21-Jul-2025	 10:49:03 21-Jul-2025	 10:50:17 21-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-07-2025	LOBBY	GC	GC RESTROOM LOBBY HOTEL & APT	 13:24:40 23-Jul-2025	 13:25:05 23-Jul-2025	 15:16:26 23-Jul-2025
2	23-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING ACP LANTAI 23 & ROOFTOP	 15:18:50 23-Jul-2025	 15:19:51 23-Jul-2025	 15:21:45 23-Jul-2025
3	23-07-2025	CAR PARK	BRUSHING	BRUSHING FLOOR & RAMP CAR PARK	 11:45:51 23-Jul-2025	 14:03:57 23-Jul-2025	 15:14:35 23-Jul-2025
4	23-07-2025	KORIDOR APARTEMEN	WASHING	WASHING LANTAI KORIDOR APT	 13:17:20 23-Jul-2025	 13:18:50 23-Jul-2025	 13:20:12 23-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-07-2025	LOBBY	WALL CLEANING	WALL CLEANING GASTRO & ART WORK MOZAIK LOBBY	 11:28:51 24-Jul-2025	 11:29:18 24-Jul-2025	 11:30:15 24-Jul-2025
2	24-07-2025	POOL & LANTAI 22	SPOTTING	SPOTTING STAINLESS PEMBATAS 23	 08:28:35 24-Jul-2025	 08:28:50 24-Jul-2025	 08:30:25 24-Jul-2025
3	24-07-2025	CAR PARK	GLASS CLEANING	GLASS CLEANING LANDING LIFT CAR PARK	 13:40:12 24-Jul-2025	 13:40:32 24-Jul-2025	 13:46:45 24-Jul-2025
4	24-07-2025	KORIDOR APARTEMEN	GC	GC RUANG PANEL	 08:40:07 24-Jul-2025	 08:40:39 24-Jul-2025	 08:42:19 24-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-07-2025	LOBBY	WASHING	WASHING DUST BIN LOBBY & GASTRO	 13:46:26 26-Jul-2025	 13:47:40 26-Jul-2025	 13:51:45 26-Jul-2025
2	26-07-2025	POOL & LANTAI 22	GC	GC RESTROOM LANTAI 23	 13:31:57 26-Jul-2025	 13:32:12 26-Jul-2025	 14:05:34 26-Jul-2025
3	26-07-2025	CAR PARK	BRUSHING	BRUSHING AREA TPS	 13:21:34 26-Jul-2025	 13:22:11 26-Jul-2025	 13:53:40 26-Jul-2025
4	26-07-2025	KORIDOR APARTEMEN	GC	GC TANGGA DARURAT	 13:41:07 26-Jul-2025	 13:41:27 26-Jul-2025	 13:43:17 26-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-07-2025	LOBBY	SPOTTING	SPOTTING NUT KORIDOR & RESTROOM LOBBY	 13:25:28 27-Jul-2025	 13:39:06 27-Jul-2025	 15:12:24 27-Jul-2025
2	27-07-2025	POOL & LANTAI 22	GC	GC RESTROOM & LOCKER LANTAI 22	 13:28:06 27-Jul-2025	 13:28:24 27-Jul-2025	 13:31:48 27-Jul-2025
3	27-07-2025	POOL & LANTAI 22	KRISTALISASI	KRISTALISASI MARMER WASHBASIN RESTROOM 23&22	 09:45:17 27-Jul-2025	 09:45:49 27-Jul-2025	 13:28:57 27-Jul-2025
4	27-07-2025	CAR PARK	GC	GC AREA GROUND TANK & GENSET	 13:41:12 27-Jul-2025	 13:41:52 27-Jul-2025	 13:43:27 27-Jul-2025
5	27-07-2025	KORIDOR APARTEMEN	DUSTING	DUSTING ROOM NUMBER & SUDUT-SUDUT LANTAI	 10:21:39 27-Jul-2025	 10:21:56 27-Jul-2025	 10:22:47 27-Jul-2025



LAPORAN TURNOVER

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 0 MP

NEW : 0 MP

RESIGN : 0 MP

MUTASI : 0 MP

Pengawas : 0

CSO : 0

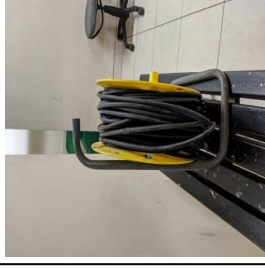
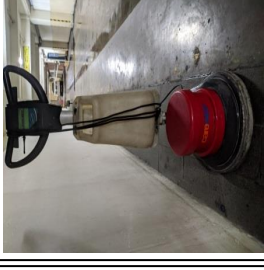
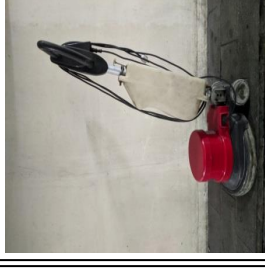
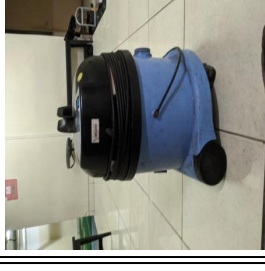
OMP

Monthly : July





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF5/34/HPRE/4033	HIGH PRESSURE	LAVOR			BAIK	-
2	CF5/10/HPOL/4034	HAND POLISHER	SP			BAIK	-
3	CF5/8/KR50/4035	KABEL ROLL 50 METER	KRISBOW			BAIK	-
4	CF5/3/LOSP/4036	LOW SPEED POLISHER	INNOTECH			BAIK	-
5	CF5/3/VC30/4070	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			BAIK	-