

LAPORAN BULANAN CLEANING SERVICE

Proyek :
BUDI LUHUR (TK & SD)



Periode :

JULI 2025

Disusun Oleh :

DEFI ANGGRAENI

CS-LEADER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung BUDI LUHUR (TK & SD)

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1044388	MUHAMMAD LUTFI	CLEANER	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	OFF	OFF	HP	HP	HP	HP
2	1039273	MUHAMMAD RIVALDY SUPRIYADI	CLEANER	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP
3	1043876	FAKHRIYAN ABDUL ZIKRI	CLEANER	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP
Total MP Shift Pagi:				3	3	3	3	0	0	3	3	3	3	3	0	0	3	3	3	3	3	0	0	3	3	3	3	3	0	0	3	3	3	3
Total MP Shift Siang:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Total MP Libur:				0	0	0	0	0	3	0	0	0	0	0	0	3	0	0	0	0	0	0	3	0	0	0	0	0	1	3	0			
Total MP :				3	3	3	3	0	3	3	3	3	3	3	0	3	3	3	3	3	3	0	3	3	3	3	3	3	1	3	3	3	3	3

PENGAWAS

[illegible]



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan				
1	1039273	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	0	4	0	0	0	-				
	MUHAMMAD RIVALDY SUPRIYADI																																													
2	1043876	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	27	0	0	0	4	0	0	0	-				
	FAKHRIYAN ABDUL ZIKRI																																													
3	1043997	CS-LEADER	H	H	H	H	O	O	H	H	H	H	H	O	O	H	H	H	H	H	O	O	H	H	H	H	H	O	O	H	H	H	H	23	0	0	0	8	0	0	0	-				
	DEFI ANGGRAENI																																													
4	1044388	CLEANER	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	O	O	H	H	H	H	26	0	0	0	5	0	0	0	-				
	MUHAMMAD LUTFI																																													
Total :																																		103	0	0	0	21	0	0	0					

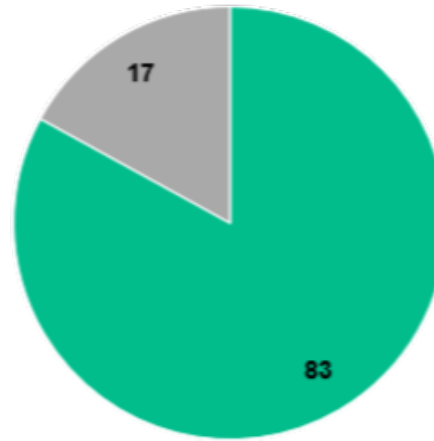
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	ARIFIN HIDAYAT	SUSAN		Nama
	2025-07-16 21:22:47	2025-07-17 12:47:25	Tgl	Tgl

TOTAL JADWAL : 124 MP

HADIR : 103 MP

OFF : 21 MP

TIDAK HADIR : 0 MP



Monthly : July





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket				
							SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM						
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P
Hall																																											
1	PEMBERSIHAN KACA KELAS TK	GLASS CLEANING	0	5	0	0	P	A							P	A						P	A						P	A						P	A			5	5		
2	PEMBERSIHAN DAK HALL	SPOTTING	0	5	0	0		P	A						P	A						P	A							P	A						P	A			5	5	
3	PEMBESIHAN LANTAI	LOBBY DUSTER	0	5	0	0			P	A						P	A						P	A						P	A							P	A			5	5
4	PEMBERSIHAN TANGGA KANTIN	BRUSHING	0	4	0	0				P	A						P	A						P	A						P	A									4	4	
Total Rencana :							1	1	1	1	0	0	0	1	1	1	1	0	0	0	1	1	1	1	0	0	0	1	1	1	1	1	0	0	0	1	1	1	1	1	19	19	
Total Realisasi :							1	1	1	1	0	0	0	1	1	1	1	0	0	0	1	1	1	1	0	0	0	1	1	1	1	1	0	0	0	1	1	1	1	1	19	19	
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Warna	Keterangan																																										
P	: Planning																																										
A	: Actual / Terealisasi																																										
X	: Tidak Terealisasi																																										

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket				
							SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM						
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P
Lantai 2																																											
1	PEMBERSIHAN LANTAI CORRIDOR	WASHING	0	5	0	0	P	A						P	A						P	A						P	A						P	A			5	5			
2	PEMBERSIHAN TRAP TANGGA	SPOTTING	0	5	0	0		P	A						P	A					P	A							P	A						P	A			5	5		
3	PERBERSIHAN KACA PERPUSTAKAAN	GLASS CLEANING	0	5	0	0			P	A						P	A					P	A							P	A						P	A	5	5			
4	PEMBERSIHAN LANTAI LOBBY	WASHING	0	4	0	0				P	A						P	A					P	A							P	A							4	4			
5	PEMBERSIHAN DAK LOBBY	SPOTTING	0	4	0	0							P	A						P	A						P	A						P	A			4	4				
Total Rencana :							1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1					
Total Realisasi :							1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	1	0	0	1	1	1	1	1	1	0	0	1	1	1	1	1	23	23	100%
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Warna	Keterangan																																										
P	: Planning																																										
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X	: Tidak Terealisasi																																										

Warna	Keterangan
P	: Planning
A	: Actual / Terealisasi
X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket							
							SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM			JM	SB	MG	SN	SL	RB	KM
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P	A	P	A
Lantai 4																																														
1	PEMBERSIHAN TRAP TANGGA	GENERAL CLEANING	0	5	0	0	P	A						P	A						P	A						P	A							P	A			5	5					
2	PEMBSIHAN CONER BOOK	GENERAL CLEANING	0	5	0	0		P	A						P	A						P	A						P	A							P	A			5	5				
3	PEMBERSIHAN TEMPAT SAMPAH	WASHING	0	5	0	0			P	A						P	A						P	A						P	A							P	A			5	5			
4	PEMBERSIHAN RAK SEPATU	WASHING	0	4	0	0				P	A						P	A						P	A						P	A									4	4				
5	PEMBERSIHAN STAINLIST TOILET	POLISHING	0	4	0	0							P	A						P	A							P	A						P	A					4	4				
6	PEMBERSIHAN TOILET	GENERAL CLEANING	0	5	0	0		P	A						P	A						P	A						P	A							P	A			5	5				
7	PEMBERSIHAN KACA	GLASS CLEANING	0	5	0	0			P	A						P	A						P	A						P	A							P	A			5	5			
8	PEMBERSIHAN RUANG IPA	GENERAL CLEANING	0	4	0	0				P	A						P	A						P	A						P	A									4	4				
Total Rencana :							1	2	2	2	0	0	1	1	2	2	2	0	0	1	1	2	2	2	0	0	1	1	2	2	2	2	0	0	1	1	2	2	2							
Total Realisasi :							1	2	2	2	0	0	1	1	2	2	2	0	0	1	1	2	2	2	0	0	1	1	2	2	2	2	0	0	1	1	2	2	2							
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Warna	Keterangan																																													
P	: Planning																																													
A	: Actual / Terealisasi																																													
X	: Tidak Terealisasi																																													

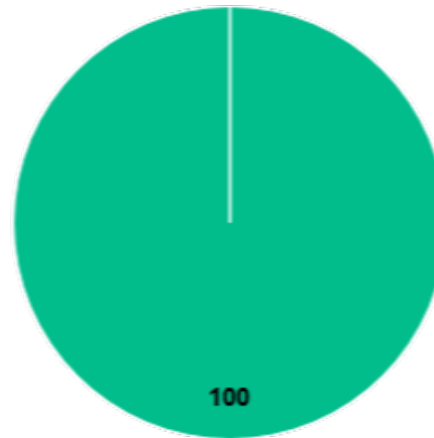
PEKERJAAN : 111

REALISASI : 111

DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0

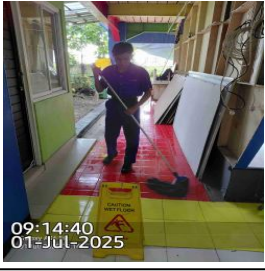
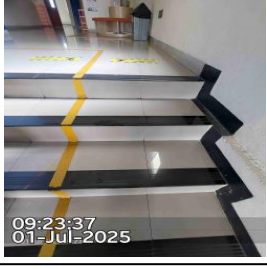


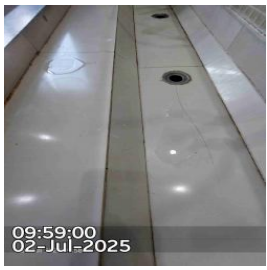
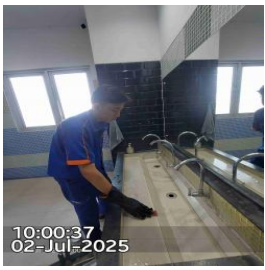
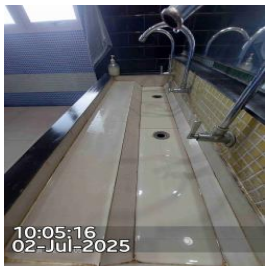
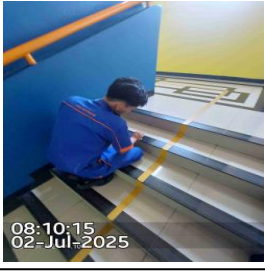
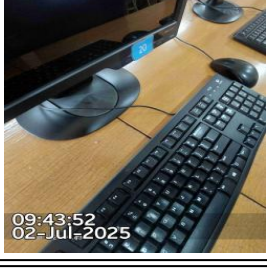
Monthly : July

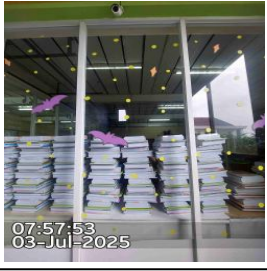


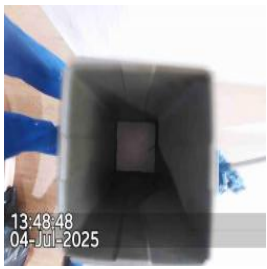
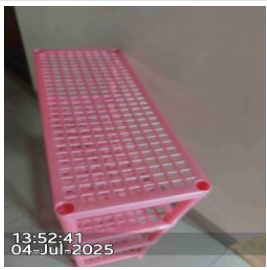


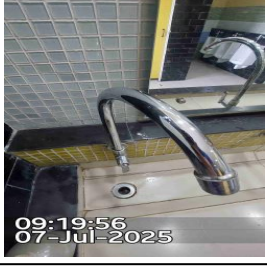
LAPORAN VISUALISASI PERIODIK

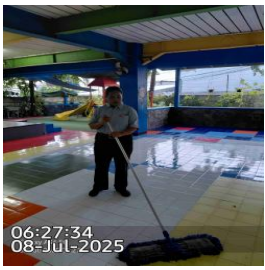
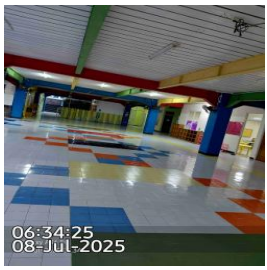
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	01-07-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 06:08:33 01-Jul-2025	 06:08:53 01-Jul-2025	 06:27:07 01-Jul-2025
2	01-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 09:12:38 01-Jul-2025	 09:14:40 01-Jul-2025	 09:15:01 01-Jul-2025
3	01-07-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA	 09:23:37 01-Jul-2025	 09:23:56 01-Jul-2025	 09:24:37 01-Jul-2025
4	01-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA	 09:24:59 01-Jul-2025	 09:25:42 01-Jul-2025	 09:26:04 01-Jul-2025

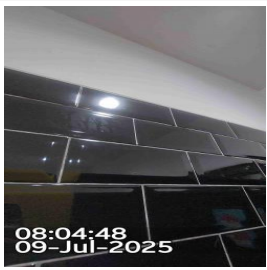
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1	02-07-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL	 09:59:00 02-Jul-2025	 10:00:37 02-Jul-2025	 10:05:16 02-Jul-2025
2	02-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 08:09:47 02-Jul-2025	 08:10:15 02-Jul-2025	 08:10:31 02-Jul-2025
3	02-07-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK	 09:46:35 02-Jul-2025	 09:47:01 02-Jul-2025	 09:47:53 02-Jul-2025
4	02-07-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN RUANG LAB KOPUTER	 09:43:52 02-Jul-2025	 09:44:33 02-Jul-2025	 09:45:09 02-Jul-2025
5	02-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 09:51:48 02-Jul-2025	 09:52:21 02-Jul-2025	 09:52:54 02-Jul-2025
6	02-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TOILET	 09:53:50 02-Jul-2025	 09:55:40 02-Jul-2025	 09:58:16 02-Jul-2025

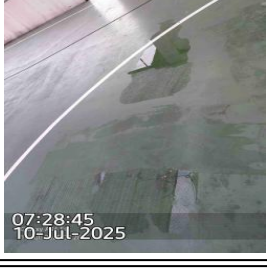
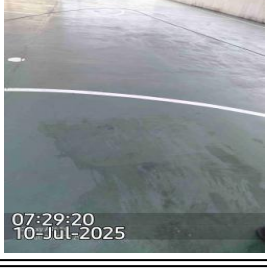
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-07-2025	HALL	LOBBY DUSTER	PEMBESIHAN LANTAI	 15:30:17 03-Jul-2025	 15:33:11 03-Jul-2025	 15:34:01 03-Jul-2025
2	03-07-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN	 07:55:11 03-Jul-2025	 07:56:21 03-Jul-2025	 07:57:53 03-Jul-2025
3	03-07-2025	LANTAI 3	GENERAL CLEANING	PEMBSIHAN CONER BOOK	 07:21:35 03-Jul-2025	 07:23:12 03-Jul-2025	 07:28:59 03-Jul-2025
4	03-07-2025	LANTAI 4	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 07:38:29 03-Jul-2025	 07:39:13 03-Jul-2025	 07:40:21 03-Jul-2025
5	03-07-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA	 07:33:32 03-Jul-2025	 07:35:31 03-Jul-2025	 07:36:53 03-Jul-2025

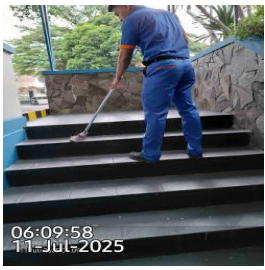
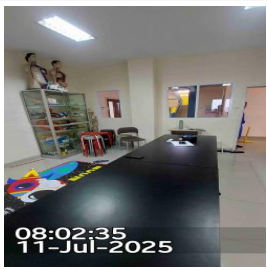
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-07-2025	HALL	BRUSHING	PEMBERSIHAN TANGGA KANTIN	 06:12:05 04-Jul-2025	 06:12:31 04-Jul-2025	 06:13:07 04-Jul-2025
2	04-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI LOBBY	 13:45:32 04-Jul-2025	 13:46:11 04-Jul-2025	 13:46:39 04-Jul-2025
3	04-07-2025	LANTAI 3	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 13:48:48 04-Jul-2025	 13:49:20 04-Jul-2025	 13:50:08 04-Jul-2025
4	04-07-2025	LANTAI 3	POLISHING	PEMBERSIHAN STAINLIST TOILET	 13:50:37 04-Jul-2025	 13:51:25 04-Jul-2025	 13:51:43 04-Jul-2025
5	04-07-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU	 13:52:41 04-Jul-2025	 13:53:13 04-Jul-2025	 13:53:27 04-Jul-2025
6	04-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG IPA	 13:53:48 04-Jul-2025	 13:54:20 04-Jul-2025	 13:54:34 04-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	07-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY	 08:53:12 07-Jul-2025	 08:53:31 07-Jul-2025	 08:53:54 07-Jul-2025
2	07-07-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU	 09:15:11 07-Jul-2025	 09:16:15 07-Jul-2025	 09:17:49 07-Jul-2025
3	07-07-2025	LANTAI 4	POLISHING	PEMBERSIHAN STAINLIST TOILET	 09:18:39 07-Jul-2025	 09:19:06 07-Jul-2025	 09:19:56 07-Jul-2025

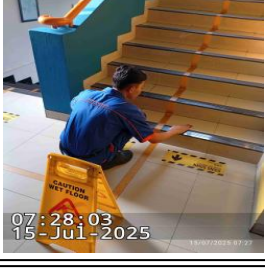
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	08-07-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK			
2	08-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR			
3	08-07-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA			
4	08-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA			

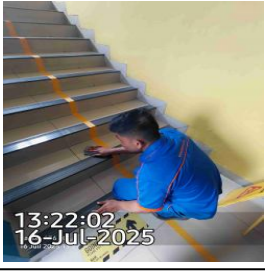
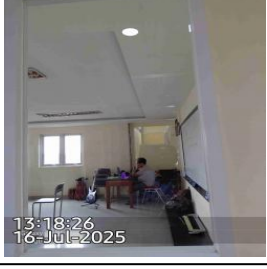
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	09-07-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL	 06:07:23 09-Jul-2025	 06:08:12 09-Jul-2025	 06:09:17 09-Jul-2025
2	09-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 08:07:44 09-Jul-2025	 08:08:17 09-Jul-2025	 08:08:36 09-Jul-2025
3	09-07-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK	 08:03:19 09-Jul-2025	 08:01:55 09-Jul-2025	 08:02:17 09-Jul-2025
4	09-07-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN RUANG LAB KOPUTER	 08:10:48 09-Jul-2025	 08:11:02 09-Jul-2025	 08:11:30 09-Jul-2025
5	09-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 08:03:41 09-Jul-2025	 08:03:54 09-Jul-2025	 08:04:11 09-Jul-2025
6	09-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TOILET	 08:04:48 09-Jul-2025	 08:05:38 09-Jul-2025	 08:07:01 09-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-07-2025	HALL	LOBBY DUSTER	PEMBESIHAN LANTAI	 06:24:25 10-Jul-2025	 06:25:46 10-Jul-2025	 06:26:36 10-Jul-2025
2	10-07-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN	 07:38:19 10-Jul-2025	 07:39:19 10-Jul-2025	 07:41:03 10-Jul-2025
3	10-07-2025	LANTAI 3	GENERAL CLEANING	PEMBSIHAN CONER BOOK	 07:45:16 10-Jul-2025	 07:45:53 10-Jul-2025	 07:48:10 10-Jul-2025
4	10-07-2025	LANTAI 4	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 07:28:45 10-Jul-2025	 07:29:00 10-Jul-2025	 07:29:20 10-Jul-2025
5	10-07-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA	 08:23:31 10-Jul-2025	 08:24:11 10-Jul-2025	 08:26:56 10-Jul-2025

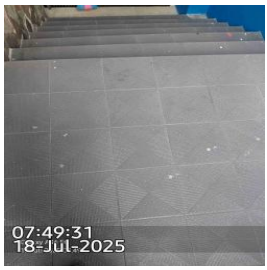
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	11-07-2025	HALL	BRUSHING	PEMBERSIHAN TANGGA KANTIN			
2	11-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI LOBBY			
3	11-07-2025	LANTAI 3	WASHING	PEMBERSIHAN TEMPAT SAMPAH			
4	11-07-2025	LANTAI 3	POLISHING	PEMBERSIHAN STAINLIST TOILET			
5	11-07-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU			
6	11-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG IPA			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	14-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY	 06:30:52 14-Jul-2025	 06:31:05 14-Jul-2025	 06:33:23 14-Jul-2025
2	14-07-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU	 06:37:00 14-Jul-2025	 06:37:25 14-Jul-2025	 06:37:53 14-Jul-2025
3	14-07-2025	LANTAI 4	POLISHING	PEMBERSIHAN STAINLIST TOILET	 06:53:39 14-Jul-2025	 06:54:06 14-Jul-2025	 06:55:07 14-Jul-2025

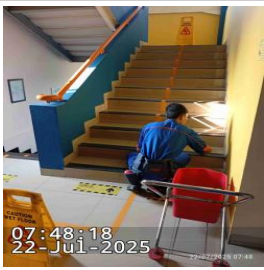
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	15-07-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 06:10:37 14-Jul-2025	 06:11:05 14-Jul-2025	 06:11:23 14-Jul-2025
2	15-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 06:16:34 15-Jul-2025	 06:17:14 15-Jul-2025	 06:18:16 15-Jul-2025
3	15-07-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA	 06:18:09 15-Jul-2025	 06:18:22 15-Jul-2025	 06:21:15 15-Jul-2025
4	15-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA	 07:22:45 15-Jul-2025	 07:28:03 15-Jul-2025	 07:30:16 15-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-07-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL	 07:15:27 16-Jul-2025	 07:15:42 16-Jul-2025	 07:16:24 16-Jul-2025
2	16-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 13:21:47 16-Jul-2025	 13:22:02 16-Jul-2025	 13:22:40 16-Jul-2025
3	16-07-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK	 13:18:26 16-Jul-2025	 13:18:39 16-Jul-2025	 13:21:17 16-Jul-2025
4	16-07-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN RUANG LAB KOPUTER	 13:19:31 16-Jul-2025	 13:19:46 16-Jul-2025	 13:20:57 16-Jul-2025
5	16-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 06:20:39 16-Jul-2025	 06:21:10 16-Jul-2025	 06:21:54 16-Jul-2025
6	16-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TOILET	 10:14:08 15-Jul-2025	 10:14:50 15-Jul-2025	 11:39:40 15-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	17-07-2025	HALL	LOBBY DUSTER	PEMBESIHAN LANTAI			
2	17-07-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN			
3	17-07-2025	LANTAI 3	GENERAL CLEANING	PEMBSIHAN CONER BOOK			
4	17-07-2025	LANTAI 4	WASHING	PEMBERSIHAN TEMPAT SAMPAH			
5	17-07-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	18-07-2025	HALL	BRUSHING	PEMBERSIHAN TANGGA KANTIN	 07:47:51 18-Jul-2025	 07:48:14 18-Jul-2025	 07:49:31 18-Jul-2025
2	18-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI LOBBY	 07:21:02 18-Jul-2025	 07:21:16 18-Jul-2025	 07:22:19 18-Jul-2025
3	18-07-2025	LANTAI 3	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 07:24:13 18-Jul-2025	 07:25:01 18-Jul-2025	 07:32:51 18-Jul-2025
4	18-07-2025	LANTAI 3	POLISHING	PEMBERSIHAN STAINLIST TOILET	 07:29:34 18-Jul-2025	 07:29:49 18-Jul-2025	 07:31:09 18-Jul-2025
5	18-07-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU	 07:21:13 18-Jul-2025	 07:21:55 18-Jul-2025	 07:25:59 18-Jul-2025
6	18-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG IPA	 07:35:33 18-Jul-2025	 07:36:50 18-Jul-2025	 07:37:51 18-Jul-2025

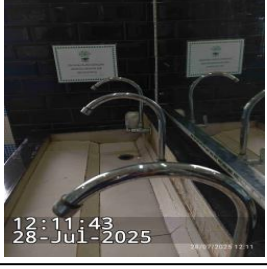
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY			
2	21-07-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU			
3	21-07-2025	LANTAI 4	POLISHING	PEMBERSIHAN STAINLIST TOILET			

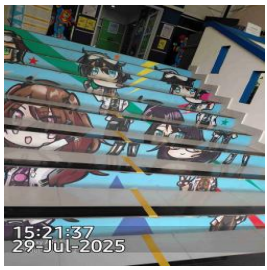
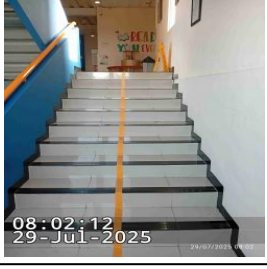
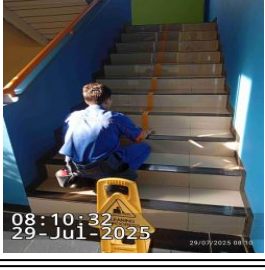
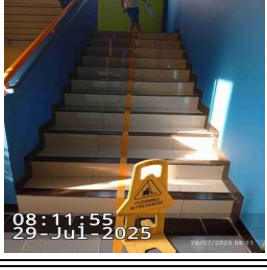
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	22-07-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK	 06:36:06 22-Jul-2025	 06:37:19 22-Jul-2025	 06:38:00 22-Jul-2025
2	22-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR	 07:52:23 22-Jul-2025	 07:52:43 22-Jul-2025	 07:54:49 22-Jul-2025
3	22-07-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA	 07:51:20 22-Jul-2025	 07:51:51 22-Jul-2025	 07:53:09 22-Jul-2025
4	22-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA	 07:31:35 22-Jul-2025	 07:48:18 22-Jul-2025	 07:49:38 22-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-07-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL	 11:05:29 22-Jul-2025	 11:10:00 22-Jul-2025	 11:14:31 22-Jul-2025
2	23-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 08:14:47 23-Jul-2025	 08:15:21 23-Jul-2025	 08:20:33 23-Jul-2025
3	23-07-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK	 13:13:47 23-Jul-2025	 13:14:21 23-Jul-2025	 13:15:08 23-Jul-2025
4	23-07-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN RUANG LAB KOPUTER	 13:18:26 23-Jul-2025	 13:18:49 23-Jul-2025	 13:20:34 23-Jul-2025
5	23-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 11:04:45 23-Jul-2025	 11:05:29 23-Jul-2025	 11:06:15 23-Jul-2025
6	23-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TOILET	 13:04:20 23-Jul-2025	 13:09:43 23-Jul-2025	 13:11:05 23-Jul-2025

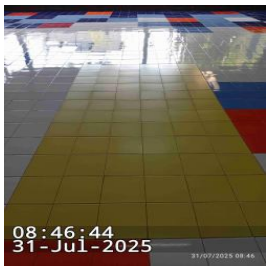
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-07-2025	HALL	LOBBY DUSTER	PEMBESIHAN LANTAI	 06:01:45 24-Jul-2025	 06:02:02 24-Jul-2025	 06:19:23 24-Jul-2025
2	24-07-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN	 07:33:27 24-Jul-2025	 07:33:59 24-Jul-2025	 07:36:17 24-Jul-2025
3	24-07-2025	LANTAI 3	GENERAL CLEANING	PEMBSIHAN CONER BOOK	 07:46:44 24-Jul-2025	 07:47:26 24-Jul-2025	 07:48:49 24-Jul-2025
4	24-07-2025	LANTAI 4	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 07:42:25 24-Jul-2025	 07:43:43 24-Jul-2025	 07:45:47 24-Jul-2025
5	24-07-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA	 07:38:53 24-Jul-2025	 07:39:22 24-Jul-2025	 07:41:18 24-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-07-2025	HALL	BRUSHING	PEMBERSIHAN TANGGA KANTIN	 08:20:53 25-Jul-2025	 08:21:32 25-Jul-2025	 08:22:53 25-Jul-2025
2	25-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI LOBBY	 08:16:11 25-Jul-2025	 08:16:25 25-Jul-2025	 08:17:04 25-Jul-2025
3	25-07-2025	LANTAI 3	WASHING	PEMBERSIHAN TEMPAT SAMPAH	 08:49:00 25-Jul-2025	 08:55:16 25-Jul-2025	 09:19:17 25-Jul-2025
4	25-07-2025	LANTAI 3	POLISHING	PEMBERSIHAN STAINLIST TOILET	 09:21:54 24-Jul-2025	 09:37:28 25-Jul-2025	 09:47:16 25-Jul-2025
5	25-07-2025	LANTAI 4	WASHING	PEMBERSIHAN RAK SEPATU	 10:03:17 25-Jul-2025	 10:03:35 25-Jul-2025	 10:04:51 25-Jul-2025
6	25-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN RUANG IPA	 09:43:55 25-Jul-2025	 09:44:39 25-Jul-2025	 09:47:55 25-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	28-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN DAK LOBBY	 12:12:58 28-Jul-2025	 12:13:52 28-Jul-2025	 12:14:39 28-Jul-2025
2	28-07-2025	LANTAI 3	WASHING	PEMBERSIHAN RAK SEPATU	 11:23:09 28-Jul-2025	 11:23:56 28-Jul-2025	 11:25:14 28-Jul-2025
3	28-07-2025	LANTAI 4	POLISHING	PEMBERSIHAN STAINLIST TOILET	 12:10:02 28-Jul-2025	 12:10:52 28-Jul-2025	 12:11:43 28-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	29-07-2025	HALL	GLASS CLEANING	PEMBERSIHAN KACA KELAS TK			
2	29-07-2025	LANTAI 2	WASHING	PEMBERSIHAN LANTAI CORRIDOR			
3	29-07-2025	LANTAI 3	SPOTTING	PEMBERSIHAN TRAP TANGGA			
4	29-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TRAP TANGGA			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-07-2025	HALL	SPOTTING	PEMBERSIHAN DAK HALL	 06:18:08 30-Jul-2025	 06:18:23 30-Jul-2025	 06:39:44 30-Jul-2025
2	30-07-2025	LANTAI 2	SPOTTING	PEMBERSIHAN TRAP TANGGA	 08:29:32 30-Jul-2025	 08:47:31 30-Jul-2025	 08:50:18 30-Jul-2025
3	30-07-2025	LANTAI 3	GLASS CLEANING	PERBERSIHAN KACA RUANG MUSIK	 11:09:56 30-Jul-2025	 11:10:33 30-Jul-2025	 11:11:56 30-Jul-2025
4	30-07-2025	LANTAI 3	GENERAL CLEANING	PEMBERSIHAN RUANG LAB KOPUTER	 11:13:19 30-Jul-2025	 11:14:35 30-Jul-2025	 11:17:36 30-Jul-2025
5	30-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN CONER BOOK	 11:18:31 30-Jul-2025	 11:20:05 30-Jul-2025	 11:20:40 30-Jul-2025
6	30-07-2025	LANTAI 4	GENERAL CLEANING	PEMBERSIHAN TOILET	 11:24:26 30-Jul-2025	 11:25:13 30-Jul-2025	 11:26:48 30-Jul-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	31-07-2025	HALL	LOBBY DUSTER	PEMBESIHAN LANTAI			
2	31-07-2025	LANTAI 2	GLASS CLEANING	PERBERSIHAN KACA PERPUSTAKAAN			
3	31-07-2025	LANTAI 3	GENERAL CLEANING	PEMBSIHAN CONER BOOK			
4	31-07-2025	LANTAI 4	WASHING	PEMBERSIHAN TEMPAT SAMPAH			
5	31-07-2025	LANTAI 4	GLASS CLEANING	PEMBERSIHAN KACA			



LAPORAN TURNOVER

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 0 MP

NEW : 0 MP

RESIGN : 0 MP

MUTASI : 0 MP

Pengawas : 0

CSO : 0

OMP

Monthly : July

