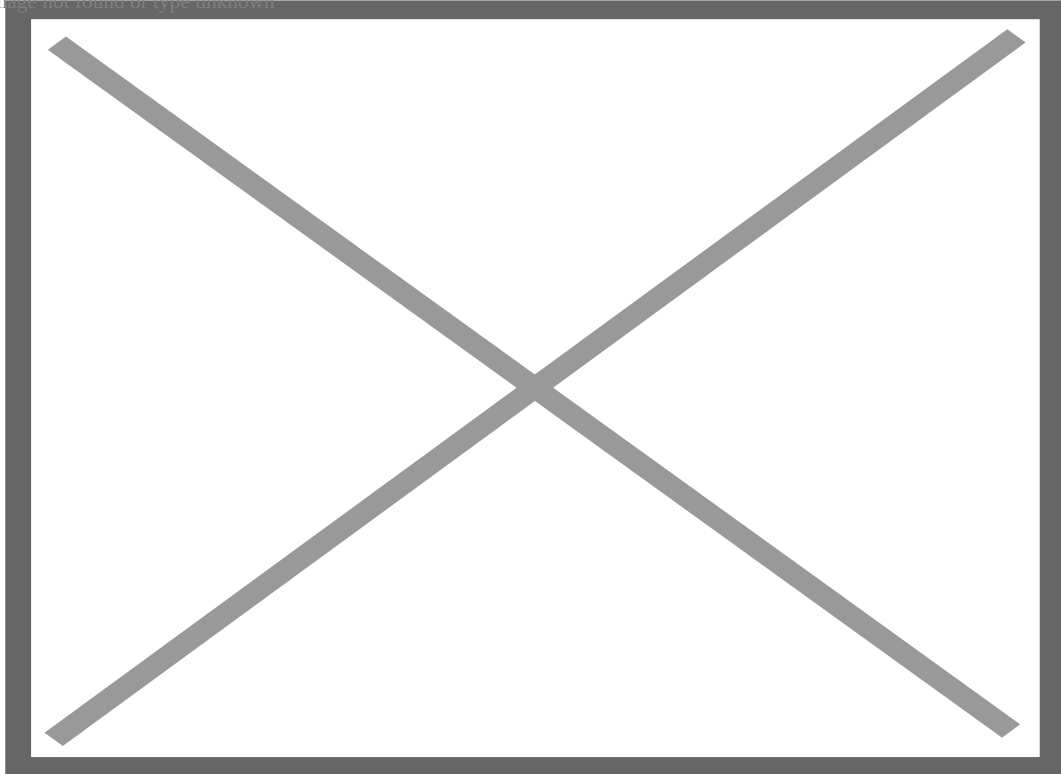


LAPORAN BULANAN CLEANING SERVICE

Proyek :
LENMARC MALL

Image not found or type unknown



Periode :

AGUSTUS 2024

Disusun Oleh :

DOEDIK AFRIYANTO
OPERATION MANAGER

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung LENMARC MALL

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
1	5007419	RIWAN ARIA TONANG	CLEANER	HP	HP	HP	HS	HP	OFF	HS	HS	HS	HS	HS	HP	HS	OFF	HS	HS	HS	HS	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	
2	5007413	RIZKY DINARTALINI	CLEANER	OFF	HS	HS	HS	HP	HS	HS	OFF	HS	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HP	HS	HS	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	
3	5007663	MUCHAMMAD ANDIKA	CLEANER	HP	HP	HP	HS	HP																											
4	5007682	MAS UD AJI MAULANA	CLEANER	HP	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	MD1	MD1	MD1	MD1	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HP	HS	HP	HP	OFF	
5	5007689	YOUWAN EFENDY PUTRA	CLEANER	HP	OFF	HS																													
6	5007836	ANANDA ALTO IMMANUEL	CLEANER	HS	HP	HP	OFF	HS	HS	HS	HS	HP	HP	OFF	HP	MD1	MD1	MD1	MD1	MD1	OFF	HS	HS	HP	HP	HP	HP	HP	OFF	HS	HS	HP	HP	HP	
7	5007865	TEGAR JALU PAMUNGKAS	CLEANER	HP	HP	OFF	HP	HS	HS	HS	HP	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HP	HS	HS	HS	HS	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	
8	5007876	ERSHA SYAFRIDA	CLEANER	HS	HP	HP	HP	HS	HP	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HP	HP	HP	HS	HP	OFF	HS	HS	HS	HS	HS	HS	HP	OFF	HP	HP	
9	5007963	AHMAD EFENDI	CLEANER	HS	HS	HS	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	MD1	HP	OFF	HS	HS	HS	HS	HS	HS	HP	OFF	HP	HP	HS	HP
10	5008198	SIGIT CATUR PURNOMO	CLEANER	HS	HS	HS	HP	OFF	HS	HP	HP	HP	HS	HS	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HP	HP	HP	HP	HP	HS	OFF	HS	HS	HS	HS	HS
11	5008414	MEGA AVIA	CLEANER	HS	HS	HS	HS	HP	OFF	HS	HS	HP	HP	HP	HP	OFF	HS	HP	HP	HS	HS	HP	OFF	HS	HS	HP	HP	HS	HS	OFF	HP	HS	HS	HS	HS
12	5009207	ACHMAD NAFANI	CLEANER	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	MD1	HS	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HS	OFF	HS	HS	HS
13	5009311	SUHANDAYANI ALFIATULKUSNAH	CLEANER	HP	HP	OFF	HS	HS	HS	HP	HP	HP	OFF	HS	HS	HS	HS	HS	OFF	HS	HS	HS	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HP	OFF	
14	5009304	ELIN NURSITA	CLEANER	HP	OFF	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HS	HP	HP	HS	HP	OFF	HS	HP	
15	5009307	MOCH ZANUAR NICO DA SILVA	CLEANER																																
16	5009667	MAHENDRA PRIMA S	CLEANER	HS	HS	HS																													
17	5009778	CHOIRUL UMAM	CLEANER	HS	HS	HP	HP	OFF	HP	HS	HS	HS	HP	HP	OFF	HS	HS	HP	HP	HP	HS	OFF	HS	HS	HS	HS	HS	HP	OFF	HP	HP	HP	HP	HP	
18	5009801	MUHAMAD RIZAL MUHAIMIN	CLEANER	HS	HS	HS	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HP	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS
19	5009802	MOCH MUZAMMIL	CLEANER	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HP	HP	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HP	HS	HS	HP	HS	HS
20	5009867	ARDI ANWAR SHODIQ	CLEANER				HS	HS	HP	OFF	HS	HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HS	HP	OFF	HS	HP	HP	HP	HP	HP	HP	OFF	HS	HP	HP
21	5009868	MOCH FIRMAN RAHADHANI	CLEANER				HP	HP	HP	HP	OFF	HS	HS	HS	HS	HP	HP	OFF	HS	HP	HP	HP	HP	HS	OFF	HS	HS	HS	HS	HS	HS	HS	OFF	HS	HP
22	5009876	NOER ROCHMAN HAQIEQIE	CLEANER					HP	HP	HP	HP	OFF	HS	HP	HP	HP	HP	OFF	HS	HS	HS	HP	HP	HP	OFF	HS	HP	HP	HS	HP	HP	OFF	HS		
23	5009936	MUHAMMAD ANDIKA	CLEANER																HP	HP	HP	HP	HP	OFF	HS	HS	HS	HS	HP	HP	OFF	HS	HP	HP	
Total MP Shift Pagi:				8	8	7	8	8	7	8	8	9	8	8	8	7	8	8	8	8	8	8	8	8	8	9	8	8	8	8	8	8	9	8	
Total MP Shift Siang:				8	8	8	8	8	8	8	7	7	7	8	7	8	8	7	9	8	9	8	8	8	8	8	8	9	8	8	8	8	8	8	8
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Total MP Libur:				2	2	3	2	3	3	2	3	2	3	2	3	3	2	3	2	3	2	3	3	3	3	3	2	3	2	3	3	3	3	2	3

[illegible]

PENGAWAS

[illegible]



LAPORAN REKAP ABSENSI

[illegible]

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
19	5009801	CLEANER	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	A	H	H	H	H	H	O	H	H	H	H	H	26	0	1	0	4	0	0	0	-		
	MUHAMAD RIZAL MUHAIMIN																																											
20	5009802	CLEANER	H	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	27	0	0	1	4	0	0	0	SUDAH_CLEARENSHEET		
	MOCH MUZAMMIL															G																												
21	5009867	CLEANER				h	h	h	O	H	H	a	H	H	A	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	22	0	2	4	4	0	0	0	-		
	ARDI ANWAR SHODIQ																																											
22	5009868	CLEANER				h	h	h	H	O	H	a	H	H	H	H	O	H	H	H	H	A	H	O	H	H	H	H	H	H	O	H	A	21	0	3	0	4	0	0	0	SUDAH_CLEARENSHEET		
	MOCH FIRMAN RAHADHANI																																											
23	5009876	CLEANER				h	h	h	H	H	O	H	H	H	h	H	H	O	H	H	H	H	A	O	A	S	A	A	A	A	O	A	15	0	7	0	4	1	0	0	SUDAH_CLEARENSHEET			
	NOER ROCHMAN HAQIEQIE																																											
Total :																																		481	2	44	33	91	3	0	1			

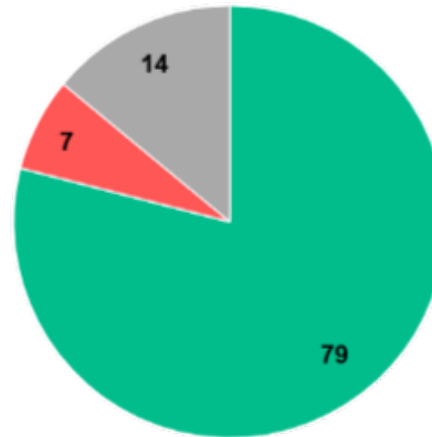
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	DOEDIK AFRIYANTO	MUHAMMAD TASHI MITRA		Nama
	2024-08-20 13:04:10	2024-08-21 15:12:24	Tgl	Tgl

TOTAL JADWAL : 669 MP

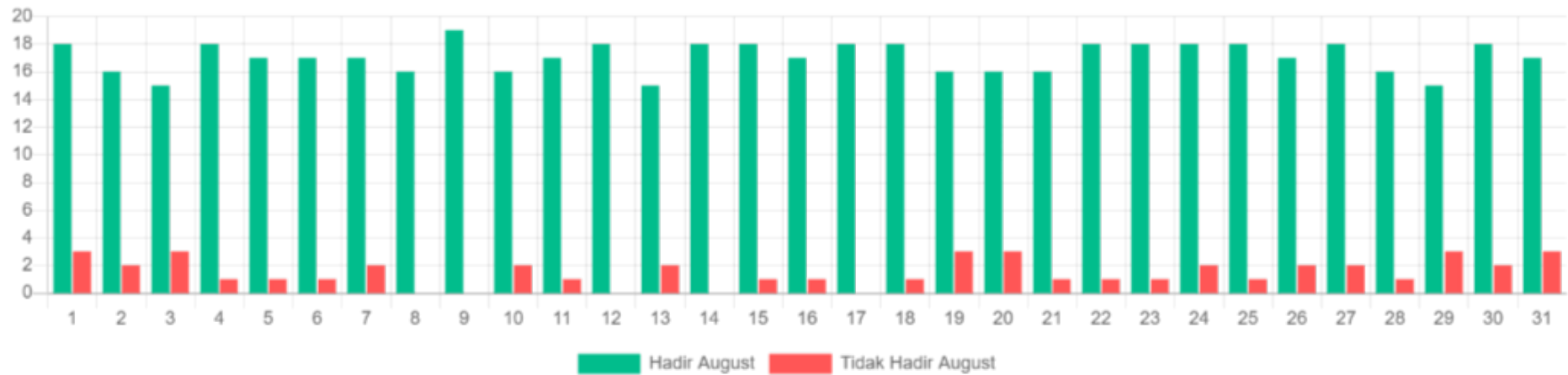
HADIR : 529 MP

OFF : 94 MP

TIDAK HADIR : 46 MP



Monthly : August





LAPORAN TABEL PERIODIK



LAPORAN VISUALISASI PERIODIK



LAPORAN TURNOVER



LAPORAN MESIN