

LAPORAN BULANAN CLEANING SERVICE

Proyek :
JAGAT BUILDING



Periode :

AGUSTUS 2025

Disusun Oleh :

ASMIRAH

CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung JAGAT BUILDING

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1032908	ABDULAH AMIN	CLEANER	HP	WD	OFF	HS	HS	HS	HS	MD2	MD1	OFF	HP	HP	HP	HP	HP	MD1	OFF	OFF	HS	HS	HS	HP	MD1	OFF	HP	HP	HP	HP	HP	MD1	OFF
2	1021931	EKA TRISNAWATI	CLEANER	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF
3	1039224	EKO SUSANTI	CLEANER	HP	OFF	WD	HS	HS	HS	HS	HS	OFF	WD	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	OFF	WD	HP	HP	HP	HP	HP	OFF	WD
4	1035557	IIN INDRIYANI	CLEANER	HP	OFF	WD	HP	HP	HP	HP	HP	OFF	WD	HP	HP	HP	HP	HP	OFF	WD	HP	HP	HP	HP	HP	OFF	WD	HP	HP	HP	HP	HP	OFF	WD
5	1044666	RENDI	CLEANER	MD2	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	MD2	MD1	OFF	HS	HP	HP	HP	MD2	MD1	OFF	HS	HS	HS	HS	MD2	MD1	OFF
6	1033122	SELAMET	CLEANER	MD2	OFF	MD1	HP	HP	HP	HP	HP	OFF	MD1	HS	HS	HS	HS	MD2	OFF	MD1	HP	HP	HP	HS	HP	OFF	MD1	HS	HS	HS	HP	MD2	OFF	MD1
7	1044453	TANTAN PERMANA	CLEANER	HP	OFF	MD1	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	OFF	WD														
8	1040952	TRI SUMANTRI	CLEANER	HP	WD	OFF	HS	HS	HS	HS	MD2	OFF	MD1	HP	HP	HP	HP	HP	OFF	MD1	HS	HS	HS	HP	MD2	OFF	MD1	HP	HP	HP	HP	HP	OFF	MD1
Total MP Shift Pagi:				7	0	2	5	5	5	5	7	1	2	5	5	5	5	7	2	2	3	4	4	4	6	2	2	4	4	4	5	6	2	2
Total MP Shift Siang:				1	0	0	3	3	3	3	1	0	0	3	3	3	3	1	0	0	3	3	3	3	1	0	0	3	3	3	2	1		
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				0	4	4	0	0	0	0	0	4	4	0	0	0	0	0	4	4	1	0	0	0	0	4	3	0	0	0	0		4	3
Total MP :				8	4	6	8	8	8	8	8	5	6	8	8	8	8	8	6	6	7	7	7	7	7	6	5	7	7	7	7	7	6	5

PENGAWAS

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	1007054	ASMIRAH	CS-SUPERVISOR	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF
2	1014504	ARIS SETIAWAN	CS-LEADER	HS	OFF	WD	OFF	HS	HS	HS	HS	OFF	WD	HS	HS	HS	HS	HS	OFF	WD	HS	HS	HS	HS	HS	OFF	WD	HS	HS	HS	HS	HS	OFF	WD
Total MP Shift Pagi:				1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1		
Total MP Shift Siang:				1	0	0	0	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1		
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				0	1	1	1	0	0	0	0	1	1	0	0	0	0	0	1	1	0	0	0	0	0	1	1	0	0	0	0		1	1
Total MP :				2	1	1	2	2	2	2	2	1	1	2	2	2	2	2	1	1	2	2	2	2	2	1	1	2	2	2	2	2	1	1



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan	
1	1007054	CS-SUPERVISOR	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	26	0	0	0	5	0	0	0	-	
	ASMIRAH																																										
2	1014504	CS-LEADER	H	O	H	O	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	25	0	0	0	6	0	0	0	-	
	ARIS SETIAWAN																																										
3	1021931	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	26	0	0	1	5	0	0	0	-	
	EKA TRISNAWATI																																										
4	1032908	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	O	H	H	H	H	A	O	H	H	H	H	H	H	O	24	0	1	2	6	0	0	0	-	
	ABDULAH AMIN																																										
5	1033122	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	26	0	0	3	5	0	0	0	-
	SELAMET																																										
6	1035557	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	A	25	0	1	2	5	0	0	0	SUDAH_CLEARENSHEET
	IIN INDRIYANI																																										
7	1039224	CLEANER	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	H	H	H	IR	O	H	H	H	H	H	H	H	O	H	25	0	0	0	5	0	0	1	-
	EKO SUSANTI																																										
8	1040952	CLEANER	H	H	O	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	H	O	H	26	0	0	2	5	0	0	0	-
	TRI SUMANTRI																																										
9	1044453	CLEANER	A	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H																13	0	1	0	3	0	0	0	SUDAH_CLEARENSHEET
	TANTAN PERMANA																																										
10	1044666	CLEANER	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	A	H	H	H	O	SR	SR	H	H	H	H	O	23	0	1	1	5	0	2	0	-	

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	H	I	A	G	O	S	SR	IR	Keterangan		
	RENDI																																											
Total :																															239	0	4	11	50	0	2	1						

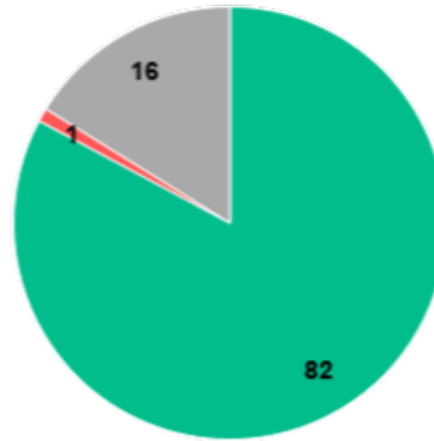
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	ARIFIN HIDAYAT	SUSAN		Nama
	2025-08-16 08:53:38	2025-08-17 20:01:06	Tgl	Tgl

TOTAL JADWAL : 304 MP

HADIR : 250 MP

OFF : 50 MP

TIDAK HADIR : 4 MP



Monthly : August





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket		
							JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG				
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P
HALAMAN																																									
1	PEMBERSIHAN ACP POS SECURITY	WALL CLEANING	0	0	1	0																P	A															1	1		
2	PEMBERSIHAN KACA POS SECURITY	GLASS CLEANING	0	0	1	0																P	A															1	1		
3	PEMBERSIHAN KACA SELASAR	GLASS CLEANING	0	0	1	0								P	A																							1	1		
4	PEMBERSIHAN ACP SELASAR	WALL CLEANING	0	0	1	0								P	A																							1	1		
5	PEMBERSIHAN SIAMESSE	SPOTTING	0	0	1	0											P	A																				1	1		
6	PEMBERSIHAN LOGO JAGAT	SPOTTING	0	0	1	0		P	A																													1	1		
7	PEMBERSIHAN LANTAI SELASAR	BRUSHING MANUAL	0	0	1	0																											P	A				1	1		
8	PEMBERSIHAN LANTAI SUMUR	BRUSHING MANUAL	0	0	1	0																											P	A				1	1		
9	PEMBERSIHAN PLANTER BOX	BRUSHING MANUAL	0	0	1	0																											P	A				1	1		
10	PEMBERSIHAN LAMPU TAMAN	CLEANING	0	0	1	0							P	A																								1	1		
11	PEMBERSIHAN CAMERA	DUSTING	0	0	1	0							P	A																								1	1		
12	PEMBERSIHAN PINTU GERBANG DEPAN	SPOTTING	0	0	1	0																													P	A		1	1		
13	PEMBERSIHAN PINTU GERBANG BELAKANG	SPOTTING	0	0	1	0																													P	A		1	1		
14	PEMBERSIHAN GUTTER	BRUSHING MANUAL	0	2	0	0		P	A													P	A															2	2		
15	PEMBERSIHAN PINTU EXIT	SPOTTING	0	0	1	0																							P	A								1	1		
Total Rencana :							0	2	0	0	0	2	0	2	0	0	1	0	0	0	0	3	0	0	0	0	0	0	0	1	0	0	0	3	0	0	2	0			
Total Realisasi :							0	2	0	0	0	2	0	2	0	0	1	0	0	0	0	0	3	0	0	0	0	0	0	1	0	0	0	3	0	0	2	0	16	16	100%
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Warna	Keterangan																																								
P	: Planning																																								

Warna	Keterangan
A	: Actual / Terealisasi
X	: Tidak Terealisasi

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	JML	Ket				
							JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG						
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P			A	P	A	P
PARKIR BASEMENT																																											
1	PEMBERSIHAN LANTAI RUANG TRAVO	MOPPING	0	0	2	0								P	A													P	A										2	2			
2	PEMBERSIHAN LANTAI RUANG GENSET	MOPPING	0	0	2	0								P	A														P	A									2	2			
3	PEMBERSIHAN LANTAI RUANG POMPA	MOPPING	0	0	2	0								P	A														P	A									2	2			
4	PEMBERSIHAN CAMERA	DUSTING	0	0	1	0													P	A																			1	1			
5	PEMBERSIHAN GRILL AC	DUSTING	0	0	1	0													P	A																			1	1			
6	PEMBERSIHAN TOAH	DUSTING	0	0	1	0													P	A																			1	1			
7	PEMBERSIHAN LANTAI	SCRUBBING	0	0	1	0										P	A																						1	1			
8	PEMBERSIHAN LIST CAT PARKIR	BRUSHING MANUAL	0	0	1	0															P	A																	1	1			
9	PEMBERSIHAN DINDING ABU ABU	SPOTTING	0	0	1	0																				P	A												1	1			
10	PEMBERSIHAN DINDING PILAR	SPOTTING	0	0	1	0													P	A																		1	1				
Total Rencana :							0	0	0	0	0	0	0	3	0	1	0	0	4	0	0	2	0	0	0	0	1	0	3	0	0	0	0	0	0	0	0	0	0	13	13	100%	
Total Realisasi :							0	0	0	0	0	0	0	3	0	1	0	0	4	0	0	2	0	0	0	0	1	0	3	0	0	0	0	0	0	0	0	0	0	13	13	100%	
Tidak Terealisasi :							0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Warna	Keterangan																																										
P	: Planning																																										
A	: Actual / Terealisasi																																										
X	: Tidak Terealisasi																																										

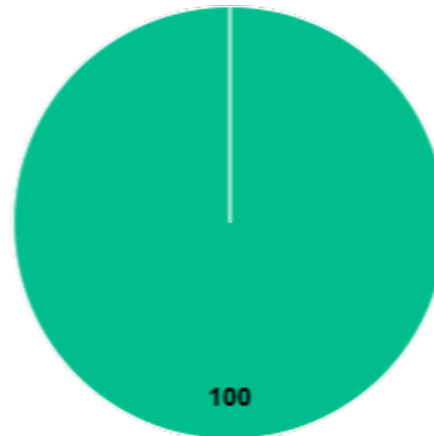
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REALISASI : 112

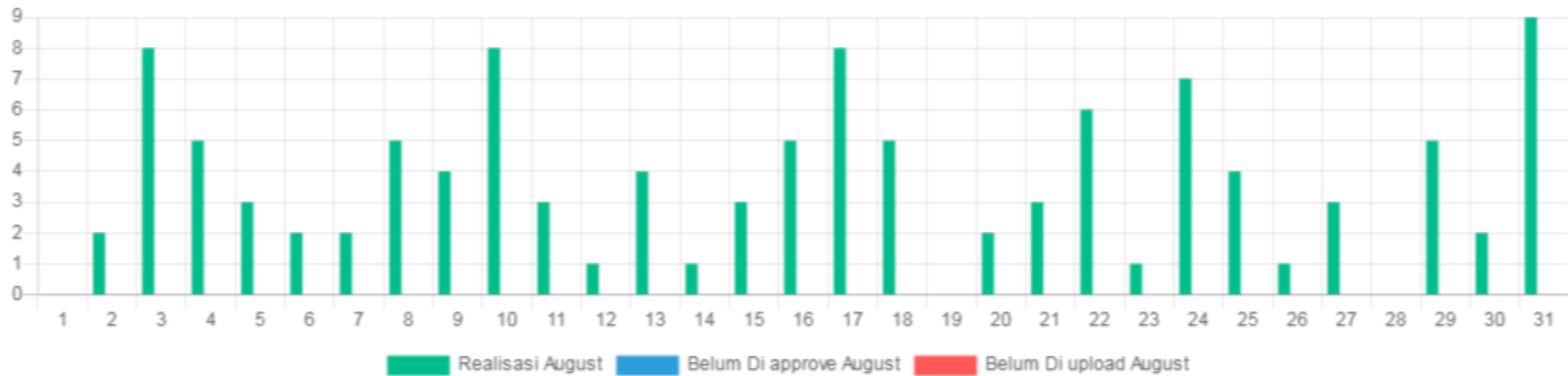
DIALIHKAN : 0

BELUM APPROVE : 0

BELUM UPLOAD : 0



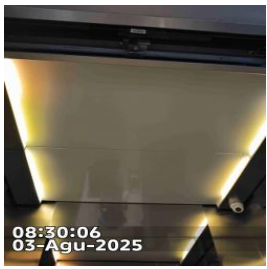
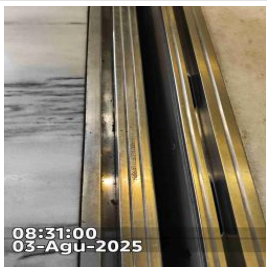
Monthly : August





LAPORAN VISUALISASI PERIODIK

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	02-08-2025	EXTERNAL	SPOTTING	PEMBERSIHAN LOGO JAGAT			
2	02-08-2025	EXTERNAL	BRUSHING MANUAL	PEMBERSIHAN GUTTER			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-08-2025	GROUND FLOUR	GLASS CLEANING	PEMBERSIHAN KACA	 08:32:51 03-Agu-2025	 10:45:38 03-Agu-2025	 14:50:13 03-Agu-2025
2	03-08-2025	GROUND FLOUR	SPOTTING	PEMBERSIHAN LIST KACA	 08:33:07 03-Agu-2025	 10:46:25 03-Agu-2025	 14:50:43 03-Agu-2025
3	03-08-2025	GROUND FLOUR	CLEANING	PEMBERSIHAN PLAFON LIFT PASSENGER	 08:30:06 03-Agu-2025	 08:31:22 03-Agu-2025	 12:38:19 03-Agu-2025
4	03-08-2025	GROUND FLOUR	GLASS CLEANING	PEMBERSIHAN KACA LIFT PASSENGER	 08:30:40 03-Agu-2025	 08:32:02 03-Agu-2025	 12:38:38 03-Agu-2025
5	03-08-2025	GROUND FLOUR	SPOTTING	PEMBERSIHAN REALING LIFT PASSENGER	 08:31:00 03-Agu-2025	 08:32:22 03-Agu-2025	 12:38:58 03-Agu-2025
6	03-08-2025	GROUND FLOUR	CLEANING	PEMBERSIHAN PLAFON LIFT SERVICE	 09:32:25 03-Agu-2025	 09:33:57 03-Agu-2025	 13:56:14 03-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	03-08-2025	GROUND FLOUR	SPOTTING	PEMBERSIHAN DINDING LIFT SERVICE	 09:32:48 03-Agu-2025	 09:34:39 03-Agu-2025	 13:56:44 03-Agu-2025
8	03-08-2025	GROUND FLOUR	SPOTTING	PEMBERSIHAN REALING LIFT SERVICE	 09:33:07 03-Agu-2025	 09:35:15 03-Agu-2025	 13:57:40 03-Agu-2025

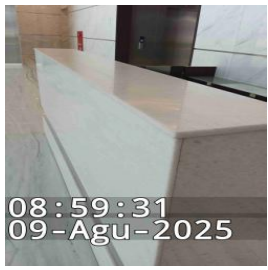
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	04-08-2025	GROUND FLOUR - LANTAI 9	WALL CLEANING	PEMBERSIHAN DINDING KAYU	 09:50:16 04-Agu-2025	 10:19:34 04-Agu-2025	 11:47:47 04-Agu-2025
2	04-08-2025	GROUND FLOUR - LANTAI 9	GLASS CLEANING	PEMBERSIHAN KACA	 09:50:45 04-Agu-2025	 10:21:43 04-Agu-2025	 11:48:15 04-Agu-2025
3	04-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN PINTU	 09:52:15 04-Agu-2025	 10:23:33 04-Agu-2025	 11:48:45 04-Agu-2025
4	04-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 09:25:32 04-Agu-2025	 09:34:39 04-Agu-2025	 14:07:39 04-Agu-2025
5	04-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 09:16:52 04-Agu-2025	 09:19:55 04-Agu-2025	 10:27:43 04-Agu-2025

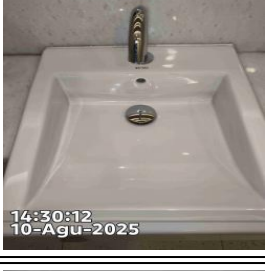
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	05-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DUK ALKABON	 09:52:46 05-Agu-2025	 09:58:47 05-Agu-2025	 13:06:12 05-Agu-2025
2	05-08-2025	GROUND FLOUR - LANTAI 9	BRUSHING MANUAL	PEMBERSIHAN PLANTER BOX	 09:53:05 05-Agu-2025	 09:57:34 05-Agu-2025	 13:07:41 05-Agu-2025
3	05-08-2025	GROUND FLOUR - LANTAI 9	BRUSHING MANUAL	PEMBERSIHAN GUTTER	 09:53:24 05-Agu-2025	 09:59:45 05-Agu-2025	 13:06:47 05-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	06-08-2025	EXTERNAL	CLEANING	PEMBERSIHAN LAMPU TAMAN	 09:47:58 06-Agu-2025	 10:07:08 06-Agu-2025	 12:26:38 06-Agu-2025
2	06-08-2025	EXTERNAL	DUSTING	PEMBERSIHAN CAMERA	 09:48:56 06-Agu-2025	 09:55:32 06-Agu-2025	 10:20:07 06-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	07-08-2025	GROUND FLOUR - LANTAI 9	GLASS CLEANING	PEMBERSIHAN KACA			
2	07-08-2025	GROUND FLOUR - LANTAI 9	VACUMMING	PEMBERSIHAN KARPET			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	08-08-2025	EXTERNAL	GLASS CLEANING	PEMBERSIHAN KACA SELASAR			
2	08-08-2025	EXTERNAL	WALL CLEANING	PEMBERSIHAN ACP SELASAR			
3	08-08-2025	BASEMENT	MOPPING	PEMBERSIHAN LANTAI RUANG TRAVO			
4	08-08-2025	BASEMENT	MOPPING	PEMBERSIHAN LANTAI RUANG GENSET			
5	08-08-2025	BASEMENT	MOPPING	PEMBERSIHAN LANTAI RUANG POMPA			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	09-08-2025	GROUND FLOUR	STREEPING	PEMBERSIHAN MEJA MARMER	 08:59:31 09-Agu-2025	 09:42:54 09-Agu-2025	 13:28:57 09-Agu-2025
2	09-08-2025	GROUND FLOUR - LANTAI 9	WALL CLEANING	PEMBERSIHAN DINDING	 14:04:38 09-Agu-2025	 14:08:06 09-Agu-2025	 18:12:03 09-Agu-2025
3	09-08-2025	GROUND FLOUR - LANTAI 9	GLASS CLEANING	PEMBERSIHAN KACA	 14:07:11 09-Agu-2025	 14:07:41 09-Agu-2025	 18:12:25 09-Agu-2025
4	09-08-2025	LANTAI 9 - BASEMENT	CLEANING	PEMBERSIHAN SULO	 10:54:01 09-Agu-2025	 11:01:05 09-Agu-2025	 13:30:19 09-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-08-2025	GROUND FLOOR	GLASS CLEANING	PEMBERSIHAN KACA			
2	10-08-2025	GROUND FLOOR	SPOTTING	PEMBERSIHAN LIST KACA			
3	10-08-2025	GROUND FLOOR	GLASS CLEANING	PEMBERSIHAN KACA KIOS			
4	10-08-2025	GROUND FLOOR	WALL CLEANING	PEMBERSIHAN DINDING PILAR			
5	10-08-2025	GROUND FLOOR - LANTAI 9	SPOTTING	PEMBERSIHAN WASTAFEL			
6	10-08-2025	GROUND FLOOR - LANTAI 9	SPOTTING	PEMBERSIHAN URINAL			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	10-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN CLOSED			
8	10-08-2025	BASEMENT	SCRUBBING	PEMBERSIHAN LANTAI			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	11-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 13:15:39 11-Agu-2025	 13:16:02 11-Agu-2025	 15:46:26 11-Agu-2025
2	11-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 10:09:03 11-Agu-2025	 10:13:10 11-Agu-2025	 13:01:03 11-Agu-2025
3	11-08-2025	EXTERNAL	SPOTTING	PEMBERSIHAN SIAMESSE	 10:03:21 11-Agu-2025	 10:04:29 11-Agu-2025	 13:04:33 11-Agu-2025

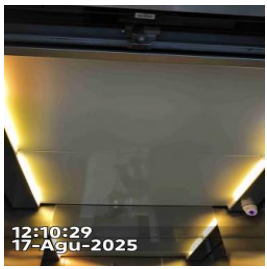
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	12-08-2025	GROUND FLOUR - LANTAI 9	CLEANING	PEMBERSIHAN GRACE TRAP			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	13-08-2025	BASEMENT	DUSTING	PEMBERSIHAN CAMERA	 12:30:50 13-Agu-2025	 13:03:48 13-Agu-2025	 15:53:40 13-Agu-2025
2	13-08-2025	BASEMENT	DUSTING	PEMBERSIHAN GRILL AC	 12:59:12 13-Agu-2025	 13:02:35 13-Agu-2025	 15:51:21 13-Agu-2025
3	13-08-2025	BASEMENT	DUSTING	PEMBERSIHAN TOAH	 12:59:48 13-Agu-2025	 13:05:06 13-Agu-2025	 15:52:01 13-Agu-2025
4	13-08-2025	BASEMENT	SPOTTING	PEMBERSIHAN DINDING PILAR	 12:30:28 13-Agu-2025	 12:35:42 13-Agu-2025	 14:19:13 13-Agu-2025

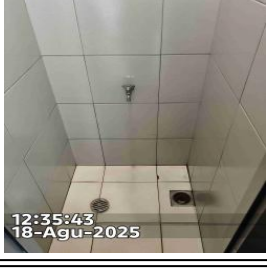
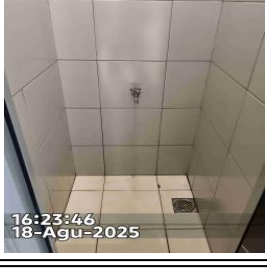
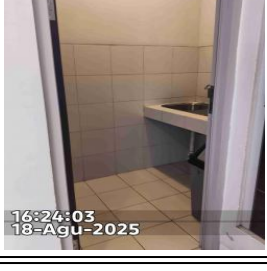
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	14-08-2025	GROUND FLOUR - LANTAI 9	WALL CLEANING	PEMBERSIHAN DINDING MARMER			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	15-08-2025	GROUND FLOUR - LANTAI 9	DUSTING	PEMBERSIHAN GRILL AC	 17:35:11 15-Agu-2025	 19:12:43 15-Agu-2025	 19:49:47 15-Agu-2025
2	15-08-2025	GROUND FLOUR - LANTAI 9	GLASS CLEANING	PEMBERSIHAN KACA	 17:35:33 15-Agu-2025	 19:17:10 15-Agu-2025	 19:49:32 15-Agu-2025
3	15-08-2025	GROUND FLOUR - LANTAI 9	CLEANING	PEMBERSIHAN LEMARI BERKAS	 17:35:52 15-Agu-2025	 19:15:29 15-Agu-2025	 19:49:16 15-Agu-2025

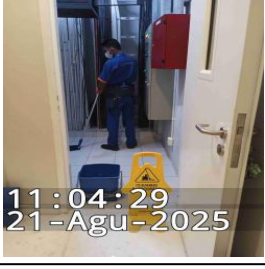
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-08-2025	EXTERNAL	WALL CLEANING	PEMBERSIHAN ACP POS SECURITY	 09:47:04 16-Agu-2025	 13:43:01 16-Agu-2025	 14:57:11 16-Agu-2025
2	16-08-2025	EXTERNAL	GLASS CLEANING	PEMBERSIHAN KACA POS SECURITY	 09:47:29 16-Agu-2025	 13:44:34 16-Agu-2025	 14:57:38 16-Agu-2025
3	16-08-2025	EXTERNAL	BRUSHING MANUAL	PEMBERSIHAN GUTTER	 14:53:36 16-Agu-2025	 14:55:14 16-Agu-2025	 15:12:02 16-Agu-2025
4	16-08-2025	BASEMENT	BRUSHING MANUAL	PEMBERSIHAN LIST CAT PARKIR	 07:37:25 16-Agu-2025	 07:40:04 16-Agu-2025	 10:00:40 16-Agu-2025
5	16-08-2025	BASEMENT	BRUSHING MANUAL	PEMBERSIHAN LIST CAT PARKIR	 07:37:46 16-Agu-2025	 07:40:39 16-Agu-2025	 10:01:08 16-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	17-08-2025	GROUND FLOUR	GLASS CLEANING	PEMBERSIHAN KACA	 08:52:40 17-Agu-2025	 10:17:38 17-Agu-2025	 14:59:38 17-Agu-2025
2	17-08-2025	GROUND FLOUR	SPOTTING	PEMBERSIHAN LIST KACA	 08:52:56 17-Agu-2025	 10:16:43 17-Agu-2025	 14:59:51 17-Agu-2025
3	17-08-2025	GROUND FLOUR	CLEANING	PEMBERSIHAN PLAFON LIFT PASSENGER	 08:51:27 17-Agu-2025	 09:02:48 17-Agu-2025	 12:10:29 17-Agu-2025
4	17-08-2025	GROUND FLOUR	GLASS CLEANING	PEMBERSIHAN KACA LIFT PASSENGER	 08:51:47 17-Agu-2025	 09:03:55 17-Agu-2025	 12:10:45 17-Agu-2025
5	17-08-2025	GROUND FLOUR	SPOTTING	PEMBERSIHAN REALING LIFT PASSENGER	 08:52:07 17-Agu-2025	 09:04:28 17-Agu-2025	 12:11:04 17-Agu-2025
6	17-08-2025	GROUND FLOUR	CLEANING	PEMBERSIHAN PLAFON LIFT SERVICE	 10:03:09 17-Agu-2025	 10:08:24 17-Agu-2025	 14:58:34 17-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	17-08-2025	GROUND FLOOR	SPOTTING	PEMBERSIHAN DINDING LIFT SERVICE	 10:03:29 17-Agu-2025	 10:08:51 17-Agu-2025	 14:58:49 17-Agu-2025
8	17-08-2025	GROUND FLOOR	SPOTTING	PEMBERSIHAN REALING LIFT SERVICE	 10:03:47 17-Agu-2025	 10:09:24 17-Agu-2025	 14:59:06 17-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	18-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DUK ALKABON	 12:26:56 18-Agu-2025	 12:31:00 18-Agu-2025	 16:25:52 18-Agu-2025
2	18-08-2025	GROUND FLOUR - LANTAI 9	BRUSHING MANUAL	PEMBERSIHAN PLANTER BOX	 12:27:50 18-Agu-2025	 12:29:38 18-Agu-2025	 16:25:34 18-Agu-2025
3	18-08-2025	GROUND FLOUR - LANTAI 9	BRUSHING MANUAL	PEMBERSIHAN GUTTER	 12:28:30 18-Agu-2025	 12:32:13 18-Agu-2025	 16:25:18 18-Agu-2025
4	18-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 12:35:43 18-Agu-2025	 12:36:54 18-Agu-2025	 16:23:46 18-Agu-2025
5	18-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 12:35:58 18-Agu-2025	 12:37:38 18-Agu-2025	 16:24:03 18-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-08-2025	GROUND FLOUR - LANTAI 9	VACUMMING	PEMBERSIHAN KARPET			
2	20-08-2025	BASEMENT	SPOTTING	PEMBERSIHAN DINDING ABU ABU			

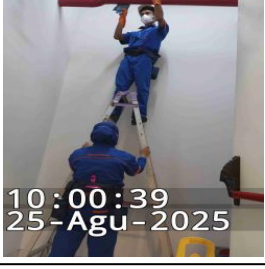
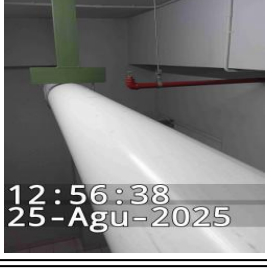
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	21-08-2025	LANTAI 9 - BASEMENT	DUSTING	PEMBERSIHAN BOX PANEL	 11:01:16 21-Agu-2025	 11:03:47 21-Agu-2025	 14:29:38 21-Agu-2025
2	21-08-2025	LANTAI 9 - BASEMENT	SPOTTING	PEMBERSIHAN PINTU PANEL	 11:01:43 21-Agu-2025	 11:05:35 21-Agu-2025	 14:30:47 21-Agu-2025
3	21-08-2025	LANTAI 9 - BASEMENT	MOPPING	PEMBERSIHAN LANTAI RUANG PANEL	 11:01:57 21-Agu-2025	 11:04:29 21-Agu-2025	 14:30:07 21-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	22-08-2025	GROUND FLOUR - LANTAI 9	WALL CLEANING	PEMBERSIHAN DINDING KAYU	 16:09:42 22-Agu-2025	 18:25:12 22-Agu-2025	 19:54:47 22-Agu-2025
2	22-08-2025	GROUND FLOUR - LANTAI 9	DUSTING	PEMBERSIHAN CAMERA	 16:10:21 22-Agu-2025	 18:27:21 22-Agu-2025	 19:54:14 22-Agu-2025
3	22-08-2025	GROUND FLOUR - LANTAI 9	DUSTING	PEMBERSIHAN GRILL AC	 16:10:02 22-Agu-2025	 18:26:01 22-Agu-2025	 19:54:30 22-Agu-2025
4	22-08-2025	BASEMENT	MOPPING	PEMBERSIHAN LANTAI RUANG TRAVO	 10:18:10 22-Agu-2025	 10:19:30 22-Agu-2025	 10:28:13 22-Agu-2025
5	22-08-2025	BASEMENT	MOPPING	PEMBERSIHAN LANTAI RUANG GENSET	 10:32:05 22-Agu-2025	 10:36:22 22-Agu-2025	 10:43:51 22-Agu-2025
6	22-08-2025	BASEMENT	MOPPING	PEMBERSIHAN LANTAI RUANG POMPA	 10:48:29 22-Agu-2025	 10:49:04 22-Agu-2025	 10:54:08 22-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-08-2025	EXTERNAL	SPOTTING	PEMBERSIHAN PINTU EXIT	 11:24:19 23-Agu-2025	 11:27:12 23-Agu-2025	 13:24:38 23-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-08-2025	GROUND FLOUR	GLASS CLEANING	PEMBERSIHAN KACA	 07:36:06 24-Agu-2025	 10:22:22 24-Agu-2025	 12:26:11 24-Agu-2025
2	24-08-2025	GROUND FLOUR	SPOTTING	PEMBERSIHAN LIST KACA	 07:36:29 24-Agu-2025	 10:23:06 24-Agu-2025	 12:26:31 24-Agu-2025
3	24-08-2025	GROUND FLOUR	WHASING	PEMBERSIHAN LANTAI MARMER	 07:35:09 24-Agu-2025	 13:59:26 24-Agu-2025	 15:02:12 24-Agu-2025
4	24-08-2025	GROUND FLOUR	WHASING	PEMBERSIHAN LANTAI GRANITE	 07:35:50 24-Agu-2025	 13:32:36 24-Agu-2025	 13:49:12 24-Agu-2025
5	24-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN WASTAFEL	 07:37:11 24-Agu-2025	 10:01:39 24-Agu-2025	 14:07:39 24-Agu-2025
6	24-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN URINAL	 07:37:39 24-Agu-2025	 10:05:57 24-Agu-2025	 14:08:06 24-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	24-08-2025	GROUND FLOUR - LANTAI 9	SPOTTING	PEMBERSIHAN CLOSED			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-08-2025	GROUND FLOOR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 10:09:54 25-Agu-2025	 10:10:25 25-Agu-2025	 13:03:29 25-Agu-2025
2	25-08-2025	GROUND FLOOR - LANTAI 9	SPOTTING	PEMBERSIHAN DINDING DAN LANTAI	 10:05:10 25-Agu-2025	 10:06:50 25-Agu-2025	 13:03:47 25-Agu-2025
3	25-08-2025	LANTAI 9 - BASEMENT	DUSTING	PEMBERSIHAN PIPA	 10:00:00 25-Agu-2025	 10:00:39 25-Agu-2025	 13:02:04 25-Agu-2025
4	25-08-2025	LANTAI 9 - BASEMENT	DUSTING	PEMBERSIHAN PIPA PRALON	 09:52:54 25-Agu-2025	 09:54:58 25-Agu-2025	 12:56:38 25-Agu-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-08-2025	GROUND FLOUR - LANTAI 9	CLEANING	PEMBERSIHAN GRACE TRAP			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-08-2025	EXTERNAL	BRUSHING MANUAL	PEMBERSIHAN LANTAI SELASAR			
2	27-08-2025	EXTERNAL	BRUSHING MANUAL	PEMBERSIHAN LANTAI SUMUR			
3	27-08-2025	EXTERNAL	BRUSHING MANUAL	PEMBERSIHAN PLANTER BOX			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
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No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-08-2025	EXTERNAL	SPOTTING	PEMBERSIHAN PINTU GERBANG DEPAN			
2	30-08-2025	EXTERNAL	SPOTTING	PEMBERSIHAN PINTU GERBANG BELAKANG			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
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LAPORAN TURNOVER

Total MP Awal	MP Baru	MP Pindahan	MP Dipindahkan	Dipulangkan	Total MP Akhir	Turnover Rate (%)
9	1	0	0	1	9	11.11

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
1	1044453	TANTAN PERMANA	CLEANER	DIPULANGKAN KE HO	2025-08-18	-	-
MP BARU							
1	1045095	RIZKA OCTA SAFI	CLEANER	MP BARU	-	2025-08-27	-
MP PINDAHAN							
MP DIPINDAHKAN							

TOTAL : 2 MP

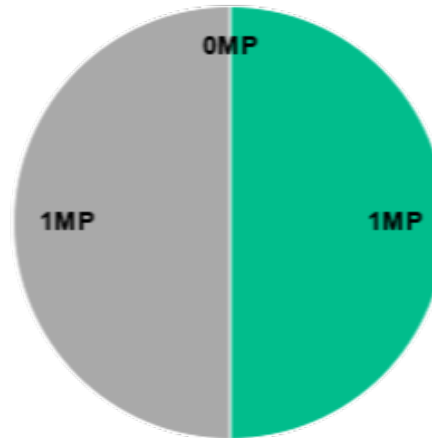
NEW : 1 MP

RESIGN : 1 MP

MUTASI : 0 MP

Pengawas : 0

CSO : 2

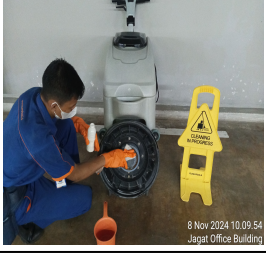


Monthly : August





LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/3/VC60/824	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			-	RUSAK
2	CF1/3/SCRB/823	AUTOMATIC SCRUBBER	INNOTECH			BAIK	-
3	CF1/21/LOSP/825	LOW SPEED POLISHER	GOLDIE			BAIK	-
4	CF1/11/HPOL/1165	HAND POLISHER	ALKO			BAIK	-
5	CF1/35/KR50/2632	KABEL ROLL 50 METER	KAISER			BAIK	-
6	CF1/3/SCRB/3158	AUTOMATIC SCRUBBER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/3/VC60/3159	WET & DRY VACUUM CLEANER 60 LITER	INNOTECH			BAIK	-
8	CF1/11/HPOL/3167	HAND POLISHER	ALKO			BAIK	-