

LAPORAN BULANAN CLEANING SERVICE

Proyek :
LAZADA INDONESIA - CAPITAL PLACE



Lazada

Periode :
SEPTEMBER 2025

Disusun Oleh :
ARI SUSANTO
CS-SUPERVISOR

PT. CAREFASTINDO
Perkantoran Grogol Permai Blok H No.12A -15
Jl. Prof. Dr. Latumenten Raya, Jakarta Barat 11460

KATA PENGANTAR

Terimakasih atas kepercayaan yang diberikan kepada kami PT Carefastindo dalam mengelola jasa kebersihan di gedung LAZADA INDONESIA - CAPITAL PLACE

Untuk memberikan hasil kualitas terbaik yang disesuaikan dengan kondisi gedung berdasarkan rencana kerja bulanan yang telah di sepakati kami merangkum laporan pekerjaan bulanan sebagai bentuk reporting dan bahan evaluasi atas pencapaian pekerjaan dan seluruh kegiatan yang telah dilakukan di lapangan setiap bulan.

Besar harapan kami rangkuman laporan bulanan ini dapat menjadi masukan dan pertimbangan bagi management gedung untuk meningkatkan hasil dan kualitas pekerjaan bersama di lapangan agar lebih baik lagi.

Atas support, masukan, kerjasama dan komunikasi yang terjalin dengan baik selama ini kami mengucapkan terimakasih.

Hormat kami,

Operational PT Carefastindo.

DAFTAR ISI

LAPORAN JADWAL

LAPORAN REKAP ABSENSI

LAPORAN TABEL PERIODIK

LAPORAN VISUALISASI PERIODIK

LAPORAN TURNOVER

LAPORAN MESIN



LAPORAN JADWAL

OPERATOR

No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	1036638	SRI BINTANG	CLEANER	OFF	OFF	OFF	HP 1	OFF	WD	OFF	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	
2	1036639	SUNANI	CLEANER	OFF	OFF	HP 1	OFF	OFF	WD	OFF	HS	HS	HS	HS	WD	OFF	OFF	OFF	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	
3	1036641	LUCKY RINALDIANSYAH	CLEANER	OFF	OFF	OFF	HP 1	OFF	WD	OFF	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HP	HP	
4	1036643	NANANG KASYADI	CLEANER	OFF	OFF	HP 1	OFF	OFF	WD	OFF	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	OFF	
5	1036645	PRİYONO BIN PAIRIN	CLEANER	OFF	OFF	HP 1	OFF	OFF	WD	OFF	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HS	HS	
6	1036646	LUKMANUL HAKIM	CLEANER	OFF	OFF	HP 1	OFF	OFF	WD	OFF	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	OFF	HP	
7	1036647	INA YULIANA	CLEANER	OFF	OFF	OFF	HP 1	OFF	WD	OFF	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	
8	1036649	ISWAN BASTIAN	CLEANER	OFF	OFF	OFF	HP 1	OFF	WD	OFF	HS	HS	HS	HS	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	OFF	OFF	OFF	HS	HS	
9	1039613	FARIZTA AKBAR	CLEANER	OFF	OFF	OFF	HP 1	OFF	WD	OFF	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	
10	1040376	MUHAMMAD RIZKY	CLEANER	OFF	OFF	HP 1	OFF	OFF	WD	OFF	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	
11	1041076	AGUNG SURYANA	CLEANER	OFF	OFF	OFF	HP 1	OFF	OFF	OFF	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	
12	1041471	DEDE RAHAYU	CLEANER	OFF	OFF	HP 1	OFF	OFF	WD	OFF	HP	HP	HP	HP	WD	OFF	HP	HP	HP	HP	HP	WD	OFF	HS	HS	HS	HS	HS	WD	OFF	HP	HP	
Total MP Shift Pagi:				0	0	6	6	0	0	0	6	6	6	6	0	0	5	5	6	6	6	0	0	6	6	6	6	5	0	0	5	5	
Total MP Shift Siang:				0	0	0	0	0	0	6	6	6	6	6	0	0	6	6	6	6	6	0	0	6	6	6	6	6	0	0	6	6	
Total MP Shift Malam:				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total MP Libur:				12	12	6	6	12	1	12	0	0	0	0	0	0	12	1	1	0	0	0	0	12	0	0	0	0	1	1	12	1	1
Total MP :				12	12	12	12	12	1	12	12	12	12	12	0	12	12	12	12	12	12	12	0	12	12	12	12	12	12	1	12	12	12

PENGAWAS

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No	NUC	NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Total MP Libur:				2	2	1	1	2	0	2	0	0	0	0	0	0	2	0	0	0	0	0	0	2	0	0	0	0	0	0	2	1		
Total MP :				2	2	2	2	2	0	2	2	2	2	2	2	0	2	2	2	2	2	2	0	2	2	2	2	2	2	0	2	2	2	



LAPORAN REKAP ABSENSI

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	H	I	A	G	O	S	SR	IR	Keterangan
1	1036636	CS-SUPERVISOR	O	O	O	H	O	A	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	21	0	1	0	8	0	0	0	-
	ARI SUSANTO																																								
2	1036637	CS-LEADER	O	O	H	O	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	O	H	21	0	0	0	9	0	0	0	-
	USYANTO																																								
3	1036638	CLEANER	O	O	O	H	O	H	O	H	H	H	H	H	H	O	H	H	A	H	H	H	O	H	H	H	H	H	H	O	H	H	21	0	1	0	8	0	0	0	-
	SRI BINTANG																																								
4	1036639	CLEANER	O	O	H	O	O	H	O	H	H	H	H	H	H	O	O	O	H	H	h	H	O	H	H	H	H	H	H	O	H	H	20	0	0	0	10	0	0	0	-
	SUNANI																																								
5	1036641	CLEANER	O	O	O	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	22	0	0	0	8	0	0	0	-
	LUCKY RINALDIANSYAH																																								
6	1036643	CLEANER	O	O	A	O	O	H	O	H	H	H	H	H	H	O	H	H	h	H	H	H	O	H	H	H	H	H	H	O	H	O	20	0	1	0	9	0	0	0	-
	NANANG KASYADI																																								
7	1036645	CLEANER	O	O	H	O	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	22	0	0	0	8	0	0	0	-
	PRIYONO BIN PAIRIN																																								
8	1036646	CLEANER	O	O	H	O	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	O	H	21	0	0	0	9	0	0	0	-
	LUKMANUL HAKIM																																								
9	1036647	CLEANER	O	O	O	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	22	0	0	0	8	0	0	0	-
	INA YULIANA																																								
10	1036649	CLEANER	O	O	O	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	O	O	O	H	H	20	0	0	0	10	0	0	0	-

No	NIK/NAMA	JABATAN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	H	I	A	G	O	S	SR	IR	Keterangan			
	ISWAN BASTIAN																																											
11	1039613	CLEANER	O	O	O	H	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	22	0	0	0	8	0	0	0	-			
	FARIZTA AKBAR																																											
12	1040376	CLEANER	O	O	H	O	O	H	O	H	H	A	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	21	0	1	0	8	0	0	0	-			
	MUHAMMAD RIZKY																																											
13	1041076	CLEANER	O	O	O	H	O	O	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	21	0	0	0	9	0	0	0	-			
	AGUNG SURYANA																																											
14	1041471	CLEANER	O	O	H	O	O	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	H	H	H	H	O	H	H	22	0	0	0	8	0	0	0	-			
	DEDE RAHAYU																																											
Total :																																	296	0	4	0	120	0	0	0				

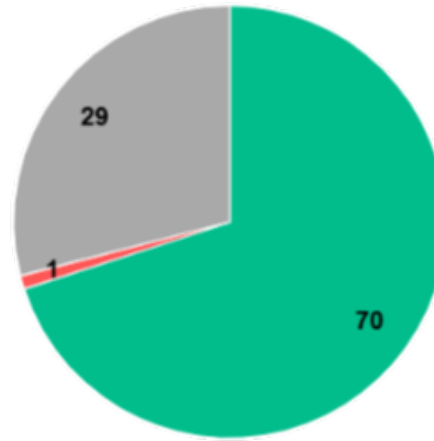
Keterangan :	Operation	OA	Check & Import Payroll	Verification
-Huruf H = Hadir , I = Izin , A = Alpha , O = OFF , S = SAKIT, SR = SAKIT SURAT , IR = IZIN SURAT -Kolom dibawah untuk Huruf G = Lembur Ganti -Jika CSO yang sedang off diminta masuk menggantikan maka baris atas diisi O baris bawah diisi G -Kolom D,E,F,G,H terisi otomatis dari jumlah Hadir, Izin, Alpha, Lembur Ganti, Off	RENDI WINATA	ADMIN OA - KARIN		Nama
	2025-09-17 23:03:59	2025-09-19 11:03:11	Tgl	Tgl

TOTAL JADWAL : 420 MP

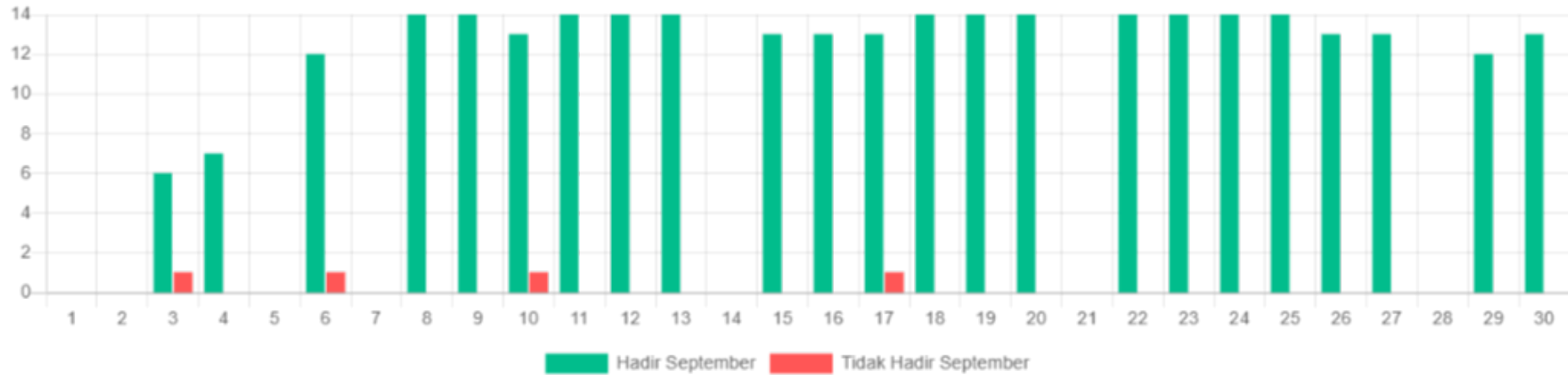
HADIR : 296 MP

OFF : 120 MP

TIDAK HADIR : 4 MP



Monthly : September





LAPORAN TABEL PERIODIK

No	Area	Pekerjaan	D	W	M	Y	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	JML	Ket
							SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL	RB	KM	JM	SB	MG	SN	SL		
							P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A	P	A		
LANTAI 19 - CANTEEN																																						
1	EXHAUST FAN	PLAFON CLEANING	0	0	1	0						P																								1	0	
2	LANTAI	GENERAL CLEANING	0	0	1	0						P																								1	0	
3	LOKER	GENERAL CLEANING	0	5	0	0	P	X						P	A					P	A						P	A					P	A		5	4	
4	TANGGA	GENERAL CLEANING	0	5	0	0	P	X						P	A					P	A						P	A					P	A		5	4	
5	STORAGE	GENERAL CLEANING	0	5	0	0		P	X						P	A					P	A						P	A						P	A	5	4
6	DETAIL CLEANING PANTRY	GENERAL CLEANING	0	0	1	0																										P	A			1	1	
LANTAI 19 - WORKS STATION																																						
1	SERVER ROOM	GENERAL CLEANING	0	4	0	0			P	A						P	A					P	A						P	A						4	4	
2	FILLING CABINET	POLISHING	0	4	0	0			P	A						P	A					P	A						P	A						4	4	
3	LIST DINDING DAN KACA	POLISHING	0	4	0	0				P	A					P						P	A							P	A					4	3	
4	RAK TANAMAN	POLISHING	0	4	0	0				P	A					P						P	A							P	A					4	3	
5	PANTRY	GENERAL CLEANING	0	5	0	0	P	X						P	A					P	A						P	A					P	A		5	4	
6	MUSHOLLA	GENERAL CLEANING	0	5	0	0		P	X						P	A					P	A						P	A						P	A	5	4
7	SENDAL MUSHOLLA	GENERAL CLEANING	0	4	0	0				P	A					P	A								P	A					P	A				4	4	
8	KARPET MUSHOLA	GENERAL CLEANING	0	4	0	0				P	A					P	A							P	A						P	A				4	4	
9	KULKAS	GENERAL CLEANING	0	4	0	0				P	A					P	A							P	A						P	A				4	4	
10	CEILING AC	GENERAL CLEANING	0	0	1	0																				P	A									1	1	
11	GLASS CLEANING KACA GEDUNG	GENERAL CLEANING	0	0	1	0																									P	A				1	1	
LANTAI 20 - CANTEEN																																						
1	TANGGA	GENERAL CLEANING	0	5	0	0	P	X						P	A						P	A						P	A					P	A		5	4
2	STORAGE	GENERAL CLEANING	0	5	0	0		P	X						P	A						P	A						P	A					P	A	5	4

LANTAI 20 - WORKS STATION																																			
1	DAK DAK	GENERAL CLEANING	0	4	0	0						P	A					P							P	A					4	3			
2	CUP LAMPU	GENERAL CLEANING	0	0	1	0									P																1	0			
3	FILLING CABINET	POLISHING	0	4	0	0					P	A						P	A						P	A					4	4			
4	LIST DINDING DAN KACA	POLISHING	0	4	0	0						P	A					P							P	A					4	3			
5	RAK TANAMAN	POLISHING	0	4	0	0						P	A					P							P	A					4	3			
6	PANTRY	GENERAL CLEANING	0	5	0	0	P	X									P	A						P	A					P	A	5	4		
7	MUSHOLLA	GENERAL CLEANING	0	5	0	0		P	X								P	A						P	A					P	A	5	4		
8	KULKAS	GENERAL CLEANING	0	4	0	0						P	A						P	A					P	A					P	A	4	4	
9	SENDAL MUSHOLA	GENERAL CLEANING	0	4	0	0							P	A						P	A				P	A					P	A	4	4	
10	KARPET MUSHOLA	GENERAL CLEANING	0	4	0	0							P	A							P	A				P	A					P	A	4	4
11	WASHING LANTAI 20	GENERAL CLEANING	0	0	1	0																			P	A						1	1		
12	PENCUCIAN MUKENA	POLISHING	0	0	1	0																			P	A						1	1		
13	KURSI TRAINING ROOM	POLISHING	0	0	1	0																			P	A						1	1		
14	AIR PURIFER	POLISHING	0	0	1	0																			P	A						1	1		
15	WALL CLEANING	GENERAL CLEANING	0	0	1	0																									P	A	1	1	
LANTAI 21 - CANTEEN																																			
1	DAK DAK	GENERAL CLEANING	0	4	0	0						P	A					P							P	A					P	A	4	3	
2	KULKAS	GENERAL CLEANING	0	4	0	0							P	A						P	A					P	A					P	A	4	4
3	STORAGE	GENERAL CLEANING	0	5	0	0		P	X									P	A						P	A					P	A	5	4	
LANTAI 21 - WORKS STATION																																			
1	FILLING CABINET	POLISHING	0	4	0	0					P	A							P	A						P	A					P	A	4	4
2	LIST DINDING DAN KACA	POLISHING	0	4	0	0						P	A					P								P	A					P	A	4	3
3	RAK TANAMAN	POLISHING	0	4	0	0						P	A					P								P	A					P	A	4	3

[illegible]

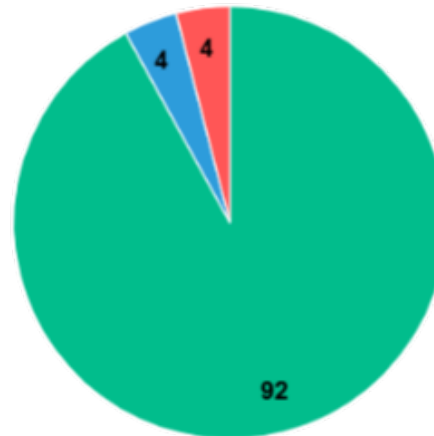
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REALISASI : 133

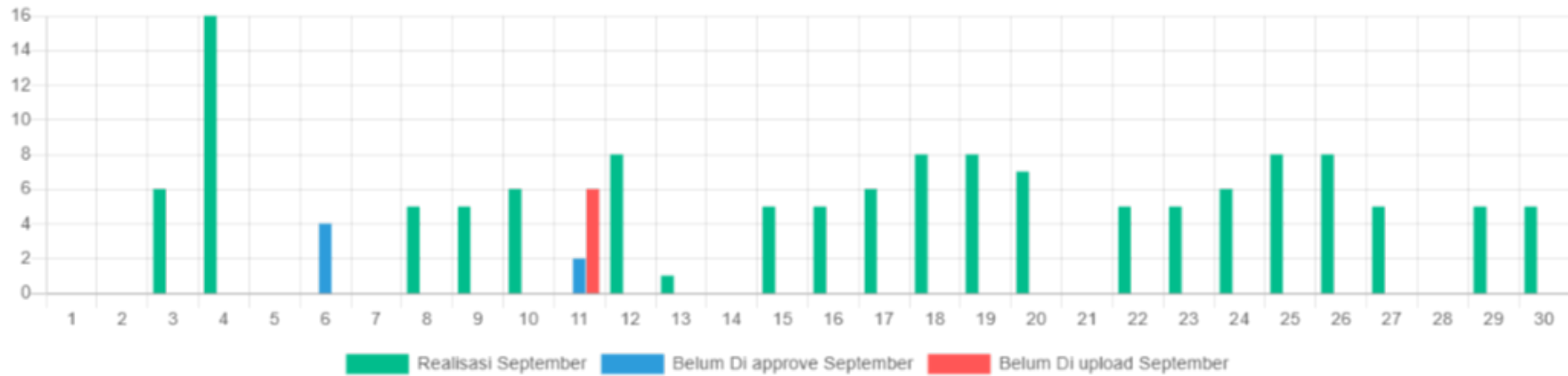
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BELUM APPROVE : 6

BELUM UPLOAD : 6

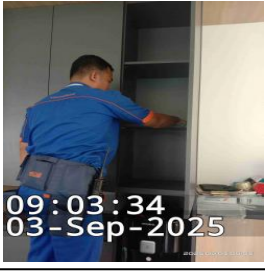
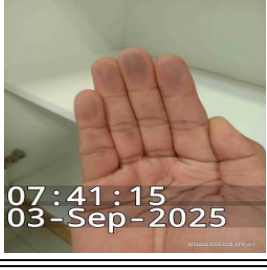
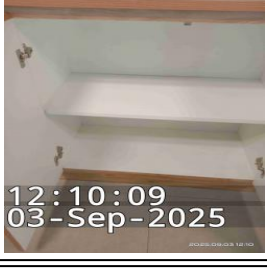
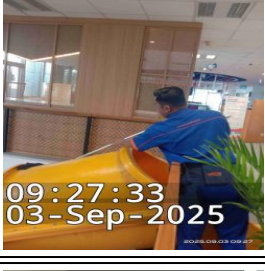
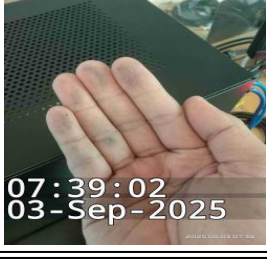
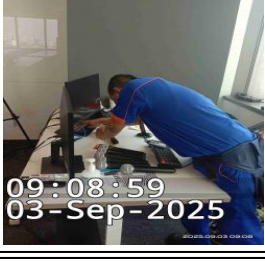


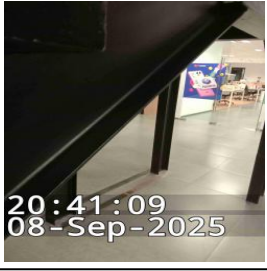
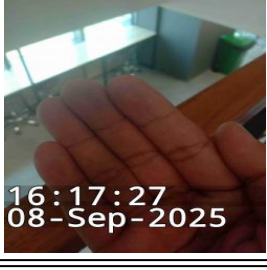
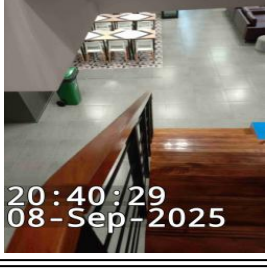
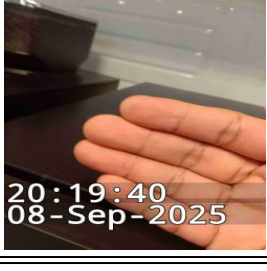
Monthly : September

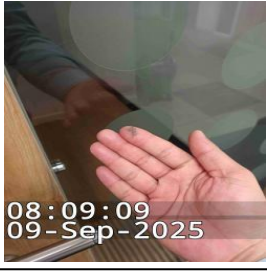
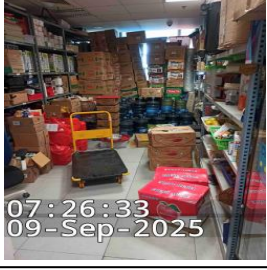
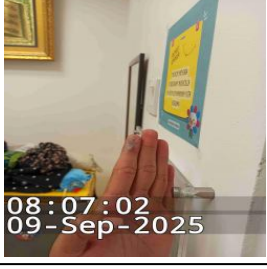
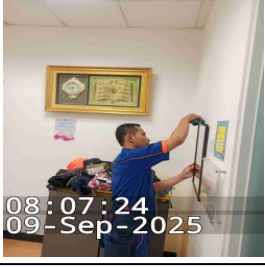
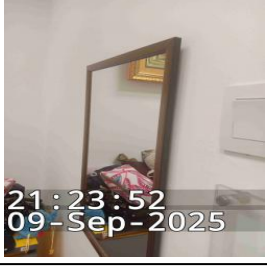
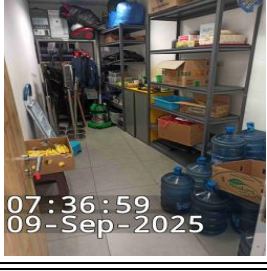
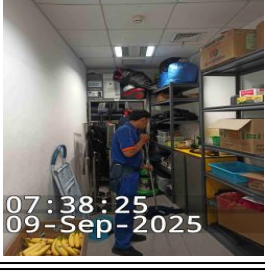


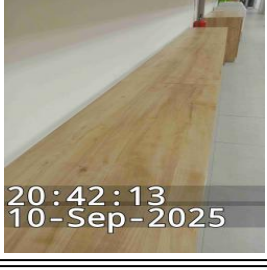
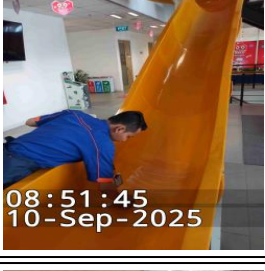
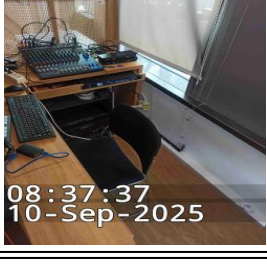
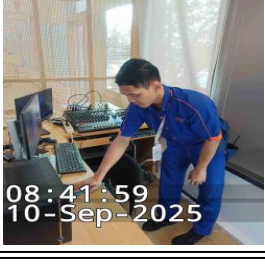


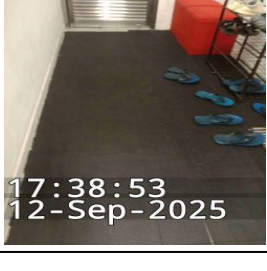
LAPORAN VISUALISASI PERIODIK

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	03-09-2025	SHIFT PAGI	GENERAL CLEANING	SERVER ROOM	 07:17:42 03-Sep-2025	 08:20:39 03-Sep-2025	 10:53:18 03-Sep-2025
2	03-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:00:22 03-Sep-2025	 09:03:34 03-Sep-2025	 12:41:37 03-Sep-2025
3	03-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 07:11:50 03-Sep-2025	 08:47:52 03-Sep-2025	 10:51:47 03-Sep-2025
4	03-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 07:41:15 03-Sep-2025	 09:34:39 03-Sep-2025	 12:10:09 03-Sep-2025
5	03-09-2025	SHIFT PAGI	GENERAL CLEANING	PROSOTAN	 07:37:42 03-Sep-2025	 09:27:33 03-Sep-2025	 12:11:21 03-Sep-2025
6	03-09-2025	SHIFT PAGI	GENERAL CLEANING	OPERATOR IT	 07:39:02 03-Sep-2025	 09:08:59 03-Sep-2025	 13:19:42 03-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	08-09-2025	SHIFT PAGI	GENERAL CLEANING	LOKER	 16:12:25 08-Sep-2025	 16:15:23 08-Sep-2025	 20:41:40 08-Sep-2025
2	08-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 16:16:11 08-Sep-2025	 16:16:36 08-Sep-2025	 20:41:09 08-Sep-2025
3	08-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 16:20:54 08-Sep-2025	 16:21:16 08-Sep-2025	 20:50:29 08-Sep-2025
4	08-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 16:17:27 08-Sep-2025	 16:17:50 08-Sep-2025	 20:40:29 08-Sep-2025
5	08-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 20:19:40 08-Sep-2025	 20:53:34 08-Sep-2025	 23:02:01 08-Sep-2025

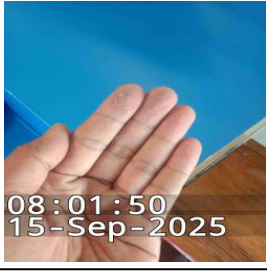
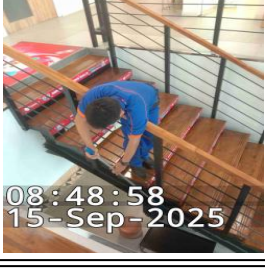
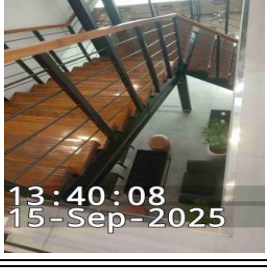
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
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2	09-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:09:09 09-Sep-2025	 08:23:50 09-Sep-2025	 21:20:03 09-Sep-2025
3	09-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 07:26:33 09-Sep-2025	 08:26:41 09-Sep-2025	 17:51:23 09-Sep-2025
4	09-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:07:02 09-Sep-2025	 08:07:24 09-Sep-2025	 21:23:52 09-Sep-2025
5	09-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 07:36:59 09-Sep-2025	 07:38:25 09-Sep-2025	 19:26:45 09-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	10-09-2025	SHIFT PAGI	GENERAL CLEANING	SERVER ROOM	 08:24:00 10-Sep-2025	 08:26:07 10-Sep-2025	 08:54:24 10-Sep-2025
2	10-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:34:42 10-Sep-2025	 08:35:38 10-Sep-2025	 20:41:09 10-Sep-2025
3	10-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:46:00 10-Sep-2025	 08:47:08 10-Sep-2025	 17:44:21 10-Sep-2025
4	10-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:29:53 10-Sep-2025	 08:32:12 10-Sep-2025	 20:42:13 10-Sep-2025
5	10-09-2025	SHIFT PAGI	GENERAL CLEANING	PROSOTAN	 08:44:27 10-Sep-2025	 08:51:45 10-Sep-2025	 17:45:45 10-Sep-2025
6	10-09-2025	SHIFT PAGI	GENERAL CLEANING	OPERATOR IT	 08:37:37 10-Sep-2025	 08:41:59 10-Sep-2025	 20:46:12 10-Sep-2025

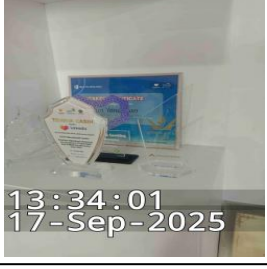
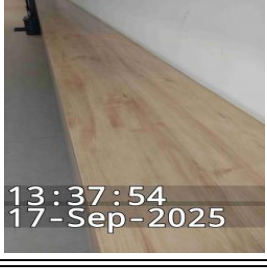
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2	12-09-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 19:57:17 12-Sep-2025	 20:08:00 12-Sep-2025	 20:13:50 12-Sep-2025
3	12-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 19:53:15 12-Sep-2025	 21:50:04 12-Sep-2025	 21:50:46 12-Sep-2025
4	12-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 19:48:52 12-Sep-2025	 21:37:25 12-Sep-2025	 21:48:23 12-Sep-2025
5	12-09-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLA	 17:39:20 12-Sep-2025	 19:46:47 12-Sep-2025	 20:22:57 12-Sep-2025
6	12-09-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 17:38:53 12-Sep-2025	 20:21:46 12-Sep-2025	 20:23:29 12-Sep-2025

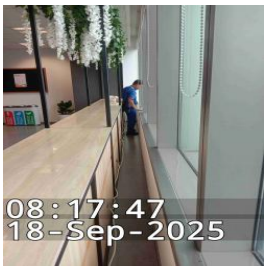
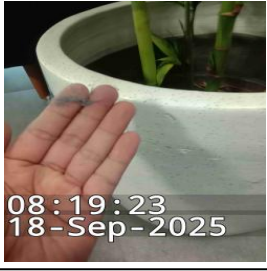
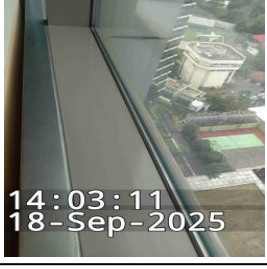
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7	12-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 15:32:04 12-Sep-2025	 21:14:24 12-Sep-2025	 21:19:45 12-Sep-2025
8	12-09-2025	SHIFT PAGI	POLISHING	ASBAK	 20:05:29 12-Sep-2025	 20:08:57 12-Sep-2025	 20:12:08 12-Sep-2025

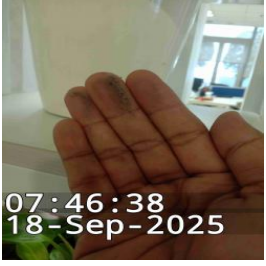
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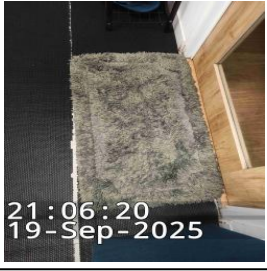
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2	15-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
3	15-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			
4	15-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
5	15-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	16-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 09:10:53 16-Sep-2025	 09:11:59 16-Sep-2025	 13:22:06 16-Sep-2025
2	16-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:52:37 16-Sep-2025	 08:53:07 16-Sep-2025	 11:24:29 16-Sep-2025
3	16-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 07:43:25 16-Sep-2025	 08:56:46 16-Sep-2025	 15:15:24 16-Sep-2025
4	16-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:51:59 16-Sep-2025	 08:54:09 16-Sep-2025	 11:24:59 16-Sep-2025
5	16-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:36:23 16-Sep-2025	 08:38:37 16-Sep-2025	 14:10:16 16-Sep-2025

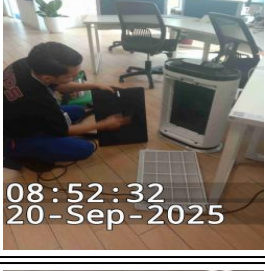
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2	17-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 09:38:40 17-Sep-2025	 09:41:13 17-Sep-2025	 13:28:01 17-Sep-2025
3	17-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:41:42 17-Sep-2025	 09:11:21 17-Sep-2025	 13:34:01 17-Sep-2025
4	17-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:49:29 17-Sep-2025	 09:19:06 17-Sep-2025	 13:37:54 17-Sep-2025
5	17-09-2025	SHIFT PAGI	GENERAL CLEANING	PROSOTAN	 08:43:10 17-Sep-2025	 08:54:06 17-Sep-2025	 09:08:19 17-Sep-2025
6	17-09-2025	SHIFT PAGI	GENERAL CLEANING	OPERATOR IT	 08:48:27 17-Sep-2025	 09:17:31 17-Sep-2025	 13:42:00 17-Sep-2025

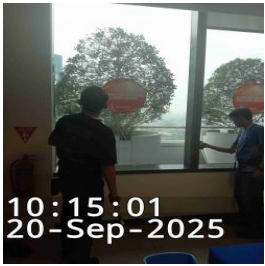
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1	18-09-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 08:16:55 18-Sep-2025	 08:17:47 18-Sep-2025	 12:35:43 18-Sep-2025
2	18-09-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:19:23 18-Sep-2025	 08:25:15 18-Sep-2025	 13:52:04 18-Sep-2025
3	18-09-2025	SHIFT PAGI	GENERAL CLEANING	DAK DAK	 09:45:06 18-Sep-2025	 09:45:52 18-Sep-2025	 14:03:11 18-Sep-2025
4	18-09-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 14:04:56 18-Sep-2025	 14:05:36 18-Sep-2025	 15:19:31 18-Sep-2025
5	18-09-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 08:27:00 18-Sep-2025	 08:27:20 18-Sep-2025	 13:53:31 18-Sep-2025
6	18-09-2025	SHIFT PAGI	GENERAL CLEANING	DAK DAK	 08:01:09 18-Sep-2025	 08:01:44 18-Sep-2025	 12:15:41 18-Sep-2025

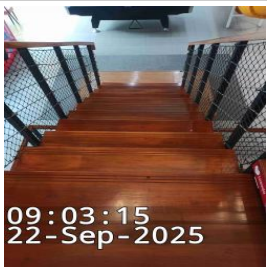
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7	18-09-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 07:58:36 18-Sep-2025	 09:57:10 18-Sep-2025	 12:15:03 18-Sep-2025
8	18-09-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 07:46:38 18-Sep-2025	 09:02:02 18-Sep-2025	 12:13:13 18-Sep-2025

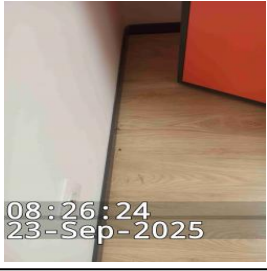
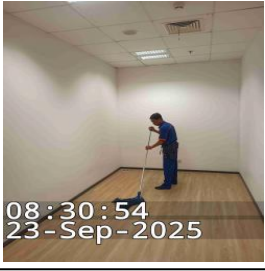
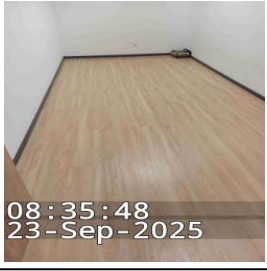
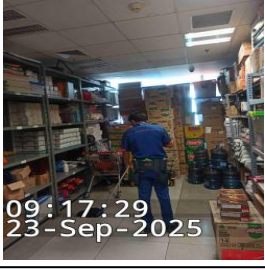
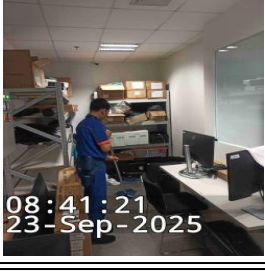
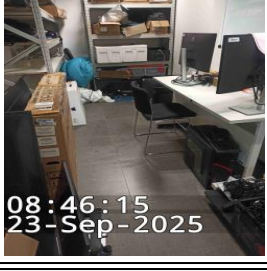
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1	19-09-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLLA	 07:34:41 19-Sep-2025	 08:59:00 19-Sep-2025	 10:48:58 19-Sep-2025
2	19-09-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 07:35:23 19-Sep-2025	 08:57:47 19-Sep-2025	 21:06:20 19-Sep-2025
3	19-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 07:41:02 19-Sep-2025	 20:57:51 19-Sep-2025	 20:58:16 19-Sep-2025
4	19-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 07:02:26 19-Sep-2025	 20:55:00 19-Sep-2025	 21:55:05 19-Sep-2025
5	19-09-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLA	 06:09:21 19-Sep-2025	 09:04:35 19-Sep-2025	 21:06:51 19-Sep-2025
6	19-09-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 09:05:59 19-Sep-2025	 09:20:16 19-Sep-2025	 13:36:08 19-Sep-2025

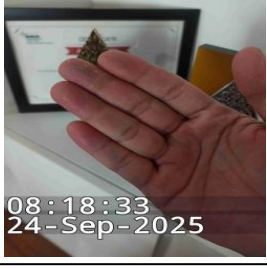
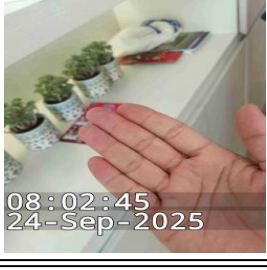
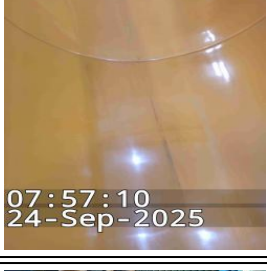
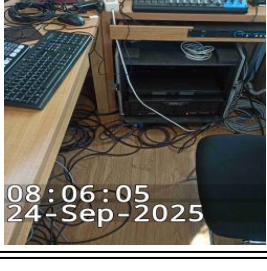
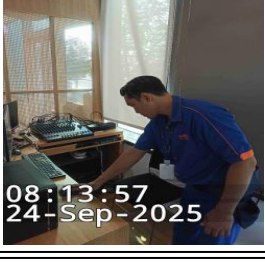
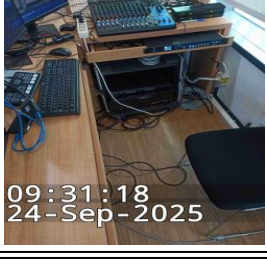
No	Tanggal	Area	Item Pekerjaan	DetailPekerjaan	Before	Progress	After
7	19-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 07:49:38 19-Sep-2025	 21:04:54 19-Sep-2025	 22:02:42 19-Sep-2025
8	19-09-2025	SHIFT PAGI	POLISHING	ASBAK	 07:48:23 19-Sep-2025	 08:32:42 19-Sep-2025	 10:39:37 19-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	20-09-2025	SHIFT PAGI	GENERAL CLEANING	WASHING LANTAI 20	 08:09:33 20-Sep-2025	 08:09:54 20-Sep-2025	 11:05:21 20-Sep-2025
2	20-09-2025	SHIFT PAGI	POLISHING	PENCUCIAN MUKENA	 08:11:59 20-Sep-2025	 08:12:45 20-Sep-2025	 12:36:35 20-Sep-2025
3	20-09-2025	SHIFT PAGI	POLISHING	KURSI TRAINING ROOM	 10:18:25 20-Sep-2025	 10:21:33 20-Sep-2025	 11:27:30 20-Sep-2025
4	20-09-2025	SHIFT PAGI	GENERAL CLEANING	CEILING AC	 08:28:38 20-Sep-2025	 08:30:04 20-Sep-2025	 10:53:28 20-Sep-2025
5	20-09-2025	SHIFT PAGI	POLISHING	AIR PURIFIER	 08:22:51 20-Sep-2025	 08:52:32 20-Sep-2025	 08:55:54 20-Sep-2025
6	20-09-2025	SHIFT PAGI	POLISHING	STOP KONTAK	 08:15:32 20-Sep-2025	 08:16:09 20-Sep-2025	 10:59:18 20-Sep-2025

No	Tanggal	Area	Item Pekerjaan	DetailPekerjaan	Before	Progress	After
7	20-09-2025	SHIFT PAGI	POLISHING	GLASS CLEANING KACA GEDUNG	 09:02:08 20-Sep-2025	 10:15:01 20-Sep-2025	 11:00:19 20-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	22-09-2025	SHIFT PAGI	GENERAL CLEANING	LOKER	 09:21:24 22-Sep-2025	 09:21:35 22-Sep-2025	 15:34:43 22-Sep-2025
2	22-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 09:04:06 22-Sep-2025	 09:05:20 22-Sep-2025	 09:57:07 22-Sep-2025
3	22-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 09:15:47 22-Sep-2025	 09:16:12 22-Sep-2025	 09:18:03 22-Sep-2025
4	22-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA	 09:03:15 22-Sep-2025	 09:08:58 22-Sep-2025	 09:56:37 22-Sep-2025
5	22-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY	 08:53:21 22-Sep-2025	 08:54:20 22-Sep-2025	 09:28:38 22-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	23-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:20:00 23-Sep-2025	 08:23:33 23-Sep-2025	 20:14:34 23-Sep-2025
2	23-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:26:24 23-Sep-2025	 08:30:54 23-Sep-2025	 08:35:48 23-Sep-2025
3	23-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 07:16:13 23-Sep-2025	 09:17:29 23-Sep-2025	 09:21:17 23-Sep-2025
4	23-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:30:34 23-Sep-2025	 08:34:52 23-Sep-2025	 08:36:07 23-Sep-2025
5	23-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:38:45 23-Sep-2025	 08:41:21 23-Sep-2025	 08:46:15 23-Sep-2025

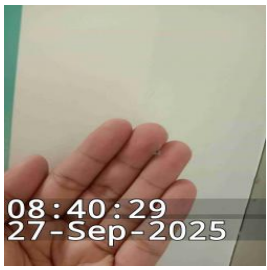
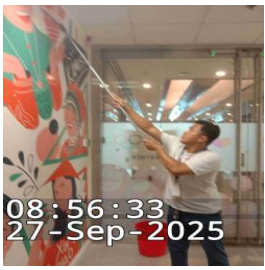
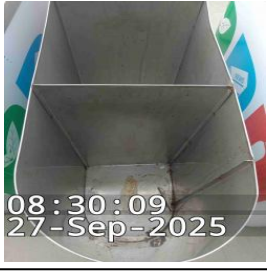
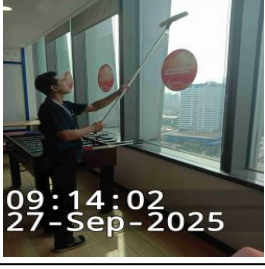
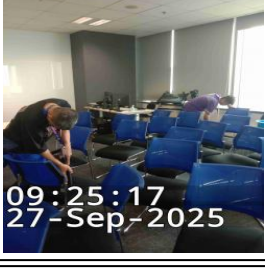
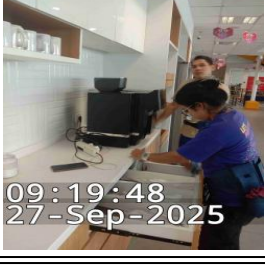
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	24-09-2025	SHIFT PAGI	GENERAL CLEANING	SERVER ROOM	 08:00:42 24-Sep-2025	 08:01:14 24-Sep-2025	 09:17:30 24-Sep-2025
2	24-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 19:57:48 24-Sep-2025	 20:01:27 24-Sep-2025	 21:19:25 24-Sep-2025
3	24-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:18:33 24-Sep-2025	 08:20:22 24-Sep-2025	 08:42:38 24-Sep-2025
4	24-09-2025	SHIFT PAGI	POLISHING	FILLING CABINET	 08:02:45 24-Sep-2025	 08:02:58 24-Sep-2025	 20:23:36 24-Sep-2025
5	24-09-2025	SHIFT PAGI	GENERAL CLEANING	PROSOTAN	 07:57:10 24-Sep-2025	 07:57:22 24-Sep-2025	 08:57:07 24-Sep-2025
6	24-09-2025	SHIFT PAGI	GENERAL CLEANING	OPERATOR IT	 08:06:05 24-Sep-2025	 08:13:57 24-Sep-2025	 09:31:18 24-Sep-2025

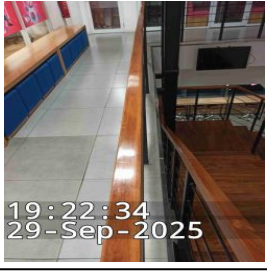
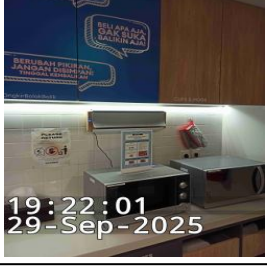
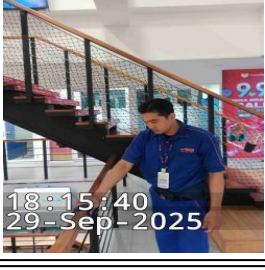
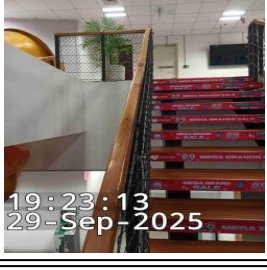
No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	25-09-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 07:37:46 25-Sep-2025	 07:38:48 25-Sep-2025	 20:40:07 25-Sep-2025
2	25-09-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 07:39:32 25-Sep-2025	 07:40:10 25-Sep-2025	 20:41:19 25-Sep-2025
3	25-09-2025	SHIFT PAGI	GENERAL CLEANING	DAK DAK	 07:21:17 25-Sep-2025	 08:41:24 25-Sep-2025	 20:14:11 25-Sep-2025
4	25-09-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 07:22:44 25-Sep-2025	 08:41:43 25-Sep-2025	 20:15:00 25-Sep-2025
5	25-09-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 07:22:03 25-Sep-2025	 08:42:10 25-Sep-2025	 20:12:03 25-Sep-2025
6	25-09-2025	SHIFT PAGI	GENERAL CLEANING	DAK DAK	 07:32:33 25-Sep-2025	 08:25:07 25-Sep-2025	 16:25:24 25-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
7	25-09-2025	SHIFT PAGI	POLISHING	LIST DINDING DAN KACA	 07:35:53 25-Sep-2025	 08:27:00 25-Sep-2025	 20:56:31 25-Sep-2025
8	25-09-2025	SHIFT PAGI	POLISHING	RAK TANAMAN	 07:33:12 25-Sep-2025	 08:30:51 25-Sep-2025	 16:14:50 25-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	26-09-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLLA	 08:40:23 26-Sep-2025	 08:43:28 26-Sep-2025	 08:55:10 26-Sep-2025
2	26-09-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 08:34:54 26-Sep-2025	 08:37:39 26-Sep-2025	 08:48:08 26-Sep-2025
3	26-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 15:33:39 26-Sep-2025	 21:46:33 26-Sep-2025	 21:47:30 26-Sep-2025
4	26-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 08:57:03 26-Sep-2025	 21:55:53 26-Sep-2025	 22:18:06 26-Sep-2025
5	26-09-2025	SHIFT PAGI	GENERAL CLEANING	SENDAL MUSHOLA	 08:32:28 26-Sep-2025	 08:52:03 26-Sep-2025	 22:18:54 26-Sep-2025
6	26-09-2025	SHIFT PAGI	GENERAL CLEANING	KARPET MUSHOLA	 08:34:23 26-Sep-2025	 08:41:17 26-Sep-2025	 08:47:38 26-Sep-2025

No	Tanggal	Area	Item Pekerjaan	DetailPekerjaan	Before	Progress	After
7	26-09-2025	SHIFT PAGI	GENERAL CLEANING	KULKAS	 08:56:05 26-Sep-2025	 21:41:13 26-Sep-2025	 22:20:27 26-Sep-2025
8	26-09-2025	SHIFT PAGI	POLISHING	ASBAK	 08:35:23 26-Sep-2025	 08:40:49 26-Sep-2025	 08:54:00 26-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	27-09-2025	SHIFT PAGI	GENERAL CLEANING	WALL CLEANING	 08:40:29 27-Sep-2025	 08:56:33 27-Sep-2025	 09:39:24 27-Sep-2025
2	27-09-2025	SHIFT PAGI	GENERAL CLEANING	PENCUCIAN TEMPAT SAMPAH	 08:30:09 27-Sep-2025	 09:16:21 27-Sep-2025	 10:58:42 27-Sep-2025
3	27-09-2025	SHIFT PAGI	GENERAL CLEANING	GLASS CLEANING KACA GEDUNG	 08:41:40 27-Sep-2025	 09:14:02 27-Sep-2025	 10:59:43 27-Sep-2025
4	27-09-2025	SHIFT PAGI	GENERAL CLEANING	WASHING KURSI TRAINING ROOM	 09:24:29 27-Sep-2025	 09:25:17 27-Sep-2025	 09:45:50 27-Sep-2025
5	27-09-2025	SHIFT PAGI	GENERAL CLEANING	DETAIL CLEANING PANTRY	 09:19:16 27-Sep-2025	 09:19:48 27-Sep-2025	 11:02:10 27-Sep-2025

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	29-09-2025	SHIFT PAGI	GENERAL CLEANING	LOKER			
2	29-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
3	29-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			
4	29-09-2025	SHIFT PAGI	GENERAL CLEANING	TANGGA			
5	29-09-2025	SHIFT PAGI	GENERAL CLEANING	PANTRY			

No	Tanggal	Area	Item Pekerjaan	Detail Pekerjaan	Before	Progress	After
1	30-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:37:29 30-Sep-2025	 09:24:03 30-Sep-2025	 19:28:22 30-Sep-2025
2	30-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:39:14 30-Sep-2025	 08:39:36 30-Sep-2025	 20:36:00 30-Sep-2025
3	30-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 08:27:02 30-Sep-2025	 08:58:33 30-Sep-2025	 09:04:13 30-Sep-2025
4	30-09-2025	SHIFT PAGI	GENERAL CLEANING	MUSHOLLA	 08:44:22 30-Sep-2025	 08:44:59 30-Sep-2025	 16:17:43 30-Sep-2025
5	30-09-2025	SHIFT PAGI	GENERAL CLEANING	STORAGE	 09:01:33 30-Sep-2025	 09:02:43 30-Sep-2025	 21:59:56 30-Sep-2025



LAPORAN TURNOVER

No.	NUC	Nama Karyawan	Jabatan Terakhir	Tipe Turnover	Tanggal Keluar	Tanggal Masuk	Keterangan
DIPULANGKAN KE HO							
MP BARU							
MP PINDAHAN							
MP DIPINDAHKAN							

OMP



LAPORAN MESIN

No	Kode Mesin	Jenis Mesin	Merk Mesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
1	CF1/3/VC30/440	WET & DRY VACUUM CLEANER 30 LITER	INNOTECH			-	RUSAK
2	CF1/3/VC20/439	DRY VACUUM CLEANER 20 LITER	INNOTECH			BAIK	-
3	CF1/3/VC20/441	DRY VACUUM CLEANER 20 LITER	INNOTECH			BAIK	-
4	CF1/3/VC20/442	DRY VACUUM CLEANER 20 LITER	INNOTECH			BAIK	-
5	CF1/21/LOSP/443	LOW SPEED POLISHER	GOLDIE			BAIK	-
6	CF1/3/WBLO/551	CARPET BLOWER	INNOTECH			BAIK	-

No	Kode Mesin	Jenis Mesin	MerkMesin	Foto Depan	Foto Samping	Status Baik	Status Rusak
7	CF1/3/KR50/556	KABEL ROLL 50 METER	INNOTECH			BAIK	-
8	CF1/3/KR50/557	KABEL ROLL 50 METER	INNOTECH			BAIK	-